

May 21, 2013

Board of Supervisors
800 South Victoria Avenue
Ventura, CA 93009

J. Matthew Carroll
Assistant County Executive Officer

Paul Derse
Assistant County Executive Officer/
Chief Financial Officer

Catherine Rodriguez
Assistant County Executive Officer/
Labor Relations & Strategic Development

Kelly Shirk
Director Human Resources

SUBJECT: Public Hearing to Adopt Proposed Amendments to County, Watershed Protection District, and Fire Protection District Service Rates and Fees for FY 2013-14; and Delegate Authority to Harbor Director to Execute Specified Leases and Licenses Within Guidelines (Recommendation #2 Requires 4/5ths Vote).

RECOMMENDATIONS:

1. APPROVE and ADOPT Resolutions (Attachments 1 through 5) establishing the service rates and fees for various County services in your Board's joint capacity as the governing board of the County, the Fire Protection District and Watershed Protection District for FY2013-14.
2. APPROVE and ADOPT the Resolution (Attachment 6) establishing the Harbor rents, fees and insurance requirements and authorizing the Harbor Director to execute leases and licenses within Board-established guidelines.

RESOLUTIONS:

ATTACHMENT 1:	JOINT RESOLUTION	Establishing County, Fire Protection District and Watershed Protection District Rates & Fees for Various Services
	Schedule A	Schedule of FY 2013-14 Service Rates & Fees for Various County Agencies, Departments, and Special Districts
	Schedule B	Resource Management Agency (RMA) Planning Division -- Fee Schedule
	Schedule C	RMA Code Compliance -- Fee Schedule

	Schedule D	Health Care Agency, Ventura County Medical Center -- Charge Master
	Schedule E	County Clerk and Recorder -- Non-Statutory Fees
	Schedule F	Public Works Agency (PWA) – Road Encroachment Permit Fees
	Schedule G	PWA – Fee for Legal Lot Determination
ATTACHMENT 2:	RESOLUTION	Establishing Ventura County RMA Building and Safety Division -- Fee Schedule
	Schedule A	RMA Building and Safety Division -- Fee Schedule
ATTACHMENT 3:	RESOLUTION	Establishing RMA Environmental Health Division -- Permit Fees for Food Facilities, Septic Tank Pumpers, Organized Camps, Massage Businesses, and Public Swimming Pools
ATTACHMENT 4:	RESOLUTION	Establishing PWA Fees for the Ventura County Floodplain Management Services
	Schedule A	PWA- Floodplain Management Services Fees
ATTACHMENT 5:	RESOLUTION	Establishing PWA Processing Fees for Grading Permits, Plan Reviews and Inspection Services and for Various Land Development Projects
	Schedule A	Fees for Grading Permit & Inspection Services
ATTACHMENT 6:	RESOLUTION	Establishing Harbor Department Rents, Fees and Insurance Requirements and Delegating Authority for Execution of Certain Agreements Subject to Specified Guidelines
	Schedule A	Harbor Department Rate and Fee Schedule

FISCAL/MANDATES IMPACT:

Although state law does not mandate that a county establish and impose service rates and fees, state law does set limits on certain types of fees if a county does decide to charge service rates and fees to help pay for such services. The amount of revenue collected from many service rates and fees is dependent on the volume of services demanded by the public. The County Executive Office (CEO) FY 2013-14 Preliminary Budget contains over \$757 million in revenue from Charges for Services, some of which are generated from these service rates and fees. Because of the broad scope of revenues included in Charges for Services, the increases or decreases in revenue may not directly correlate to the increases or decreases in the service rates and fees included in the various attachments to this Board letter.

In general, the service rates and fees or fixed charges included herein reflect the 5.1% overall increase in the County's FY2013-14 salaries and benefits costs. Other fixed charge increases are the result of increases in the costs to provide the services, including but not limited to increased supply costs and information technology upgrades. Non-General Fund revenue from Charges for Services is budgeted to increase by approximately \$39.5 million, which represents a 7.0% increase from the FY 2012-13 Adopted Budget. This increase in Non-General Fund revenue consists primarily of a \$37.0 million increase in Ventura County Medical Center revenues due to anticipated changes as part of the federal Patient Protection and Affordable Care Act. Other revenue increases include a \$1.2 million increase related to the County's self-insured workers' compensation program and a \$1.0 million increase in General Services Agency revenue related to providing housekeeping services at all Health Care Agency clinics. General Fund revenue from Charges for Services is budgeted to decrease by \$13.6 million, which represents a 19.6% decrease from the FY2012-13 Adopted Budget. Over \$10 million of this decrease is related to Court Security funds which have now been reclassified as 2011 Realignment Revenue funds. The remaining decreases reflect reductions in Property Tax Administration Fees and Indirect Cost Recovery.

DISCUSSION:

A. General Overview of Service Rates & Fees

In the past, your Board has adopted numerous resolutions and various ordinances and ordinance amendments establishing or amending service rates and fees for the County,

Fire Protection District and the Watershed Protection District. Today's recommended actions establish or amend some of these County and special district service rates and fees in order to compensate for the increased costs of those governmental services.

County agencies and departments provide a variety of valuable public services for which they are allowed by law to recover their costs through regulatory fees. Except where set by law, such regulatory fees generally must be established so as to be reasonably related to the fee payer's burden imposed on the regulatory system or the benefit received by the fee payer from the regulatory activity or public service. There are two basic types of regulatory fees included here: (1) those that are based on service rates; and (2) those that are based on fixed charges. Service rates reflect a per hour cost of a particular County staff person classification and are specified in Attachment 1, Schedule A. Service rates are primarily composed of salary and benefits and any applicable overhead costs. Once adopted, service rates may either be incorporated by reference into various contracts, resolutions, and ordinances imposing regulatory fees for various County services or be used to calculate the amount of regulatory fee to be charged. Many of the service rates in Attachment 1, Schedule A, are not currently being utilized to calculate regulatory fees but are maintained on an "as needed basis."

The second type of regulatory fee is a fixed charge or dollar amount that is charged to the person or entity requesting or initiating the need for specific government services. Some of these fixed charges for County and special district services are found in Attachment 1, Schedule A (i.e., Fire Protection District fees) and other fixed charges are contained in Attachments 2-6. Both the service rates and fixed charges are based on the projected County and special district salary and benefits, and other applicable costs which are consistent with those found in the County's FY 2013-14 Preliminary Budget.

B. Exceptions to the Board Policy of Full Cost Recovery

Every County agency and department has determined that their services rates and fees are consistent with your Board's policy of full cost recovery. There are, however, a few exceptions to the Board's full cost recovery policy which include, but are not limited to: (1) Probation Agency rates and fees which are based on a "charging up to" basis, because full cost recovery from these fees is rare because of the people served by the Probation Agency; (2) Behavioral Health user fees related to the implementation of drug treatment programs pursuant to Penal Code section 1210.1, which are based on a "charging up to" basis, because full cost recovery from these fees is rare because of the people in drug treatment programs; (3) certain Health Care Agency (HCA) fees which are based on state Medi-Cal guidelines which are often below actual costs; (4) Ventura County Medical Center (VCMC) rates which are based on industry practices and market

rates as explained further below; and (5) PWA Road Encroachment permit fees which are expected to be approximately 83% of full cost recovery as explained further below.

As stated above, VCMC rates are based on industry standards and market rates and do not result in full cost recovery. HCA routinely reviews the VCMC rate structure and billing methodology in order to stay current with the health care industry's billing practices and market costs. As a result of those routine reviews, periodic increases to VCMC billing rates and fees are necessary to maintain appropriate reimbursement from health insurance companies and government health care programs. VCMC's proposed increase to its service rates and fees, to become effective July 1, 2013, are set forth in Attachment 1, Schedule D. Although the proposed VCMC rate increase will impact all payor sources, government health care payors and health insurance companies have capped their costs through contract rates and/or diagnostic-related categories. The VCMC self-pay discount policy, which has been in effect since February 10, 2004, allows qualified individuals who do not have a third party payor source (i.e., health insurance) to obtain discounts from the VCMC rates. These VCMC rate changes are expected to have a minimal financial impact to HCA's budget.

As of March 31, 2013, the County's Road Encroachment program operated at 75% of full cost recovery. The County's past experience with this fee equaling 100% of full cost recovery is that the number of property owners or contractors performing work in the County road right of way without the necessary permits or public safety inspection increases. Therefore, in order to avoid the attendant public safety problem that seems to come with full cost recovery for this fee, the County Road Encroachment fees have historically been set at levels below full cost recovery. The current County Road Encroachment fees are proposed for a 3% increase which would result in a projected 83% of full cost recovery for FY 2013-14. Also contributing to less than full cost recovery are Transportation Permit Fees for Extralegal Loads (i.e., oversized vehicles), which are established by state statute, and cannot be changed without action by the state.

C. Effective Date

If your Board votes to adopt the above referenced resolutions, the associated service rates and fees will become effective on July 1, 2013, with the following exceptions:

- (1) RMA Technician Service Rates in Attachment 1, Schedule A;
- (2) RMA Planning Division Fees in Attachment 1, Schedule B;
- (3) RMA Code Compliance Fees in Attachment 1, Schedule C;
- (4) RMA Building and Safety Fees in Attachment 2, Schedule A;
- (5) RMA Environmental Health Division fees related to various facilities listed in Attachment 3; and
- (6) PWA Floodplain Management Services Fees in Attachment 4.

