



VENTURA COUNTY AREA AGENCY ON AGING ADVISORY COUNCIL MEETING

May 14, 2014
9:00 a.m. to 10:30 a.m.

Area Agency on Aging Advisory Council Center
646 County Square Drive, Ventura (805) 477-7300

A G E N D A

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|-----------|----|-----------------------------------------------------------------------------|------------|
| 9:00 a.m. | 1. | Call to Order and Agenda Review | Nancy Rowe |
| | 2. | Pledge of Allegiance | Nancy Rowe |
| | 3. | Approval of Area Agency on Aging Advisory Council Minutes of March 12, 2014 | Nancy Rowe |
| | 4. | Public Comments | Nancy Rowe |

Procedure: The public is welcome to comments. All comments not related to items on the agenda may be made at the beginning of the meeting only.

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|--|----|--------------------------------------------------------------------|------------|
| | 5. | Consent Agenda Items | Nancy Rowe |
| | | 5.1 Optimal Aging Committee Report from March 26, 2014 | |
| | | 5.2 By-Laws Committee Report from March 11, 2014 | |
| | | 5.3a Senior Nutrition Committee Report from March 24, 2014 | |
| | | 5.3b Senior Nutrition Committee Report from April 14, 2014 | |
| | | 5.4 Legislative Committee Report from March 12, 2014 | |
| | | 5.5 Housing and Transportation Committee Report from April 8, 2014 | |
| | | 5.6 Health Issues Committee Report from March 18, 2014 | |
| | | 5.7a Outreach Committee Report from March 25, 2014 | |
| | | 5.7b Outreach Committee Report from April 29, 2014 | |

DISCUSSION ITEMS/PRESENTATION/MOTION

- | | | | |
|-----------|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 9:15 a.m. | 6.1 | Election of Three (3) California Senior Legislature Representatives for FY 2014-2015 through FY 2017-2018. | Nancy Rowe |
| | 6.2 | Approval of Changes to the VCAAA Advisory Council By-Laws | Nancy Rowe |
| | 6.3 | Quarterly Grantee and Direct Service Performance Report and FY 2014-2015 Grant Renewals* | Brian Murphy |
| | 6.4 | Planning and Allocation Committee Report and Recommendation to Renew FY 2014-2015 grants, Recommendation Regarding Use of FY 2013-2014 One-Time Only Funds and Recommendation to Use Available Title IIID to Fund Evidence Based Exercise Programs Countywide. | Toni Olson |
| | 6.5 | Optimal Aging Presentation | Sylvia Stein |

INFORMATIONAL ITEMS

- | | | |
|----------|-----------------------------------------------------------|-------------------|
| | 7. Advisory Council Meeting Schedule | Victoria Jump |
| | 8. CSL /TACC Update | June
Glasmeier |
| | 9. California Commission on Aging AgeWatch for April 2014 | Nancy Rowe |
| | 10. Committee Membership List for FY 2013-2014 | Victoria Jump |
| | 11. Comments from the Chair | Nancy Rowe |
| | 12. Other Business | Nancy Rowe |
| 10:30 am | 13. Adjournment | Nancy Rowe |

*To be provided at the meeting.

The next meeting will be:

June 11, 2014 (9:00 a.m. – 10:30 a.m.)

Area Agency on Aging Advisory Council Center

646 County Square Drive, Ventura

Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the Area Agency on Aging staff at (805) 477-7300 at least five days prior to the meeting.

VENTURA COUNTY AREA AGENCY ON AGING
ADVISORY COUNCIL MEETING MINUTES

Advisory Council Center
646 County Square Drive, Suite 100
Ventura, CA 93003
March 12, 2014

Advisory Council Members Present

Tony Bellasalma (Moorpark COA)	Karen King (Camarillo COA)
Darlene Benz (Immediate Past Chair)	Antoinette Olson (Simi Valley COA)
Paul Boog (Port Hueneme COA)	Joyce Pinkard (Supervisory Appointee)
Karen Cline (Simi Valley COA)	Ginny Rockefeller (Ojai COA)
Ady Esparza (Oxnard COA)	Nancy Rowe (Oxnard COA)
Rosemary Flores-Gordon (Service Provider)	Dalila Sankaran (Special Population)
Rose Gossom (Supervisory Appointee)	Mel Silberberg (Supervisory Appointee)
June Glasmeier (CSL)	Sylvia Taylor Stein (Service Provider)
Nick Fotheringham (Thousand Oaks COA)	Donald Todd (Special Population)
Lawrence Hartmann (CSL)	Max VanderWyk (Supervisory Appointee)
Lisa Hayden (Supervisory Appointee)	Beverly Whittaker (Ventura COA)
Nancy Healy (Thousand Oaks COA)	
Vivian Johnson (Fillmore COA)	

Advisory Council Members Absent

Luis Espinosa (Camarillo COA) - EA
Wayne Evans (Supervisory Appointee) - EA
Ricardo Melendez (Special Population)
Benjamina Montoya (Moorpark COA)
Sue Tatangelo (Special Population) - EA
Bill Witt (CSL) - EA

VCAAA Staff Present

Christy Cantrell	Katharine Raley
Victoria Jump	Elizabeth Renteria
Monique Nowlin	Christine Voth
Brian Murphy	

Guests

Jay Evans	Lisa Powell
Margaret Aslanian	Phil Chandler
Steve Lehmann	Steve Lehmann
Karen Markle	Susan Haverland
Lindsey Nibecker	Patty Bolland
Teri Helton	Livia Smoquina
Inna Berger	

1. **Call to Order** - The meeting was called to order at 9:02 a.m. by Chair Nancy Rowe (Oxnard COA).
2. **Pledge of Allegiance** – Mel Silberberg led the Pledge of Allegiance. A quorum was present.
3. **Approval of Area Agency on Aging Advisory Council Meeting Minutes** - The minutes of the January 8, 2014, meeting were approved with one corrections. On page 2 of the minutes Sue Tatangelo's name was left off the report as the elected family caregiver representative. (Silberberg/Olson/Passed). Additional clarification was requested about agenda item #5. Item #6, I-A – the sentence should read “knit together technology and people of different generations.”

4. **Public Comments** –

Lindsey Nibecker – Lindsey spoke about the SCAN Grant that the Camarillo Health Care District received to build a regional coalition around long term services and supports.

Steve Lehmann – Steve introduced SCAN's new dietician Margaret Aslanian. He also spoke about upcoming classes.

5. **Consent Agenda Items** – the consent agenda containing the Optimal Aging Committee Report from January 22, 2014, Optimal Aging Committee Report from February 26, 2014, By-Laws Committee Report from January 14, 2014, Senior Nutrition Committee Report from January 27, 2014, Legislative Committee Report from January 8, 2014, Housing and Transportation Committee Report from January 14, 2014, Health Issues Committee Report from February 18, 2014 and the Outreach Committee Report from January 29, 2014 were accepted (Hayden/Benz/Passed)

6. **Discussion Items/Presentation/Motion**

- 6.1 **FY 2014-2015 VCAAA Strategic Plan Update Public Hearing.** Nancy Rowe presented the item and conducted the public hearing. Christine Voth went through a detailed PowerPoint detailing agency activities including those funded with program development and/or coordination funds. There was no public testimony.
- 6.2 **Approval/Modification/Discussion of VCAAA FY 2014-2015 Strategic Plan Update.** Nancy Rowe presented the item.

Motion to approve: Toni Olson

Second: Lisa Hayden

Discussion: It was noted that the title on the agenda was wrong as should read “FY 2014-2015”

Abstentions: There were no abstentions

Motion approved by a voice vote.

6.3 **Independence at Home** – Karen Markle with SCAN gave a brief presentation on the “Independence at Home” program. A lot of questions were asked about background checks for the volunteers, the cost and who the program was meant for. Karen also went over some of their other programs including one that provided a free Thanksgiving meal, their hygiene kit program and programs aimed at teaching technology to seniors. She will be bringing flyers to the agency which will be distributed at the May Advisory Council meeting.

6.4 **By-Laws Committee Report from January 14, 2014 and February 20, 2014 and Recommendation to the Advisory Council to Approve Changes to Policy and Procedure III-B Membership Selection, III-C Member Responsibilities, III-D Selection of CSL Members, III-F Guidelines for the Election of Representatives from Councils on Aging or City Representatives, III-H Advisory Council Meeting and Committee Meeting Structure and III-N In-Memoriam Wall: Criteria for Inclusion.** Nancy Rowe presented the report.

Motion to approve: Paul Boog

Second: Max VanderWyk

Discussion: There was a question about policy and procedure III-F Guidelines for the Election of Representatives from Councils on Aging or City Representatives and if in the last section (#6 – city can reappoint the member) if there was an “easier process”. It was noted that this was the easier process rather than a full election process.

Abstentions: There were no abstentions

Motion approved by a voice vote.

6.5 **Housing and Transportation Committee Meeting Report from February 11, 2014 and Recommendation that the Advisory Council Adopt the universal design concept included in Attachment A and B; encourage the County to incorporate universal design guidelines when building senior housing; encourage each Advisory Council on Aging/City representatives to take back Simi Valley’s senior housing liaison model and encourage their council on aging to adopt it; and encourage local cities, builders and planners to look at and build communities of purpose when designing and approving new housing.** Mel Silberberg presented the report.

Motion to approve: Mel Silberberg

Second: Vivian Johnson

Discussion: Vivian recommended Advisory Council support of this item and relayed her experience with having to modify her house for her husband. She has had to spend thousands of dollars to retrofit her house to accommodate a wheelchair.

Abstentions: There were no abstentions

Motion approved by a voice vote.

- 6.6 **Formation of Nominating Committee for Election of Officers and One (1) Service Provider for FY 2014-2015, (3) California Senior Legislature Representatives for FY 2014-2018.** Nancy Rowe presented this item. Sylvia Taylor Stein, Karen King, June Glasmeier and Tony Bellasalma volunteered. Additionally, Nancy noted that the application for the Executive Committee would soon be on the Agency website.
- 6.7 **Quarterly Grantee and Direct Service Report.** Brian Murphy presented the second quarter data and answered Advisory Council questions. Donald Todd asked about the grantee budgets and if grantees could move funds between contracted items. Brian explained the process and that grantees could move up to 10% between the various line items but more than 10% required a budget modification. Brian also handed out a chart at the meeting showing all the service unit category definitions and units of measurement
- 6.8 **Senior Nutrition Committee Report from February 27, 2014 and recommendation that the Advisory Council approve the list of core senior nutrition program equipment eligible for one-time-only funds and that any remaining one-time-only funds will be used for the provision of additional meals.** Toni Olson presented the report and gave a brief update on the items that were considered to be core to the program. They are as follows: commercial stove, convection oven, commercial freezer, commercial refrigerator, dishwasher and sanitizer, commercial sink and green sink.

Motion to approve: Toni Olson

Second: Darlene Benz

Discussion: Motion was amended to include ice machines to the list of core equipment. Clarification was provided to the council that the intent of this item was to establish a list of items that are core to running the senior nutrition program and was not an exhaustive list. If and when there was one-time-only monies the items on the list would be considered for replacement if broken.

Abstentions: There were no abstentions

Motion approved by a voice vote.

- 6.9 **Optimal Aging Committee Update** – Sylvia Taylor Stein spoke about the activities of the Optimal Aging committee and let the Council know that they would soon be receiving an email with a link to a survey that they are being asked to complete. The surveys deals with questions relating to what they feel about aging optimally. Survey data will be compiled and presented at the May Advisory Council meeting.
7. **Advisory Council Meeting Schedule** - The meeting schedule for FY 2013-2014 was included for informational purposes.
8. **CSL/TACC Update** – June gave a brief update on the TACC meeting she attended at the end of February. Larry Hartmann reminded everyone in attendance about the importance of line 402 on the California State Income tax as contributions help fund

CSL.

9. **California Commission on Aging AgeWatch for January and February 2014** – included for information purposes only.
10. **Committee Membership List for FY 2013-2014** - The list was included for informational purposes.
11. **Social Media Survey** – Elizabeth Renteria provided a brief introduction on the social media survey that was included in the packet and asked everyone to fill it out and turn it in.
12. **Form 700 Reminder** – Monique Nowlin reminded everyone to turn in their 700 forms and if they needed another form to see her.
13. **SNAC – Recruitment for New Representative** – Darlene explained the history of the VCAAA Advisory Council with the Senior Nutrition Action Council (SNAC) and asked for a volunteer to replace her on their board. She agreed to be the VCAAA representative to SNAC almost 10 years ago and would like someone else to step up and take her spot. Those interested should contact her.
14. **Comments from the Chair** – Chair Nancy Rowe spoke about the health education classes that St. John's hospital holds on regular basis. She also pointed out that June Glasmeier was the cover model for this months "Good Health, Good Living" e-magazine.
15. **Other Business** –
Toni Olson – Toni shared information about the pancake breakfast and spring arts and crafts fair that the Simi Valley senior Center was holding on March 28 and 29 and invited all to attend.
16. **Adjournment** – the meeting was adjourned at 10:50 a.m.(Boog/Todd/Passed)

TO: VCAAA Advisory Council Members
FROM: Sylvia Taylor Stein, Committee Chair
DATE: March 26, 2014
SUBJECT: **Optimal Aging Committee Meeting Report from February 26, 2014**

Optimal Aging Committee (OAC) Members Present

Toni Olson (City of Simi Valley Representative)
Sylvia Taylor Stein, Chair (Service Provider)
Karen King (City of Camarillo Representative)
Ginny Rockefeller (City of Ojai Representative)
Karen Cline (City of Simi Valley Representative)
Bill Witt (California Senior Legislature)

Optimal Aging Committee Members Absent

None

VCAAA Staff Present

Christine Voth
Monique Nowlin

Guests

Teri Helton

1. **Call to Order** – The meeting was called to order at 1:00 pm. A quorum was present.
2. **Welcome and Introductions**
3. **Public Comments** – None.
4. **Approval of Committee Minutes** – Minutes from the meeting held on February 26, 2014 were approved.
5. **Optimal Aging Survey of Advisory Council** – Staff provided survey results (see attachment), which led to discussion and suggestions including:
 - Encourage active aging and sharing “how-to” information with senior centers, residential care facilities, faith-based communities, etc.
 - Sharing information with wellness programs and with the Advisory Council's Health Committee.

- Hold an informational event for Baby Boomers. Two approaches were discussed: (1) Hold a large event with a keynote speaker, (2) Hold smaller events with 20-25 people to encourage discussion.
- Use a Phase I approach by starting small and having a grass roots effort to share positive aging tips. In Phase II, fine-tune tools for special populations (minorities, LGBT, etc.)
- Provide tips about “remaining relevant” in the job market. Provide tools and practical applications.

There was discussion about what to call the committee’s effort. Staff will work with the committee chair to develop a label. Labels suggested included Rebooting Your Life After 50, Loving and Nurturing Your Older Self.

- 6. Impact of Survey re Committee Goals/Objectives** – Add to Goal #1, Objective #2: Explore collaborations with other Advisory Council committees – Outreach, Health Issues, Senior Nutrition – to encourage successful aging by presenting programs and/or events of mutual interest/benefit.
- 7. Next meeting date** – May 28, 2014 from 1:00 to 2:00 p.m.
- 8. Adjournment:** The meeting was adjourned at 2:20 pm.

OPTIMAL AGING COMMITTEE - SUCCESSFUL AGING SURVEY
Summary of Responses – March 25, 2014

1. What, if anything, do you fear about aging?

The greatest fear expressed about aging was declining health especially if it could lead to the loss of independence, a loss of capacity to care for oneself, spending an extended period of time in a nursing home or becoming a burden to others. Experiencing dementia, stroke or heart failure were primary health fears. Secondary concerns were financial instability, becoming irrelevant and wrinkles.

2. What is your personal definition of successful aging?

Survey responders defined successful aging as *maintaining independence and remaining engaged in life* by:

- Interacting with family and friends,
- Being physically and mentally active,
- Giving back to the community,
- Expanding awareness and continuing to learn,
- Being productive,
- Fulfilling personal potential,
- Being a positive influence on others,
- Helping care for peers, and
- Being "good to the last drop."

Other insightful answers were in the arena of *personal attitudes and values*, including:

- Viewing life as an adventure and living each day to the fullest possible based on a person's capabilities,
- Carefully managing personal expectations and activities as physical and mental capabilities change,
- Creating a balance among health, happiness, love and financial stability.
- Embracing spiritual values, faith and finding inner peace,
- Being realistic about oneself and others,
- Facing problems as they arise in finding workable solutions, and
- Taking pleasure in everyday events and the achievement of small victories.

3. What is the number one thing you have done to age well?

The majority of responses involved the importance of *taking responsibility for one's own physical and mental health*. Physical care means paying attention to nutrition, diet and exercise; regularly engaging in healthy activities; having annual health screenings and not smoking.

To maintain mental health and cognition, a person needs to:

- Be very involved with a variety of rewarding and productive activities including serving the community/volunteering,
- Develop a diversity of interests/hobbies (to the extent that the loss of any single capability would not leave a person without stimulation),
- Planning for financial needs before retirement, and
- Being flexible.

Mention was made of the value of good genes as well as the importance of finding and accepting peace with the process of aging and dying. Aging and dying are inevitable. If a person lives long enough he/she will age and pass away. Many people have difficulty with accepting this concept.

4. What has surprised you the most (good or bad) about growing older?

Common themes in the responses were about experiencing *independence and self acceptance*, specifically:

- Doing what I want, when I want.
- Not having to prove myself in the workplace (or anywhere else).
- Surprise that being 70+ years of age is one of the best periods of my life.
- Finding myself more at peace.
- Not being bothered by things that bothered me when I was young.
- Enjoyment of being around younger people.
- Freedom from financial worries.

Additional themes in the responses pertained to the *process of transitioning from young to old, the quick passage of time, and the importance of making the most of each day.*

Sample remarks included:

- Seeing myself *the same* as when I was younger although my body looks older.
- Feeling the same as I did when I young; not feeling old.
- The transition process from young to old. Most people in their 30s and 40s do not see themselves as aging. Then they do.
- The importance of making the most of each day. "I had a teacher in junior high who greeted us every morning with, 'Good Morning, students, you are a day deader today than you were yesterday.' At the time we all laughed but now I see the wisdom in those words. He was telling us to make the most of each day, it will never be back."
- Looking back on my life and wishing I'd been more adventurous.
- How quickly life passes and how quickly growing older arrives.
- Declining energy level and declining eyesight.
- Disappointment at how difficult life is for many seniors and sometimes how few options they have.

5. Knowing what you know at your current age, what advice would you give your 40-year old self about how to prepare for successful aging?

Key themes in these responses involved *health, finances, planning, socialization and attitude.* Remarks are summarized as follows:

- Take care of your health; exercise and eat well; use sun protection.
- Prepare financially; save money targeted for living in later years, invest and manage your finances wisely, start financial planning for retirement at age 20. Preparing for financial security in retirement is critical to all aspects of our senior years.
- Plan, Plan, Plan. Where do I want to be and do at age 60-70-80?
- Never pass up an opportunity to make a new friend; maintain an active social life; take care of your spouse/partner.
- Be active and productive in every way possible.
- Pay attention to your instincts in all situations.
- Live a life filled with gratitude.

- Don't get wrapped around the small stuff. Let it go. You can't please everyone, so don't try.
- Live your life in integrity, compassion, and humility, and let others do the same. Do not judge them when they don't succeed as we have all failed and missed the mark at different times
- Nourish and protect your mind, body, and soul.

A few responders said, "*My 40-year old self would not have taken any advice!*"

6. Currently, what is your greatest joy or passion in life?

Responders said their greatest joy/passion is being connected with the people and animals that they love -- family, spouse/partner, friends, grandchildren and dogs. It is important to be loved and appreciated, and vice versa. Being of service and volunteering were the next greatest joy/passion. Other responses were traveling, being creative (decorating, cooking, gardening), the discovery of new things, and learning, which includes seeking out older individuals as mentors, leaders, or sages to learn from; and, trusting God and being at peace with oneself.

7. How would you describe your willingness to learn new things?

Responders answered this question with much enthusiasm. The only way to do justice to their answers is to provide some direct quotes.

- "Eager, very eager!"
- "Top notch, very willing!"
- "Wide open (unless it involves electronic machines)."
- "I am a perpetual student."
- "Exposure to new things is exciting and gives life interest."
- "My brain is still like a sponge but it takes longer [to learn]."
- "I thrive on challenges, even if they seem a little scary."
- "Learning is fun. It is a way to maintain youth."
- "My willingness to learn is tempered by my concern that I cannot learn everything that is important to me before that knowledge becomes obsolete!"
- "I have always been curious and willing to learn new things."

8. What are one or two things that you still want to do or learn?

Same as the previous question, everyone had a positive response and those included (in random order):

- Achieve balance in my life.
- Back a boat into a lake, straight
- Become a better painter.
- Continue to learn.
- Cooking
- Exercise more and practice good dietary habits
- Having the time to do more things (because my time is currently divided between caring for an elderly parent and two grandchildren).
- Helping younger people understand the aging process so they can make wise choices to achieve successful aging.
- Improve my bridge game
- Learn a foreign language.
- Learn more about other countries and cultures.
- Learn to fly a helicopter.
- Learn to play a musical instrument - the flute, piano, fiddle.
- Learn to speak Spanish better.

