Reimbursement Agreement
County of Ventura • Public Works Agency, County Surveyor’s Office
800 S. Victoria Ave, Ventura, CA 93009-1670 (805) 654-2067

PRELIMINARY LEGAL LOT DETERMINATION

CASE NO.: ____________________________

I, __________________________________________, the undersigned, hereby authorize the County of Ventura to process the above-referenced request in accordance with the Ventura County Surveyor Division Fee Schedule. I am depositing $_________________________ to cover costs based on real time expended.

I understand and agree to the following:

• that if the final cost is less than the deposit fee, the unused portion of the deposit will be refunded to me.

• that if the final cost is more than the deposit fee, I shall pay the full processing cost.

• that nonpayment of additionally billed charges may result in retention by the County of the requested information and that charges are due and payable within 30 days of billing.

• that invoices unpaid after thirty (30) days will incur a 2% interest charge compounded monthly.

• that all County of Ventura Surveyor’s Office staff time spent processing my request will be billed against the deposit fee. This includes, but is not limited to, staff time spent: researching deeds, subdivision laws, and other records and preparing reports of the results.

NAME OF PRINCIPAL OR APPLICANT: ____________________________

DRIVER’S LICENSE NO.: ____________________________

NAME OF COMPANY: ____________________________

If a Corporation, please list Corporate Officers authorized to act on behalf of the Corporation (use additional sheets, if necessary): ____________________________

MAILING ADDRESS OF COMPANY OR APPLICANT: ____________________________

_______________________________ ZIP CODE: ____________________________

SIGNATURE: ____________________________ DATE: ____________

ATTENTION: Whoever signs as principal or applicant will be held responsible for all charges.

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