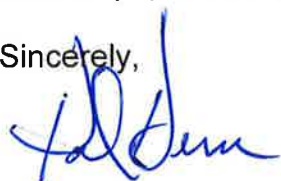
These six (6) County and special district service rates and fees will become effective 60 days after the date of Board adoption pursuant to Government Code section 66017(a).

FORMATTING & PUBLIC NOTICE:

This Board letter includes six resolutions which are attached. In the interest of giving the Board more information on the above-referenced subject matters, each attachment and schedule contains a "legislative format" version showing deleted language in ~~strikeout~~ and amended or new language in underline from the current rate or fee schedule as well as a "clean" version showing the rate or fee schedule with the proposed amended language. In a few cases, two versions of the subject rate or fee schedule are not presented because the "legislative format" does not provide any additional information.

In accordance with state law, the Office of the Clerk of the Board has issued a public notice for the public hearing on annual service rates and fees for the County of Ventura Board of Supervisors, the Fire Protection District Board of Directors, and the Ventura County Watershed Protection District Board of Directors. The service rate or fee calculations prepared by the respective county department or agency for the numerous new or amended service rates and fees before you were reviewed by the Auditor-Controller, except for VCMC and Public Health Laboratory service rates because they are not based on the cost of providing the medical or lab procedure. Documentation justifying these changes is available to the public upon request from the respective departments, agencies or special districts or from the CEO's Office. Further, the County Counsel has reviewed the attached resolutions and proposed revisions thereto. If you have any questions, please call me at 662-6792 or Michelle Yamaguchi at 662-6868.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul Derse", written over the word "Sincerely,".

PAUL DERSE
Chief Financial Officer

A handwritten signature in blue ink, appearing to read "Michael Powers", written below the signature of Paul Derse.

MICHAEL POWERS
County Executive Officer

Attachments 1 through 6

c: Jeff Burgh, Assistant Auditor-Controller
Leroy Smith, County Counsel

**A JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF VENTURA, THE BOARD OF DIRECTORS OF THE
VENTURA COUNTY FIRE PROTECTION DISTRICT, AND THE BOARD
OF DIRECTORS OF THE VENTURA COUNTY WATERSHED
PROTECTION DISTRICT ESTABLISHING RATES AND FEES FOR
VARIOUS SERVICES**

WHEREAS, the Board of Supervisors and the Board of Directors may, by resolution, establish service rates and fees for various County Agencies and Departments and Special Districts, namely the Fire Protection District and the Watershed Protection District; and

WHEREAS, the Board of Supervisors and the Board of Directors, by resolution dated December 19, 1995, and entitled "A Joint Resolution Establishing Rates and Fees for Various County and District Agencies and Departments" ("12/19/95 Resolution"), established rates and fees for various County and District Agencies and Departments; and

WHEREAS, the rates and fees established by the 12/19/95 Resolution were amended by another resolution with the same title dated June 11, 2002 (the "06/11/02 Resolution"); and

WHEREAS, some of the rates and fees established by the 12/19/95 Resolution were again amended to adjust rates for certain classifications within the Public Works Agency by another resolution with same title dated February 11, 2003 ("02/11/03 Resolution"); and

WHEREAS, the rates and fees established by the 12/19/95 Resolution were amended by another resolution with the same title dated June 3, 2003 (the "6/3/03 Resolution");

WHEREAS, the rates and fees established by the 12/19/95 Resolution were amended by another resolution with the same title dated June 15, 2004 (the "6/15/04 Resolution");

WHEREAS, the rates and fees established by the 12/19/95 Resolution were amended by another resolution with the same title dated June 7, 2005 (the "6/7/05 Resolution");

WHEREAS, the rates and fees established by the 12/19/95 Resolution were amended by another resolution with the same title dated June 6, 2006 (the "6/6/06 Resolution");

WHEREAS, certain Resource Management Agency (RMA) rates and fees established by the 12/19/95 Resolution were amended by another resolution bearing the same title dated June 10, 2003 ("06/10/03 Resolution");

WHEREAS, certain Ventura County Medical Center fees were established for Trauma Services by a September 21, 2010, Board Resolution ("09/21/10 Resolution") for FY 2010-11, effective July 12, 2010;

WHEREAS, the proposed amendments to the County and Special District rates and fees are consistent with the Board of Supervisors and Board of Directors policy of full cost recovery whenever feasible with exceptions noted; and

WHEREAS, the proposed amendments to the County and Special District rates and fees are reasonably related to the burden imposed on the various County and Special District programs and the corresponding County and Special District benefits received by the service rate or fee payer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors and the Board of Directors that:

1. The service rates and fees established by the 12/19/95 Resolution, which were subsequently amended by the 06/11/02, 02/11/03, 06/3/03, 06/10/03, 6/15/04, 6/7/05, 6/6/06, 6/12/07, 6/3/08, 6/2/09, 6/15/10, 9/21/10, 6/14/11 and 6/18/12 Resolutions, are hereby amended as set forth in this Resolution and by Schedules A through G which are attached hereto and incorporated herein by reference.
2. The amended service rates and fees set forth above shall become effective on July 1, 2013 with the following exceptions: (a) Planner/RMA Technician/Code Compliance Officer service rates in Attachment 1, Schedule A; and (b) the rates and charges in Attachment 1, Schedules B and C, which shall become effective 60 days after their adoption by this resolution.

On motion by Supervisor _____, seconded by Supervisor _____, the foregoing resolution was passed and adopted on ____ day _____, 2013.

ATTEST:

Michael Powers, Clerk of the Board of Supervisors of Ventura County, State of California, and Ex officio Clerk of the Board of Directors of the Ventura County Fire Protection District and the Ventura County Watershed Protection District

COUNTY OF VENTURA
BOARD OF SUPERVISORS
AND
VENTURA COUNTY FIRE PROTECTION
DISTRICT BOARD OF DIRECTORS
AND
VENTURA COUNTY WATERSHED
PROTECTION DISTRICT BOARD OF
SUPERVISORS

BY: _____
Deputy Clerk of the Board
of Supervisors

BY _____
Chair, Board of Supervisors
and Board of Directors

ATTACHMENT 1

**A JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF VENTURA, THE BOARD OF DIRECTORS OF THE
VENTURA COUNTY FIRE PROTECTION DISTRICT, AND THE BOARD
OF DIRECTORS OF THE VENTURA COUNTY WATERSHED
PROTECTION DISTRICT ESTABLISHING RATES AND FEES FOR
VARIOUS SERVICES**

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WHEREAS, the Board of Supervisors and the Board of Directors may, by resolution, establish service rates and fees for various County Agencies and Departments and Special Districts, namely the Fire Protection District and the Watershed Protection District; and

WHEREAS, the Board of Supervisors and the Board of Directors, by resolution dated December 19, 1995, and entitled "A Joint Resolution Establishing Rates and Fees for Various County and District Agencies and Departments" ("12/19/95 Resolution"), established rates and fees for various County and District Agencies and Departments; and

WHEREAS, the rates and fees established by the 12/19/95 Resolution were amended by another resolution with the same title dated June 11, 2002 (the "06/11/02 Resolution"); and

WHEREAS, some of the rates and fees established by the 12/19/95 Resolution were again amended to adjust rates for certain classifications within the Public Works Agency by another resolution with same title dated February 11, 2003 ("02/11/03 Resolution"); and

WHEREAS, the rates and fees established by the 12/19/95 Resolution were amended by another resolution with the same title dated June 3, 2003 (the "6/3/03 Resolution");

WHEREAS, the rates and fees established by the 12/19/95 Resolution were amended by another resolution with the same title dated June 15, 2004 (the "6/15/04 Resolution");

WHEREAS, the rates and fees established by the 12/19/95 Resolution were amended by another resolution with the same title dated June 7, 2005 (the "6/7/05 Resolution");

WHEREAS, the rates and fees established by the 12/19/95 Resolution were amended by another resolution with the same title dated June 6, 2006 (the "6/6/06 Resolution");

WHEREAS, certain Resource Management Agency (RMA) rates and fees established by the 12/19/95 Resolution were amended by another resolution bearing the same title dated June 10, 2003 ("06/10/03 Resolution");

WHEREAS, certain Ventura County Medical Center fees were established for Trauma Services by a September 21, 2010, Board Resolution ("09/21/10 Resolution") for FY 2010-11, effective July 12, 2010;

ATTACHMENT 1

WHEREAS, the proposed amendments to the County and Special District ~~agency~~ rates and fees are consistent with the Board of Supervisors and Board of Directors policy of full cost recovery whenever feasible with exceptions noted; and

WHEREAS, the proposed amendments to the County and Special District ~~agency~~ rates and fees are reasonably related to the burden imposed on the various County and Special District ~~agency~~ programs and the corresponding County and Special District ~~agency~~ benefits received by the service rate or fee payer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors and the Board of Directors that:

1. The service rates and fees established by the 12/19/95 Resolution, which were subsequently amended by the 06/11/02, 02/11/03, 06/3/03, 06/10/03, 6/15/04, 6/7/05, 6/6/06, 6/12/07, 6/3/08, 6/2/09, 6/15/10, 9/21/10, 6/14/11 and 06/14/11 ~~6/18/12~~ Resolutions, are hereby amended as set forth in this Resolution and by Schedules A through HG which are attached hereto and incorporated herein by reference.
2. The amended service rates and fees set forth above shall become effective on July 1, 2012 ~~2013~~ with the following exceptions: (a) Planner/RMA Technician/Code Compliance Officer service rates in Attachment 1, Schedule A; and (b) the rates and charges in Attachment 1, Schedules B and C, which shall become ~~effective~~ operative 60 days after their adoption by this resolution.