- Learn to 'text' and find (inner) peace.
- Move to an upscale senior housing complex.
- Skydive (once)
- There is too much and not enough space to write it down!
- Travel

9. What skills do you have that you would be willing to teach or share with others?

There were mixed responses to this question. Some felt they did not have any specific skill that would be shareable and others were eager to teach or share. The latter provided these responses (listed in alphabetical order):

- Aging in place program development
- Automotive
- Basic cooking and baking skills
- Basics of using a computer
- Business/life skills
- California legislature
- Contract bridge
- Dealing with people
- Farming
- Flower arranging
- Gardening
- How to be a friend
- How to be a good listener
- Knitting
- Leadership skills
- Logic, spelling, grammar
- Managing multiple tasks
- Mentor for career building
- Organization skills
- Real Estate
- Sewing
- Writing

10. What satisfaction you derive from volunteering?

Responders stated they derive **great satisfaction** from volunteering. Some volunteer for several organizations and serve in leadership roles. Common themes in the responses included the satisfaction of making a difference in the community; the joy derived from helping others; seeing through to completion a project that enriches the lives of others, being of value, and gaining a better understanding of the community. Responders said volunteering provides opportunities for friendship, education, expression of soul, a purpose in life and the blessing of being valued and appreciated.

TO: VCAAA Advisory Council Members
FROM: Nancy Rowe, Advisory Council Chair
DATE: March 11, 2014
SUBJECT: **By-Laws Committee Report from March 11, 2014**

By-Laws Committee Members Present

Wayne Evans (Supervisory Appointee)
Nancy Rowe (Oxnard COA)
Karen King (Camarillo COA)
Tony Bellasalma (Moorpark COA)

By-Laws Committee Members Absent

Mel Silberberg (Supervisory Appointee) - EA
Luis Espinosa (Camarillo COA) - EA

VCAAA Staff Present

Victoria Jump
Monique Nowlin
Brian Murphy

Guests

None

1. **Call to Order** – The meeting was called to order at 1:00 pm by Nancy Rowe. A quorum was present.
2. **Welcome and Introductions** – None required.
3. **Public Comments** – None.
4. **Application form review – Grantee Renewal Form** – The committee met to discuss the grantee renewal process and to review the grantee renewal form in support of Policy and Procedure III-G Contractual Procedure. VCAAA staff as part of the grantee renewal process will use the attached form in evaluating grantee performance. In May these forms will be brought to the Planning and Allocation Committee and the Advisory Council for review and approval. Contingencies will become part of the contract for the next fiscal year. Approval of deviations from the original contracted level of more than 10% will be discussed and approved or denied by the Advisory Council. Additionally, a question was added to the renewal application which addresses the grantees rationale for any requested change in

service units. The information will be carried over to the renewal worksheet which will be part of the Advisory Council review process.

5. **Final Review and approval of proposed by-laws changes and recommendation to forward to the full Advisory Council for approval at the May 14, 2014 Advisory Council meeting.** The committee recommended that the by-laws be sent to all AC members 30 days prior to the May 14, 2014 AC meeting as required in the by-laws.
6. **Other Committee Involvement/Notification** – none
7. **Next meeting date** – No further meetings are required of this committee at this time.
8. **Adjournment** – The meeting was adjourned at 2:00 pm by Nancy Rowe.

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:		Contract Amount:	
Project:		Contract Year:	
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB <input type="checkbox"/> Title IIIC1 <input type="checkbox"/> Title IIIC2 <input type="checkbox"/> Title IIID <input type="checkbox"/> Title IIIE <input type="checkbox"/> Title VII <input type="checkbox"/> Ombudsman	Renewal Recommended:	<input type="checkbox"/> Yes <input type="checkbox"/> Yes With Contingencies (see G) <input type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change

C. Is the percentage change more than 10%ⁱ?

- Yes
 No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	
% served with one of more disability	
% that live alone (at risk for social isolation)	
% minority	

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there’s a problem.	<input type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and	<input type="checkbox"/> Meets most or all requirements

Ventura County Area Agency on Aging Grantee Renewal Review

program reports, year-end closeout reports and all other reports required by the VCAAA.	<input type="checkbox"/> Has some deficiencies – see F
	<input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input type="checkbox"/> Meets most or all requirements
	<input type="checkbox"/> Has some deficiencies – see F
	<input type="checkbox"/> Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?

- Yes – Fill in Box G as to why.
 No

G. Concerns or Issues Regarding Grant:

H. Contract Contingency Requirements

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be “targeted” as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans

Ventura County Area Agency on Aging Grantee Renewal Review

- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregiversⁱⁱ
- Older individuals with Alzheimer's disease o

TO: VCAAA Advisory Council Members
FROM: Brian Murphy, VCAAA Staff
DATE: March 24, 2014
SUBJECT: **Senior Nutrition Committee Report from March 24, 2014**

Senior Nutrition Committee Members Present

Tony Bellasalma (Moorpark COA)
Darlene Benz (Immediate Past Chair)
Luis Espinosa (Camarillo COA)
Rose Gossom (Supervisory Appointee)
Marion Holzworth (City of Ventura Representative)
Antoinette Olson – Committee Chair (City of Simi Valley Representative)

Senior Nutrition Committee Members Absent

Vivian Johnson (City of Fillmore) – EA

VCAAA Staff Present

Patti Jaeger
Brian Murphy

Guests

None

1. **Call to Order** – The meeting was called to order at 10.00 A.M. by Toni Olson. A quorum was present.
2. **Welcome and Introductions** – Attendees introduced themselves.
3. **Public Comments** – None.
4. **One-Time-Only (OTO) Funding Request** – This meeting was convened to review the One time only requests from grantees. Committee members were advised that OTO funds in the amount of **\$73,822** are available to the Senior Nutrition Program. Of this amount \$4,431 is stipulated for food purchases only, and the remainder **\$69,391** may be spent on other approved program purchases. Grantees requested items totaling **\$32,126**. The committee is recommending to the Planning and Allocation Committee that the following items in the amount of **\$17,841** be approved for purchase with OTO funds for the Senior Nutrition Program grantees:

Agenda Item #5.3a

Grantee Name	OTO Requested & Committee Decision	Estimated Cost	Amount Approved
Camarillo Health Care District	1/ 78" Solid Door Reach-In Refrigerator - for fresh item storage for home delivered meals to replace current unit purchased 6/22/2007 = \$4,199. The Committee discussed the rationale for replacing a unit because it is out of warranty. One suggestion was that CHCD should purchase an extended warranty. [Motion "Not to approve" by Rose Gossom, seconded by Darlene Benz, carried with one abstention (Luis Espinosa).]	\$4,216	\$0
	2/ Provide 2 extra weekend meals to 30 HDM clients – additional 780 meals @ \$3.68 food cost (additional Jordano's food cost) . [Motion "To approve" by Rose Gossom, seconded by Darlene Benz, carried with one abstention (Luis Espinosa).]	\$2,870	\$2,870
Total		\$7,086	\$2,870
Fillmore, Help of Ojai, CRPD	No requests.		\$0
Total		\$0	\$0
Moorpark	3/ Serve 25-30 meals prepared using non-Jordanos food (2 days a week x 9 weeks) = \$900	\$900	\$900
	4/ Add 2 special event meals x \$100 each [Motion "To approve both items" by Darlene Benz, seconded by Rose Gossom, carried with one abstention (Tony Bellasalma).]	\$200	\$200
Total		\$1,100	\$1,100
Oxnard	5/ Replace non-compliant 15-20 yr old sink with 3 compartment sink and faucets	\$1,500	\$1,500
	6/ Hand washing sink [Motion "To approve both items" by Darlene Benz, seconded by Tony Bellasalma, carried unanimously.]	\$450	\$450
Total		\$1,950	\$1,950
Piru	7/ New Large Capacity Freezer that would allow the site to store additional meals and thereby provide HDM meals for the weekend. The committee decided that this expenditure would be too large for such a small addition to the meal count. [Motion "Not to approve" by Rose Gossom, seconded by Luis Espinosa, carried unanimously.]	\$4,500	\$0
Total		\$4,500	\$0

Agenda Item #5.3a

Santa Paula	8/ Ice Maker. Motion "To approve" by Rose Gossom, seconded by Luis Espinosa, carried unanimously. Note: staff changed the requested amount from \$3,900 to \$2,521, based on an updated quote submitted by the Grantee on 3/26/2014.	\$3,900	\$2,521
Total		\$3,900	\$2,521
Simi Valley	9/ Special Event Meal (Older Americans Month May 7th) food and supplies (to serve 120 seniors) 10/ Ice Maker (excludes \$590 installation) [Motion "To approve both items" by Darlene Benz, seconded by Marion Holzworth, carried with one abstention (Toni Olson).] Note: staff changed the requested amount from \$4,490 to \$3,900, to exclude the installation charges on the quote submitted by the Grantee.	\$600	\$600
		\$4,490	\$3,900
Total		\$5,090	\$4,500
Ventura	11/ True Fridge/Freezer Combo to replace current Home style Fridge/Freezer combo. The committee decided to deny item #11 after staff's phone discussion with Ventura site management concluded that the purchase of this item was not critical for this program. 12/ Ice Maker - Additionally, the committee decided to increase item #12 from \$2,000 to \$3,900 to match the quote provided by Simi Valley. 13/ 2 LGBTQ events & 2 Senior Center special event meals (\$250 x 4) [Motion "To not approve item #11 and to approve items #12 (in the amount of \$3,900) and #13" by Darlene Benz, seconded by Tony Bellasalma, carried with one abstention (Marion Holzworth).]	\$5,500	\$0
		\$2,000	\$3,900
		\$1,000	\$1,000
Total		\$8,500	\$4,900

Total Requested	\$32,126
Total Approved	\$17,841

5. Formalization of the OTO request process: The committee decided that future requests for OTO from grantees will need to include (i) a valid quote and (ii) a written rationale or justification for the expenditure. These two documents will be available for review by the committee for each OTO request, prior to the Nutrition Committee's OTO review meeting: This motion was made by Luis Espinosa, seconded by Darlene Benz and passed unanimously.

6. **Meal Counts Through February 2014** – Staff presented the YTD meal counts by site which were 3% more than plan. The food cost per meal remains under control = \$3.68 versus a budget of \$3.83 – (this means that about **7,000** more meals can be served with the original budget of \$640,000 for Jordano's) (see attachments)
7. **Other Committee Involvement/Notification** – None at this time.
8. **Review Meeting Schedule** - The next meeting is scheduled for Monday, April 14, at 10:00 a.m.

Future meetings will be held at 10 a.m. on a Monday in each month (excluding December and August):

May 19, 2014
June 16, 2014
July 21, 2014
September 15, 2014
October 20, 2014

9. **Adjournment:** – the meeting was adjourned at 11:35 AM by Toni Olson.

TO: VCAAA Advisory Council Members
FROM: Brian Murphy, VCAAA Staff
DATE: April 14, 2014
SUBJECT: **Senior Nutrition Committee Report from April 14, 2014**

Senior Nutrition Committee Members Present

Tony Bellasalma (Moorpark COA)
Darlene Benz (Immediate Past Chair)
Rose Gossom (Supervisory Appointee)
Marion Holzworth (City of Ventura Representative)
Vivian Johnson (City of Fillmore Representative)
Antoinette Olson – Committee Chair (City of Simi Valley Representative)

Senior Nutrition Committee Members Absent

Luis Espinosa (Camarillo COA) – EA

VCAAA Staff Present

Brian Murphy

Guests

None

- 1. Call to Order** – The meeting was called to order at 10.00 A.M. by Toni Olson. A quorum was present.
- 2. Welcome and Introductions** – None needed.
- 3. Public Comments** – None.
- 4. How to best utilize the remaining OTO Funding = \$49,500** – Committee members suggested that the City of Simi Valley be reimbursed for a freezer which was purchased in November 2013. This was in the meal site's OTO request, but was not brought to the committee by staff, since the equipment had been previously purchased. Members also asked if repairs to the meal site oven by City of Moorpark could be reimbursed. Staff stated that the committee had previously approved a process for the funding of meal site equipment and that this excluded the funding of prior purchased equipment or maintenance.

Staff advised that up to 5% of the current year's grant funding could be rolled over to the next fiscal year. This means that the \$49,500 in unspent OTO funds could rollover to FY 2014-2015.

Agenda Item #5.3b

A motion to approve the roll-over of the unspent OTO funds to FY 2014-2015 was put forward by Toni Olson, and seconded by Darlene Benz. The motion was carried by a majority: three votes for the motion (Darlene Benz, Rose Gossom and Vivian Johnson), two votes against the motion (Marion Holzworth and Tony Bellasalma), with one abstention (Toni Olson).

Committee members suggested that the OTO funds should be discussed again in November 2014 with a view to expending the funds in that fiscal year. Members expressed concern that OTO funds ideally should be used to assist the meal program in the year received, rather than rolling them over to the following year.

5. **Meal Count and Cost Per Meal through March 31, 2014** – Staff reported 131,822 or 102% of YTD contracted meal count. The food cost per meal (Jordanos only) was \$3.69 – or 3.6% lower than the budgeted amount of \$3.83.
6. **Request for Additional Data** - The committee asked staff to provide the following information at the next meeting: (i) The YTD Jordanos meal expenditures per site; and (ii) program donations received by site.
7. **Other Committee Involvement/Notification** – None at this time.
8. **Review Meeting Schedule** - The next meeting is scheduled for Monday, May 19, at 10:00 a.m.

Future meetings will be held at 10 a.m. on a Monday in each month (excluding December and August):

June 16, 2014
July 21, 2014
September 15, 2014
October 20, 2014

9. **Adjournment** - The meeting was adjourned at 11:35 AM by Toni Olson

TO: VCAAA Advisory Council Members
FROM: Monique Nowlin, VCAAA Deputy Director
DATE: March 12, 2014
SUBJECT: **Legislative Committee Report**

Legislative Committee Members Present

Nick Fotheringham (Thousand Oaks COA) - Chair
Paul Boog (Port Hueneme COA)
Mel Silberberg (Supervisory Appointee)
Luis Espinosa (Camarillo COA)
Lawrence Hartmann (CSL)
Sylvia Taylor Stein (Service Provider)
Nancy Healy (Thousand Oaks COA)
Karen Cline (Simi Valley COA)
William Witt (CSL)
Rosemary Flores-Gordon (Service Provider)
June Glasmeier (CSL)

Legislative Committee Members Absent

Karen Cline (Simi Valley COA)

VCAAA Staff Present

Victoria Jump
Monique Nowlin
Katharine Raley
Monica Neece

Guests

Lindsey Nibecker (CHCD)
Tony Bellasalma (Moorpark COA)

- 1. Call to Order** – The meeting was called to order at 11:09 a.m. by Nick Fotheringham. A quorum was present.
- 2. Welcome and Introductions** – Lindsey Nibecker from Camarillo Health Care District (herein referred to as CHCD) introduced herself.
- 3. Public Comments** – Lindsey provided information on how VCAAA and CHCD are part of an evidence-based health promotion coalition that has received a grant from SCAN Foundation to develop a public policy agenda around the changes in Long

Term Services and Support (LTSS). Lindsey further stated that she would be staying abreast of the Legislative Committee's activities and will periodically inform the Committee about what is going on with the coalition.

- 4. 2014 Legislative Platform and Next Steps.** Nick Fotheringham discussed the Committee developing an organized and concerted effort with which to address legislative issues of the Committee's interest. There was discussion about Jeff Gorell and his support of the VCAAA when they have needed him for critical voting in relation to senior legislative issues. Nick stated as a Committee there needs to be persuasive arguments prepared in order to advance the Committee's legislative platform. Victoria Jump stated VCAAA has the data to pull together a concise report to quantify and delineate the impact of loss of services to seniors and how that translates to dollars. Nick stated perhaps this Committee could work in conjunction with the Outreach Committee in developing a handout that provides constituents with information on who their legislative representative is and how to contact them. This could be distributed in conjunction with information that states what bill or legislative issue the Committee wants the seniors to lobby for and support. Again, reiterating the need for a concerted and organized effort when it comes to addressing issues with the legislature. Mel stated the more quantitative the argument, the better it can be promoted. There was discussion on how much of what the Committee does in the Committee meetings is communicated back to the community. There was discussion on who are the senior friendly newspapers in Ventura County and if those publications should be utilized as an additional forum to engender support for legislative issues. Nick stated that perhaps the Committee could create and provide fact sheets on various pieces of legislation of import to the community, so that seniors could make an informed decision when they vote on legislation that affects them. Nick further suggested developing a marketing piece that delineates what the Older Americans Act is and why it is important to you. A final point of discussion was the Committee's desire for feedback on which of the issues supported by this Committee actually got on the official legislative platform with Sue Hughes, County of Ventura, CEO's legislative analyst.
- 5. Other Committee Involvement/Notification** – There was discussion about collaborating with the Outreach Committee to develop communication pieces to develop a concerted and organized effort to galvanize support for local, state and federal issues deemed of import by this Committee, as representatives for the seniors in Ventura County.
- 6. Next Meeting Date** – May 14, 2014.
- 7. Adjournment** – The meeting was adjourned at 12:05 p.m. by Nick Fotheringham.

TO: VCAAA Advisory Council Members
FROM: Monique Nowlin, VCAAA Deputy Director
DATE: April 8, 2014
SUBJECT: **Housing and Transportation Committee Report from April 8, 2014**

Housing and Transportation Committee Members Present

Mel Silberberg (Supervisory Appointee) - Chair
Rose Gossom (Supervisory Appointee)
Paul Boog (Port Hueneme COA)
Darlene Benz (Ventura COA)
Tony Bellasalma (Moorpark COA)

Legislative Committee Members Absent

Max Vanderwyk (Supervisory Appointee)

VCAAA Staff Present

Monique Nowlin
Elizabeth Renteria
Christy Cantrell

Guests

Kai Luoma (Ventura LAFCO)
Andrea Ozdy (Ventura LAFCO)
Laurie Dickinson

- 1. Call to Order** – The meeting was called to order at 9:01 a.m. by Mel Silberberg. A quorum was present.
- 2. Welcome and Introductions** – Kai Luoma and Andrea Ozdy of Ventura LAFCO introduced themselves to the Committee.
- 3. Public Comments** – None.
- 4. LAFCO Presentation to Committee** – Kai provided an overview on the Local Agency Formation Commission and their role in housing developments. Kai explained that LAFCO is a quasi-legislative organization that is responsible for coordinating logical and timely changes in local government boundaries. While affordable housing is one consideration for LAFCO, it is amid dozens of other factions and not a focus. When queried about how this Committee could effectuate

the implementation of universal design building standards on a more global level, rather than city by city, Kai suggested the Committee attend hearings and become involved with the City and County Planning association. He further suggested, the Committee reach out to Kari Finley, Senior Planner that oversees the Housing Element in RMA and have her come speak to the Committee on how to become effective advocates on this issue. Mel asked for input from Christy Cantrell, I&A staff person in attendance regarding the number of call the department receives related to housing. While, Christy didn't have a specific number handy, she stated that calls related to affordable housing were the majority of the calls that they receive. Mel stated that the Committee needs to discuss advocacy at the next meeting and how the advocacy efforts of the Committee are going to be addressed and implemented. It was further discussed, that the Committee needs to request an agenda item be added for the Advisory Council meeting that queries the AC members about how often and what they communicate back to the COA's. Additionally, the Committee wants to discuss how advantageous it would be to have the AC members as advocates regarding universal design building standards. Darlene stated it was her understanding that before the Committee could proceed with this action, Victoria Jump, Director would have to seek Board of Supervisors approval to proceed with this action. Monique Nowlin stated that she didn't believe that was the case, as this action is within the purview of this Committee and the AC. Monique stated she would discuss this with Victoria and respond back to the Committee at the next meeting. Monique clarified with Darlene that if it was indeed not necessary to go to the Board of Supervisors for express approval, was it her request that Victoria communicate to the Board of Supervisors the direction this Committee plans to go in relation to universal design building standards and she responded in the affirmative.

5. **Ventura County General Plan – Land Use and Housing Element** – No discussion. Handed out pursuant to Committee's discussion with Rosemary Rowan, County of Ventura Resource Management Agency.
6. **Road Map for Housing** – Brief discussion about draft Housing Strategy and possible modifications, including restructuring the Road Map.
7. **Other Committee Involvement/Notification** – No discussion.
8. **Other – Home Share** – No discussion.
9. **Next Meeting Date** – May 13, 2014 from 9 – 10 am
10. **Adjournment** – The meeting was adjourned at 10:36 a.m. by Mel Silberberg.

TO: VCAAA Advisory Council Members
FROM: Lisa Hayden, Health Issues Chair
DATE: March 18, 2014
SUBJECT: **Health Issues Committee Report From March 18, 2014**

Health Issues Committee Members Present

Lisa Hayden (Supervisory Appointee)
Karen Cline (City of Simi Valley)

Health Issues Committee Members Absent

Ginny Rockefeller (City of Ojai)
Rose Gossom (Supervisory Appointee)
Rosemary Flores-Gordon (Service Provider)
Nancy Rowe (City of Oxnard)

VCAAA Staff Present

Katharine Raley
Victoria Jump
Patti Jaeger

Guests

Phil Chandler
Lindsey Nibecker
Teri Helton

1. **Call to Order** – The meeting was called to order at 1:05 p.m. by Victoria Jump. A quorum was not present, but no items were on the agenda that required a vote.
2. **Welcome and Introductions** – Lindsey Nibecker with the Camarillo Health Care District was welcomed.
3. **Public Comments** – Lindsey Nibecker discussed the work of the Regional Coalition. Kathy Raley talked about custodial care being reviewed by Medicare.
4. **Update on Project Goals Related to Food Insecurity** –
 - a. My Plate and Healthy Eating Project - The committee went over the mockup of the placemat and made suggested changes to it including centering the plate and adding pictures of food onto the plate that correlate with the recipe. It was also suggested that lines be drawn from the recipe to the item on the plate. The committee also felt that it was important to encourage physical activity as well as healthy eating which is in line with one of the long term

goals of the committee (encourage physical activity at all levels). On the shopping list on the placemat, members asked that the "\$.99 store" shopping list be renamed "Budget Foods" so as to not be specific to one store. Staff was asked to make these changes and send to the group for comments.

