

# VENTURA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD

## EXECUTIVE COMMITTEE MEETING

MINUTES ■ AUGUST 11, 2014

### Present

David Holmboe, Chair  
Janis Gardner, BHAB  
Jerry Harris, BHAB  
Kiran Sahota, BHAB

### Guests

Ratan Bhavnani, NAMI  
Jeff Hayden  
Terri Yanez

### VCBH Staff Present

Meloney Roy, Chief Deputy Director HCA/BHD  
Kim Graves, Behavioral Health Administrator  
Nancy Tillie, BH Fiscal Manager  
Patrick Zarate, Division Manager ADP/DUI Programs

**NEXT MEETING: Monday, September 8, 2014**  
**1:00 p.m. – 3:00 p.m.**

Ventura County Behavioral Health, Conf. Room C  
1911 Williams Dr., Suite 200, Oxnard CA 93036

*Note: The committee has not yet approved these minutes. There may be corrections before the minutes are accepted in final form.*

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTIONS	RESPONSIBLE
<b>I. Call to Order</b>			
	The Chair called the meeting to order at 1:02 PM	The meeting was called to order.	
<b>II. Approval of the Agenda (Action)</b>			
	The agenda of August 11, 2014 was approved as written.	The agenda was approved. <b>M/S/C</b>	
<b>III. Approval of the July 14, 2014 Minutes (Action)</b>			
	The minutes were approved with one correction; the addition of Ms. Gardner's title "First Vice-Chair" to the list of members present.	The minutes were approved with the correction noted. <b>M/S/C</b>	
<b>IV. Welcome and Introductions</b>			
	Introductions were completed around the table.	Information.	
<b>V. Chair Announcements</b>			
	A. Mr. Holmboe announced that panel interviews have been scheduled to evaluate applicants to fill the BHD Director position; no candidate will be approved by the BOS until September. B. Mr. Holmboe announced that the Laura's Law (LL) Workgroup held its first meeting in July; workgroup members reviewed LL and treatment guidelines for Assisted Outpatient Treatment (AOT) and Assisted Community Treatment (ACT). Estimates of need, cost for treatment and an evaluation of existing services will be discussed by the workgroup at future meetings. C. Mr. Holmboe announced that two workgroups have been established by the department and community members to evaluate Latino access to mental health care services in Santa Paula and Oxnard. Subcommittees have been established to identify existing resources and needed supports within the two communities.	Information.	
<b>VI. Public Comments</b>			
	A. None.	Information.	
<b>VII. BHD Budget—Discussion</b>			
	A. Overview of the Final BHD FY 2013-14 Financial Performance Ms. Tillie presented an overview of the MHL and MHS financials for FY 2013-14 comparing the year end actuals with the adjusted budgets; revenue variances were attributed to the receipt of prior year revenues dispersed by the state and not previously accrued per government accounting policy. 1. \$394K of reserved MHSA funds was expended, better than the \$1M estimated in January. This was attributed in part to the \$1.3M in MHSA program cuts developed at the CLC. 2. MediCal penetration has increased, and may include a higher number of newly eligible individuals than initially estimated. Fiscal impacts are being reviewed. 3. Ms. Tillie reviewed and discussed the FY 14-15 Budgets for the MHL & MHS funded programs.	Information.	

	4. The committee requested a top level review of the MHSA components at the September EC meeting.		
<b>VIII.</b>	<b>New Business</b>		
	<p>A. MHRC Update Ms. Graves described the CEQA application and the design selection process used by the department to develop building plans for the MHRC. Additional license requirements for MHRCs include enhanced life safety building codes and additional space regulations which increased the structure size by 50% and total budget by 100% from initial estimates made years ago. Planning is underway to release both construction and operational project bids in October to November; project completion is estimated to be one year from groundbreaking, Summer 2016.</p> <ol style="list-style-type: none"> <li>1. Planning to coordinate emergency support services including law enforcement and fire response was discussed.</li> <li>2. Community members will be incorporated into the review and discussion of color and design materials.</li> </ol>	Information.	
<b>IX.</b>	<b>Old Business</b>		
	<p>A. Committee Site Visits—Discussion Mr. Holmboe announced that committees would be contacted to schedule their site visits to department programs and providers.</p> <p>B. New Member Training Mr. Holmboe announced a new board member training session will be held on October 20, 2014 for members who missed the February training session.</p>	Information.	
<b>X.</b>	<b>Solicit July General Meeting Agenda Items</b>		
	The General Meeting Agenda was prepared.	Information.	
<b>XI.</b>	<b>Events and Announcements</b>		
	<p>A. Ms. Gardner distributed the September Recovery Conference brochure entitled “<i>Choosing Recovery Every Day</i>” and announced the event details urging committee members to register to attend. The conference will be held at the Residence Inn by Marriott at River Ridge in Oxnard on September 10<sup>th</sup> from 8:30 AM-12:00 PM. Nationally recognized speakers will present current research on addiction, treatment and the role of community based organizations to support recovery.</p> <p>B. Mr. Holmboe commented that he is interested in reviewing the housing resources and supports available in each region for individuals with mental health conditions; board members discussed meeting stakeholders in the various communities to learn more.</p>	Information.	
<b>XII.</b>	<b>Adjourn</b>		
	The meeting adjourned at 3:08 PM.	Next meeting: September 11, 2014.	