On motion by Supervisor _____, seconded by Supervisor _____, the foregoing resolution was passed and adopted on _____ day _____, 2012 ~~2013~~.

ATTEST:

Michael Powers, Clerk of the Board of Supervisors of Ventura County, State of California, and Ex officio Clerk of the Board of Directors of the Ventura County Fire Protection District and the Ventura County Watershed Protection District

COUNTY OF VENTURA
BOARD OF SUPERVISORS
AND
VENTURA COUNTY FIRE PROTECTION
DISTRICT BOARD OF DIRECTORS
AND
VENTURA COUNTY WATERSHED
PROTECTION DISTRICT BOARD OF
SUPERVISORS

BY: _____
Deputy Clerk of the Board
of Supervisors

BY: _____
Chair, Board of Supervisors
and Board of Directors

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.
Rates for 2012-2013 are shown for comparison purposes only.

	2012-13	2013-14
OFFICE OF AGRICULTURAL COMMISSIONER		
Ag Inspector III	60.74	69.08
Deputy Agricultural Commissioner	102.67	106.45
Office Assistant II	41.27	44.33
Senior Agriculture Inspector	78.96	80.43
Supervising Agriculture Inspector	92.36	94.37
COMPLIANCE CERTIFICATION*: Cut Flowers, Nursery Stock, Fumigation, Container inspection, Health Treatment certificate - Per certificate	35.00	38.00
EXPORT (PHYTOSANITARY) CERTIFICATES:		
1 package	25.00	25.00
2 to 5 packages	30.00	35.00
6 to 1,200 containers	55.00	60.00
For every 1,200 containers after the first 1,200 containers or portion thereof	55.00	60.00
FIELD INSPECTION - SEED CROPS:		
First inspection - per acre or fraction thereof	25.00	25.00
Second and third inspection	18.00	18.00
IMPORTED DECIDUOUS FRUITS AND MELONS: per container	0.31	0.31
NON-COMPLYING IMPORTED FRUITS/MELONS LOTS HELD FOR SHIPMENT OUT OF STATE: Per lot or partial lot		
	20.00	20.00
PEST CONTROL REGISTRATION:		
Pest Control Operator	75.00	75.00
Maintenance Gardener	25.00	25.00
Pest Control Advisor	10.00	10.00
Pest Control Advisor (shows proof of registration from another county)	5.00	5.00
Structural Pest Control Operator	25.00	25.00
Aircraft Pilots	10.00	10.00
Aircraft Pilots (if already registered in another county)	5.00	5.00
Farm Labor Contractor	75.00	75.00
Certification of Rinsed Pesticide Containers for Recycling	25.00	25.00
DIRECT MARKETING CERTIFICATES:		
Certified Producer, per hour (you will also be charged for one inspection for each of your growing sites at actual time and mileage)	60.00	60.00
Certified Farmer's Market, per hour	60.00	60.00
ALL SERVICE INSPECTIONS: (subject to change every July 1)		
Senior Agricultural Inspector - weighted rate per hour	78.96	80.98
*No charge will be made for Phytosanitary Certificates or Quarantine Compliance certificates issued to homeowners when the products are brought to the office for certification and substantial staff time is not required for the inspection.		
ANIMAL SERVICES DEPARTMENT		
Animal Control Officer II	51.25	52.70
AUDITOR-CONTROLLER		
Deputy Director	152.83	148.62
Fiscal Manager I	91.96	91.95
Fiscal Manager II	95.76	110.89
Fiscal Manager III	133.99	134.21
Financial Analyst I	108.35	108.35
Financial Analyst II	108.21	109.88
Financial Analyst III	122.46	112.11
Staff Services Specialist II	108.80	108.80
Senior Program Administrator	101.77	101.77
Accounting Officer I	65.67	60.37
Accounting Officer II	73.10	71.87
Accounting Officer III	88.72	90.91
Accounting Officer IV	98.97	93.24

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.
Rates for 2012-2013 are shown for comparison purposes only.

	2012-13	2013-14
Internal Auditor I	60.37	60.37
Internal Auditor II	77.55	80.27
Internal Auditor III	90.41	92.42
Internal Auditor IV	92.87	93.56
Fiscal Specialist I	69.91	69.84
Fiscal Specialist II	80.36	79.53
Fiscal Specialist III	85.51	92.79
Fiscal Tech I	60.03	60.82
Fiscal Tech II	66.38	68.37
Fiscal Assistant I	35.48	44.88
Fiscal Assistant II	41.86	38.90
Fiscal Assistant III	52.99	44.41
Fiscal Assistant IV	59.45	62.73
Payroll (per paycheck)	10.74	11.30
Accounts Payable (per transaction)	4.43	5.03
Budget Book (per book)	41.28	40.50
CAFR Book (per book)	13.40	14.43
Copy Charges (per Ordinance 4339)	0.03	0.03
Tax Rate Book (per book)	38.63	44.23
Request to retrieve boxes from or return to storage (per box)	1.75	1.75
Transportation for delivery or return of boxes from/to storage		
1 to 5 boxes (per hour)	7.50	7.50
6 or more boxes (per hour)	35.00	35.00
Special Assessment Correction Charge (per line)	10.00	10.00
COUNTY EXECUTIVE OFFICE -CEO		
Accounting Officer IV-MB	73.47	74.53
Administrative Officer I	73.13	69.71
Assistant County Executive Officer	186.56	186.31
Assistant Deputy Clerk Board of Supervisors	72.33	N/A
Chief Deputy Executive Officer	156.55	166.21
County Executive Officer	223.15	222.85
Deputy Clerk of the Board	47.49	50.93
Deputy Executive Officer	128.40	128.31
Executive Assistant CEO	69.73	69.64
Fiscal Technician I-C	44.32	46.38
Fiscal Technician II-C	50.54	52.99
Labor Relations Manager	N/A	116.97
Management Analyst II	90.39	91.81
Management Assistant III-C	54.42	52.53
Management Assistant IV-C	58.46	58.22
Manager Fiscal/Admin Services IV	104.05	106.49
Office Assistant II-C	N/A	40.16
Office Assistant III-C	34.18	N/A
Office Assistant IV-C	48.71	48.85
Personnel Analyst II	75.67	79.35
Personnel Analyst III	92.51	92.66
Personnel Assistant - NE	N/A	58.53
Program Administrator I	56.97	62.38
Program Administrator II	73.10	74.65
Program Assistant	57.81	60.62
Program Management Analyst	108.72	107.71
Staff Services Manager I	N/A	61.84
Staff Services Manager II	88.28	88.17
Technical Specialist III-MB	36.69	38.45
Technical Specialist IV-MB	43.23	49.45
Student Worker III	N/A	17.11
CEO- Personnel Services Division:		

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.
Rates for 2012-2013 are shown for comparison purposes only.

	2012-13	2013-14
Deferred Compensation Program:		
Personnel Analyst II	134.17	N/A
Personnel Analyst III	N/A	133.98
Personnel Assistant	N/A	87.64
Training Program:		
Personnel Analyst II	88.80	N/A
Personnel Assistant NE	70.20	N/A
Program Administrator II	N/A	N/A
CEO- Medical Benefits Division:		
Management Assistant III-C	N/A	46.30
Office Assistant II-C	35.85	39.80
Personnel Analyst I	87.81	84.98
Personnel Analyst II	91.54	96.79
Personnel Analyst III	115.17	118.71
Personnel Assistant	68.01	67.94
Personnel Assistant - NE	N/A	72.80
Program Administrator I	76.60	75.54
Program Administrator II	89.24	92.59
Program Administrator III	97.82	101.50
Program Management Analyst	126.82	134.29
Student Worker II	17.68	N/A
CEO- Risk Management Division:		
Deputy Executive Officer	169.93	160.45
Management Assistant III-C	72.08	68.06
Office Assistant I-C	47.73	45.07
Office Assistant III-C	59.91	56.57
Risk Analyst	95.49	92.08
Staff/Services Manager II	116.68	110.17
CEO- Other Fees:		
Deferred Compensation (DC) Prog Fee (per quarter/participant)		
DC Participants-active County Employees - 401K	9.79	8.32
DC Participants-active County Employees - 457	9.79	8.32
DC Participants- Separated from the County - 401K	4.84	4.11
DC Participants- Separated from the County - 457	4.84	4.11
HSA-Licensed Clinical Social Worker (LCSW) Practicum Sprv (2 groups)	29,508.59	30,833.00
HSA-LCSW Practicum Sprv (for each additional group)	14,754.29	N/A
HSA-LCSW Practicum Sprv (Small group)	10,007.93	N/A
HSA-LCSW Practicum Sprv (Small Managerial group)	N/A	17,859.00
Returned check fee (per check)	30.00	30.00
Training Rate per class:		
Actual Direct cost (Vendor Cost)		
Per Class training Overheard Rate (applied to direct cost)	77.8%	N/A
In-house Composite Trainer Hourly Rate	78.78	N/A
Training No Show Rate	N/A	20.00
Training (over the normal scope of work)		
Actual Direct cost (Vendor Cost)		
Personnel Assistant - NE	N/A	58.53
Personnel Analyst II	N/A	79.35

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.
Rates for 2012-2013 are shown for comparison purposes only.