- b. Food Share Food Truck Collaboration - Food Share was not present at the meeting so no update was provided. The committee talked about the agency nutrition staff following the food truck and providing food demonstrations. There was also some discussion about there being a launch party with the Food Share truck with the senior center directors and then taking the food truck out to the senior centers. Staff was asked to follow-up with Food Share.
- c. Physical Activity Class Pamphlet - Committee members reviewed the brochure. Also discussed was the possibility of posting links to free YouTube exercise videos for seniors on the VCAAA Website. For those that are homebound and don't have internet access the committee talked about providing them with DVD's and partnering with home care agencies and faith-based community nurse network and caregivers as a way to disseminate the videos. Staff was directed to see if DVD's exist from a prior collaboration around fitness (between VCAAA/Public Health/Ventura Adult Ed) and if so, can they can copied and aired on CAPS TV.

5. Other Ideas still on the Table for Consideration - Committee members discussed Item A3 – Reduce Isolation and Loneliness - Create an Ambassador Program for Homeowners Association. Committee members were asked to think about what this may look like and bring their ideas to the next meeting. Under item D1 – Bring Awareness to the Issue - Utilize nursing program students to do a project around food insecurity and develop resources. Committee members suggested that this item be revised to include physical therapists and interns.

6. Other Committee Involvements/Notification - Committee members suggested involving the outreach committee and including one of two RD answered questions as part of the E-Magazine.

7. Next meeting date – May 20, 2014 from 1-2 pm

8. Adjournment – The meeting was adjourned at 2:15 pm by Lisa Hayden.

TO: VCAAA Advisory Council Members
FROM: Ady Esparza, Committee Chair
DATE: May 5, 2014
SUBJECT: Outreach Committee Report from March 25, 2014

Committee Members Present

Ady Esparza (Oxnard, COA)
Darlene Benz (AC Past-Chair)
Rose Gossom (Supervisory Appointee)
Lisa Hayden (Supervisory Appointee)
Nancy Rowe (Oxnard, COA)
Joyce Pinkard (Supervisory Appointee)

Committee Members Absent

Paul Boog (Port Hueneme, COA)

VCAAA Staff Present

Martin Marquez
Monique Nowlin
Aracely Garcia Vela
Katharine Raley
Elizabeth Renteria

Guests

None

- 1. Call to Order** – The meeting was called to order at 9:00 a.m. by Ady Esparza, Committee Chair. A quorum was present.
- 2. Welcome and Introductions** – None required
- 3. Public Comments** – None
- 4. 2014-15 Outreach Goals** – The committee confirmed the Outreach goals for 2014-2015 which were decided at the previous meeting. Goal #1 VCAAA Fact Sheets; Goal #2 Postcard Campaign “Boots on the Ground;” Goal #3 VCAAA Video; Goal #4 Newsletter/eMagazine; Goal #5 VCAAA Poster; Goal #6 Social Media campaign. The goals will include the outlying future programs for marketing the VCAAA such as the BEC/CCTP/Covered California while not forgetting the Boomer Outreach and the requesting of more involvement of the entire AC members. Also discussed were the Action Plan checklist for the campaign and the distribution areas for the postcards. It was concluded that a “follow-up” phone call to the previous distribution areas was not needed and that we would continue on the distribution path. The

Agenda Item #5.7a

committee will continue with approaching the remaining city fire departments and police stations. Elizabeth will compile the list of where we have left to go.

The committee decided that it would "table" the distribution to the mobile home parks for now. In addition to the approach method of distributing the postcard it was suggested that the AC & Staff carry the postcards in their car "just in case" a marketing opportunity came up while out in the community. Monique said she would approach the Hill Street Café to put out the postcard at their restaurant. Katharine Raley said that the agency representative will be going out into the community for the new BEC program and that she would be taking out the VCAAA postcards as a part of the campaign. It was also suggested that we distribute the postcards at the Older Americans' Month proposed event the Oxnard "Collections" and maybe the businesses could give a 10% discount if they showed the postcard.

As for goal #5, VCAAA Poster, it was suggested that it have "tear offs" to be attached to the poster for people wanting to take home information.

After this discussion, it was suggested by Nancy Rowe to start up the Senior Center Directors' meetings again.

5. **Fact Sheets** – The agency Fact Sheets are currently being update by one of the VCAAA interns. These fact sheets will be used for "content marketing" purpose with fulfilling the committee goal #1. The marketing of these fact sheets is still to be determined.
6. **Updates** – Monique shared with the committee that she made contact with the Ventura County Fire department and VCERA (the County's retirement association) for their assistance in the postcard distribution. The committee was informed that the Social Media Survey of the Advisory Council was completed and it will be ready for review at the next meeting. It was confirmed that I & A will be asking callers to ask "Have you seen our postcard" as one of the questions asked when they call in.
7. **Other Committee Involvement/Notification** – None
8. **Review Meeting Schedule** - The next meeting is scheduled for Tuesday, April 29, 2014 from 9:00a – 10:30a.
9. **Adjournment:** – The meeting was adjourned at 10:15 a.m. by the Chair, Ady Esparza.

TO: VCAAA Advisory Council Members
FROM: Ady Esparza, Committee Chair
DATE: May 5, 2014
SUBJECT: Outreach Committee Report from April 29, 2014

Committee Members Present

Ady Esparza (Oxnard, COA)
Darlene Benz (AC Past-Chair)
Rose Gossom (Supervisory Appointee)
Nancy Rowe (Oxnard, COA)
Joyce Pinkard (Supervisory Appointee)

Committee Members Absent

Lisa Hayden (Supervisory Appointee)
Paul Boog (Port Hueneme, COA)

VCAAA Staff Present

Aracely Garcia Vela
Elizabeth Renteria

Guests

None

- 1. Call to Order** – The meeting was called to order at 9:00 a.m. by Ady Esparza, Committee Chair. A quorum was present.
- 2. Welcome and Introductions** – None required
- 3. Public Comments** – None
- 4. Postcard distribution to firefighter and police list** – The “Postcard Campaign: “Boots on the Ground” Distribution list previously sent out the Outreach Committee was addressed at this time. The list included the remaining city fire departments and city police department that were not visited. Most of the fire and police station are in the City of Oxnard and Joyce, Nancy, and Ady offered to distribute the postcards to the stations. Elizabeth will be going to the City of Santa Paula, and the City of Ojai. The committee is requesting the assistance of the other members of the Advisory Council to visit their respective cities such as the City of Port Hueneme Police Department: Paul Boog; City of Simi Valley Police Department: Toni Olsen/Karen Kline; City of Thousand Oaks Police Department: Nancy Healy/Nick Fotheringham. Elizabeth will contact each for assistance.

5. Review Social Media Questionnaire – The Social Media questionnaire completed by the Advisory Council was review. Most of the questions asked were for the purposes of gauging how the AC access information and what is the best approach for social media and rendering and uploading video. The other questions regarding social media sites was to understand the approach for current seniors and “future” seniors. Attached is a copy of the survey results.

6. Social Media Plan – The committee has decided to review the survey results have decided on creating a Facebook page to include the type of information to be included. They would like to see the eMagazine linked to this page along with upcoming events, meetings, and requests. The look and feel of this page will be decided at the next committee meeting.

Two of the questions on the questionnaire were about “text messaging” notification of a meeting cancelation. The committee agreed this would be a good idea and they are putting the suggestion to the entire AC for a vote.

The committee was informed that the VCAAA has a YouTube Channel. It was suggested to send out the link to the AC members and the Senior Network. Because of the transition of the County email system from GroupWise to Outlook this notification will have to hold off until the transition has been completed.

7. Miscellaneous: Suggestions regarding the faith-based community were given. Rose suggested that some churches have “Senior Groups” that may like to have a presentation. This suggestion will be added to the approach when the committee focuses on the faith-based communities.

8. Other Committee Involvement/Notification – None

9. Review Meeting Schedule - The next meeting is scheduled for Tuesday, May 27, 2014 from 9:00 a.m. – 10:30 a.m. – **TBD**...Outreach Committee attendance to the Outreach event at the Collections in Oxnard.

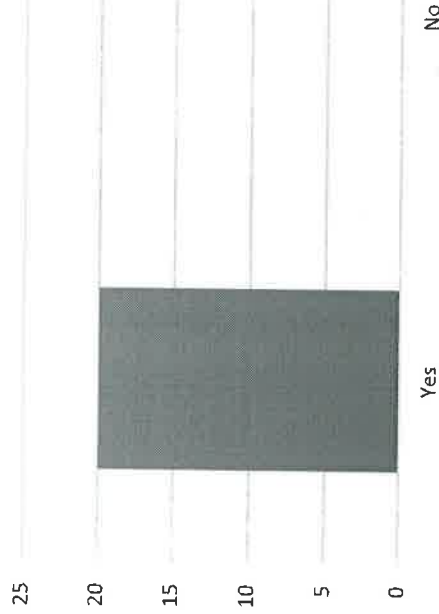
10. Adjournment: – The meeting was adjourned at 10:15 a.m. by the Chair, Ady Esparza.

Do you have computer access to the Internet?

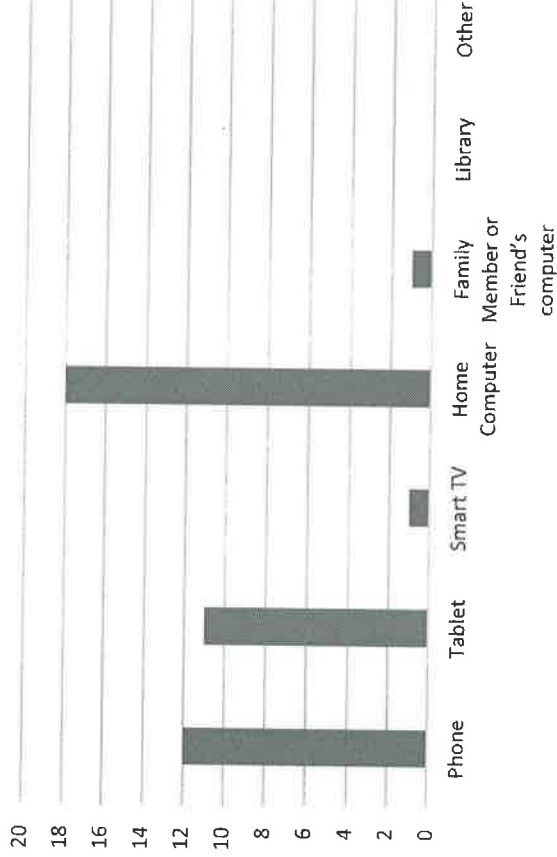
If yes, how do you access the Internet?

Do you have computer access to the Internet?	If yes, how do you access the Internet?	What social media sites do you access?	What browser do you use?	What Internet service provider do you use?	Do you use:
Yes	20 Phone	12 Youtube	12 Internet Explorer	12 AT&T	4 Yes
No	0 Tablet	11 Facebook	11 Firefox	6 Time-Warr	8 No
	Smart TV	1 LinkedIn	8 Safari	13 AOL	1
	Home Computer	18 Skype	5 Google	15 Verizon	4
	Family Member or Friend's computer	1 Other	0 Google Chrome	5 Earthlink	1
	Library	0 None	3 Netscape	0 Charter	1
	Other	0	Other	0	

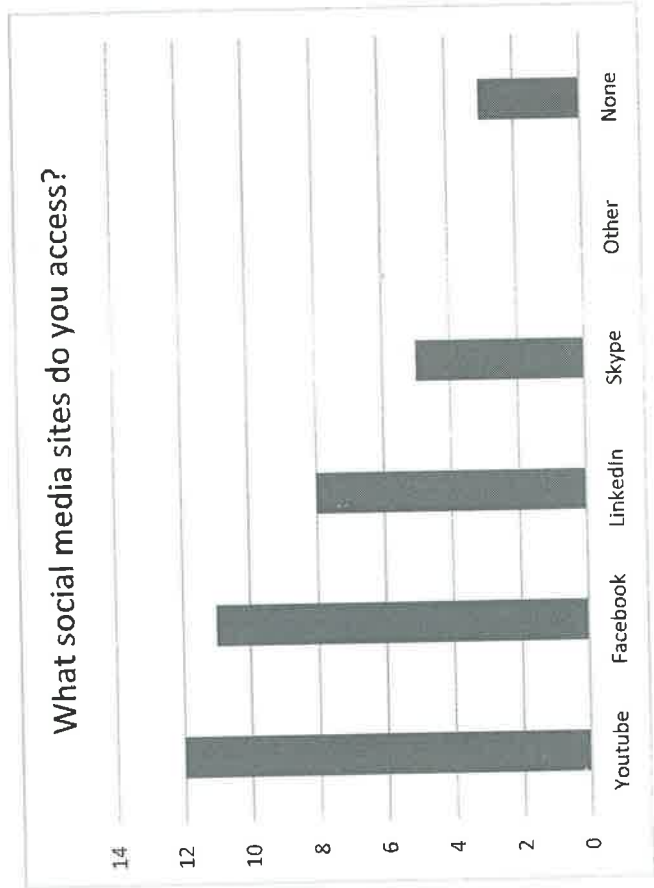
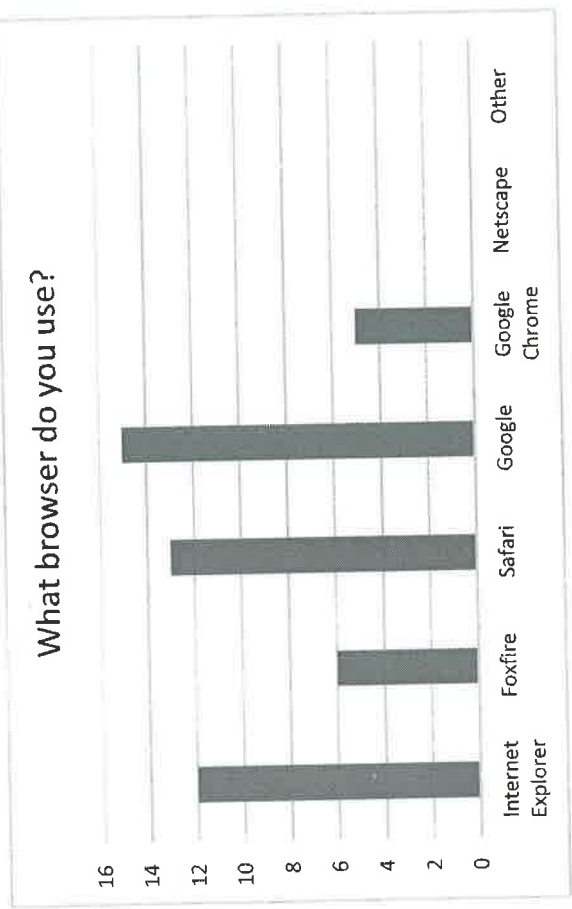
Do you have computer access to the Internet?



How do you access the Internet?



Do you have a web cam on your computer?		If yes, would you be interested in Video Conference meetings?		Do you use a mobile phone?		What kind of phone?		What service provider do you use?		Do you use text messaging? (receive)	
20	Yes	11	Yes	10	Yes	16	Varies	5	AT&T	2	Yes
0	No	8	No	3	No	3	iPhone	5	Sprint	1	No
			Maybe	3			Old Phone	2	Time-Warner	1	Blank
							Samsung Galaxy	4	Verizon		10
							Blank	4	Blank		5



Do you use text messaging? (send) Would you be willing to be notified by text if there was a change and/or cancellation for a VCAA meeting?

Do you use text messaging? (send)	Would you be willing to be notified by text if there was a change and/or cancellation for a VCAA meeting?	Do you access the internet on your phone?	What apps, if any, do you use on your phone?	Do you make use of a tablet?	Other
Yes	15 Yes	14 Yes	13 Facebook	6 Yes	13 Laptop
No	No	3 No	6 Twitter	2 No	7
Blank	4 Blank	1 Blank	1 Instagram	2	

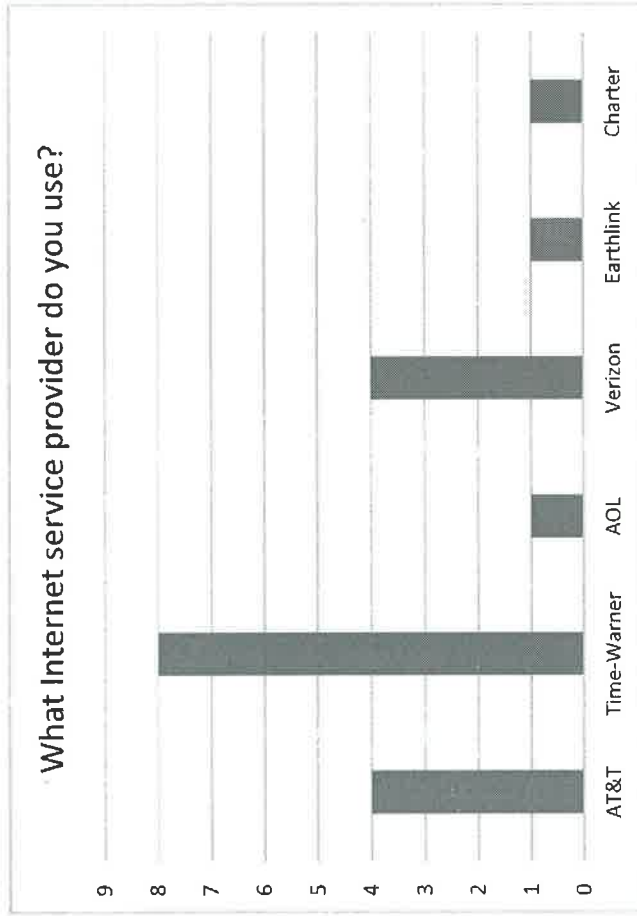
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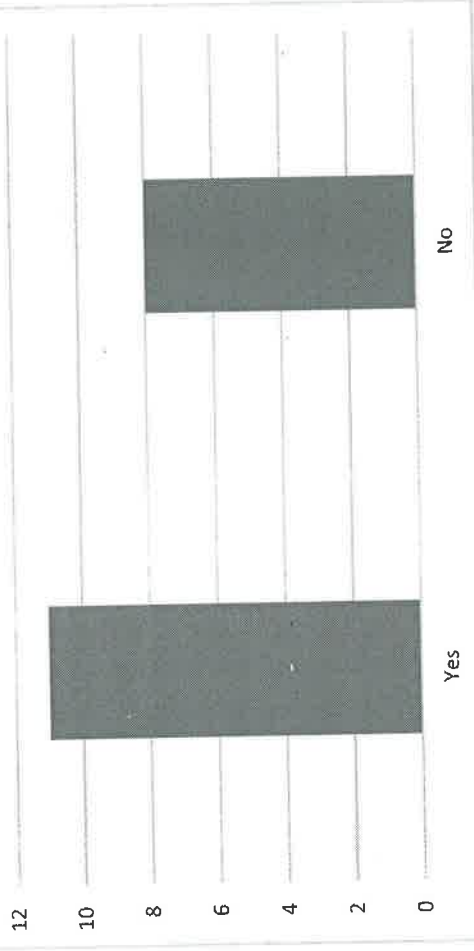
LinkedIn
Flipboard
Vine
Tumblr
Foursquare
Quake Feed
Weather
Channel
Google Earth
Shopping

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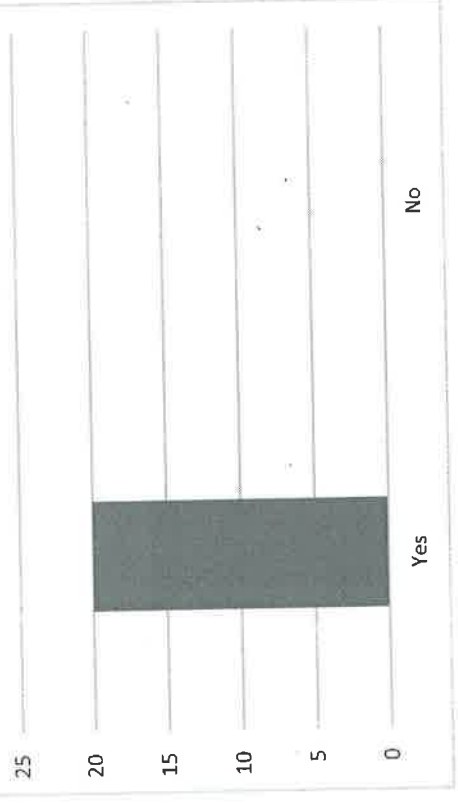
Map My Walk
Pandora
Banking
Warner Cable
WiFi
Finder Find
iPhone
Find iPhone
Zillow
World Clock



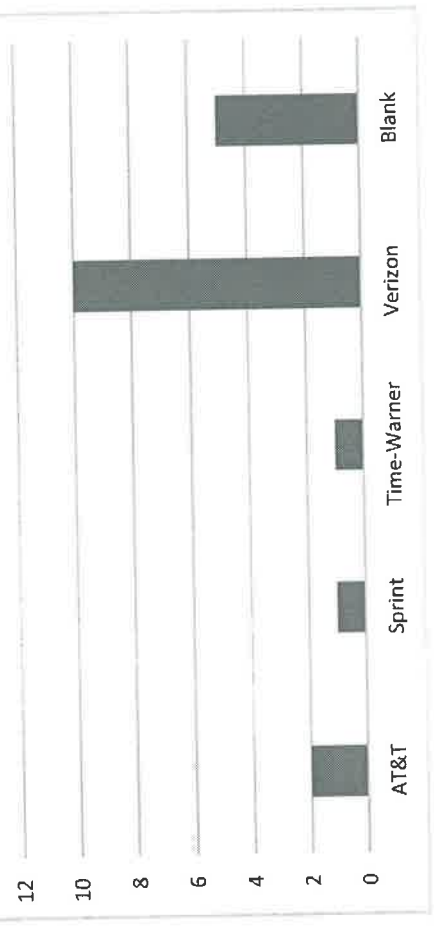
Do you have a web cam on your computer?



