

Our programs include English as a Second Language, GED and other certificates, short-term and entry-level courses, vocational education and specific skills training.



The County of Ventura Human Services Agency provides public services that promote self-sufficiency, health and well-being. Our programs help ensure the protection of children, the elderly and dependent adults, and provide a safety net for individuals and families who need assistance with basic necessities, such as food, housing and health care. Additionally, we help people secure employment through education, training, job search skills, and job placement.

## County of Ventura Job & Career Center Locations

### Oxnard

**West Oxnard Job & Career Center**  
635 S. Ventura Road  
(805) 204-5100

### Fillmore

**Community Service Center**  
828 Ventura Street, Suite 200  
(805) 524-8666

### Moorpark

**Community Service Center**  
(Ruben Castro Human Services Center)  
612B Spring Road, Suite 301  
(805) 523-5444

### Santa Paula

**Santa Clara Valley Job & Career Center**  
725 E. Main Street, Suite 101  
(805) 933-8300

### Simi Valley

**East County Job & Career Center**  
980 Enchanted Way  
(805) 955-2282

### Thousand Oaks

**Community Service Center**  
80 E. Hillcrest Drive, Suite 200  
(805) 449-7320

### Ventura

**Job & Career Center**  
4651 Telephone Road, Suite 200  
(805) 654-3434



COUNTY OF VENTURA

Toll-Free: (866) 904-9362  
[www.vchsa.org](http://www.vchsa.org)

# Employment Services



Help for job  
seekers and  
employers





## Making the connection

Each year, more than 75,000 job seekers and 1,300 employers in Ventura County connect through the right training and support. As a result, job seekers become self-sufficient and employers fulfill their mission with the right employees.



### Linking job seekers and employers

*The Human Services Agency is here to help*

The Human Services Agency provides vital employment-related services to the county's employers and job seekers. For job seekers, we provide education, skills training, career guidance and employment listings to promote a qualified workforce within the county. We provide employers with trained job seekers who meet company needs, and with funds to train existing employees who need to upgrade their skills.

### The Workforce Investment Board

*Helping everyone find employment*

We partner with the Workforce Investment Board (WIB) to implement workforce development in the county. Through employment, training, education and business services for job seekers, workers and employers, the WIB plays an integral role in creating and funding programs. These programs assist with youth and adult training that meets the county's employment needs. It also supports employers so that they can create new positions and provide advancement for existing workers.

### Job & Career Centers

*Assistance in finding the right job*

Our services provide employment opportunities to streamline the job search process. The WIB sponsors the Job & Career Centers (JCCs), several facilities located around the county that provide job search assistance. At these centers, employment specialists assist job seekers of all ages with creating an employment action plan that enables them to obtain the necessary training for a desired position.

We further assist clients with their job search by educating them on how to complete employment applications, and by improving their résumés and interviewing skills. While clients search for employment, we provide transition assistance by connecting them to resources for food stamps, transportation and child care. We refer job seekers to mental health and substance abuse treatment, when the need arises.

Our programs are available to anyone seeking employment, and we assist people from diverse backgrounds and cultures in attaining a job to fit their skills and potential.

### Obtaining skills that match employer needs

*Countywide training for everyone*

At the JCCs, we provide job seekers and underemployed workers with training that improves their skills. We also pay tuition for the many key training programs available at local colleges, partnering with the Ventura County Community College District, Ventura County Superintendent of Schools, adult education institutes and private, post-secondary schools.

Our programs include English as a Second Language, GED and other certificates, short-term and entry-level courses, vocational education and specific skills training.

We help young people ages 14-21 prepare for their future by assisting them with their education, work experience and participation in community involvement programs.

Working with local educators, we provide opportunities for youth to obtain employment or alternative education, and to complete their schooling.

### Keeping business booming

*Providing a skilled workforce*

To ensure our community's economic vitality, companies must have a skilled and productive workforce. Our services enable companies to increase their productivity at little or no cost by providing subsidized tuition for employee training, on-the-job training, access to labor market data and work/family consultation.

When companies are recruiting new employees, we provide job postings, arrange interviews and job placements,

as well as organize job fairs, distribute lists of qualified job applicants and provide access to candidate résumés statewide.

Companies that face downsizing, restructuring, closing or relocation receive our Rapid Response services at no cost. Rapid Response counselors are business professionals who are familiar with the area's economy and business climate and can aid employers in identifying economic development resources so that they may avoid or minimize employee layoffs, as well as access services for affected employees.

When layoffs or closures cannot be averted, we assist employers in connecting their workers with support services to facilitate a smooth transition between unemployment and employment.

For more information about the Human Services Agency's workforce development programs, call (866) 904-9362.