	2012-13	2013-14
Personnel Analyst III	N/A	92.66
Other Risk Management Rates:		
Actual Direct cost (Vendor Cost)		
Hazardous Materials Overhead Rate (applied to direct cost)	65.5%	N/A
Health, Safety and Loss Prevention (HSLP) Overhead Admin Rate	12.0%	12.0%
*Overhead Rate Applied to Direct Cost		
Wage Supplement Plan - Low Option (biweekly rate)	1.68	1.68
Wage Supplement Plan - High Option (biweekly rate)	3.75	3.75
Wellness Program (over the normal scope of work):		
Actual Direct cost (Vendor Cost)		
Personnel Assistant - per hour rate	68.01	67.94
Program Administrator II - per hour rate	89.24	92.59
Continuum of Care Grant Application:		
Application Evaluation	500.00	500.00
Service Excellence/Lean Six Sigma Program		
Base Training Fee per Day	N/A	2,100.00
Green Belt Training		
Rate per Class (4-day session)	N/A	800.00
Rate per Day	N/A	200.00
*Expenditures over and above base rate recovered at actual cost		
CEO/CLERK OF THE BOARD		
Clerking meeting of Special Districts:		
Assistant Deputy Clerk of the Board (per hour)	72.33	N/A
Deputy Clerk of the Board (per hour)	47.49	50.93
Deputy Clerk of the Board - Overtime (per hour)	61.04	65.44
Plus Mileage Cost (per mile; subject to change based on most current IRS allowance)		
Air Pollution Control District (APCD) Hearing Fee, per petition	477.52	494.89
APCD Fee for Interim Variance	262.52	279.89
APCD Petition for Emergency Variance per petition	91.44	96.59
Air Pollution Control Board (APCB) clerking fees (per meeting)	1,339.03	1,285.97
Duplicate Media of Board meetings:		
Tape or CD-Rom (each)	1.50	1.50
Tape or CD-Rom (per hour) excess of 2 hrs.	24.00	24.00
Certification of Transcript Fee:		
Certification of Transcript Fee per Gov. Code 26833	1.75	1.75
Plus per hour rate:		
Deputy Clerk of the Board	47.49	50.93
Assistant Deputy Clerk of the Board	72.33	N/A
Deputy Executive Officer	128.40	128.31
Administrative Record Fee:		
Deputy Executive Officer (per hour)	128.40	128.31
Assistant Deputy Clerk of the Board (per hour)	72.33	N/A
Deputy Clerk of the Board (per hour)	47.49	50.93
File Storage Retrieval and Re-storing Fee:		
File Storage Retrieval and Re-storing (per hour)	24.00	24.00
(in excess of 2 hours per Ord # 4339 dated 02/14/06)		
Plus: GSA's Storage box retrieval and return fee		
Board Approved rates (included in the Budget Dev. Manual)		
CIVIL SERVICE COMMISSION		

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

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	2012-13	2013-14
Tape or CD-Rom (Each)	1.50	1.50
Tape or CD-Rom (per hour*) excess of 2 hours	24.00	24.00
Civil Service Commission Assistant (per hour*)	63.28	63.76
Copy charges - Per current GSA approved rates		
Writ Appeal Deposit:		
Based on estimated cost upon request for legal records.		
Deposit in excess of cost will be refunded.		
Per California Code of Civil Procedure section 1094.6 (c),		
authorizes the Agency to recoup cost for writ appeals.		
*calculated by rounding to the nearest one-quarter of an hour		
DISTRICT ATTORNEY		
District Attorney Investigator	139.00	155.00
Deputy District Attorney	157.00	169.00
Investigative Assistant	67.00	64.00
Paralegal	71.00	78.00
Legal Processing Assistant	57.00	62.00
NSF Diversion Program (per participant)	55.00	55.00
OTHER ATTORNEY RATES		
County Counsel	181.00	184.00
HCA-CHILDREN'S MEDICAL SERVICES		
Annual Assessment Fee	20.00	20.00
HCA-EMERGENCY MEDICAL SERVICES		
Emergency Medical Technician (EMT) :		
Advanced Life Support (ALS) Provider Approval	832.00	898.00
Cards/badges for Ambulance Agencies	18.00	18.00
Emergency Services Unit (per hour, 4 hr. minimum, + \$3.85/mile)	149.00	155.00
EMT Program Approval	418.00	445.00
EMT Certification*	125.00	127.00
EMT Recertification*	85.00	87.00
Extra Copies-Policy Manual	132.00	135.00
Medical marijuana application fee for Medi-Cal beneficiaries**	106.00	111.00
Medical marijuana application fee for non Medi-Cal beneficiaries**	211.00	221.00
NSF Check	47.00	48.00
Paramedic Accreditation	69.00	71.00
Paramedic Program Approval	598.00	644.00
Replacement Cards	24.00	25.00
* Includes California Emergency Medical Services Authority required fee of \$75.00 for initial applicants and \$37.00 for recertification applicants.		
** Includes California Department of Health Services required fee of \$33 for Medi-Cal beneficiaries and \$66 for non Medi-Cal beneficiaries		
HCA-MEDICAL EXAMINER		
Autopsy (per autopsy)	2,559.00	2,533.00
Color Photos (per 8x10 photo) +cost of photo	51.00	52.00
Photo Downloading and mailing (plus \$4.00 per CD)	29.00	30.00
Consultation Fee Doctors (per hour)	283.00	282.00
Investigators Hourly Rate	102.00	104.00
Microscopic Slides Recuts (per test exam) \$4 each additional	55.00	56.00
Microscopic Slides Cut-In and Recuts (per test exam) \$4 each additional	126.00	126.00
Postmortem Recovery of Tissue	316.00	319.00

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

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	2012-13	2013-14
HCA-PUBLIC HEALTH DEPARTMENT		
<u>ADULT PURCHASED VACCINE</u>		
High-Risk Clients -- State Provided:		
Hepatitis A (2yrs through 18 yrs.)	15.00	25.00
Hepatitis B (child through 18 yrs.)	15.00	25.00
MMR	15.00	25.00
Injectible Polio	15.00	25.00
Influenza vaccine (State-supplied)	Copay/15.00	Copay/25.00
- Date of service for one vaccine is \$25. For each additional vaccine given on the same day, the rate will be \$5.00 per vaccine.		
Adult Tetanus/Diphtheria (3yrs & over)	15.00	25.00
All Other Clients:		
Hepatitis A (adult)	86.00	89.00
Hepatitis B (adult)	93.00	96.00
Hepatitis A & B (adult)	115.00	116.00
Immune Globulin	134.00	138.00
Menomune	164.00	165.00
Injectible Typhoid VI (one dose - ages 2 & older)	88.00	89.00
Yellow Fever	122.00	124.00
Varicella	120.00	119.00
Pneumococcal vaccine	89.00	89.00
Influenza vaccine (purchased)	23.00	23.00
Influenza vaccine - high doses	40.00	40.00
Menactra	156.00	134.00
Gardasil	162.00	163.00
Zostavax	186.00	193.00
Rabies	250.00	263.00
TDAP	66.00	66.00
TD	53.00	56.00
HIB	59.00	61.00
IPV	63.00	64.00
DTAP	59.00	59.00
HIB/IPV/DTAP	115.00	113.00
MMR	87.00	87.00
Prevnar PCV 13	143.10	158.00
ROTATEQ	107.00	108.00
HEP A	51.00	51.00
HEP B	46.00	47.00
DTAP IPV	71.00	70.00
Prescription Only Without Vaccines	51.00	53.00
For Each Additional Prescription	6.00	6.00
Travel Service Consultation, Without Vaccine	46.00	48.00
Follow up Travel Service Consultation Without Vaccine	23.00	24.00
Emergency Shot, Plus Cost of Vaccine	20.00	21.00
<u>CLINICAL SERVICES</u>		
Aerosol or Vapor Inhalations	34.00	36.55
Assisted sputum collection	54.00	58.94
Audiometric	N/A	25.66
Bicillin	N/A	38.14
Comp High CMPLXTY (Established detail moderate)	N/A	41.15
Comp High CMPLXTY (Established Patient Comprehensive)	N/A	52.77
Comp High CMPLXTY (New PT Complex Exam)	N/A	52.77
Comp Moderate CMPLXTY (New PT Comprehensive Exam)	N/A	41.15
Destroy lesion, penis, extensive	224.00	N/A
Destroy lesion, penis, simple, cryosurgery	76.00	79.46
Destroy lesion, vulva, extensive	156.00	N/A
Destroy lesion, vulva, simple	100.00	N/A