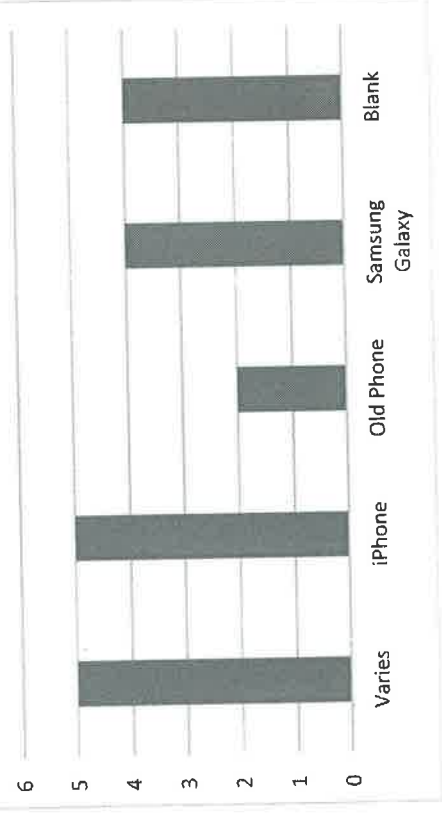
Do you use e-mail?



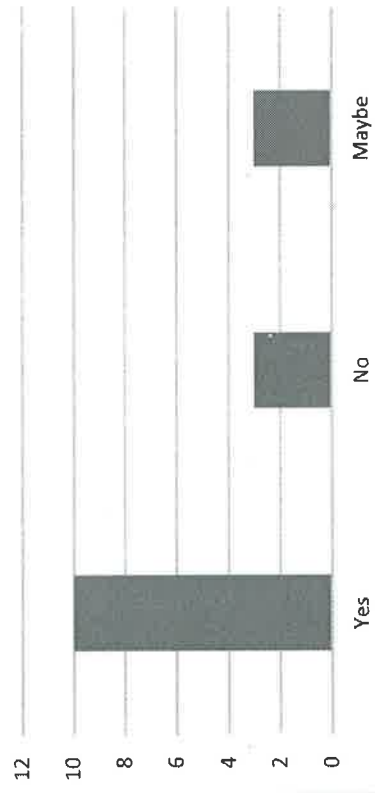
What service provider do you use?



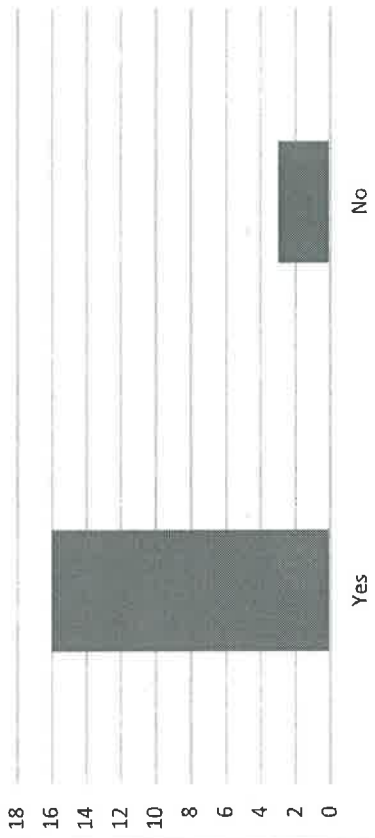
What kind of phone?



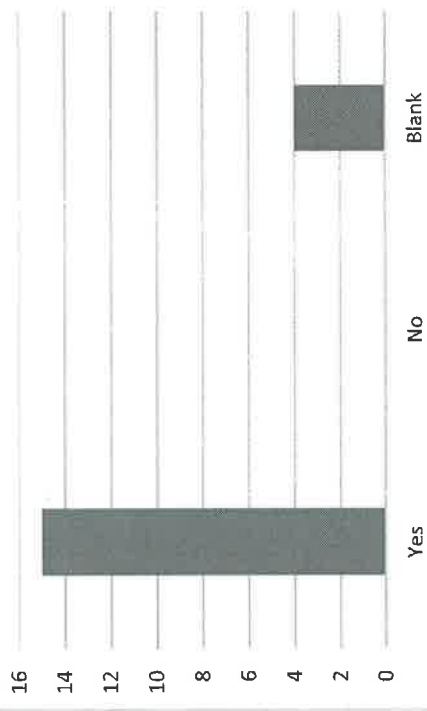
If yes, would you be interested in Video Conference meetings?



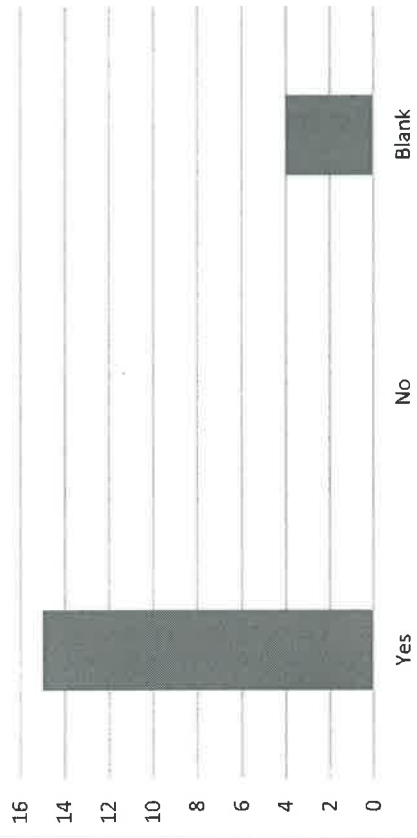
If yes, would you be interested in Video Conference meetings?



Do you use text messaging? (receive)

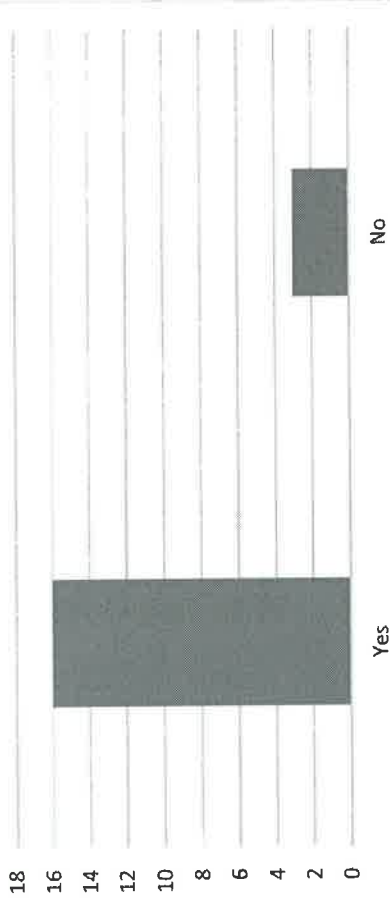


Do you use text messaging? (send)



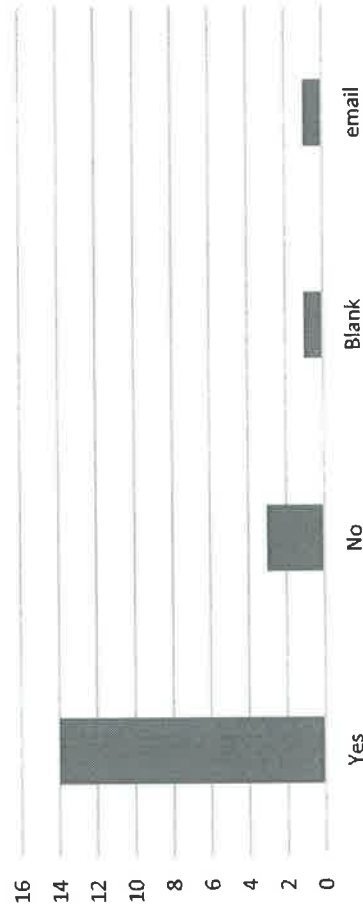
Dictionary 1
 Cooking 1
 Games 1
 Traffic 1
 Gasoline 1
 Movie 1
 Theater 1
 Other 1
 Blank 10

Do you use a mobile phone?

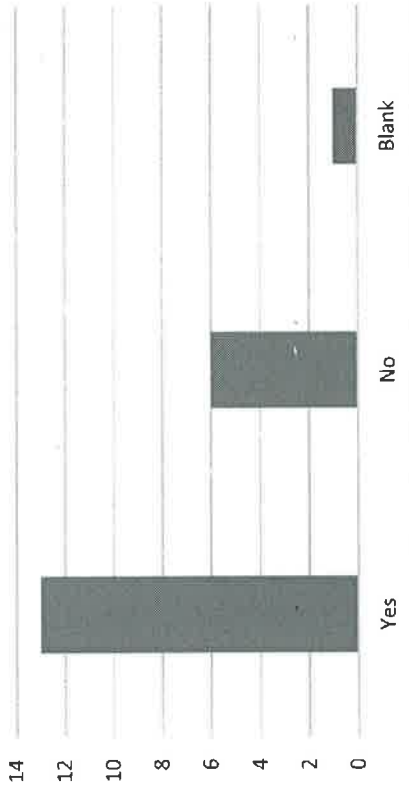


911

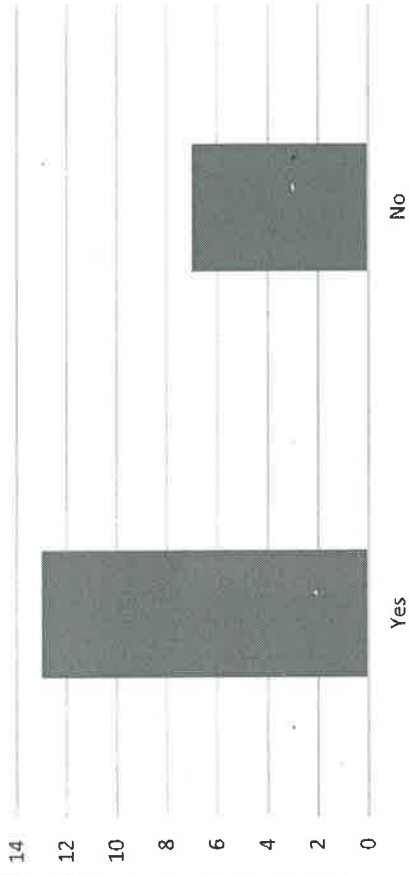
Would you be willing to be notified by text if there was a change and/or cancellation for a VCAAA meeting?



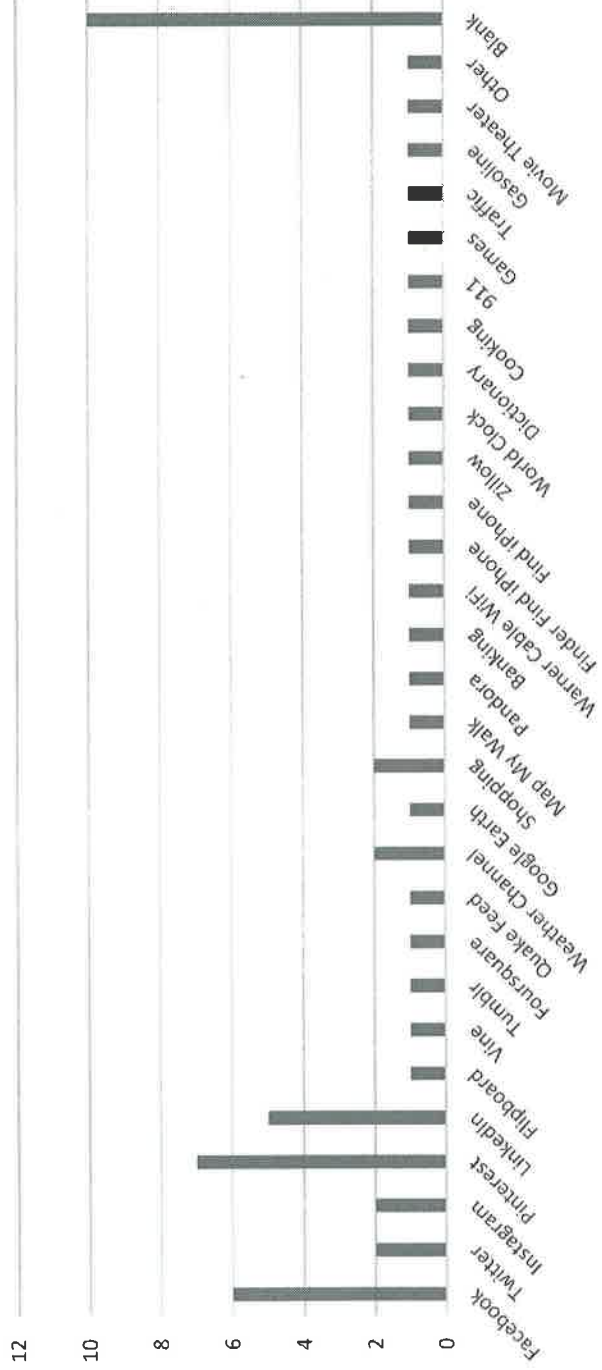
Do you access the internet on your phone?



Do you make use of a tablet?



What apps, if any, do you use on your phone?



To: Advisory Council Members
From: VCAAA Staff
Date: June 5, 2013
Subject: **Election of Three (3) California Senior Legislature Representatives for FY 2014-2015 through FY 2017-2018.**

Nominating Committee Members Present

Tony Bellasalma (City of Moorpark)
Karen King (Camarillo COA)
Sylvia Taylor Stein (Service Provider)

Nominating Committee Members Absent

June Glasmeier – was not invited due to conflict of interest

VCAAA Staff Present

Victoria Jump
Monique Nowlin

1. **Welcome and Introductions** – The meeting was called to order by staff at 2:05 pm.
2. **Purpose of Meeting** – Staff went over the job description¹ for the CSL members which is as follows: represent the interests of the Advisory Council at the California Senior Legislature; bring information provided at the California Senior Legislature back to the VCAAA Legislative Committee; participate on and bring information relating to countywide senior concerns to the VCAAA legislative committee; work with VCAAA staff and committee members to draft legislative language for annual CSL bill consideration and well as potential federal and state legislation; work with VCAAA staff on the annual County of Ventura legislative platform to make sure the interests of seniors are represented. Staff also discussed the desirable characteristics² which are: Knowledgeable of state, federal and county legislative process; demonstrated involvement and active in the local senior community; knowledge of senior issues including those of targeted populations¹; intermediate computer skills
3. **Review of Questions** – Staff reviewed the questions that the candidates were to

¹ Policy and Procedure III-C Member Responsibilities

² Policy and Procedure III-D – Selection of CSL Members

be asked which is as follows:

- If you were elected CSL member, what are your legislative priorities?
- What issues do you see the need to create legislation for?
- How will you work with the rest of the Advisory Council?

4. **Interview of Candidates** – Those submitting applications and qualified to run for the CSL positions were Bill Witt, Larry Hartmann and June Glasmeier. In accordance with AC policies and procedures all three were interviewed by the committee and determined qualified.

Recommendation

The Nominating Committee is recommending that per the by-laws an election be held on May 14, 2014 to elect three California Senior Legislators for the FY 2014-2015 – FY 2017-2018 term. The slate is as follows:

- Senator (Seat A) – Larry Hartmann
- Assembly member (Seat B) – June Glasmeier
- Assembly member (Seat C) – Bill Witt

5. **Discussion Regarding Executive Committee for FY 2014-2015** – Committee members discussed needing to present a slate at the June meeting. Future meetings will be held to determine the slate of officers.
6. **Discussion regarding Service Provider Seat for FY 2015-2015 through FY 2015-2016** – Committee members (Bellasalma, King and Glasmeier) discussed the service provider seat (Sylvia Taylor Stein) whose first term was ending. Sylvia was not present during this portion of the meeting. A recommendation for reappointing Sylvia to another two year term will be made at the June Advisory Council meeting.
7. **Other Committee Involvement** – None at this time.
8. **Next Meeting Date** – to be determined.

¹ Older individuals living at or below the federal poverty level with particular attention to low-income minority individuals, females aged 85 and over, and older individuals residing in Piru, Santa Paula, Port Hueneme and Oxnard. Older individuals with the greatest social need with particular attention to low-income minority individuals, persons with disabilities, persons with language barriers (especially Spanish speaking seniors ages 60-64) and persons affected by cultural social or geographic insolation (especially females aged 80 and over). All county residents age 60 years or older whose needs, if not addresses now, may force them into the categories of greatest economic or social need.

VENTURA COUNTY AREA AGENCY ON AGING
ADVISORY COUNCIL APPLICATION

APPLICATION FOR WHICH SEAT:

- X California Senior Legislature — Senator Seat A
California Senior Legislature Assembly member Seat B
_ California Senior Legislature — Assembly member Seat C

APPLICANT Lawrence I. Hartmann

ADDRESS: [REDACTED]

FAX: [REDACTED]

- Applicant is: (a) under 60 years of age (b) over 60
2. Occupation/ Title Farming/ Property Management
Retired Elementary School Principal
3. Your Employer; Self
4. Your Email Address: [REDACTED] No
5. Applicant:
- (a) is a member of a minority race. No
- (c) is able and willing to attend and participate in regular
Advisory Council and Committee meetings. Yes
- (d) is capable of communicating opinions as a representative
of the community you are applying to represent. Yes

6. Summarize your qualifications for appointment (i.e. education, training, employment, experiences, licenses, etc)

Cal State University master's degree in school administration

I have received several special education credentials. This has been good experience for working with special seniors.

Real estate broker's license. Good for Housing and Transportation CSL committee.

AARP certified driving instructor. Also, good for Housing and transportation committee

42 years of teaching, leadership, and school administration.

Many years of serving and working with the public: swim instructor, retail sales, real estate management.

I have had lots of experience volunteering some of it unusual, like trapping gophers at ARC and HELP landscaping, cutting hair for seniors in homeless shelters, and teaching cooking for special needs clients. I have also done helpful research on scams and falls.

7. Please briefly describe why you wish to serve on the Advisory Council:

Seniors are fun, witty, and interesting, much like the students in public schools that I have administered. I find it fulfilling to help those seniors who have needs in their most vulnerable time of life

I strongly subscribe to the philosophy of respecting and caring for your elders. We will all travel through the senior years someday and most of us will need assistance of some kind. Most of us are aware of the concept that helping others is twice blessed, the receiver and the giver both receive benefits.

It is important and healthy for us seniors to be active and productive. It is also important to be good role models for our communities and families regarding what a senior does when he or she retires. Helping others and loving one's neighbor are worthy and important pursuits.

8. Community Involvement/Activities:

Currently a California Senior Legislator
AARP Smart Driver Instructor for Ojai and county of Ventura
Writer of Senior Moments newspaper column for the Ojai Valley News
Volunteer at ARC gardening, painting, cooking
Volunteer at HELP of Ojai and past board member
Member and presenter at Ojai 50 Plus senior group
Have cut seniors hair at homeless shelter
Member farming organization, Ojai Pixie Growers Association
Senior announcer volunteer at Ojai's fourth of July parade

9. Special Interests:

Senior Health
Scam Prevention
Senior Finances
Senior Housing
Senior Driving and Transportation
Active Senior Living
Senior Nutrition

10. Have you ever been convicted of violating any federal, state, county or municipal law, regulation or ordinance, excluding minor traffic violations? Yes No If yes, explain

Applicant's Declaration and Signature

I certify under penalty of perjury under the laws of the State of California that all the information on this form is true and correct.

Lawrence J. Hartmann
Signature

4-14-14
Date

**CALIFORNIA SENIOR LEGISLATURE
APPLICATION FOR CANDIDACY**

CANDIDATE ELIGIBILITY: Persons age sixty (60) or over on Election Day, who are registered to vote and who reside in the Planning and Service Area (PSA) for which the election is held. Candidates will be required to identify their respective district's State Senator, State Assembly Member, and Congressional Representative.

I. Process to Qualify As a Candidate

- A. If the planning and service area has designed subdivisions or districts, candidates shall file only in the district in which they reside.
- B. A nomination petition package provided by the Area Agency on Aging must be filed by a specified filing date. The package includes:
 - (1) Nomination Petition requiring signatures of 25 eligible voters;
 - (2) Statement of Commitment requiring candidate's signature;
 - (3) CSL Code of Ethics requiring candidate's signature and date; and
 - (4) Biographical statement

PSA 18 _

PLEASE PRINT

Name of Nominee Lawrence I. Hartmann _____

Address _____

City & Zip _____

Telephone(s) _____

Email 2hartmann@roadrunner.com _____

For the Office of Calif. Senior Senator__ I certify that I will be 60 years of age or over the day of elections and I am a registered voter in the PSA where the election is to occur.

