



WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

MEMBERSHIP COMMITTEE MEETING

Tuesday, June 4, 2019

8:30 a.m. – 10:00 a.m.

AGENDA

8:00 a.m.	1.0 Call to Order and Agenda Review	Patty Schulz
8:02 a.m.	2.0 Public Comments <i>Procedure: The public is welcome to comment. All comments not related to items on the agenda may be made at the beginning of the meeting only.</i>	Patty Schulz
8:15 a.m.	3.0 Consent Items <ul style="list-style-type: none">• Approval of Minutes: April 16, 2019	Patty Schulz
8:30 a.m.	4.0 Membership Status <ul style="list-style-type: none">• Appointments• Reappointments• Engagements	Patrick Newburn
9:10 a.m.	5.0 WIOA Workforce Development Planning <ul style="list-style-type: none">• WDB Member Engagement	Rebecca Evans, WDB Executive Director
9:25 a.m.	6.0 Committee Member Comments	Committee Members
9:30 a.m.	7.0 Adjournment <u>Next Meeting</u> August 06, 2019 (8:30 a.m.-10:00 a.m.) United Food and Commercial Workers (UFCW), Local 770 816 Camarillo Springs Road (Meeting Room), Camarillo CA	Patty Schulz

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WDB Membership Committee Meeting

Tuesday, April 16, 2019

8:00 a.m. - 9:30 a.m.

Human Services Agency
855 Partridge Drive (Juniper Room), Ventura, Ca. 93003

MINUTES

Meeting Attendees

Membership Committee

Patty Schulz, Committee Chair*

Capt. Doug King*

Jeremy Goldberg*

Jesus Torres*

WDB Staff

Patrick Newburn

Rebecca Evans

* *WDB Member*

1.0 Call to Order and Agenda Review

Committee Chair Patty Schulz called the meeting to order at 8:03 a.m.

2.0 Public Comments

No public comments.

3.0 Approval of Minutes: February 05, 2019

Motion to approve: Jeremy Goldberg

Second: Capt. Doug King

Motion carried

4.0 Membership Status

- Reappointments: Jeremy Goldberg, Richard Trogman, Tracy Perez, Stephen Yeoh, and Peter Zierhut were reappointed by the county Board of Supervisors (BOS) for new three-year terms on April 9, 2019. Goldberg, Trogman, and Yeoh new terms will expire March 8, 2022; Perez and Zierhut new terms will expire May 17, 2022. Committee members reviewed all WDB membership terms and discussed each member with no new reappointments required. Committee members accepted term expiration of Greg Van Ness with no reappointment desired by Mr. Van Ness. Additionally, Charles Harrington, term will expire May 17, 2019, and he is not expected to renew reappointment.

- Appointments: Committee members discussed board composition, WIOA categories of representation, required business member and workforce member ratios, and the engagement/recruitment process. The committee agreed that the WDB requires one Education/Training category representing Adult Education according to WIOA and WDB by laws. The committee reviewed two applications in that category. Executive Director Rebecca Evans provided insight for their consideration about both candidates. The committee voted to extend a recommendation to the BOS for one candidate based upon the strength of their recommendation from the Ventura County Adult Education Consortium. The second candidate from the Ventura County Office of Education, although well qualified will be considered at a future date to be determined.
- Recruitments: One new candidate from the business category/ agriculture industry sector has been engaged by both WDB vice chair and staff, and has attended WDB meetings. The committee directed staff to provide an application and request resume and reference for future consideration for appointment.
- Attendance: Members discussed WDB member attendance at WDB and Committee meetings and agreed to review records at next committee meeting in June. Members agreed in the importance of WDB membership regularly attending the bi-monthly meetings is important to provide consistent and informed oversight of WIOA funds and programs.

5.0 Executive Director – Board Member Engagement / WIOA Workforce Development

Rebecca Evans provided information about Jaime Mata who is on-leave from his employer, Center for Employment Training. Jesus Torres will reach-out to Mr. Mata to determine status and request that he contact Ms. Evans as per by-laws.

Evans discussed recent individual meetings with WDB members which included Melissa Livingston, Assistant Agency Director, Human Services Agency. The meetings are intended to learn from members and build strong relationships with executive director. WDB members reported enthusiastic commitment to mission and goals of WDB. Rebecca also recommended to members during her meetings, that they set goals and remain focused using the Local and Regional Plans 2017-2020 (strategic plan) as their guide.

6.0 Committee Member Comments

Committee members requested that staff provide committee meeting schedules early to allow opportunity for improved attendance.

7.0 Adjournment

Patty Schulz adjourned the meeting at 9:20 a.m.

Next Meeting

June 4, 2019 (8:30 a.m.-10:00 a.m.)

United Food and Commercial Workers (UFCW), Local 770
816 Camarillo Springs Road (Meeting Room), Camarillo CA



WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

MEMBERSHIP COMMITTEE

Proposed Meeting Calendar

Program Year 2019-2020		
Tuesday	August 6, 2019	8:30 – 10:00 a.m.
Tuesday	October 1, 2019	8:30 – 10:00 a.m.
Tuesday	December 3, 2019	8:30 – 10:00 a.m.
Tuesday	February 4, 2020	8:30 – 10:00 a.m.
Tuesday	April 7, 2020	8:30 – 10:00 a.m.
Tuesday	June 2, 2020	8:30 – 10:00 a.m.

Location to be determined