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
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Destruct benign lesions - 1st lesion	48.00	N/A
Destruct benign lesions - 2-14 additional lesions	60.00	N/A
Destruct benign lesions - 15 or more	95.00	N/A
Detail Low CMPLXTY (New PT detailed Exam)	N/A	29.53
Detail Low CMPLXTY (Established PT problem focused)	N/A	29.53
Diagnostic Anoscopy	43.00	N/A
Direct Observed therapy (TB meds)	63.00	67.66
Electrocardiogram, Tracing	43.00	N/A
Elimite/RID	N/A	29.53
Glucose/Finger Stick	N/A	29.53
Group M/F (1 time only)	N/A	41.15
Hemoglobin	N/A	29.53
Incision/Drainage of Abscess; Simple	82.00	86.39
IND Counsel M/F (15 min)	N/A	29.53
IND Counsel M/F (30 min)	N/A	41.15
IND Counsel M/F (45 min)	N/A	52.77
Individual (1 time only)	N/A	41.15
Intermittent Positive Pressure Breathing	43.00	N/A
Lead Screening	N/A	29.53
Oraquick HIV	N/A	29.53
Quantiferan IGRA	N/A	42.10
Recephin 250MG	N/A	36.91
Removal of Nail Bed	154.00	N/A
Removal of Skin Tags	53.00	N/A
Remove Impacted Ear Wax	62.00	N/A
Repair Superficial Wound(s)	121.00	N/A
Specimen Collection (for outside lab)	N/A	29.53
Topical Application of Fluoride	N/A	29.53
Transport of Specimen	N/A	29.53
Tuberculin skin test (PPD)	29.00	31.17
U/A DIP W/O Micro	N/A	29.53
Urine pregnancy test	23.00	24.31
Vaginal/Any method	N/A	42.10
Vaginal PH Testing	N/A	42.10
Vulvar Any method	N/A	42.10
Zithromax 1 1000MG	N/A	27.81
Exams, including education & counseling:		
Consult complex exam	229.00	N/A
Consult comprehensive exam	170.00	N/A
Consult detailed exam	123.00	N/A
Consult expanded focused exam	99.00	N/A
Consult focused exam	64.00	N/A
Consult on X-ray	N/A	91.96
Established patient comprehensive	105.00	110.44
Established patient detailed moderate	77.00	81.10
Established patient focused exam (abbreviated nurse visit)	24.00	N/A
Established patient focused exam (nurse visit)	39.00	42.61
Established patient problem focused	51.00	53.64
Established patient problem focused exam	36.00	37.76
Fitting Diaphragm	N/A	73.82
Immunization Counseling & Admin - Not State Funded (1)	47.00	53.00
New patient complex exam	146.00	153.31
New patient comprehensive exam	124.00	130.75
New patient detailed exam	103.00	108.18
New patient expanded problem focused exam	64.00	67.53
New patient problem focused exam	45.00	47.68
Pelvic Examination	N/A	101.78
Removal of Contraceptive Cap	N/A	73.82
Removal of Contraceptive Device	N/A	73.82
Removal w/reinsertion Drug Implannon	N/A	73.82

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

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Removal Drug Implannon	N/A	73.82
Room charge	50.00	50.00
Sputum Inducion w/aersol/vapor	N/A	59.07
TB Clearance Letter including Symptom Review	58.00	58.00
TB Clearance Nurse Only	35.64	N/A
TB Clearance Doctor Only	22.38	N/A
Team MD conf 30 min (TB)	246.00	N/A
Team MD conf 60 min (TB)	448.00	N/A
(1) Cost of vaccine not included		
<u>LABORATORY (per test)</u>		
AFB Ident	21.00	20.00
AFB PZA Macrobroth	8.00	8.00
AF SUS CHG (Bactec - TB Susceptibility)	8.00	12.00
AFB-DNA Probe (DNA Probe ID)	39.00	37.00
AFB-Smear (Mycobacteriology - Smear)	10.00	10.00
AFB-Culture (Mycobacteriology - Culture)	16.00	15.00
AFB-Concentration (Mycobacteriology - Concentration)	13.00	12.00
Chlamydia Amplified DNA Probe	68.00	64.00
Cocci DNA Probe (previous used DNA Probe ID)	39.00	37.00
Cryptosporidium	18.00	17.00
Diptheria Culture	17.00	N/A
Enteric Culture ID (previous Bacteriology)	N/A	4.00
Enteric Culture	18.00	17.00
Expedited Testing Request	110.00	110.00
Food Examination	217.00	225.00
Fungal Culture	16.00	15.00
Fungal ID - mold	20.00	19.00
Fungal ID - yeast	20.00	19.00
Gonorrhea Culture	13.00	12.00
Gonorrhea Amplified DNA Probe	68.00	64.00
Grm stain Primary Source (formerly Gonorrhea Smear)	8.00	N/A
Herpes - Confirmation	28.00	27.00
Herpes - Isolation	40.00	38.00
HIV - EIA Routine Screening	22.00	21.00
HIV - IFA Confirmatory Test	37.00	35.00
HIV Oral Fluid EIA	17.00	16.00
Influenza A SUB H	41.00	39.00
Influenza A/B amplified probe	167.00	159.00
Malaria ID	12.00	11.00
Mycology - DNA Specific Probe	39.00	N/A
Novovirus PCR	68.00	64.00
Parasitology - Giardia/Crypto FA	18.00	17.00
Parasitology - Pinworm	8.00	N/A
Parasitology - Stain/Conc. ID	17.00	16.00
Parasitology - trichrome/special stain (new)	35.00	33.00
Pertussis culture	17.00	16.00
Plate Count (swimming pool/bottled water test)	81.00	84.00
Rabies - Examination	95.00	99.00
Referral	6.00	6.00
Resp viral culture	9.00	9.00
Resp Viral ID	28.00	27.00
Rubeola IgG EIA	25.00	24.00
Shiga-like toxin AG, EIA	18.00	17.00
Syphilis - FTA	25.00	25.00
Syphilis - VDRL QUAL (formerly RPR)	8.00	8.00
Syphilis - VDRL QUANT	8.00	8.00
Varicella EIA Antibody	25.00	24.00

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

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Water - Colilert 18 Quanta - Tray	56.00	58.00
Water - Drinking MPN (Ten Tube)	78.00	80.00
Water - Enterolert Quanta - Tray	44.00	45.00
Water - Ground/Sewage MPN	150.00	154.00
Water Drinking - Colilert Test	34.00	35.00
Water Testing - drinking water (confirmed)	46.00	47.00
West Nile AB, IGM	33.00	31.00
West Nile antibody	28.00	27.00
ZN Stain (new)	10.00	10.00
Expedited testing request for service on weekend	110.00	110.00
<u>VITAL RECORDS</u>		
Fax Filing Fee for Mortuaries (per report)	3.00	3.00
Weekend Filing Fee	190.00	196.00
NSF Fees	N/A	40.00
HCA-MENTAL HEALTH		
Day Intensive - Full Day (per day)	254.11	254.11
Day Intensive - Half Day (per half day)	180.94	180.94
Day Rehabilitative - Full Day (per day)	164.76	164.76
Day Rehabilitative - Half Day (per half day)	105.55	105.55
Mental Health Services (per minute)	3.16	3.74
Medication (per minute)	5.83	6.92
Crisis (per minute)	4.69	5.57
Case Management (per minute)	2.44	2.75
HCA- BEHAVIORAL HEALTH		
<u>Alcohol & Drug Programs (per program or procedure unless otherwise noted)</u>		
Clinical Services (per hour)*:		
Individual Regular	69.59	71.25
Individual Perinatal	99.61	101.99
Group Regular	29.57	30.28
Group Perinatal	53.80	61.33
Perinatal Residential (per hour)*	92.45	96.28
A New Start for Moms - Day Care Rehabilitative (per session)*	76.40	78.23
Returned check charge for any reason - NSF (per occurrence)	30.00	30.00
Penal Code section 1000		
Drug Diversion Program Fee (per occurrence)	50.00	50.00
Penal Code section 1210		
First Time Offender Program Enrollment Fee	900.00	900.00
Multiple Offender Program Enrollment Fee	954.00	954.00
Drug Testing/additional tests (per occurrence)	5.00	5.00
Rescheduling Fee (per occurrence)	10.00	10.00
Reinstatement Fee (per occurrence)	44.00	44.00
Late Payment Fee (per occurrence)	10.00	10.00
Non-Sufficient Funds Returned Check Charge (per occurrence)	30.00	30.00
<u>Driving Under the Influence Programs (per program or procedure unless otherwise noted)</u>		
First Conviction Program (FCP) - 12 hours FCP	270.00	270.00
First Conviction Program (FCP) - 3 month FCP	843.00	843.00
First Conviction Program (FCP) - 6 month FCP	1,400.00	1,400.00
First Conviction Program (FCP) - 9 month FCP	1,851.00	1,851.00
Multiple Conviction Program (MCP) - 12 month MCP	2,407.00	2,407.00
Multiple Conviction Program (MCP) - 18 month MCP	2,581.00	2,581.00
Standard Fees for FCP		
State Surcharge - pass through (per Client)	10.00	10.00

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

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	2012-13	2013-14
Intake Fee (per occurrence)	108.00	108.00
Face to Face Interview (per meeting)	27.00	27.00
Education Class (per meeting)	27.00	27.00
Group Sessions (per meeting)	41.00	41.00
Standard Fees for MCP		
State Surcharge - pass through (per Client)	10.00	10.00
Intake Fee (per occurrence)	108.00	108.00
Face to Face Interview (per meeting)	27.00	27.00
Education Class (per hour)	27.00	27.00
Group Sessions (per hour)	41.00	41.00
Re-entry Group Sessions (per hour)	24.00	24.00
One Hour Discharge Face to Face (per occurrence)	54.00	54.00
Special Charges in FCP and MCP (per occurrence)		
Under the Influence Test	27.00	27.00
Program Disqualification Fee	40.00	40.00
Reinstatement Fee	44.00	44.00
Transfers/Referrals	62.00	62.00
Missed Activity Fee	20.00	20.00
Returned check charge for any reason - NSF	30.00	30.00
Late Payment Fee	10.00	10.00
Leave of Absence Fee	40.00	40.00
Rescheduling Fee - State specified amount	20.00	20.00
Replace/Duplicate DL101 Completion DMV Cert	12.00	12.00
* The rate to be charged clients will change to be the same as the Drug Medi-Cal rate caps for fiscal year FY 2013-14 when those amounts are made available by the state ADP		