Signature Lawrence I. Hartmann Date Signed 4-14-14

My State Senator is: District # 19 Hannah Beth Jackson _____

My State Assembly member is: District # 37 Dos Williams _____

My Congressional Representative is: Rep. Julia Brownley District # 26 _____

(Attach Ballot Petition)

(Attach Signed Code of Ethics)

(Attach Signed Statement of Commitment)



VENTURA COUNTY AREA AGENCY ON AGING
ADVISORY COUNCIL APPLICATION

APPLICATION FOR WHICH SEAT:

- California Senior Legislature – Senator Seat A
- California Senior Legislature – Assembly member Seat B
- California Senior Legislature – Assembly member Seat C

APPLICANT: Jane Glasmeier
 ADDRESS: [Redacted] PHONE: [Redacted] 9
[Redacted] FAX: [Redacted]
91360

1. Applicant is: (a) under 60 years of age (b) over 60
2. Occupation/Title _____
3. Your Employer _____
4. Your Email Address: _____

5. Applicant:

	<u>Yes</u>	<u>No</u>
(a) is a member of a minority race	<input type="checkbox"/>	<input type="checkbox"/>
(c) is <u>able and willing</u> to attend and participate in regular Advisory Council and Committee meetings.	<input type="checkbox"/>	<input type="checkbox"/>
(d) is capable of communicating opinions as a representative of the community you are applying to represent.	<input type="checkbox"/>	<input type="checkbox"/>

6. Summarize your qualifications for appointment (i.e. education, training, employment, experiences, licenses, etc):
Education: Attended University of Iowa and attended Mumby Business School - Six years on the Council on Aging

7. Please briefly describe why you wish to serve on the Advisory Council:
I have served on California Senior Legislature for 11 years. Serving on several boards in the community gives me networking opportunity which, I feel, is valuable to the Council.

8. Community Involvement/Activities:

Member of Board of Coneso Las Virgenes
Future Foundation, Coneso Valley Senior
Volunteer Program, Senior Congress,
Coneso Valley Historical Society, California
Senior legislature and Community conscience

9. Special Interests:

Improving the life for seniors.

10. Have you ever been convicted of violating any federal, state, county or municipal law, regulation or ordinance, excluding minor traffic violations? Yes No If yes, explain:

Applicant's Declaration and Signature

I certify under penalty of perjury under the laws of the State of California that all the information on this form is true and correct.



Signature



Date

**CALIFORNIA SENIOR LEGISLATURE
APPLICATION FOR CANDIDACY**

CANDIDATE ELIGIBILITY: Persons age sixty (60) or over on Election Day, who are registered to vote and who reside in the Planning and Service Area (PSA) for which the election is held. Candidates will be required to identify their respective district's State Senator, State Assembly Member, and Congressional Representative.

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 - (2) Statement of Commitment requiring candidate's signature;
 - (3) CSL Code of Ethics requiring candidate's signature and date; and
 - (4) Biographical statement

PSA 18

PLEASE PRINT

Name of Nominee The Love Community
Address [REDACTED]
City & Zip [REDACTED] Ca. 91360
Telephone(s) [REDACTED]
Email [REDACTED]

Area Agency on Aging
For the Office of on Aging I certify that I will be 60 years of age or over the day of elections and I am a registered voter in the PSA where the election is to occur.

Signature [Signature] Date Signed 4/14/14

My State Senator is: Fran Prorley District # 27

My State Assembly member is: Jeff Cone District # 44

My Congressional Representative is: Tulsa Brown District # 26

- (Attach Ballot Petition)
- (Attach Signed Code of Ethics)
- (Attach Signed Statement of Commitment)



VENTURA COUNTY AREA AGENCY ON AGING
ADVISORY COUNCIL APPLICATION

APPLICATION FOR WHICH SEAT:

- California Senior Legislature – Senator Seat A
- California Senior Legislature – Assembly member Seat B
- California Senior Legislature – Assembly member Seat C

APPLICANT
ADDRESS:

William J. Witt

 PHONE: _____
 FAX: _____

1. Applicant is: (a) under 60 years of age (b) over 60
2. Occupation/Title RETIRED INSURANCE INDUSTRY
3. Your Employer _____
4. Your Email Address: _____

5. Applicant:

	Yes	No
(a) is a member of a minority race	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(c) is <u>able</u> and <u>willing</u> to attend and participate in regular Advisory Council and Committee meetings.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(d) is capable of communicating opinions as a representative of the community you are applying to represent.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

6. Summarize your qualifications for appointment (i.e. education, training, employment, experiences, licenses, etc):
SEE ATTACHED BIOGRAPHICAL STATEMENT

7. Please briefly describe why you wish to serve on the Advisory Council:
I HAVE ENJOYED EVERY MINUTE OF THE TWO-PAST YEARS THAT I HAVE BEEN A MEMBER OF THE ADVISORY COUNCIL.

Biographical Statement

William J. Witt

Experience with Senior Programs in Ventura County

Member – Ventura County AAA Advisory Council – 2009 -2011 / 2013 – 2014
Member – Simi Valley Council on Aging Executive Board 2010-2014
Chairman – 2012
HICAP Counselor – Simi Valley Senior Center – 2012 to date
Course leader – “A Matter of Balance” program for seniors who have a fear of falling. Eight sessions since 2011

Current Volunteer Activities in Ventura County

Member – Simi Valley United Methodist Church
PADS Volunteer (Public Action to Deliver Shelter)
Serving Simi Valley’s homeless population
Member – American Red Cross of Ventura County
Disaster Action Team / Shelter Worker
Member – Simi Valley Disaster Service Workers Team
Volunteer connection to S. V. Police Dept. & Ventura County Fire
Member – Simi Valley Y’s Men’s Club
Member – Ventura County Evidence Based Health Promotion Coalition
A function of the Camarillo Health Care District
Docent – Ronald Reagan Presidential Library
Member – California Senior Legislature
October, 2013 to date

Education & Work experience

Bachelor of Arts – San Jose State University - 1963
Completed one-year study at University of Idaho College of Law – 1964
Mr. Witt has been a resident of Ventura County since 1972. He was employed in the insurance industry for 42 years before retiring in 2006.

Local Recognition in 2013

Order of Merit Award
“This award honors a YMCA leader who exemplifies civic responsibility through outstanding and significant service to our community.”
Layman of the Year Award – Simi Valley United Methodist Church

Why I want to continue to serve in the California Senior Legislature

I have a keen interest in government functions and political activities as well as a passion for helping to improve the lives of Ventura County seniors.

**CALIFORNIA SENIOR LEGISLATURE
APPLICATION FOR CANDIDACY**

CANDIDATE ELIGIBILITY: Persons age sixty (60) or over on Election Day, who are registered to vote and who reside in the Planning and Service Area (PSA) for which the election is held. Candidates will be required to identify their respective district's State Senator, State Assembly Member, and Congressional Representative.

1. Process to Qualify As a Candidate

- A. If the planning and service area has designed subdivisions or districts, candidates shall file only in the district in which they reside.
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 - (2) Statement of Commitment requiring candidate's signature;
 - (3) CSL Code of Ethics requiring candidate's signature and date; and
 - (4) Biographical statement

PSA 18

PLEASE PRINT

Name of Nominee William J. Witt
Address [REDACTED]
City & Zip [REDACTED] 940
Telephone(s) [REDACTED] - 104
Email [REDACTED]

For the Office of ASSEMBLY MEMBER SEAT C I certify that I will be 60 years of age or over the day of elections and I am a registered voter in the PSA where the election is to occur.

Signature William J. Witt Date Signed 02/24/2014

My State Senator is: FRED PAULEY District # 27

My State Assembly member is: SCOTT WILK District # 38

My Congressional Representative is: "Buck" McKeon District # 25

(Attach Ballot Petition)
(Attach Signed Code of Ethics)
(Attach Signed Statement of Commitment)

8. Community Involvement/Activities:

SEE ATTACHED BIOGRAPHICAL STATEMENT

9. Special Interests:

VOLUNTEERING?

10. Have you ever been convicted of violating any federal, state, county or municipal law, regulation or ordinance, excluding minor traffic violations? Yes No If yes, explain:

Applicant's Declaration and Signature

I certify under penalty of perjury under the laws of the State of California that all the information on this form is true and correct.

Wendy Witt
Signature

03/24/2014
Date

TO: VCAAA Advisory Council Members

FROM: Monique Nowlin, VCAAA Deputy Director

DATE: May 6, 2014

SUBJECT: **Planning and Allocation Committee Report and Recommendation to Renew FY 2014-2015 grants, Recommendation Regarding Use of FY 2013-2014 One-Time Only Funds and Recommendation to Use Available Title IIID to Fund Evidence Based Exercise Programs Countywide.**

Planning and Allocation Committee Members Present

Toni Olson (Simi Valley COA – Served as Chair
Mel Silberberg (Supervisory Appointee)
Darlene Benz (Ventura COA)
Rose Gossom (Supervisory Appointee)
Luis Espinoza (Camarillo COA)
Ady Esparza (Oxnard COA)

Planning and Allocation Committee Members Absent

Nancy Rowe (Oxnard COA) - EA
Benjamina Montoya (Moorpark COA) - EA
Nick Fotheringham (Thousand Oaks COA) - EA
Lisa Hayden (Supervisory Appointee) - EA
Rosemary Flores-Gordon (Service Provider) - EA

VCAAA Staff Present

Victoria Jump
Monique Nowlin
Brian Murphy
Christine Voth

Guests

None

1. **Call to Order** – The meeting was called to order at 9:06 a.m. by Toni Olson. A quorum was present.
2. **Welcome and Introductions** – None required.
3. **Public Comments** – None.

4. **Selection of Alternate Chair to Report at AC Meeting** - In absence of Nancy Rowe, Chair, Toni Olson was nominated and agreed to serve as alternate chair for this Committee meeting and to report to the Advisory Council. Benz/Espinosa/Passed.

5. **Overview of OTO Process and Purpose of the Planning and Allocation Committee (PAC)** – Brian Murphy provided an overview of the process and the purpose of the Planning and Allocation Committee in relation to the approval, denial or reallocation of the one-time only funds (OTO) and the Committee’s subsequent recommendation to the full Advisory Council. Brian also discussed the modifications to the process and Victoria Jump explained that the noted changes increase transparency regarding the distribution of the OTO funds. Said changes to the process were at the behest of the By-laws Committee to further the goal of overall transparency in the process of the Advisory Council in its various Committees.

6. **Discussion Regarding FY 2014-2015 Grant Renewals** – A discussion, led by Victoria and Brian, ensued about each of the 20 individual grantee renewal reviews. Each grantee renewal was discussed in detail. Victoria clarified that these grantees are in their first, second or third contract year; they are not at the end of their contract. Those grantees at the end of their contract are subject to the RFP process.

A. The following grants were approved for renewal for FY 2014-2015 by the Planning and Allocation Committee:

Grantee	Funding Source	Project	Grant Amount	Motion
Camarillo Health Care District	Title IIIB	Senior Help Line	\$50,000	Silberberg/Benz/Passed
Catholic Charities of Los Angeles	Title IIIB	Case Management-Social Model	\$35,000	Espinosa/Esparza/Passed
Conejo Recreation & Parks District	Title 3C1	Senior Nutrition Program	\$27,555	
City of Port Hueneme	Title 3C2	Senior Nutrition Program	\$15,000	Benz/Esparza/Passed
City of Oxnard	Title 3C1 and 3C2	Senior Nutrition Program	\$80,731	Espinosa/Silberberg/Passed
City of Moorpark	Title 3C1 and 3C2	Senior Nutrition Program	\$20,000	Espinosa/Silberberg/Passed

City of Simi Valley	Title 3C1 and 3C2	Senior Nutrition Program	\$103,744	Gossom/Espinosa/Passed
Conejo Valley Senior Concerns	Title III E	Family Caregiver Resource Center	\$80,000	Benz/Gossom/Passed
Long Term Care Services	Title III E	Pre-Placement Counseling For Family Caregivers	\$22,000	Benz/Gossom/Passed.

B. The following grants were approved for renewal for FY 2014-2015 by the Planning and Allocation Committee with contingencies.

Grantee	Funding Source	Project	Amount	Motion
San Salvador Mission	Title 3C1 and 3C2	Senior Nutrition Program	\$20,000	Espinosa/Esparza/Passed
City of Fillmore	Title 3C1 and 3C2	Senior Nutrition Program	\$27,647	Gossom/Benz/Passed
City of Ventura	Title 3C1 and 3C2	Senior Nutrition Program	\$60,975	Esparza/Espinosa/Passed

C. Advisory Council Policy and Procedure III-G - Contractual Procedures requires full Advisory Council approval for any proposed deviations of from the original contracted service units of more than 10%. PAC has reviewed the deviations and made adjustments when needed to insure that grantees total contracted unit are not less than what they are originally contracted to perform.

→ **Recommendation** – PAC is recommending that the Advisory Council approve the following grants for renewal for FY 2014-2015:

Grantee	Funding Source	Project	Amount
VCAAA	Title III B and Other	ElderHelp	\$176,364
Grey Law	Title III B, Title VII-B, HICAP	Legal Services & Elder Abuse Prevention	\$59,000
Help of Ojai	Title 3C1 and 3C2	Senior Nutrition Program	\$68,659
Camarillo Health Care District	Title 3C1 and 3C2	Senior Nutrition Program	\$52,572
City of Santa Paula	Title 3C1	Senior Nutrition Program	\$20,000

Camarillo Health Care District	Title III E	Family Caregiver Support Center	\$40,000
SER – Jobs for Progress	Title V	Senior Community Services Employment Program	\$118,478
Long Term Care Services	Title IIIB, Title VIIA, State Special Deposit Funds, State SNF Quality & Accountability Funds	Long Term Care Ombudsman	\$127,383

7. FY 2013-2014 One-Time Only Funds – There was robust discussion the one-time only (OTO) requests for senior nutrition, non-senior nutrition, and the VCAA ElderHelp program. Luis Espinoza moved to accept the one-time only senior nutrition requests as presented (Espinoza/Gossom/Passed). There was one point of clarification made by Victoria regarding item number one for the Camarillo Health Care District (CHCD); the \$2,870 is for additional food and is not allocated to CHCD directly. These items had been reviewed by the Senior Nutrition Committee and per the policies and procedures, made the recommendation to PAC for approval. Advisory Council approval is required for all one-time-only requests. OTO funds must be spent by June 30, 2014.

→ **Recommendation** – PAC is recommending that the Advisory Council approve the following senior nutrition one-time-only requests for FY 2013-2014:

Grantee Name	OTO Requested	Estimated Cost
Camarillo Health Care District	Provide two extra weekend meals to 30 HDM clients – additional 780 meals @ \$3.68 food cost (additional Jordano's food cost)	\$2,870
	Total To Be Approved	\$2,870
Moorpark	Serve 25-30 meals prepared using non-Jordano's food (2 days a week x 9 weeks) = \$900 Add 2 special event meals x \$100 each	\$900 \$200
	Total To Be Approved	\$1,100
Oxnard	Replace non-compliant 15-20 yr old sink w/ 3 compartment sink New Hand-washing sink to meet regulatory compliance	\$1,500 \$450
	Total To Be Approved	\$1,950
Santa Paula	Ice Maker (price updated with new quote)	\$2,521
	Total To Be Approved	\$2,521
Simi Valley	Special Event Meal (Older Americans Month May 7th) food and supplies (to serve 120 seniors) Ice Maker (excludes \$590 installation)	\$600 \$3,900
	Total To Be Approved	\$4,500

Agenda Item #6.4

Ventura	Ice Maker	\$3,900
	Two LGBTQ events & Two Senior Center special event meals (\$250 x 4)	\$1,000
	Total To Be Approved	\$4,900
Total To Be Approved		\$17,841

Brian Murphy explained the internal process that staff uses to determine OTO. It is a combination of looking at what the state has provided by funding category, reviewing grantee requests and applying a percentage to all grantees eligible for OTO (those without performance issues). In some cases the requests exceeded the amount of funding that the state provided and/or was greater than the percentage that the grantee was eligible for. PAC was advised that they could move money around between grantees and VCAAA direct programs (as long as it was in the same funding stream) as they saw fit. Darlene Benz moved to accept the one-time only non-senior nutrition requests as presented. Mel Silberberg seconded the motion. There was some discussion about increasing the OTO amount to \$2,500 for Catholic Charities, however the proposal did not have the support of the committee and the original motion carried. (Benz/Silberberg/Passed). Ady Esparza abstained.

→ **Recommendation** – PAC is recommending that the Advisory Council approve the following non-senior nutrition one-time-only requests for FY 2013-2014:

Grantee Name & Program	OTO Items Requested	Available Amount
Camarillo Health Care District – Title III B - Senior Support Line	Purchase 2,500 Telephone magnets to promote the use of the Senior Support Line - \$1,279.	\$1,279
	Total	\$1,279
Camarillo Health Care District – Title III E –Caregiver RC	Additional in-home and out-of-home RESPITE for caregivers. They are asking for permission to use some of these funds to serve Camarillo residents.	\$2,994
	Total	\$2,994
Catholic Charities of Los Angeles – Title IIIB – Case Management Social Model	(i) Computers - \$1,000; (ii) Volunteer Training - \$1,000 (iii) Brochures - \$500 (iv) Additional baseline services	\$895
	Total	\$895
Grey Law of Ventura, Inc	Additional baseline services	\$1,279
	Total	\$1,279

Long Term Care Ombudsman of Ventura – Title IIIB, IIIE and VIIA - Ombudsman and FSCP Counseling	Furniture for Training room – \$6,000	3B - \$780 7A - \$705 3E -\$1,647
	Total	\$3,132
Conejo Valley Senior Concerns – Title III E – FCRC East County	Additional respite for family caregivers (Adult Day Care and/or In-Home respite)	\$5,988
	Total	\$5,988
Total		\$15,567

Mel Silberberg moved to accept the VCAAA 3B direct items as presented. Darlene seconded the motion. The motion carried. Victoria noted, that since the funds are allocated for Agency usage, a vote is not required, however in keeping with the Agency and the Advisory Council’s commitment to transparency, this item was placed on the agenda for review, discussion and approval. PAC and the Advisory Council could use these funds for other programs, if they so desired.

→ **Recommendation** – PAC is recommending that the Advisory Council approve the following non-senior nutrition one-time-only requests for FY 2013-2014:

VCAAA	Current Funding	Revised Funding	Additional OTO
Homemaker	\$14,305	\$17,245	\$2,941
Personal Care	\$14,305	\$17,245	\$2,941
Chore	\$5,722	\$15,722	\$10,000
Residential Modifications	\$14,305	\$25,859	\$12,554
Cash Material Aid	\$17,882	\$2,000	(\$15,882)
Case Management Access	\$1,431	\$0	(\$1,431)
			Total OTO = \$11,123

8. Available Funds for FY 2014-2015 (known at time of meeting)/FY 2014-2015 Planning Estimates – Victoria provided an overview of the available funds. At the time of the meeting the planning estimates from the California Department of Aging had not been received but the agency was assuming flat funding for FY 2014-2015. However, one item of funding that was known at the time of the meeting was Title IIID – Health and Wellness. In particular available funds resulting from the Camarillo Health Care District choosing not to renew their grant for their Healthy Ideas

program. Mel queried about the amount. Brian stated the amount of money is approximately \$32,294. Due to the restrictive nature of the grant, it is difficult to provide service within the confines of what is allowable, as it must be evidence based. To that end, Victoria proposed that the money be used to fund a project originating from one of the Health Issues Committee goals: increasing physical activity at all ages. She also shared that the agency has received grant funding (SNAP-ED) from the state to increase nutrition education and physical activity in the cities. There is an opportunity to take these funds and fund evidence based exercise classes in each city that complements the SNAP-ED grant program and would be part of a coordinated strategy under the auspices of the Health Issues committee. The VCAA would enter into vendor contracts with qualified instructors. This project would provide access to seniors in all communities in the county. Funding this project qualifies under the guidelines of this grant and because CHCD was the only grantee with this grant, there is no impact to any other grantees. Mel moved to approve using the \$32,294 to fund the new program. Luis seconded. The motion carried.

9. Next Meeting Date – TBD; these meetings are only as needed

10. Adjournment – The meeting was adjourned at 12:02 p.m. by Toni Olson.

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	CAMARILLO HEALTH CARE DISTRICT	Contract Amount:	\$50,000
Project:	SENIOR HELP LINE	Contract Year:	FY 2014 - 2015
Funding Source (check all the apply)	<input checked="" type="checkbox"/> Title IIIB <input type="checkbox"/> Title IIIC1 <input type="checkbox"/> Title IIIC2 <input type="checkbox"/> Title IIID <input type="checkbox"/> Title IIIE <input type="checkbox"/> Title VII <input type="checkbox"/> Ombudsman	Renewal Recommended:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Yes With Contingencies (see G) <input type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted Through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
Telephone Reassurance	1 Contact	1837.5	1,850	<1%
Peer Counseling	1 Hour	150.75	546	262%

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change
Telephone Reassurance	1 Contact	2,283	2,283	0
Peer Counseling	1 Hour	187	187	0

C. Is the percentage change more than 10%? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations. Not applicable. As service is not a registered service only aggregate service units are reported, not client level data.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	NA
% served with one of more disability	NA
% that live alone (at risk for social isolation)	NA
% minority	NA

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAA staff if there's a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

Ventura County Area Agency on Aging Grantee Renewal Review

Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.

