



civil service commission

BOARD OF REVIEW AND APPEALS

Commissioners

James Vandenberg - Chair
Patricia S. Parham - Vice Chair
Donald Becker
Alyse M. Lazar
Vincent R. Stewart

AGENDA
REGULAR BUSINESS MEETING
Thursday, November 21, 2019
9:00 a.m.
County of Ventura Government Center
Hall of Administration
LOWER PLAZA ASSEMBLY ROOM

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES FOR APPROVAL** – Regular Business Meeting of August 22, 2019.
[Copies of the minutes will be available prior to the meeting.]
- V. **PUBLIC COMMENTS** - [An opportunity for the public to address the Commission on any topic that is not on the agenda but is within the subject matter jurisdiction of the Civil Service Commission. No action will be taken on any item not appearing on the agenda. However, the item may be placed on a future agenda or referred to staff for appropriate follow-up.]
- VI. **OLD BUSINESS** – Human Resources presentation addressing process utilized for giving notice to potential applicants regarding upcoming employment and promotional opportunities and regarding examination rater information.
- VII. **REQUEST FOR HEARING** – None.
- VIII. **REQUEST FOR INVESTIGATION** – None.

- IX. NEW BUSINESS** – None.
- X. INFORMATIONAL** – [Items not intended for Commission action, however, discussion regarding these items might evolve into action. Those parties having an interest in these items should attend the meeting as these matters may not be revisited.]
- XI. COMMISSION/STAFF COMMENTS** - Presentation of Report to the Board of Supervisors of the Commission’s Activities for First Fiscal Quarter.
- XII. CLOSED SESSION** - Conference with Legal Counsel – Existing Litigation (Gov. Code § 54956.9, subd. (d)(1) – Name of Case: *County of Ventura v. Ventura County Civil Service Commission*; Ventura County Superior Court Case No. 56-2019-00532471-CU-WM-VTA).
- XIII. ADJOURNMENT**

Persons who require accommodation for any audio, visual or other disability in order to review an agenda, or to participate in a meeting of the Civil Service Commission pursuant to the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the Civil Service Commission, 800 South Victoria Avenue, Loc. #1500, Ventura, CA 93009 or telephonically by calling (805) 662-6787. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from the Civil Service Commission’s Office, Ventura County Government Center, Hall of Administration, 3rd Floor, 800 South Victoria Avenue, Ventura, California.