HUMAN SERVICES AGENCY (HSA)

Step Parent Adoption Fees (initial)	350.00	350.00
Step Parent Adoption Fees (final report)	350.00	350.00
Termination of Parental Rights (TPR) fee	900.00	900.00
Public Administrator/Guardian:		
Field Visits	100.00	100.00
Public Administrator/Guardian staff Hourly Rate	50.00	50.00
Public Administrator Representative Payee Prog (Monthly fee per client)	37.00	37.00
Public Guardian Conservatorship Program (Monthly fee per client)	30.00	30.00

INFORMATION TECHNOLOGY SERVICES DEPARTMENT

Telecommunications: (Monthly except where otherwise noted)		
Dispatch Access	349.90	349.90
Mobile Radios (T&M - time and materials basis)	T&M	T&M
Repeater Access 1 - 5 radios	48.15	48.15
Repeater Access 6 - 15 radios	64.75	64.75
Repeater Access 16 - 30 radios	101.65	101.65
Repeater Access over 30 radios	190.60	190.60
Data Network Access	21.00	20.00
Vault Space	181.50	101.00
Voice Network Access Charge	26.75	26.75
Voice Mail - Outcalling	2.00	2.00
Criminal Justice Computer System (CLETS/NLETS/NCIC Network)		
Regional Network Connection (per device)	62.20	62.20
Regional Network Configured PC Rental	152.50	152.50
Regional Network Printer Rental	31.50	31.50
Telco Circuit Charges (actual from commercial vendor)	actual	actual
VPN - Remote Access (per month)	15.25	15.25
VPN Set Up (one-time charge, per instance)	65.00	65.00
WLAN Access (per Access Point, per month)	37.50	37.50
Labor Rates:		
Telecom Equip. Repair & Install (per hour)	69.00	69.00

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2013-2014 SERVICE RATES & FEES

Attachment 1
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Telecom Engineer/Analyst (per hour)	100.50	100.50
VENTURA COUNTY PROBATION AGENCY		
<u>JUVENILE FIELD SERVICES</u>		
Youth Services Juvenile Educational/Counseling Program and Rescheduling Fee	23.00	23.00
Juvenile Record Sealing Fee	92.00	96.00
Juvenile Marriage Consent Interview	364.00	364.00
<u>ADULT COURT SERVICES</u>		
Felony Court Reports		
Credit for Time Served	1,101.00	1,133.00
Long Report (per report)	1,765.00	1,818.00
Short Report (per report)	1,675.00	1,721.00
Misdemeanor Court Report:		
Full Report (Per Report)	669.00	693.00
Record Expungement Fee	60.00	60.00
<u>ADULT FIELD SERVICES</u>		
Felony Supervision Fee		
Monthly Supervision Fee	138.00	142.00
Misdemeanor Supervision Fee:		
Domestic Violence Program Application/Renewal Fee	250.00	250.00
Drug Test Fee, Invoiced for Payment	18.00	18.00
Drug Test Fee, Payment At Time of Test	12.00	12.00
Extra Speed Letter Fee	19.00	20.00
First DUI Offense (one time fee)	765.00	794.00
Inter County Case Transfer Fee	160.00	159.00
Inter State Compact Application	155.00	154.00
Monthly Supervision Fee	52.00	53.00
Adult GPS & Electronic Monitoring Fee		
Adult Electronic Monitoring Set-Up Fee	77.00	79.00
Daily Electronic Monitoring	7.50	7.50
Daily - HG 200	2.40	2.40
Daily - HG 205/206	5.90	5.90
Daily - Homecell MODEL 9400	N/A	3.50
Daily - ET AT	8.45	8.45
Daily - ET GPS HYBRID	7.43	7.43
Daily - ET GPS PASSIVE	4.60	4.60
Daily - ET ONE (Active GPS with Zone Crossing)	8.70	6.95
Daily - ET ONE (On Demand GPS)	5.75	4.84
Daily - ET ONE (On Demand GPS with Zone Crossing)	6.50	5.49
Daily - BI TAD ALCOHOL	6.95	6.95
Daily - BI TAD ALCOHOL/RF	7.95	7.95
Daily - BI TAD ALCOHOL/CELLULAR	10.45	10.45
Daily - BI TAD ALCOHOL/RF/CELLULAR	11.45	11.45
Per Call - VOICE ID	0.49	0.49
Per Action - SELF REPORT	0.55	0.55
Per Event - DRIVE BI	0.99	0.99
Each - SOBRIETOR	3.00	3.00
Each - GROUPGUARD	2.40	2.40
<u>JUVENILE JUSTICE FACILITY</u>		
CYA Parental Reimbursement, Category 1-4	7.00	66.00
CYA Parental Reimbursement, Category 5	62.00	66.00
CYA Parental Reimbursement, Category 6	92.00	66.00
CYA Parental Reimbursement, Category 7	92.00	66.00
CYA Parental Reimbursement, Diagnostic	92.00	112.00

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2013-2014 SERVICE RATES & FEES

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CYA Parental Reimbursement, Other	7.00	66.00
Juvenile Facility Daily Rate	30.00	33.00
<u>JUVENILE ELECTRONIC MONITORING/GPS</u>		
Daily Electronic Monitoring	7.50	7.50
Juvenile Electronic Monitoring Set-Up Fee	71.00	74.00
Daily - HG 200	2.40	2.40
Daily - HG 205/206	5.90	5.90
Daily - Homecell MODEL 9400	N/A	3.50
Daily - ET AT	8.45	8.45
Daily - ET GPS HYBRID	7.43	7.43
Daily - ET GPS PASSIVE	4.60	4.60
Daily - ET ONE (Active GPS with Zone Crossing)	8.70	6.95
Daily - ET ONE (On Demand GPS)	5.75	4.84
Daily - ET ONE (On Demand GPS with ZONE CROSSING)	6.50	5.49
Daily - BI TAD ALCOHOL	6.95	6.95
Daily - BI TAD ALCOHOL/RF	7.95	7.95
Daily - BI TAD ALCOHOL/CELLULAR	10.45	10.45
Daily - BI TAD ALCOHOL/RF/CELLULAR	11.45	11.45
Per Call - VOICE ID	0.49	0.49
Per Action - SELF REPORT	0.55	0.55
Per Event - DRIVE BI	0.99	0.99
Each - SOBRIETOR	3.00	3.00
Each - GROUPGUARD	2.40	2.40
<u>ADULT ALTERNATIVE SENTENCING PROGRAMS</u>		
Administration Fee	119.00	124.00
Daily Rescheduling Fee	23.00	23.00
Direct Work Hourly Rate	4.00	4.00
Installment Plan Fee	75.00	75.00
Juvenile Community Service Fee	50.00	50.00
Property Replacement Fees	199.00	199.00
NSF-Returned Check Fee	36.00	37.00
Work Furlough (Daily) (per participant)	63.00	65.00
Work Furlough (Minimum Daily) (per participant)	41.00	41.00
Work Furlough Screening Review Fee	26.00	26.00
Work Release - Crew Supervision (Daily) (per participant)	53.00	54.00
Work Release Inmate Fee (Daily) (per participant)	48.00	49.00
<u>PUBLIC DEFENDER</u>		
Felony Case Flat Fee	300.00	300.00
Misdemeanor Case Flat Fee	150.00	150.00
Public Defender attorney rate (hourly)	150.75	159.50
<u>PUBLIC WORKS AGENCY</u>		
<u>CENTRAL SERVICES</u>		
Accounting Officer II	64.58	69.12
Accounting Officer III	76.00	80.04
Accounting Officer IV	80.74	84.11
Administrative Assistant II	68.91	73.28
Administrative Officer I	88.48	95.24
Administrative Officer II	100.48	104.13
Clerical Services Manager	72.97	76.86
Director - Central Services	167.97	176.93
Director of Public Works Agency	212.12	223.45
Fiscal Assistant IV	40.59	N/A
Fiscal Manager IV	123.75	129.33
Fiscal Specialist II	65.46	69.34

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.
Rates for 2012-2013 are shown for comparison purposes only.