- Meets most or all requirements
 Has some deficiencies – see F
 Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?

- Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant/Remarks:

Grantee Peer Counseling hours were 362% of contract count through the six months ended on December 31, 2013. Grantee submitted a Corrective Action Plan with was approved and accepted by VCAAA.

H. Contract Contingency Requirements

None.

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be “targeted” as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregiversⁱⁱ
- Older individuals with Alzheimer's disease

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	CATHOLIC CHARITIES OF LOS ANGELES INC.	Contract Amount:	\$35,000
Project:	CASE MANAGEMENT-SOCIAL MODEL	Contract Year:	FY 2014 - 2015
Funding Source (check all that apply)	<input checked="" type="checkbox"/> Title IIIB <input type="checkbox"/> Title IIIC1 <input type="checkbox"/> Title IIIC2 <input type="checkbox"/> Title IIID <input type="checkbox"/> Title IIIE <input type="checkbox"/> Title VII <input type="checkbox"/> Ombudsman	Renewal Recommended:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Yes With Contingencies (see G) <input type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted Through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
Case Management	1-Hour	1207.5	1204.75	99.77%

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change
Case Management	1-Hour	1610	1497	113 units or 7%

C. Is the percentage change more than 10%? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	88%
% served with one of more disability	99%
% that live alone (at risk for social isolation)	43%
% minority	55%

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there's a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and	<input checked="" type="checkbox"/> Meets most or all requirements

Ventura County Area Agency on Aging Grantee Renewal Review

program reports, year-end closeout reports and all other reports required by the VCAAA.	<input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?

Yes – Fill in Box G as to why. **No**

G. Concerns or Issues Regarding Grant/Remarks:

Corrective Action Plan was submitted by Grantee and accepted by VCAAA. Grantee was 12% below contracted level as of December 31, 2013. The demand for services slows in November and December. Grantee is on track now and performing as contracted.

Grantee is exemplary and provides excellent service with the grant funds awarded.

H. Contract Contingency Requirements

REMARKS (not contingency): Original grantee application is reviewed, approved and signed by staff at the Los Angeles Archdiocese's office. The signed application is not expected for a few weeks.

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be “targeted” as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregiversⁱⁱ
- Older individuals with Alzheimer’s disease

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	CONEJO RECREATION & PARKS DISTRICT (CRPD)	Contract Amount:	\$27,555
	Project:		SENIOR NUTRITION PROGRAM
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB	Renewal Recommended:	<input type="checkbox"/> Yes
	<input checked="" type="checkbox"/> Title IIIC1		<input checked="" type="checkbox"/> Yes With Contingencies (see G)
	<input type="checkbox"/> Title IIIC2		<input type="checkbox"/> Advisory Council Approval Required for Renewal
	<input type="checkbox"/> Title IIID		<input type="checkbox"/> No
	<input type="checkbox"/> Title IIIE		
	<input type="checkbox"/> Title VII		
	<input type="checkbox"/> Ombudsman		

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted Through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
C1 Congregate	1 meal	7,883	7,588	96%

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change
C1 Congregate	1 meal	10,511	10,511	0%

C. Is the percentage change more than 10%ⁱ? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	23%
% served with one of more disability	4%
% that live alone (at risk for social isolation)	33%
% minority	13%

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there's a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

Ventura County Area Agency on Aging Grantee Renewal Review

Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.

- Meets most or all requirements
 Has some deficiencies – see F
 Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?

Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant/Remarks:

Grantee submitted a Corrective Action Plan that was accepted by VCAAA.

Meals are provided at the Goebel Community Center, which was previously called the Goebel Senior Center until a name change occurred last year. The name change allows persons aged 18 and older to use the center; *however, only persons aged 60 and older are served congregational meals.* The center has a new director, Patty Hamm, who has been on the job since Nov. 2013. Previously, she managed the Borchard Community Center for several years. Ms. Hamm is very enthusiastic about serving seniors and said she was brought in to upgrade programming at the facility, and to upgrade the facility itself. She estimates that 500 to 800 persons aged 60 and older attend the center daily.

Recently, CRPD advised VCAAA that they are exploring the possibility of converting the congregational meal site at Goebel Center into a café to be open to the public. If that occurs, seniors wanting to receive free meals will continue to be served; however, CRPD may not need C2 funding. VCAAA staff is working closely with grantee on this matter.

H. Contract Contingency Requirements

1. Contract renewal shall be contingent upon CPRD operating the same program as it is now or changes being accepted by the Senior Nutrition Committee.
2. Grantee shall make an evidence based effort to increase service to minorities and low income seniors.

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be “targeted” as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	CITY OF PORT HUENEME	Contract Amount:	\$15,000
Project:	SENIOR NUTRITION PROGRAM	Contract Year:	FY 2014 - 2015
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB <input type="checkbox"/> Title IIIC1 <input checked="" type="checkbox"/> Title IIIC2 <input type="checkbox"/> Title IIID <input type="checkbox"/> Title IIIE <input type="checkbox"/> Title VII <input type="checkbox"/> Ombudsman	Renewal Recommended:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Yes With Contingencies (see G) <input type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
C2 Home Delivered	1 meal	4,780	4,600	96% or -180

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change
C2 Home Delivered	1 meal	6,373	6,500	2%

C. Is the percentage change more than 10%!? Yes No

D. **Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.**

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	79%
% served with one of more disability	N/A
% that live alone (at risk for social isolation)	86%
% minority	22%
% high nutritional risk	100%

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there’s a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F

Ventura County Area Agency on Aging Grantee Renewal Review

Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?

Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant:

This grant is in a staffing transition. The long-time manager of the SNP has retired. The long-time cook has been replaced. Port Hueneme's deputy city manager is overseeing the transition. New staff are being trained and working the program.

H. Contract Contingency Requirements

None.

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be "targeted" as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregiversⁱⁱ
- Older individuals with Alzheimer's disease

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	CITY OF OXNARD	Contract Amount:	\$80,731
	Project:		SENIOR NUTRITION PROGRAM
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB	Renewal Recommended:	<input checked="" type="checkbox"/> Yes
	<input checked="" type="checkbox"/> Title IIIC1		<input type="checkbox"/> Yes with Contingencies (see G)
	<input checked="" type="checkbox"/> Title IIIC2		<input type="checkbox"/> Advisory Council Approval Required for Renewal
	<input type="checkbox"/> Title IIID		<input type="checkbox"/> No
	<input type="checkbox"/> Title IIIE		
	<input type="checkbox"/> Title VII		
	<input type="checkbox"/> Ombudsman		

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
C1 congregate	1 meal	7,500	7,195	96% or -305
C2 home delivered	1 meal	17,500	18,335	104% or +785
Overall average to goal:				102%

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change
C1 congregate	1 meal	10,000	10,000	0%
C2 home delivered	1 meal	23,400	23,400	0%

C. Is the percentage change more than 10%? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	50%
% served with one of more disability	39%
% that live alone (at risk for social isolation)	44%
% minority	65%
% high nutritional risk	58%

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAA staff if there's a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F

Ventura County Area Agency on Aging Grantee Renewal Review

reports required by the VCAAA.	<input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?

Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant:

No concerns. Program is run efficiently. The SNP Coordinator is extremely enthusiastic about SNP and involved with the senior community.

H. Contract Contingency Requirements

None.

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be “targeted” as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregiversⁱⁱ
- Older individuals with Alzheimer's disease

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	CITY OF MOORPARK	Contract Amount:	\$20,000
	Project: SENIOR NUTRITION PROGRAM		Contract Year:
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB	Renewal Recommended:	
	<input checked="" type="checkbox"/> Title IIIC1		<input type="checkbox"/> Yes With Contingencies (see G)
	<input checked="" type="checkbox"/> Title IIIC2		<input type="checkbox"/> Advisory Council Approval Required for Renewal
	<input type="checkbox"/> Title IIID		<input type="checkbox"/> No
	<input type="checkbox"/> Title IIIE		
	<input type="checkbox"/> Title VII		
<input type="checkbox"/> Ombudsman			

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
C1 congregate	1 meal	2,447	2,332	-115 or 95%
C2 home delivered	1 meal	2,991	2,976	-15 or 99%
Overall average to goal:				98%

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change
C1 congregate	3,262	3,262	3,262	0%
C2 home delivered	3,988	3,988	3,988	0%

C. Is the percentage change more than 10%? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	33%
% served with one of more disability	N/A
% that live alone (at risk for social isolation)	33%
% minority	33%
% high nutritional risk (C1 HDM)	67%

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there's a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

Ventura County Area Agency on Aging Grantee Renewal Review

Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?
 Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant:

None. Recent site visit indicates this program is run very efficiently and provides a welcoming environment. The senior center director shows a strong interest in SNP.

H. Contract Contingency Requirements

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be “targeted” as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregiversⁱⁱ
- Older individuals with Alzheimer’s disease

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	CITY OF SIMI VALLEY	Contract Amount:	\$103,744
	Project:		SENIOR NUTRITION PROGRAM
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB	Renewal Recommended:	<input checked="" type="checkbox"/> Yes
	<input checked="" type="checkbox"/> Title IIIC1		<input type="checkbox"/> Yes With Contingencies (see G)
	<input checked="" type="checkbox"/> Title IIIC2		<input type="checkbox"/> Advisory Council Approval Required for Renewal
	<input type="checkbox"/> Title IIID		<input type="checkbox"/> No
	<input type="checkbox"/> Title IIIE		
	<input type="checkbox"/> Title VII		
	<input type="checkbox"/> Ombudsman		

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
C1 congregate	1 meal	7,433	8,658	116% or +1,225
C2 home delivered	1 meal	22,296	23582	106% or +1,286
			Overall average to goal:	108%

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change
C1 congregate	1 meal	9,910	9,910	0%
C2 home delivered	1 meal	29,728	29,728	0%

C. Is the percentage change more than 10%? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	43%
% served with one of more disability	35%
% that live alone (at risk for social isolation)	36%
% minority	23%
% high nutritional risk (C2 HDM)	86%

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there's a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

Ventura County Area Agency on Aging Grantee Renewal Review

F. Has Grantee had a corrective action plan for underperformance in the past year?

Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant:

None. Program is well managed by enthusiastic staff.

H. Contract Contingency Requirements

None.

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be “targeted” as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregiversⁱⁱ
- Older individuals with Alzheimer’s disease

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	CONEJO VALLEY SENIOR CONCERNS	Contract Amount:	\$80,000
Project:	FAMILY CAREGIVER RESOURCE CENTER	Contract Year:	FY 2014 - 2015
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB <input type="checkbox"/> Title IIIC1 <input type="checkbox"/> Title IIIC2 <input type="checkbox"/> Title IIID <input checked="" type="checkbox"/> Title IIIE <input type="checkbox"/> Title VII <input type="checkbox"/> Ombudsman	Renewal Recommended:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Yes With Contingencies (see G) <input type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No

A. Current Fiscal Year Contracted Service¹:

Service Category	Unit of Measure	Units contracted through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
Caregivers of Elderly:				
Support Services	1 Hour	751	950.5	126%
Supplemental Services	1 Occurrence	61	36	41%
Respite Services	1 Hour	544	1,315	242%
Access Assistance	1 Contact	1,556	1,633	105%
Information Services	1 Activity	63	65	97%
Caregivers of Child: (Grandparents Raising Grandchildren)				
Support Services	1 Hour	142	155	109%
Access Assistance	1 Contact	119	255	214%
Information Services	1 Activity	93	9	-90%

B. Proposed Next Fiscal Year Contracted Service - ELDERLY:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% Change
Support Services	1 Hour	1,000	1,000	0%
Supplemental Services	1 Occurrence	80	80	0%
Respite Services	1 Hour	725	725	0%
Access Assistance	1 Contact	2,075	2,075	0%
Information Services	1 Activity	60	60	0%

Proposed Next Fiscal Year Contracted Service - CHILD:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% Change
Support Services	1 Hour	189	189	0%
Access Assistance	1 Contact	158	158	0%
Information Services	1 Activity	18	18	0%

C. Is the percentage change more than 10%?? Yes No

Ventura County Area Agency on Aging Grantee Renewal Review

D. Grantee Service Targeting³ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	N/A
% served with one of more disability	N/A
% that live alone (at risk for social isolation)	N/A
% minority	N/A

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there's a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?

Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant:

Grantee was outside of the performance range on all service categories for both Elderly and Child for the six months ending on December 31, 2013. Grantee has submitted a Correction Action Plan which has been approved and accepted by VCAAA. Variations in services contracted vs. delivered are normal for Year 2 for family caregiver grants to create a caregiver center. This is because the program is still becoming established. However, service units projected/to be contracted for FY 2014-15 (Year 3) should be developed based upon year end projections for Year 2. Units delivered in Year 3 should find a norm and will be closely scrutinized by VCAAA staff.

Grantee provides mobile family caregiver services (using a van designated for the program). Access, Information and Support Services are provided onsite. Supplemental and Respite services are provided by subcontracts.

H. Contract Contingency Requirements

None.

Ventura County Area Agency on Aging Grantee Renewal Review

¹ **Support Services** assessment, case management, training and support groups for eligible caregivers.
Supplemental Services include assistive devices and home adaptations for eligible family caregivers.
Respite Services include in-home supervision and out-of-home care (day care) to relieve the burden of caregiving for eligible family caregivers.
Access Assistance includes information & assistance for and outreach to eligible family caregivers.
Information Services include community education and public information for eligible family caregivers.

² Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

³ **The Older Americans Act (OAA) reauthorization of 2006 requires that specific segments of the family caregiver population be "targeted" as having priority for services funded or provided by the VCAAA.** The targeted populations are as follows: family caregivers who provide care for individuals with Alzheimer's disease and related disorders with neurological and organic brain dysfunction; grandparents or older individuals who are relative caregivers who provide care for children with severe disabilities; caregivers who are older individuals with greatest social need, and older individuals with greatest economic need (with particular attention to low-income older individuals); older individuals providing care to individuals with severe disabilities, including children with severe disabilities.

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	LONG TERM CARE SERVICES	Contract Amount:	\$22,000
Project:	PRE-PLACEMENT COUNSELING FOR FAMILY CAREGIVERS	Contract Year:	FY 2014 - 2015
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB <input type="checkbox"/> Title IIIC1 <input type="checkbox"/> Title IIIC2 <input type="checkbox"/> Title IIID <input checked="" type="checkbox"/> Title IIIE <input type="checkbox"/> Title VII <input type="checkbox"/> Ombudsman	Renewal Recommended:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Yes With Contingencies (see G) <input type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units Contracted Through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
Pre-Placement Counseling	1 Hour	150	132	-18 or -12%

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change
Pre-Placement Counseling	1 Hour	200	200	0

C. Is the percentage change more than 10%ⁱ? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category for Serving Family Caregivers	% of population Served
% low income (at or below the federal poverty level)	N/A
% served with one of more disability	N/A
% that live alone (at risk for social isolation)	N/A
% minority	N/A

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there’s a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

Ventura County Area Agency on Aging Grantee Renewal Review

F. Has Grantee had a corrective action plan for underperformance in the past year?

Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant:

Pre-Placement Counseling hours provided by Grantee were 80% of the contract hours for the six months ended on December 31, 2013. Grantee Corrective Action Plan was approved and accepted by VCAAA.

NOTE: Pre-placement services are based solely on demand of caregivers requesting pre-placement services.

H. Contract Contingency Requirements

None.

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ **The Older Americans Act (OAA) reauthorization of 2006 requires that specific segments of the family caregiver population be “targeted” as having priority for services funded or provided by the VCAAA.** The targeted populations are as follows: family caregivers who provide care for individuals with Alzheimer's disease and related disorders with neurological and organic brain dysfunction; grandparents or older individuals who are relative caregivers who provide care for children with severe disabilities; caregivers who are older individuals with greatest social need, and older individuals with greatest economic need (with particular attention to low-income older individuals); older individuals providing care to individuals with severe disabilities, including children with severe disabilities.

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	SAN SALVADOR MISSION	Contract Amount:	\$20,000
Project:	SENIOR NUTRITION PROGRAM	Contract Year:	FY 2014 - 2015
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB <input checked="" type="checkbox"/> Title IIIC1 <input checked="" type="checkbox"/> Title IIIC2 <input type="checkbox"/> Title IIID <input type="checkbox"/> Title IIIE <input type="checkbox"/> Title VII <input type="checkbox"/> Ombudsman	Renewal Recommended:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes With Contingencies (see G) <input type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
C1 Congregate Meal	1 Meal	1967	2184	+217 or 111%
C2 Home Delivered Meal	1 Meal	1020	966	-54 or 95%
			Overall average to Goal:	105%

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change
C1 Congregate Meal	1 Meal	2,622	2,622	0%
C2 Home Delivered Meal	1 Meal	1,360	1,360	0%

C. Is the percentage change more than 10%? Yes No

D. Grantee Service Targeting^{II} - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	61%
% served with one of more disability	39%
% that live alone (at risk for social isolation)	23%
% minority	61%
% high nutritional risk (C1 HDM)	25%

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input checked="" type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAA staff if there's a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?

Yes – Fill in Box G as to why. No

Ventura County Area Agency on Aging Grantee Renewal Review

G. Concerns or Issues Regarding Grant/Remarks:

The number of Congregate meals served through December 31, 2013 was 120% of the contracted meal count. Corrective action plan was submitted by Grantee and accepted by VCAAA.

There appears to be a lack of cohesive management of this grant and it continues to be difficult to contact persons who are involved with this grant because the site/church has no phone or e-mail. VCAAA Staff must call the private cell phones and/or send e-mails to the private e-mail accounts of the cook, bookkeeper and site coordinator for information. Site visit records show that this has been an ongoing problem in recent years. Father Barney, who was originally involved with this grant, has retired and SNP staff has made it clear that he has nothing to do with the program anymore. VCAAA staff has some concern regarding the grantee's monitoring of home delivered meals, i.e., on occasion some seniors may be picking up meals and taking them home vs. the meals being delivered by the designated home delivered meals person. This also has been a concern for the past few years.

Grantee's signed FY 14-15 application will be reviewed and approved by their Los Angeles office and should be delivered to VCAAA shortly.

VCAAA staff will work closely with grantee to provide needed technical assistance and to ensure success of the program.

H. Contract Contingency Requirements

1. By August 1, 2014, Grantee shall provide VCAAA with the name, phone number and e-mail those persons assigned to perform grant related duties for cook, site coordinator, bookkeeper and the person who has administrative oversight of the SNP operation.
2. By October 1, 2014, Grantee shall provide appropriate signage at facility for SENIOR NUTRITION PROGRAM to allow public to access the program. The signage must be approved by VCAAA Fiscal/Grants Manager.
3. By September 1, 2014, Grantee shall submit a plan to market SNP to all eligible seniors in Piru, i.e., to expand beyond only those persons who attend the San Salvador Mission. Grantee shall submit this plan for approval to the VCAAA Fiscal/Grants Manager.

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be "targeted" as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregiversⁱⁱ
- Older individuals with Alzheimer's disease

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	CITY OF FILLMORE	Contract Amount:	\$27,647
Project:	SENIOR NUTRITION PROGRAM	Contract Year:	FY 2014 – 2015
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB <input checked="" type="checkbox"/> Title IIIC1 <input checked="" type="checkbox"/> Title IIIC2 <input type="checkbox"/> Title IIID <input type="checkbox"/> Title IIIE <input type="checkbox"/> Title VII <input type="checkbox"/> Ombudsman	Renewal Recommended:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Yes With Contingencies (see G) <input type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
C1 Congregate	1 meal	4328	4809	111% or +481
C2 Home Delivered	1 meal	3837	3181	83% or -656
Overall Average to Goal:				98%

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change
C1 Congregate	1 meal	5771	5771	0
C2 Home Delivered	1 meal	5116	5771	0

C. Is the percentage change more than 10%ⁱ? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	59%
% served with one of more disability	N/A
% that live alone (at risk for social isolation)	48%
% minority	20%
% at high nutritional risk (C1 HDM)	44%

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there's a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

Ventura County Area Agency on Aging Grantee Renewal Review

Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.

- Meets most or all requirements
 Has some deficiencies – see F
 Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?

Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant/Remarks:

Grantee had a Correction Action Plan relative to slow installation of kitchen equipment. Staff worked with grantee and grantee met revised timeline. Staff inspected site and found all kitchen equipment has been installed and is working.

A recent site visit found a group of seniors enjoying their meal. The cook, Teresita, was very efficient and helpful and provided a tour of the kitchen.

Lack of signage at the Senior Center indicating the location of the program.

H. Contract Contingency Requirements

1. Grantee shall provide signage, SENIOR NUTRITION PROGRAM – WELCOME, on the doors entering the meal room from the 501c3 side of the meal site. Appropriate easy to read signage shall be placed at entry from parking lot and at street entrance. Signage shall be approved by VCAAA Fiscal/Grants Manager. Signage shall be installed on or before October 1, 2014.
2. Grantee shall make an evidence based effort to increase service to minorities and low income seniors. Grantee shall submit a written plan to VCAAA Fiscal/Grants Manager on or before September 1, 2014 to increase services to said populations.

