

## Adopt-A-Park/Trail Application and Permit

**Notice:** Information requested on this form is required for any individual or organization who wishes to volunteer services as an Adopt-A-Trail sponsor. Ventura County Parks Department will not consider your application unless you provide complete information requested. Completion of this form constitutes an agreement with Ventura County Parks.

**Instructions:** Send completed form to Ventura County Parks Department, 11201 Riverbank Drive, Ventura, CA 93004

Sponsor Information			
Sponsor Name			
Street Address	City	State	Zip Code
Sponsor Name as it should appear on the sign (14 spaces on each of the two lines)		<div style="border-bottom: 1px dashed black; height: 1.2em; width: 100%;"></div> <div style="border-bottom: 1px dashed black; height: 1.2em; width: 100%;"></div>	
Contact Person's Name			
Street Address	City	State	Zip Code
Day Telephone Number (include area code)	Night Telephone Number (include area code)		
Trail Information			
Approximate Number of People Participating in Each Clean-Up Day	Number of Clean-Up Days Sponsor Plans to Schedule this Year (minimum 3)		
Name of Park Property You are Interested in Adopting			
First Choice			
Second Choice			
Trail Name and Section (Attach trail map if available)			
First Choice			
Second Choice			
Signature			
By signing below, the Sponsor acknowledges the nature of the work and agrees to all terms and conditions stated on the back of this application.			
Signature of Authorized Representative (Must be 18 years of older)	Title	Date Signed	
Leave Blank-Ventura County Parks/Adopt-A-Trail Coordinator Use Only			
Permit Approval			
The Ventura County Parks Department approves this permit for the Sponsor to participate in the Adopt-A-Trail program for the segment identified above. This permit is valid on this segment of the trail for the time period listed below. This permit is renewable every two years with written notice from the Department/Coordinator. The Department reserves the right to modify or cancel this permit at any time.			
Effective Date		Ending Date	
Signature of Department Representative		Date Signed	

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### Terms and Conditions

1. Ventura County Parks will insure that the proposed project locations are appropriate for the age, experience and safety of the participants. Certain trail segments may not be appropriate for volunteers due to traffic volume, steep slopes, poor visibility, or other reasons. Those segments not appropriate for volunteers may be suitable for entry by professional contractors. The Coordinator will negotiate the location and scope of each project with the participant.
2. The Sponsor/Permittee will attend a safety session given by the Department and ensure that permittee conducts same safety session for all participants prior to performance of duties. Ensure that safety instructions are provided to all participants. Orientation shall include a discussion and explanation of the safety requirements and procedures.
3. One (1) adult supervisor shall be assigned for each five (5) minors.
4. The County of Ventura, their officers and employees shall not be liable for any death, injury or property damage claims which arise from any cause that might have been prevented by the permittee or those persons employed by or acting on behalf of the permittee. If any claim arises out of the foregoing, the permittee shall defend, indemnify, and hold harmless, the County of Ventura, their officers and employees from same.
5. Sponsors are to be considered volunteers and not officers, employees, or agents of Ventura County Parks. Any injuries, claims, liabilities, suits or costs relating to this permit shall be the sole responsibility of the sponsors.
6. Participants in the group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Ventura County Parks Department for special conditions that may exist on a particular adopted trail segment.
7. The purpose of the Adopt-A-Trail Program is to foster volunteerism that reduces Department costs for trail maintenance. It is not intended to provide an advertising medium. Courtesy signs are intended only to recognize the contribution of the volunteer and such recognition will be strictly limited to the volunteer's name and/insignia and no products will be identified.
8. Trail segments are assigned on a first come, first served basis to provide an opportunity for all to participate. Waiting lists shall be established for segments with interest by more than one party, and the next party on the list advances to the top upon termination of the permit by the current permittee.
9. The term of the permit is not limited but shall be for a minimum of two years. It may be renewed as often as desired by the permittee as long as the terms of the permit are followed except as provided in section 10.
10. No one individual, organization or corporation will be allowed to hold a trail segment for more than two years if there is a waiting list for this segment.
11. Permittee may not assign his/her permit to another individual, organization or corporation prior to or at the expiration date of the permit. Succession to the rights to segments will be by waiting lists only.
12. Cash contributions should be made by hiring a contractor to do the work under permit, except as provided in section 13. Signs will be provided on the same basis as for volunteer labor. The Department and/or Coordinator may facilitate the arrangement between the sponsor and the contractor.
13. Arrangements may be made for the cash adoption of a trail segment. The Department and/or Coordinator will determine the cost and may provide a courtesy sign to accompany the crew while working.
14. Wildflower and tree planting project approval will be at the discretion of the Department. The Department will determine appropriate project locations, spacing, and signs consistent with other adopted segments and landscape features.