	2012-13	2013-14
Fiscal Technician II	57.06	59.36
Management Assistant III	52.76	57.87
Office Assistant III	33.92	48.15
Office Assistant IV	49.21	51.90
Office Systems Coordinator III	63.65	80.03
Student Worker III - Extra Help	13.10	13.11
Sup Accounting Officer III	91.81	97.24
<u>REAL ESTATE SERVICES</u>		
Manager Real Estate Services	119.40	124.39
Real Property Agent II	85.19	85.34
Senior Real Property Agent	93.61	93.77
<u>DEVELOPMENT SERVICES*</u>		
Engineer III	158.07	N/A
Engineer Tech II	N/A	100.15
Engineer Tech IV	119.64	125.17
Engineering Mgr I	N/A	177.66
Engineering Mgr II	200.25	209.50
Engineering Mgr III	223.48	233.80
Retiree - Extra Help	71.17	71.09
Senior Public Works Inspector	133.79	139.99
Student Worker III - Extra Help	N/A	25.70
* Rates include costs for Accela Automation upgrade		
<u>ENGINEERING SERVICES</u>		
Contract Support Specialist II	N/A	69.88
Deputy Director - PWA	181.23	183.47
Director-Engineer Svcs	204.65	197.23
Engineer IV	112.94	126.11
Engineering Manager I	137.62	139.71
Engineering Manager II	142.32	142.59
Engineering Manager III	150.84	170.72
Management Assistant III	67.76	68.59
Office Assistant III	55.69	56.53
PW Inspector III	90.55	91.92
Retiree-Extra Help	66.99	N/A
Senior Public Works Inspector	100.96	102.23
Student Worker III - Extra Help	19.15	18.52
Supervising Contract Support Specialist	N/A	74.92
Technical Specialist IV	68.85	N/A
<u>SURVEY</u>		
Engineering Manager I	138.97	134.26
Engineering Manager III	145.17	170.10
Office Assistant II	40.01	41.84
Retiree - Extra Help	46.16	47.86
Survey Technician IV	88.15	92.18
Surveyor II	100.55	108.35
Surveyor III	110.57	118.36
Surveyor IV	129.63	135.19
Student Worker III - Extra Help	18.93	19.63
<u>WATERSHED PROTECTION DISTRICT*</u>		
Admin Assistant II	73.50	77.62
Deputy Director-PWA	157.16	165.96
Director- Watershed Management	173.98	178.41
Engineer II	98.56	N/A
Engineer III	102.88	109.09

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

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	2012-13	2013-14
Engineer IV	113.56	121.00
Engineering Mgr I	118.06	126.16
Engineering Mgr II	125.12	134.01
Engineering Technician II	55.64	N/A
Engineering Technician III	71.10	75.90
Engineering Technician IV	75.24	81.84
Hydrologist III	73.49	76.14
Hydrologist IV	94.13	108.77
Management Assistant II	54.36	57.69
Management Assistant III	58.76	62.04
Planner III	86.80	93.13
Planner IV	99.02	104.56
Public Works Inspector III	78.74	83.15
Retiree-Extra Help	47.28	45.54
Senior Public Works Inspector	87.55	92.47
Staff Services Mgr III	116.78	123.32
Staff Services Spec I	92.30	97.48
Student Worker III - Extra Help	16.18	15.58
Supervising Contract Support Specialist	N/A	67.77
Surveyor III	102.88	108.94
Technician Specialist IV	59.86	N/A
Water Resource Specialist I	58.01	N/A
Water Resource Specialist II	71.88	72.27
Water Resource Specialist III	78.77	81.45
Water Resource Specialist IV	89.90	94.56
* Rates include costs for Accela Automation upgrade		
<u>WATERSHED PROTECTION DISTRICT MAINTENANCE</u>		
Contract Support Specialist II	N/A	53.92
Deputy Director	143.17	151.01
Engineer III	93.98	99.26
Engineering Mgr I	99.65	110.37
Engineering Mgr II	119.38	125.92
Engineering Technician III	57.38	69.24
Environmental Restoration Coordinator	73.72	77.77
Equipment Operator I	50.60	51.72
Equipment Operator II	52.32	55.23
Equipment Operator III	54.79	57.80
Equipment Operator IV	57.45	60.60
Maintenance Worker Specialist	53.42	62.02
Management Assistant I	N/A	24.15
Office Assistant II	35.52	31.18
Office Assistant III	44.11	46.53
PW Superintendent	89.11	95.96
Public Works Maintenance Worker II	40.08	37.03
Public Works Maintenance Worker III	45.94	50.01
Public Works Maintenance Worker IV	54.78	57.53
Student Worker III - Extra Help	14.98	14.71
Supervisor Public Works Maintenance	65.40	72.36
Technician Specialist III - PH	45.06	N/A
<u>TRANSPORTATION*</u>		
Administrative Assistant II - NE	69.89	69.82
Deputy Director-PWA	149.44	149.28
Director-Transportation	168.75	168.56
Engineer III	94.03	95.41
Engineer IV	109.17	109.06
Engineering Mgr II	124.61	124.47
Engineering Technician II	52.71	52.75
Engineering Technician IV	74.35	74.36

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

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Rates for 2012-2013 are shown for comparison purposes only.

	2012-13	2013-14
Management Assistant III	55.88	47.59
Office Assistant IV	49.36	49.44
Public Works Inspector III	72.01	72.72
Retiree - Extra Help	N/A	47.24
Senior PW Inspector	83.25	83.17
Senior Transportation Analyst	87.34	87.25
Student Worker III - Extra Help	14.47	14.75
* Rates include costs for Accela Automation upgrade		
<u>TRANSPORTATION MAINTENANCE</u>		
Equipment Operator I	42.53	44.43
Equipment Operator II	47.04	47.29
Equipment Operator III	49.18	49.52
Equipment Operator IV	51.57	51.92
Engineering Mgr III	119.59	120.39
Maintenance Welder	52.77	53.13
Office Assistant III	39.39	39.87
PW Superintendent	86.84	87.42
Public Maint Spec	52.78	53.14
Public Works Maintenance Worker II	29.35	30.79
Public Works Maintenance Worker III	41.74	42.88
Public Works Maintenance Worker IV	50.69	51.20
Retiree - Extra Help	N/A	18.20
Senior Tree Trimmer	46.77	47.08
Student Worker III - Extra Help	12.39	12.37
Supervisor Public Works Maintenance	64.55	63.07
Tree Trimmer I	34.01	36.79
Tree Trimmer II	43.76	44.03
<u>WATERWORKS</u>		
Administrative Assistant I	68.95	64.70
Administrative Assistant I - NE	67.57	72.06
Contract Support Specialist I	N/A	57.32
Contract Support Specialist II	N/A	63.94
Deputy Director PWA	163.11	162.94
Director Water Resources	189.96	196.07
Engineer III	110.43	114.29
Engineer IV	122.89	126.86
Engineering Mgr II	140.27	144.78
Engineer Manager III	156.54	161.57
Engineering Tech II	72.17	58.53
Fiscal Assistant II - Extra Help	N/A	24.31
Fiscal Assistant III	46.52	49.75
Fiscal Assistant IV	54.79	56.55
Management Assistant III	62.90	64.91
Mgr. PW Lab Svcs	117.78	121.57
Office Assistant III	51.83	53.50
PW Inspector III	N/A	68.51
PW Superintendent	112.32	114.77
Senior Public Works Inspector	88.94	96.38
Staff Services Manager II	116.35	120.10
Staff Services Specialist I	98.04	101.98
Staff Services Specialist II	106.23	109.65
Student Worker III - Extra Help	17.29	17.56
Technical Specialist III	49.56	N/A
Technical Specialist IV PH	30.26	66.14
Wastewater OPR	84.37	87.87
WW Lab Technician	61.67	63.65
WWS Supervisor	96.08	96.47
WWS WRKR Assistant	45.94	47.43

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

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	2012-13	2013-14
WWS WRKR I	52.33	55.92
WWS WRKR II	61.17	62.73
WWS WRKR III	67.64	71.24
WWS WRKR IV	73.89	78.11
WWS WRKR Trainee	40.43	44.47
WWS WRKR Trainee - Extra Help	25.84	N/A
<u>INTEGRATED WASTE MANAGEMENT DIVISION*</u>		
Engineer Manager III	129.63	132.40
Environmental Resource Analyst II	79.55	82.75
Environmental Resource Analyst III	90.60	92.53
Office Assistant III	38.19	41.07
Staff Services Manager III	103.51	105.73
Student Worker III - Extra Help	15.27	15.57
* Rates include costs for Accela Automation upgrade		
<u>COPIES (oversized, applies to all PWA divisions):</u>		
11" x 17" copies	1.10	1.10
18" or 24" copies	1.60	1.60
24" or 30" copies	1.60	1.60
<u>SATICOY LARGE CONFERENCE ROOM</u>		
Hourly Rate for entire room (A&B) including audio-visual equipment	13.90	13.90
Hourly Rate for entire room (A&B) without audio-visual equipment	10.60	10.60
Hourly Rate for room A or B including audio-visual equipment	7.80	7.80
Hourly Rate for room A or B without audio-visual equipment	6.00	6.00
Saticoy Large Conference Room Security Deposit Fee	200.00	200.00
<u>RESOURCE MANAGEMENT AGENCY</u>		
<u>OPERATIONS</u>		
Accounting Officer IV	60.75	60.96
Administrative Aide	36.26	37.52
Admin Assistant II	49.05	50.17
Administrative Officer II	76.67	77.12
Deputy Director I - RMA	101.85	102.28
Director - RMA	143.37	144.40
Fiscal Assistant IV	38.16	38.30
Fiscal Manager III	56.08	54.86
Fiscal Specialist III	51.54	52.01
Fiscal Technician I	N/A	37.85
GIS Specialist (Senior/ II/I)	52.48	52.76
Management Assistant IV - Conf	51.78	51.99
Manager RMA Services II	90.44	90.81
Office System Coordinator III/IV (Composite)	59.27	60.56
Sr Program Administrator	75.35	76.45
Returned check charge Agency-wide - NSF (per occurrence)	40.00	40.00
Copy Charge	per Ord 4339	per Ord 4339
Witness Fee and Research	N/A	150.00
(Depositions, court appearances, analysis of records where County is not a party to the action (Gov't Code Sec. 68096.1)) Deposit for first scheduled day of testimony (plus, per State law, any expenses exceeding that amount, if applicable). This deposit is due prior to or upon acceptance of service of subpoena.		
<u>BUILDING & SAFETY</u>		
Building Inspector II	99.76	96.04
Building Inspector III	106.96	102.08
Building Inspector IV	113.30	115.65
Deputy Director II - RMA	146.89	147.29
Management Assistant II/III	53.14	53.42