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be "targeted" as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregiversⁱⁱ
- Older individuals with Alzheimer's disease

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	CITY OF VENTURA	Contract Amount:	\$60,975
	Project:		SENIOR NUTRITION PROGRAM
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB	Renewal Recommended:	<input type="checkbox"/> Yes
	<input checked="" type="checkbox"/> Title IIIC1		<input checked="" type="checkbox"/> Yes With Contingencies (see G)
	<input checked="" type="checkbox"/> Title IIIC2		<input type="checkbox"/> Advisory Council Approval Required for Renewal
	<input type="checkbox"/> Title IIID		<input type="checkbox"/> No
	<input type="checkbox"/> Title IIIE		
	<input type="checkbox"/> Title VII		
	<input type="checkbox"/> Ombudsman		

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
C1 congregate	1 meal	4,408	3,792	86% or -616
C2 home delivered	1 meal	10,500	10,215	97% or -901
Overall average to goal:				94%

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change
C1 congregate	1 meal	5,426	5,426	0%
C2 home delivered	1 meal	14,000	14,000	0%

C. Is the percentage change more than 10%? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	62%
% served with one of more disability	51%
% that live alone (at risk for social isolation)	43%
% minority	23%
% high nutritional risk (C1 HDM)	81%

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there’s a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

Ventura County Area Agency on Aging Grantee Renewal Review

Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?
 Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant/Remarks:

No concerns. Congregate lunch meals are served M, T, W and F. On Thursday, lunches are catered by a local restaurant using funds from a SCAN grant. Center staff state this provides the seniors with some variety in their meal choices. In addition to lunch time congregate and home delivered meals, this grantee provides an evening meal once a month for LGBT seniors. This provides LGBT seniors with a meal and opportunity for socialization. The LGBT is popular and well attended.

The center has a new director, Hans Hormann. He is very enthusiastic and has many positive ideas for the future of the center. He was brought in to improve the facility (décor, layout, furnishings, etc.) and to develop more programs. Hans intends to create more programs to attract older adults to the center for congregate meals.

H. Contract Contingency Requirements

1. Grantee shall make an evidence based effort to increase service to minorities (to bring persons served in line with the number of minorities living in the area).

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be “targeted” as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregiversⁱⁱ
- Older individuals with Alzheimer’s disease

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee: Project:	VCAAA	Contract Amount: Contract Year:	\$176,364 FY 2014-2015
	ELDERHELP		<input type="checkbox"/> Yes <input type="checkbox"/> Yes With Contingencies (see G) <input checked="" type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No
Funding Source (check all the apply)	<input checked="" type="checkbox"/> Title IIIB <input type="checkbox"/> Title IIIC1 <input type="checkbox"/> Title IIIC2 <input type="checkbox"/> Title IIID <input type="checkbox"/> Title IIIE <input type="checkbox"/> Title VII <input type="checkbox"/> Ombudsman <input checked="" type="checkbox"/> Other	Renewal Recommended:	

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
Transportation	1 One-way-trip	9,612	29,296	252%
Cash/Material Aid	1 Assistance	300	38	13%
Nutrition Transportation	1 One-way trip	5,250	7,146	136%
Homemaker	1 Hour	500.25	578.25	116%
Chore	1 Hour	112.50	619.75	551%
Personal Care	1 Hour	531	403.75	76%
Residential Repairs/ Home Modifications	1 Modification	72.25	79	106%
Personal Home Security*	1 Product	0	23	N/A

*Note – for Home Security, VCAAA did not list any in the budget but one of the items that is part of the home modification is considered a “home security” item and needs to be coded and reported as such.

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	FY 2014-15 Contracted Amount	% Change
Transportation	1 One-way-trip	19,816	19,816	0%
Cash/Material Aid	1 Assistance	400	50	-87%
Homemaker	1 Hour	667	667	0%
Chore	1 Hour	150	210	40%
Personal Care	1 Hour	708	708	0%
Residential Repairs/Home Modifications	1 Modification	97	149	54%
Personal Home Security**	1 Product	0	72	100%

**Services for the security and safety of the home environment such as: medical alert, alarms, assistive devices, durable medical equipment.

Is the percentage change more than 10%? Yes No

Ventura County Area Agency on Aging Grantee Renewal Review

C. Is the percentage change more than 10%ⁱ? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	41%
% served with one of more disability	89%
% that live alone (at risk for social isolation)	56%
% minority	45%

E. Other Evaluation Factors – Direct program of the VCAAA. Section E is not applicable.

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see G <input type="checkbox"/> Has major deficiencies – see G
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there’s a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see G <input type="checkbox"/> Has major deficiencies – see G
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see G <input type="checkbox"/> Has major deficiencies – see G
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see G <input type="checkbox"/> Has major deficiencies – see G

F. Has Grantee had a corrective action plan for underperformance in the past year?
 Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant/Remarks:

These services are managed in-house and are dependent upon consumer demand.

H. Contract Contingency Requirements

N/A

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be “targeted” as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	GREY LAW OF VENTURA COUNTY INC	Contract Amount:	\$59,000
Project:	LEGAL SERVICES & ELDER ABUSE PREVENTION	Contract Year:	FY 2014 - 2015
Funding Source (check all the apply)	<input checked="" type="checkbox"/> Title IIIB (85% of funding) <input type="checkbox"/> Title IIIC1 <input type="checkbox"/> Title IIIC2 <input type="checkbox"/> Title IIID <input type="checkbox"/> Title IIIE <input checked="" type="checkbox"/> Title VII-B (10% of funding) <input type="checkbox"/> Ombudsman <input checked="" type="checkbox"/> HICAP (5% of funding)	Renewal Recommended:	<input type="checkbox"/> Yes <input type="checkbox"/> Yes with Contingencies (see G) <input checked="" type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units Contracted Through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
Legal Assistance	1 hour	1,179	1,368	189 or 116%
Community Education	1 activity	7	7	0
Elder Abuse Prevention, Education & Training (Financial Abuse Specialist Team or "FAST")	1 session*	9	9	0

*FAST provides education and training for professionals (police officers, social workers, etc.)

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current FY Contracted Amount	FY 2014-15 Contracted Amount*	% change
Legal Assistance	1 hour	1,572	1,729	157 or 10%
Community Education	1 activity	9	12	+33%
Elder Abuse Prevention, Education & Training (Financial Abuse Specialist Team or "FAST")	1 session	9	12	+33%
HICAP Legal Representation	1 hour	9	9	0

*Staff recommends increase based upon service levels provided for FY 2013-14. FAST meets monthly, hence, 12 units (sessions) are recommended for the contracted amount.

C. Is the percentage change more than 10%? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	N/A
% served with one of more disability	N/A
% that live alone (at risk for social isolation)	N/A
% minority	N/A

Ventura County Area Agency on Aging Grantee Renewal Review

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there’s a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?

Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant:

Legal Assistance (IIIB) hours were 257% of contracted hours and Community Education (VII-B) was 250% of contracted activities through the six months ended on December 31, 2013. Corrective Action Plan submitted by Grantee was approved and accepted by VCAAA.

H. Contract Contingency Requirements

None.

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be “targeted” as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	HELP OF OJAI	Contract Amount:	\$68,659
	Project:		SENIOR NUTRITION PROGRAM
Funding Source (check all the apply_	<input type="checkbox"/> Title IIIB	Renewal Recommended:	<input type="checkbox"/> Yes
	<input checked="" type="checkbox"/> Title IIIC1		<input type="checkbox"/> Yes With Contingencies (see G)
	<input checked="" type="checkbox"/> Title IIIC2		<input checked="" type="checkbox"/> Advisory Council Approval Required for Renewal
	<input type="checkbox"/> Title IIID		<input type="checkbox"/> No
	<input type="checkbox"/> Title IIIE		
	<input type="checkbox"/> Title VII		
	<input type="checkbox"/> Ombudsman		

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
C1 Congregate	1 Meal	5,010	2,899	58% or -2,111
C2 Home Delivered	1 Meal	7,516	9,228	123% or +1,712
Overall average to goal:				97%

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change
C1 Congregate	1 Meal	6,680	4,000	-40%
C2 Home Delivered	1 Meal	10,021	12,500	+25%

Grantee proposed to serve 200 fewer meals than current fiscal year. Planning and Allocation committee has rejected this request. Grantee to serve a combined 12,500 meals in FY 2014-2015

C. Is the percentage change more than 10%ⁱ? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	39%
% served with one of more disability	46%
% that live alone (at risk for social isolation)	48%
% minority	10%
% high nutritional risk (C2 HDM)	8%

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAA staff if there's a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

Ventura County Area Agency on Aging Grantee Renewal Review

Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?

Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant:

Grantee submitted corrective action plan to VCAAA and it was approved relative to number of meals served.

Grantee advised staff that congregate numbers are low because many seniors do not like the food (steam tray food). Grantee states the number of meals served increases every Thursday when HELP of Ojai directly provides the meals (no steam trays). Grantee's serves hot HDMs daily. HDM recipients also receive food for the weekend consisting of a snack pack (bag) of sandwiches and a frozen meal.

H. Contract Contingency Requirements

1. Grantee shall review existing data entered into Q to ensure that information has been fully captured regarding clients (a) with one or more disabilities, (b) minority status and (c) the nutritional risk of home delivered meal recipients. Grantee shall ensure that such data is accurately reported for future clients. Recipients of home delivered meals must be homebound and unable to attend a congregate meal. Thus, the client's disability and high nutritional risk should be higher than what is being reported in Q.
2. Grantee shall make an effort to target services more to (1) minorities and (2) recipients of home delivered meals with a high nutritional risk.

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be "targeted" as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregiversⁱⁱ
- Older individuals with Alzheimer's disease

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	CAMARILLO HEALTH CARE DISTRICT	Contract Amount:	\$52,572
Project:	SENIOR NUTRITION PROGRAM	Contract Year:	FY 2014 - 2015
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB <input checked="" type="checkbox"/> Title IIIC1 <input checked="" type="checkbox"/> Title IIIC2 <input type="checkbox"/> Title IIID <input type="checkbox"/> Title IIIE <input type="checkbox"/> Title VII <input type="checkbox"/> Ombudsman	Renewal Recommended:	<input type="checkbox"/> Yes <input type="checkbox"/> Yes with Contingencies (see G) <input checked="" type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units Contracted Through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
C1 Congregate Meals	1 meal	450	604 (+154)	134%
C2 Home Delivered Meals	1 meal	13,500	13,421 (-79)	99%
Overall average to Goal:				101%

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% Change
C1 Congregate Meals	1 meal	600	660	+10%
C2 Home Delivered Meals	1 meal	18,000	19,800	+10%

C. Is the percentage change more than 10%? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	31%
% served with one of more disability	46%
% that live alone (at risk for social isolation)	46%
% minority	22%
% at high nutritional risk (C1 HDM)	66%

E. Other Evaluation Factors

<p>Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.</p>	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
<p>Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there's a</p>	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

Ventura County Area Agency on Aging Grantee Renewal Review

problem.	
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

F. Has Grantee had a Corrective Action Plan for underperformance in the past year?

Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant/Remarks:

Most meals are home delivered and deliveries are made once a week. Congregate meals are served once a month. The monthly social congregate event is popular and provides opportunities for clients of the Senior Support Line to socialize and make friends. Grantee has new SNP manager who is very enthusiastic about the program.

PAC would like grantee to make an effort to serve more than one congregate meal per month.

H. Contract Contingency Requirements

None.

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be "targeted" as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregivers^{li}
- Older individuals with Alzheimer's disease

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	CITY OF SANTA PAULA	Contract Amount:	\$20,000
	Project:		SENIOR NUTRITION PROGRAM
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB	Renewal Recommended:	<input type="checkbox"/> Yes
	<input checked="" type="checkbox"/> Title IIIC1		<input checked="" type="checkbox"/> Yes With Contingencies (see G)
	<input type="checkbox"/> Title IIIC2		<input checked="" type="checkbox"/> Advisory Council Approval Required for Renewal
	<input type="checkbox"/> Title IIID		<input type="checkbox"/> No
	<input type="checkbox"/> Title IIIE		
	<input type="checkbox"/> Title VII		
<input type="checkbox"/> Ombudsman			

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
C1 Congregate	1 meal	3,675	4,678	127% or +1,003

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount	% change
C1 Congregate	1 meal	3,675*	4,900	+33%

*Per Contract Amendment #3

C. Is the percentage change more than 10%ⁱ? Yes No

D. Grantee Service Targetingⁱⁱ - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	37%
% served with one of more disability	10%
% that live alone (at risk for social isolation)	33%
% minority	48%

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there's a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

Ventura County Area Agency on Aging Grantee Renewal Review

F. Has Grantee had a corrective action plan for underperformance in the past year?

Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant:

Number of meals served through Dec 31, 2013 was 135% of the contracted meal count.
Corrective Action Plan was submitted by grantee and accepted by VCAAA.

Historically, this grantee has exceeded the number of contracted units. They regularly hold special events (with menus approved by VCAAA Registered Dietitian), which attracts many seniors. Center staff and volunteers put much effort into special lunches.

H. Contract Contingency Requirements

1. Grantee shall make a stronger evidenced based effort to attract (a) minorities to the meal program (given the high minority population in Santa Paula); and (b) persons with disabilities.

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be "targeted" as having priority for services funded or provided by the VCAAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregiversⁱⁱ
- Older individuals with Alzheimer's disease

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	CAMARILLO HEALTH CARE DISTRICT	Contract Amount:	\$40,000
Project:	FAMILY CAREGIVER SUPPORT CENTER	Contract Year:	FY 2014 - 2015
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB <input type="checkbox"/> Title IIIC1 <input type="checkbox"/> Title IIIC2 <input type="checkbox"/> Title IIID <input checked="" type="checkbox"/> Title IIIE <input type="checkbox"/> Title VII <input type="checkbox"/> Ombudsman	Renewal Recommended:	<input type="checkbox"/> Yes <input type="checkbox"/> Yes With Contingencies (see G) <input checked="" type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No

A. Current Fiscal Year Contracted Service:

Service Category	Unit of Measure	Units contracted through 3 rd Quarter	Units Delivered Through 3 rd Quarter	% To Goal Through 3 rd Quarter
Supplemental – CG Adaptations	1 Occurrence	60	29	48%
Supplemental – CG Asst. Devices	1 Occurrence	67.5	23	34%
Respite – In-Home Supervision	1 Hour	450	439	98%
Respite – Adult Day Care	1 Hour	168	314.5	187%

B. Proposed Next Fiscal Year Contracted Service:

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	Next Fiscal Year Contracted Amount ^{*/**}	% Change
Supplemental – CG Adaptations	1 Occurrence	80	40	-50%
Supplemental – CG Asst. Devices	1 Occurrence	40	32	-20%
Respite – In-Home Supervision	1 Hour	600	600	0%
Respite – Adult Day Care	1 Hour	224	416	185%

*PAC approved grantee's request to provide Title IIIE contracted services to eligible family caregivers of Community Care Transition Program (CCTP) clients in west Ventura County and in the Conejo Valley. Said services shall not apply to non-CCTP clients' family caregivers.

**See Section G.

C. Is the percentage change more than 10%¹? Yes No

D. Grantee Service Targeting² - Extent to which Grantee Understands and meets the requirement to serve targeted populations.

Targeting Category	% of population Served
% low income (at or below the federal poverty level)	N/A
% served with one of more disability	N/A
% that live alone (at risk for social isolation)	N/A
% minority	N/A

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
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Ventura County Area Agency on Aging Grantee Renewal Review

organizational capacity to continue to do so.	
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there’s a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?

X Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant:

Through six months (July 1-December 31), caregiver adaptations units provided were 28% of contracted amount; assistive devices units were 35% of contracted amount; and adult day care (respite) hours were 227% of contracted amount. Grantee submitted a Corrective Action Plan with was approved and accepted by VCAAA.

**This grantee is still adjusting to “downsizing” from providing four years of full-service caregiver center services. Units projected for/to be contracted for FY 2014-15 have been adjusted by VCAAA and are based on year end projections for FY 2013-14. VCAAA will work with grantee if additional service units are necessary to reflect services projected to be provided to CCTP clients.

H. Contract Contingency Requirements

None.

¹ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

² **The Older Americans Act (OAA) reauthorization of 2006 requires that specific segments of the family caregiver population be “targeted” as having priority for services funded or provided by the VCAAA.** The targeted populations are as follows: family caregivers who provide care for individuals with Alzheimer’s disease and related disorders with neurological and organic brain dysfunction; grandparents or older individuals who are relative caregivers who provide care for children with severe disabilities; caregivers who are older individuals with greatest social need, and older individuals with greatest economic need (with particular attention to low-income older individuals); older individuals providing care to individuals with severe disabilities, including children with severe disabilities.

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	SER – JOBS FOR PROGRESS	Contract Amount:	\$118,478
Project:	SENIOR COMMUNITY SERVICES EMPLOYMENT PROGRAM	Contract Year:	FY 2014 - 2015
Funding Source (check all the apply)	<input type="checkbox"/> Title IIIB <input type="checkbox"/> Title IIIC1 <input type="checkbox"/> Title IIIC2 <input type="checkbox"/> Title IIID <input type="checkbox"/> Title IIIE <input checked="" type="checkbox"/> Title V <input type="checkbox"/> Title VII <input type="checkbox"/> Ombudsman	Renewal Recommended:	<input type="checkbox"/> Yes <input type="checkbox"/> Yes With Contingencies (see G) <input checked="" type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No

A. Current Fiscal Year Contracted Service: PROGRAM YEAR 2013

Service Category	Unit of Measure	Minimum Requirement to Provide – 3 rd Quarter ¹	Provided Through 3 rd Quarter	% To Goal Through 3 rd Quarter
Participants:				
• Contracted to serve	1 Participant	9	9	100%
• Carried over from prior year	1 Participant	10	10	100%
• New participants this year	1 Participant	3	3	100%
Exits into unsubsidized employment ²	1 Participant	32.9% or 2.96	0	0%
Retention ³	1 Participant	68.1%	100%	+46.8%
Service Level ⁴	1 Participant	150%	162.5%	+12.5%
Community Service ⁵	1 Hour	75%	72.6%	-2.4%
Most in need ⁶	1 Barrier	2.39%	2.15%	-.024%

B. Proposed Next Fiscal Year Contracted Service: PROGRAM YEAR 2014

Service Category	Unit of Measure	Current Fiscal Year Contracted Amount	FY 2014-15 Contracted Amount	% Change
Participants:				
• Contracted to serve	1 Participant	9	13	144%
• Carried over from prior year	1 Participant	10	10	Same
• New participants this year	1 Participant	3	3	Same
Exits into unsubsidized employment	1 Participant	32.9% or 2.96	0	Same
Retention ²	1 Participant	68.1%	100%	Same
Service Level ³	1 Participant	150%	162.5%	Same
Community Service ⁴	1 Hour	75%	72.6%	Same
Most in need ⁵	1 Barrier	2.39%	2.15%	-.024%

*Number of carry over participants and new participants should total 13 on or before September 1, 2014.

C. Is the percentage change more than 10%? Yes No

Ventura County Area Agency on Aging Grantee Renewal Review

D. Grantee Service Targeting - Extent to which Grantee Understands and meets the requirement to serve targeted populations. Refer to Most in Need in Section A.

E. Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there's a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Q Data Entry - if applicable - Grantee accurately enters all required information to the Q system in a timely manner.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

F. Has Grantee had a corrective action plan for underperformance in the past year?
 Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant/Remarks:

Informational – Federal SCSEP funds for VCAAA's program totaled \$82,110 for FY 2013-14. For FY 2014-15, grant funds have been increased to \$118,478, i.e., an increase of \$36,368 or 44%. This higher grant amount returns funding to program levels of a few years ago. SER Jobs for Progress is fully prepared to handle the additional funds and requirement to add four (4) new participants.

This is one of the most complex OAA grants. SER Jobs provides excellent service. The inability for Participants finding unsubsidized employment is not a reflection of the grantee.

H. Contract Contingency Requirements

None.

¹ Minimum Requirement to Provide Services: California Dept. of Aging establishes these requirements based on directives from the US Dept. of Labor. Minimum requirements will be included in VCAAA's contract renewal, SCOPE OF WORK section for FY 2014-15.

² Exits into Unsubsidized Employment: 32.9% of Participant Slots or 3 participants placed in unsubsidized employment.

Ventura County Area Agency on Aging Grantee Renewal Review

³ Retention: This measure reports the job retention of those exiters who had wages in the first quarter after the quarter of exit, i.e., who entered employment.

⁴ Service Level: This is the number of participants active at any time during the reporting period divided by the number of modified positions.

