

Lean Six Sigma Green Belt Application

Please complete all information and sign where indicated. This expandable PDF document that can be filled in electronically.

Applicant's Name:		Agency:		Emp ID #:	
Division:		Phone:			
Position Title:		Email:			

This professional development training will teach you state of the art process improvement skills that can be used to help your organization maximize performance. The objective of Green Belt training is to provide knowledge and tools that workers can use to encourage a county-wide culture of service excellence, continuous improvement and empirically based decision making as a means of improving quality, consistency, speed and cost of County Services.

In support of the above, the County conducts a Green Belt training program consisting of the following major components:

- Four days of classroom instruction spread over approximately a two-month period. Green Belt students will be taught strategic alignment, problem scoping, improvement strategies, basic facilitation and team development skills, meaningful measures development and tracking, data collection, quality and statistical tools, measuring and controlling improvements, and the application of Lean Six Sigma theory.
- Upon completion, all students will receive a training certificate. Students who facilitate an improvement event will be certified as Green Belt practitioners.
- The classes are currently offered through the County of Ventura's Service Excellence Program. There is no cost for Green Belt training.

All Green Belts become members of the "Practitioner's Council" and are encouraged to attend monthly meetings.

Green Belt Applicants complete section A or B below:

- A. If you want to attend but do not plan to facilitate an improvement event and certify, please check this box. ☐
- B. If you are planning to certify, please list three (3) project ideas from your Agency or Department that are nominated for your process improvement event (please note if they are from your Agency Portfolio). If you do not have improvement events identified, you may partner with another Green Belt to complete an event in a different agency.

From Agency Portfolio?

YES NO

1		<input type="checkbox"/>	<input type="checkbox"/>
2		<input type="checkbox"/>	<input type="checkbox"/>
3		<input type="checkbox"/>	<input type="checkbox"/>

Employee Signature	Date
Department Manager Signature	Date
Agency or Department Head Signature	Date

This application form should be submitted by the department head to Maggie Han, CEO Brown Mail L-1940. The form can also be faxed to: **Service Excellence Program, Attn: Maggie Han at 658-4500**. Applicants and their respective department heads will be contacted with the results of the selection process via email. For additional information regarding entrance criteria into the Green Belt course, please call Elaine Crandall at elaine.crandall@ventura.org, 658-4342, or paul.stamper@ventura.org, 654-3938.