

Meeting Date: July 8, 2015
Present *See sign-in sheet
Guests: Boldplanning, Amateur Radio Service,
Call to Order: 1230 **Adjourned:** 1615



AGENDA ITEM	DISCUSSION/FINDINGS	STATUS/FOLLOW-UP/ RECOMMENDATIONS	FOLLOW-UP RESPONSIBILITY
Call to Order & Roll Call	Lunch was served at 12:00 pm. The meeting was called to order by Janelle Leza at 12:30 pm.		
Introductions, Announcements and Correspondence	BOLDplanning was thanked for providing lunch. Procedures for Continuing Education Units were explained.	Issue CEUs.	Janelle Leza
1. Opening Remarks	Debrah Holmes gave an introduction and spoke of the support that our coalition has from CDPH EPO. She highlighted -workplans -engagement/current (toolkit for IAPs...available September 2015) -ICS hospital training (December 2015) -CDPH Ready.org website (planning tools/webinars/statewide exercise info/COOP guidance) -Share best practices with state	Discover ways in which VCHCC can utilize these initiatives to our benefit (i.e. toolkit, guidance, webinars, etc.).	Participants & Janelle Leza
2. Governance: Presentation of Elected Officials	The newly elected officers were announced: -Vice Chairperson = Erica Gregson -Secretary = Nicole Vorzimer -Member at Large = Lynn Tadlock -Member at Large = Robert Roddick Congratulations to you all!	1 st Meeting with newly elected officers to take place shortly.	Janelle Leza
3. Grant Capabilities	Daniel Wall spoke about the coalition and its involvement with the Emergency Preparedness Office (EPO). He gave a past, present, and future view of the coalition. He pointed out the diversity of facility type that we currently have in our coalition and discussed our plans for continued growth. He then broke down the EPO grants' functions and capabilities. Dan explained the current and future role of the coalition as it relates to these grant capabilities.	Send out capabilities & workplans.	Janelle Leza

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4. Continuity of Operations Planning	<p>Matt Eyer from BOLDplanning presented on COOP. He addressed emergency planning and future federal requirements, pointing out Proposed rule CMS-3178:</p> <ul style="list-style-type: none"> -4 key areas ID & stressed: <ul style="list-style-type: none"> -All hazards risk assessment -risk assessment based policies & procedures -COMMS plan -training & testing -need for <ul style="list-style-type: none"> -coordination w/ each other, cities & counties -ensuring business continuity -protecting physical and personnel resources -1st time Conditions of Participation (CoPs) and Conditions for Coverage (CfCs) have been (proposed to be) required for ALL facility types -3 broad segments <ul style="list-style-type: none"> -rules only affect agencies that receive Medicare & Medicaid <p>HOWEVER courts will look at this as a <i>standard practice</i></p> <ul style="list-style-type: none"> -it is looking as though the propose rule will be implemented December 2016 <p>Matt then discussed how BOLDplanning helps to address these issues</p> <ul style="list-style-type: none"> -Continuity planning <ul style="list-style-type: none"> -“your extra set of keys” -EOP <ul style="list-style-type: none"> -“your playbook” -interconnectedness & visibility <ul style="list-style-type: none"> -“We are only as strong as our weakest link” -“working as a team internally & externally” <p>Matt then gave a system demonstration.</p>	Receive access to a demo system – request from Janelle Leza (VCHCC Coordinator) or Matt Eyer (BOLDplanning)	Participants
5. Disaster: Now What? – TTX part II	Nancy Thompson and Robert Roddick from CMHS walked us through part two of our TTX that had a scenario of a large-scale earthquake. In part one, we experienced loss of electricity. This	After Action Report	Janelle Leza

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	part II brought about issues with medical gas and oxygen. As a group we discovered several areas for improvement (both pertaining to medical gas/oxygen and areas beyond). See After Action Report for more information and our decided upon corrective actions.	Email recommendations for topics you would like presented and/or sessions you would like to facilitate.	Participants
6. Communications	<p>Erik Hansen talked about</p> <ul style="list-style-type: none"> -Existing communications <ul style="list-style-type: none"> -cell phones -Land lines -GETS (Government Emergency Telecommunications Service) -WEPS (Wireless Priority Service) -Other forms of comms <ul style="list-style-type: none"> -Satellite phone -Radio <ul style="list-style-type: none"> -Family -Business band -VHF (longer range) -UHF (shorter range) -HAM radio -How do we get a hold of you? <ul style="list-style-type: none"> -CAHAN (CA Health Alert Network) -Database <p>Rob Hanson described these forms of communications in detail.</p>	<p>Questions regarding these forms of communication and satellite phone training can be sent to Erik Hansen via email at erik.hansen@ventura.org</p> <p>If you have a satellite phone and have not received an email from Dan Wall regarding the monthly sat. phone drill that is being conducted, please email Janelle.leza@ventura.org</p>	Participants
Adjournment: The meeting was adjourned at 1615 by Janelle Leza.			