⁵ Community Service: This measure reports the amount of community service provided compared to the amount of community service funded by the grant. The number of hours of community service in the reporting period divided by the number of hours of community service funded by the grant minus the number of paid training hours in the reporting period

⁶ Most in Need: This measure reports the average number of specified barriers to employment per participant. Average number of barriers per participant. The total number of the following characteristics: severe disability, frail; age 75 or older, old enough for but not receiving SS Title II, severely limited employment prospects and living in an area of persistent unemployment, limited English proficiency, low literacy skills, disability, rural, veterans, low employment prospects, failed to find employment after using WIA Title I, and homeless or at risk of homelessness divided the number of participants who are active on the last day of the reporting period or who exited during the reporting period

⁷ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

Ventura County Area Agency on Aging Grantee Renewal Review

Grantee:	LONG TERM CARE SERVICES	Contract Amount:	\$127,383
Project:	LONG TERM CARE OMBUDSMAN	Contract Year:	FY 2014 - 2015
Funding Source (check all the apply)	<input checked="" type="checkbox"/> OAA Title IIIB-Ombudsman (\$28,756 or 23% of funds) <input checked="" type="checkbox"/> OAA Title VIIA Elder Abuse Prevention (\$37,063 or 29% of funds) <input checked="" type="checkbox"/> State Special Deposit Funds (\$18,120 or 14% of funds) <input checked="" type="checkbox"/> State SNF Quality & Accountability Funds (\$43,444 or 34% of funds)		<input type="checkbox"/> Yes <input type="checkbox"/> Yes With Contingencies (see G) <input checked="" type="checkbox"/> Advisory Council Approval Required for Renewal <input type="checkbox"/> No

- A. **Current Fiscal Year Contracted Service:** SEE ATTACHMENT 1
- B. **Proposed Next Fiscal Year Contracted Service:** SEE ATTACHMENT 1
- C. **Is the percentage change more than 10%?** Yes No
- D. **Grantee Service Targeting^{II} - Extent to which Grantee Understands and meets the requirement to serve targeted populations.**

Targeting Category	% of population Served
% served with one of more disability	100% - 7,988 clients served from 7/1/13 thru 3/31/14
% that live alone (at risk for social isolation)	The majority of clients are at risk for social isolation due to their confinement in a facility.

Other Evaluation Factors

Service Delivery, Staffing and Organizational Capacity – Grantee demonstrates a strong effort to deliver contracted service (includes outreach, PR, etc.) and has the staff and organizational capacity to continue to do so.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Budget and Fiscal – Grantee manages and monitors expenditures well throughout the grant cycle and stays within budget and works with VCAAA staff if there's a problem.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F
Reporting - Grantee submits accurate and timely fiscal and program reports, year-end closeout reports and all other reports required by the VCAAA.	<input checked="" type="checkbox"/> Meets most or all requirements <input type="checkbox"/> Has some deficiencies – see F <input type="checkbox"/> Has major deficiencies – see F

- F. **Has Grantee had a corrective action plan for underperformance in the past year?**
 Yes – Fill in Box G as to why. No

G. Concerns or Issues Regarding Grant:

Ombudsman service categories exceeded the contracted units of service for the six months ended on December 31, 2013. Grantee Corrective Action Plan was approved and accepted by VCAAA.

NOTE: Services provided by Long Term Care Services consistently meet or exceed standards which are set by the State. Grantee's services are based on demand.

Ventura County Area Agency on Aging Grantee Renewal Review

H. Contract Contingency Requirements

None.

SEE ATTACHMENT 1

ⁱ Advisory Council Policy and Procedure III-G Contractual Procedures requires full Advisory Council approval for any deviations of from the original contracted service units of more than 10%.

ⁱⁱ The Older Americans Act (OAA), the Older Californians Act (OCA) and the California Code of Regulations, Article 3, Section 7310 (CCR.3§7310) require that specific segments of the population be "targeted" as having priority for services funded or provided by the VCAA. The targeted populations are as follows:

- Older individuals with the greatest economic need (i.e., an income level at or below the federal poverty line), with particular attention to low-income minority individuals
- Older individuals with the greatest social need with particular attention to low-income minority individuals. Social need is caused by non-economic factors, including:
 - Physical and mental disabilities, especially severe disabilities;
 - Language barriers, which include limited English-speaking ability among older adults; and,
 - Cultural, social or geographical isolation including isolation caused by (1) racial or ethnic status that: (a) restricts the ability of an individual to perform normal daily tasks, or (b) threatens the capacity of the individual to live independently; and (2) isolated, abused, neglected and/or exploited older individuals
- Older Native Americans
- Older individuals who reside in rural areas
- Older individuals at risk for institutional placement
- Family or informal caregiversⁱⁱ
- Older individuals with Alzheimer's disease

GRANTEE RENEWAL REVIEW

GRANTEE: LONG TERM CARE SERVICES, INC.
Providing Long Term Care Ombudsman Services

Service Category	A Total Units Provided July 2013-March 2014	B Total Units Contracted to Provide July 2013-March 2014	C Difference Between Column A & B	D Total Units Contracted to Provide July 2013-June 2014	E TARGETS Committed to State per Area Plan 2013-14	F TARGETS Committed to State per Area Plan 2014-15***	G Difference Between Column E & F
Visits RCFE (residential care facilities) ¹	2,044	624	328%	832	51%	95%	44%
Visits to SNF (skilled nursing facilities) ²	1,104	72	1533%	96	81%	100%	19%
Complaints resolved*/Complaint resolution rate (%) ³	687	0		1	68	75	7
Hours of Staff/volunteer trainings**	112	117	95%	156	2	2	None
Number of family council meetings attended ⁴	20	22	92%	29	291	20	271
Number of resident council meetings attended ⁵	252	243	104%	324	386	330	-56
Number of Consultations to Facilities ⁶	1,601	849	189%	1,132	777	1,200	423
Number of Consultations to Individuals ⁷	3,637	3,239	112%	4,318	4,061	3,000	-1,061
Sessions of Community Education provided ⁸	51	70	73%	93	81	70	-11
Number of Certified LTC Ombudsman Volunteers ⁹					4	4	None
Number of Full-Time Equivalent (FTE) Staff ⁹					54	65	11

*State only requires tracking of complaint resolution rate. To date, VCAAA has required grantee to report number of complaints opened, resolved and partially resolved.

**CA Welfare & Institutions Code requires that two (2) training sessions be held annually.

*****Baseline measures to be contracted for FY 2014-15.**

¹ Visits to RCFEs - Percentage of RCFEs within Ventura County that were visited by an ombudsman representative at least once each quarter during the fiscal year. As of 5/1/14, there are 205 RCFEs in Ventura County.

² Visits to SNFs - Percentage of nursing facilities within Ventura County that were visited by an ombudsman representative at least once each quarter. The percentage is determined by dividing the number of nursing facilities in the county that were visited at least once each quarter by the total number of nursing facilities in the PSA. As of 5/1/14, there are 22 SNFs in Ventura County.

³ Actions on Complaints per Administration on Aging (AoA) Report, Part I-E. Resolution rate = # of complaints resolved plus # of complaints partially resolved

GRANTEE RENEWAL REVIEW

divided by the total number of complaints open.

⁴ Work with Family Councils per AoA Report, Part III-D, #9.

⁵ Work with Resident Councils per AoA Report, Part III-D, #8.

⁶ Consultations to Facilities - Count of instances of ombudsman representatives' interactions with facility staff for the purpose of providing general information and assistance unrelated to a complaint. Consultation may be accomplished by telephone, letter, email, fax, or in person.

⁷ Consultations to Individuals - Count of instances of ombudsman representatives' interactions with residents, family members, friends, and others in the community for the purpose of providing general information and assistance unrelated to a complaint. Consultation may be accomplished by telephone, letter, email, fax, or in person.

⁸ Community Education - LTC Ombudsman Program participation in public events planned to provide information or instruction to community members about the LTC Ombudsman Program or LTC issues. The number of sessions refers to the number of events, not the number of participants.

⁹ Number of Full-Time Equivalent Staff - Per Administration on Aging Report Part III. B.2



VENTURA COUNTY AREA AGENCY ON AGING ADVISORY COUNCIL MEETING SCHEDULE

Date	Advisory Council	Outreach	Leg.	Housing & Trans.	Health Issues	By-Laws	Senior Nut.	Opt. Aging
Jan 2014	Jan 8 9-11 am	Jan 29 9 – 10:30 am	Jan 8*	Jan 14 9-10 am	None	Jan 14 1-2:30 pm	Jan 27 1 pm	Jan 22 1-2:30 pm
Feb 2014	None	None	None	Feb 11 9-10 am	Feb 18 1-2 pm	Feb 11 1-2:30 pm	Feb 24 1 pm	Feb 26 1-2:30 pm
March 2014	March 12 9-11 am	March 25 9 – 10:30 am	March 12*	None	March 18 1-2 pm	March 11 1-2:30 pm	Mar. 17 10 am	Mar. 26 1-2:30 pm
April 2014	None	None	None	April 8 9-10 am	None	TBD	April 14 10 am	None
May 2014	May 14 9-11 am	May 27 9 – 10:30 am	May 14*	May 13 9-10 am cancelled	May 20 1-2 pm	TBD	May 19 10 am	May 28 1-2:30 pm
June 2014	June 11 9-11 am	June 24 9 – 10:30 am	June 11*	June 10 9-10 am	None	None	June 16 10 am	None
July 2014	July 9 9-11 am	TBD	July 9*	July 8 9-10 am	July 15 1-2 pm	TBD	July 21 10 am	July 23 1-2:30 pm
August 2014	None	None	None	None	None	None	None	None
Sept 2014	Sept 10 9-11 am	TBD	Sept 10*	Sept 9 9-10 am	Sept 16 1-2 pm	None	Sept 15 10 am	Sept 24 1-2:30 pm
Oct 2014	None	TBD	None	Oct 7 9-10 am	Oct 21 1-2 pm	None	Oct 20 10 am	None
Nov 2014	Nov 12 9-11 am	TDB	Nov 12*	Nov 11 9-10 am	Nov 18 1-2 pm	None	None	Nov 26 1-2:30 pm
Dec 2014	None	None	None	None	None	None	None	None

July 8, 2014 – New Member Orientation from 1-2:30 pm

Note: all meetings to be held at the VCAA, unless otherwise noted.

April 22, 2014

CCoA



California Commission on Aging

... as a citizen's voice in government...

Senators Champion Increased OAA Funding in FY15

Senator Bernie Sanders (I-Vt.), Chair of the Senate Subcommittee on Primary Health and Aging, was joined by 26 of his colleagues this month in calling for a significant funding increase for Older Americans Act (OAA) programs for Fiscal Year (FY) 2015. As part of the annual appropriations process, the Senators submitted their request to the Chairman and Ranking Member of the appropriations panel in charge of funding OAA programs. The Senators' letter acknowledges the need for a stronger investment in the OAA and asks appropriators to increase funding levels for these programs in order to offset years of stagnant funding and address the pressures of population growth, inflation, and sequestration.

Described in an announcement on Senator Sander's website, the letter urges the panel to provide a minimum 12 percent increase over current year OAA funding, which the letter said "would be an important step toward meeting existing demand, addressing rising costs, and responding to the growth in the number of seniors over the past decade." To learn more, visit <http://www.sanders.senate.gov/newsroom/recent-business/senators-support-seniors>

Press Release. "Senators Support Seniors Programs," website of Senator Bernie Sanders, April 4, 2014 and NASUAD Friday Update - April 11, 2014.

More patients & lower funding impact safety net care in California

Providers at California's community clinics and public hospitals are experiencing higher caseloads combined with reduced funding as the impacts of the Affordable Care Act (ACA) collide with state and federal funding cuts. According to a recent report from KQED's "State of Health," California has the nation's highest number of newly insured, yet continues to have high numbers of un-insured that rely on these safety-net providers, resulting in higher demand for patient services.

At the same time, California has shifted \$1.3 billion from county health programs to support the ACA's Medi-Cal expansion and has reduced Disproportionate Share Hospital payments which subsidize indigent care.

To read or listen to the full story, visit <http://blogs.kqed.org/stateofhealth/2014/04/16/obamacare-means-new-challenges-for-safety-net-providers-in-salinas-and-cathedral-city/#more-18684>.



Information from California Healthline, Calif. Safety-Net Providers Face Heavier Workload, Funding Cuts. Wednesday, April 16, 2014.

AGEWATCH is an occasional publication of the California Commission on Aging (CCoA) intended to inform, educate, and advocate. The CCoA is an independent state agency established in 1973 to serve as the principal state advocate on behalf of older Californians. The CCoA office is located at 1300 National Drive, Suite 173, Sacramento, CA 95834.

A letter from the National Committee to Preserve Social Security and Medicare to members of the

Partners Step Up Support Of SSI Restoration Act

U.S. Senate urges support of the *Supplemental Security Income Restoration Act of 2014* (S.2089), which would update provisions in the SSI program that have not changed since 1972, such as the income exclusion and asset limits. The Act would also eliminate a rule requiring the loss of some benefits for SSI beneficiaries who also receive non-cash in-kind assistance, a provision the committee believes is “unfair to affected individuals and has proven to be enormously difficult for the Social Security Administration to administer.”

The Committee states that the bill “gives all Senators an opportunity to join in making long-overdue improvements to a program that provides vital life-saving assistance to our nation’s neediest and most vulnerable citizens.” Also, a number of individual advocates have recently written their members of Congress to support the Senate or identical House bill (H.R. 1601). There are now 60 organizational endorsees of the legislation; please e-mail info@nsclc.org if you would like your organization added to the list of endorsing organizations. To read the letter, visit www.ncpssm.org/PublicPolicy/LettersTestimony/Documents/ArticleID/1239/Letter-on-SSI-Restoration-Act-2014

[LettersTestimony/Documents/ArticleID/1239/Letter-on-SSI-Restoration-Act-2014](http://www.ncpssm.org/PublicPolicy/LettersTestimony/Documents/ArticleID/1239/Letter-on-SSI-Restoration-Act-2014)
Information from NSCLC “In Review” 4/17/14

AGEWATCH

April 22, 2014

CCoA partners with CEJC, CWDA to request increased funding for Adult Protective Services in California

The California Commission on Aging (CCoA) joined with the California Elder Justice Coalition (CEJC) and the County Welfare Directors Association of California (CWDA) to sponsor a budget augmentation to increase training and statewide coordination of the Adult Protective Services (APS) program, which protects and serves seniors and dependent adults who are victims of abuse and neglect. Authored by Assemblymember Mariko Yamada, Chair of the Assembly’s Aging & Long-Term Care Committee, the \$1.4 million request was presented to the Assembly Budget Subcommittee on Health and Human Services on April 9th. The augmentation would significantly increase training resources for APS line staff and would create an executive-level position within the Department of Social Services to oversee and coordinate statewide training and standards, develop improved and updated data reporting procedures and liaison with other branches of the state and federal government on elder justice issues.

California’s APS programs provide 24/7 emergency response to reports of abuse and neglect of elders and dependent adults, conducting in-person investigations, coordinating with local law enforcement and other agencies for investigations and links to services, and individualized case management to enable elders and dependent adults to remain safely in their homes and communities. The APS program is pivotal to the elder and dependent adult justice network, which crosses multiple systems to protect and serve victims of abuse and neglect, including law enforcement, legal aid programs, the judiciary, long-term care services, and many others.

Testifying before the Committee in support of the proposal were CEJC Chair Lisa Nerenberg, CCoA member Judge Julie Conger, CWDA Director Frank Mecca, and advocates and representatives from the APS field. The APS budget augmentation was a primary recommendation of the 2013 Elder Justice Summit, sponsored by the three organizations and C4A. The budget request has the support of more than 30 organizations; contact the Carol Sewell at the Commission on Aging to sign-on (csewell@cco.ca.gov).

Elder Justice Coalition Creates Petition to Fund President's Elder Justice Initiative

The President's \$25 million Elder Justice budget request is the focus of a new online petition created by the Elder Justice Coalition. Posted on Whitehouse.gov this week, the petition urges the Obama Administration to prioritize the President's request to fund the Elder Justice Initiative when speaking to Congress. According to Bob Blancato, Elder Justice Coalition National Coordinator, "this is one of the many actions we are taking to make sure that Elder Justice funding will be in place this year. This is a grass roots campaign and the Administration needs to hear from all Americans that Elder Justice is a priority issue." The petition will need 100,000 signatures by May 7, 2014 in order to receive a response from the President.

The President's budget proposal includes \$13.8 million dollars for Adult Protective Services, and would help create an APS National Data System and technical assistance as well as national demonstration grants to both enhance data systems and develop program standards and evaluation. It will also provide \$11.2 million for research including elder abuse screening and will establish a better knowledge base about elder abuse, neglect and exploitation. To sign the petition, visit Whitehouse.gov at <http://wh.gov/lvXWd>.

Excerpted from News from the Elder Justice Coalition, April 9, 2014.

New Telehealth Program Aims To Increase Specialist Care in Northern California

Anticipating the needs of an expanding customer base under the Affordable Care Act, Blue Shield of California has partnered with Adventist Health to improve health care access to rural parts of their service area through expansion of telehealth.

The partnership between San Francisco-based non-profit Blue Shield and the faith-based, non-profit Adventist Health links the insurer to an integrated health care delivery system with the largest rural service area in the state. At the heart of the collaboration is telehealth – the growing practice of delivering health care services via telecommunications technology. All

Blue Shield individual and family plan customers, including those who purchased coverage through Covered California, can seek specialty care not available in their areas through the telehealth network, which launched in March. Telehealth can give rural patients direct access to specialist care that otherwise could require hours of travel and expense for the patient.

Under the new program, specially trained care coordinators serve as facilitators for the new telehealth program at 25 existing Adventist clinics in Northern California, who will arrange appointments with specialists and coordinate scheduling for patients upon a doctor's referral. To read more about the new service, visit <http://www.californiahealthline.org/insight/2014/new-telehealth-program-aims-to-increase-specialist-care-in-northern-california>.

Excerpted from California Healthline, Thursday, April 3, 2014



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Commission on Aging**

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one person,
one action,
one nation

**UNITED
AGAINST
ELDER ABUSE**



WORLD ELDER ABUSE AWARENESS DAY 2014

The Administration for Community Living hopes advocates nationwide will help to make this year's World Elder Abuse Awareness Day (WEAAD) (on or near June 15) the strongest showing of unity in action to date. ACL has posted a **World Elder Abuse Awareness Day Tool Kit** for resources to help aging organizations engage your community, educate others, raise awareness about this serious problem, and empower people to take action to end elder abuse. The toolkit includes:

- WEAAD Planning Materials: Fliers, Fact sheets, and Widgets available to download and customize.
- Outreach Tools: ACL's customizable social media posts are available for use on Facebook, Twitter, and Instagram, as well as a formal Press Release template.
- Sign up as an official WEAAD Collaborator and stand united as one nation against elder abuse!
- Share your event. This will allow others all over the country to log on search for events that they would like to attend or support. What an easy way to boost your event profile!

The World Elder Abuse Awareness Day Toolkit and information from the Administration for Community Living is available at [http://acl.gov/newsroom/observances/WEAAD/Tools-Tips-Resources/Index.aspx#toolkit!](http://acl.gov/newsroom/observances/WEAAD/Tools-Tips-Resources/Index.aspx#toolkit)



AGEWATCH

April 22, 2014

Upcoming Events

May 5, 2014 – 8 a.m. – 1 p.m. -- Integrative Health & Wellness Programs – Exercise at Any Age. Department of Veterans Affairs Greater Los Angeles Health Care System, 11301 Wilshire Blvd. Bld. 500 Room, 1281, Los Angeles, CA 90073 Contact: Dr. Steven Castle 310-268-3358

May 6-7, 2014 -- Triple-A Council of California, Vagabond Hotel, Sacramento. www.4tacc.org.

June 2-3, 2014 -- California Commission on Aging, Portola Hotel, Monterey. www.ccoa.ca.gov for information.

June 23, 2014 -- Congress of California Seniors Aging Policy Conference, San Jose Airport Garden Hotel, San Jose. (916) 442-4474 for information.

California Commission on Aging staff:
Sandra Fitzpatrick, M.A., Executive Director
Carol Sewell, MAG, Program Analyst on Aging
Marcella Lopez, Administrative Assistant

FY 2013-2014 Advisory Council Committee Membership List

Council Representation	Appointee	Outreach	H&T	Health	Leg.	SNP	PAC	Optimal Aging	By-Laws
Board of Supervisors	Wayne Evans								X
Board of Supervisors	Rose Gossom	X	X	X		X	X		
Board of Supervisors	Lisa Hayden	X		X			X*		
Board of Supervisors	Joyce Pinkard	X							
Board of Supervisors	Mel Silberberg		X		X		X*		X
Board of Supervisors	Max VanderWyk		X						
California Senior Legislature	June Glasmeier				X				
California Senior Legislature	Lawrence Hartmann				X				
California Senior Legislature	Bill Witt				X			X	
City of Camarillo	Luis Espinosa				X	X	X		X
City of Camarillo	Karen King							X	X
City of Fillmore	Vivian Johnson					X			
City of Fillmore	Donna Voelker			X		X			
City of Moorpark	Tony Bellasalma		X			X			X
City of Moorpark	Benjamina Montoya						X		
City of Ojai	Ginny Rockefeller			X				X	
City of Oxnard	Ady Esparza	X					X*		
Oxnard	Nancy Rowe	X		X			X*		X
City of Port Hueneme	Paul Boog	X	X		X				
City of Simi Valley	Karen Cline			X				X	
City of Simi Valley	Antoinette Olson					X	X*	X	
City of Ventura	Marion Holzwarth					X			
City of Thousand Oaks	Nancy Healy				X				
City of Thousand Oaks	Nick Fotheringham				X		X*		
Immediate Past Chair	Darlene Benz	X	X			X	X		
Service Provider	Rosemary Flores-Gordon			X	X		X		
Special Population Seat	Ricardo Melendez								
Special Population Seat	Sue Tatangelo								
Special Population Seat	Donald Todd Sr.				X			X	
Special Population Seat	Dalila Sankaran								

Updated 5/8/2014* - Denotes committee chair who is an automatic member of the Planning and Allocation Committee

Special Population Seat									
Service Provider	Sylvia Taylor Stein				X			X	
Total Members		7	6	7	11	8	11	7	6

Updated 5/8/2014* - Denotes committee chair who is an automatic member of the Planning and Allocation Committee