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

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	2012-13	2013-14
Mgr - RMA Services I	100.15	93.11
Mgr - RMA Services II	N/A	117.07
Plan Check Engineer III	155.21	159.02
Plan Check Engineer I/II	95.38	89.29
RMA Tech I/II - BDS	63.35	65.05
ENVIRONMENTAL HEALTH		
Environmental Health Specialist II (CS)	88.88	91.82
Environmental Health Specialist III (CS) F	105.63	99.51
Environmental Health Specialist IV (CS) F	108.63	114.85
Supv EH Specialist (CS)	129.57	124.05
Environmental Health Specialist III (CUPA) F	121.53	120.80
Environmental Health Specialist IV (CUPA)	133.26	135.48
Supv EH Specialist (CUPA)	141.82	140.98
Env Health Specialist IV (LUFT)	N/A	115.28
Env Health Specialist IV (Tech Svcs)	N/A	112.75
Supv Env Health Spec (Tech Svcs)	N/A	118.96
Env Health Spec IV (Vector)	N/A	111.18
RMA Tech III - EHD (Vector)	N/A	100.72
Sup Env Health Spec (Vector)	N/A	118.96
Deputy Director II - RMA	134.93	141.04
Management Assistant III	59.45	59.37
Manager - RMA Svcs II	113.02	115.02
RMA Technician II - EHD	63.84	63.83
Sup EH Specialist (Admin)	N/A	95.04
PLANNING:		
Clerical Supervisor II	64.15	63.43
Deputy Director II - RMA	179.81	178.19
Management Assistant II	53.28	52.57
Planner*	155.77	155.51
Mgr - RMA Services II	126.96	N/A
RMA Manager I/II	N/A	127.01
RMA Technician Planning (II/III)*	135.68	145.56
Senior Program Administrator	112.84	112.19
CODE COMPLIANCE:		
Code Compliance Officer (III/II/I)*	142.47	150.16
Sr Code Compliance Officer *	N/A	121.23
Deputy Director II - RMA	151.40	156.33
Management Assistant III	57.94	59.24
Mgr - RMA Services II	116.64	121.88
Office Assistant III*	83.00	N/A
RMA Tech I - PLA*	100.54	101.81
Sr Paralegal*	112.45	128.14
WEM Inspector (II/III)	86.73	95.00
* Rate includes surcharge for Accela Automation upgrade		
TREASURER-TAX COLLECTOR		
Annual Subscription to Information Files via FTP Process	500.00	500.00
Certified Copies (per copy)	10.00	10.00
Collection cost per dollar -(delinquent unsecured property taxes)	0.23	0.23
Cost per Fixed Charge Assessment-Govt Code 50077 (b)	0.20	0.18
Five year plan (per establishment)	182.00	173.00
Manual 4-year Plan (per establishment)	209.00	197.00
Partial redemption (per partial redemption)	85.00	83.00
Parties of Interest Report of Title (PIRT) (per search)	700.00	642.00
Realty Tax Payment Status (per tape)	138.00	128.00

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

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	2012-13	2013-14
Returned Item/Check (per returned item)	47.00	47.00
Secured Extended Roll (per tape)	130.00	122.00
Secured Roll Tax Information Only (per tape)	126.00	118.00
Secured-Delinquency Cost per parcel	30.00	30.00
Segregation (per requested segregation)	115.00	106.00
Tax Clearance Certificate (mobile home), (per certificate)	34.00	32.00
Tax Searches (per hour)	66.00	58.00
Tax Status Certificate (T & P Map), (per certificate)	136.00	129.00
Transfer of Credit	164.00	148.00
TRW Redemption Tape (per tape)	117.00	110.00
TRW Secured Payment Tape (per tape)	134.00	125.00
Unsecured Billing	132.00	123.00
VENTURA COUNTY LIBRARY		
<u>FINES ON OVERDUE MATERIALS (DAILY FINE PER ITEM)</u>		
Most books, magazines, cassettes, compact disks, book cassettes, puppets, rental books, accessioned pamphlets	0.20	0.20
Reference books	(6.00 max)	(6.00 max)
	0.50	0.50
	(16.00 max)	(16.00 max)
Oak Park & Piru School reference books	0.50	0.50
	(40.00 max)	(40.00 max)
Interlibrary Loan Books	0.50	0.50
	(40.00 max)	(40.00 max)
Books-To-Grow-On Boxes	2.00	2.00
	(16.00 max)	(16.00 max)
Videos	0.20	0.20
	(6.00 max)	(6.00 max)
Unaccessioned juvenile and young adult paperbacks, and "baby" books	0.10	0.10
	(3.00 max)	(3.00 max)
<u>OTHER CHARGES</u>		
Collection fee (per referral)	10.00	10.00
Damage, unintentional, if item still usable (per item)	3.00	3.00
Internet information booklet	2.00	2.00
Library Card replacement (per card)	1.00	1.00
Meeting room rental (up to 3 hours)	Note 1	Note 1
Meeting room rental (+3 to 5 hour period)	Note 1	Note 1
Copies - from color printer (per page)	0.50	0.50
Copies - from color printer requiring staff assistance(per page)	1.00	1.00
Photocopies/copies from microfilm (per page)	0.10	0.10
Flash drives with library logo	N/A	5.00
Note 1: Per Board Letter dated December 15, 1998, each legislative body is allowed to establish its own meeting room policies and fee schedules. Meeting rooms are available at E.P. Foster, Ventura and Oak Park libraries.		
<u>AVERAGE REPLACEMENT PRICE (PER ITEM)</u>		
Baby Books	6.00	6.00
Beginning Reader, Fiction, Non Fiction, Spanish	21.00	21.00
Books on Cassette; Adult, Juvenile	22.00	22.00
Books to Grow on Box	245.00	245.00
Cassettes, Language	26.00	26.00
Documents, Circulating	56.00	56.00
Juvenile Books with Cassettes	22.00	22.00
Juvenile, music/storytelling Cassettes	19.00	19.00
Compact Discs	26.00	26.00
Fiction, Adult	26.00	26.00
Fiction, Adult, Paperback	12.00	12.00
Fiction, Juvenile, Young Adult	21.00	21.00

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

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	2012-13	2013-14
Foreign Language, Adult, Fiction	26.00	26.00
Foreign Language, Adult, Nonfiction	26.00	26.00
Foreign Language, Juvenile, Picture Book	22.00	22.00
German, Adult	22.00	22.00
Interlibrary Loan	46.00	46.00
Large Print Books; Adult, Juvenile	31.00	31.00
Literacy Materials	20.00	20.00
Magazine: Adult, Juvenile, Spanish Adult, Spanish Juvenile	9.00	9.00
McNaughton	31.00	31.00
Music Cassettes	19.00	19.00
Mystery, Adult, Large Print	31.00	31.00
New Reader, Adult	13.00	13.00
Nonfiction; Adult, Adult - Large Print	31.00	31.00
Nonfiction; Juvenile, Young Adult	21.00	21.00
Oak Park High Books, Standard	22.00	22.00
Oak Park High School, Reference	56.00	56.00
Oak Park High School - (paperback)	15.00	15.00
Pamphlets; Career, New	6.00	6.00
Paperback, Spanish Juvenile, Juvenile, Young Adult Unaccessioned	6.00	6.00
Paperbacks, Nonfiction, Reference Accessioned	21.00	21.00
Picture Books; Fiction, French, Nonfiction, Spanish	22.00	22.00
Piru School - Regular	19.00	19.00
Piru School - Reference	31.00	31.00
Puppets, Juvenile	19.00	19.00
Reference; Adult, Business, Documents, Juvenile	56.00	56.00
Reference, Oak Park High School	56.00	56.00
Reference, Piru School	31.00	31.00
Reference, Ready (at desk)	56.00	56.00
Reference; Short Loan - Juvenile, Spanish	56.00	56.00
Spanish; Juvenile, Adult	22.00	22.00
Test Books	31.00	31.00
Videos, Adult, Feature - Adult, Juvenile	31.00	31.00
VENTURA COUNTY FIRE PROTECTION DISTRICT		
EMERGENCY SERVICES:		
Firefighter	77.00	75.00
Firefighter Paramedic Premium	7.00	7.00
Engineer	93.00	90.00
Captain	111.00	107.00
Battalion Chief	123.00	124.00
ICS Command and General Staff Position	124.00	125.00
ICS Unit/Group/Division Supervisor	108.00	105.00
ICS Support Position	82.00	82.00
Arson Investigator	123.00	131.00
Fire Control Worker	46.00	48.00
Senior Fire Control Worker	70.00	75.00
Fire Crew Supervisor	183.00	195.00
Fire Equipment Operator	151.00	168.00
GIS Tech/Mapping Specialist	86.00	84.00
Fire Prevention Staff (includes prevention overhead fee and Accela Automation upgrade costs)	164.00	168.00
Fireworks Safety Officer (includes prevention overhead fee)	70.00	72.00
Engine	281.00	272.00
Engine Strike Team	1,639.00	1,591.00
Dozer (fee includes Fire Equipment Operator)	197.00	216.00
Dozer Strike Team	505.00	539.00
Water Tender	170.00	165.00
Squad	168.00	164.00
Ladder Truck (Tiller)	358.00	347.00
Light and Air	281.00	272.00

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

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	2012-13	2013-14
HIRT	392.00	379.00
Utility Truck	170.00	165.00
Command Vehicle	123.00	124.00
Loader (fee includes Fire Equipment Operator)	197.00	216.00
Grader (fee includes Fire Equipment Operator)	197.00	216.00
Backhoe (fee includes Fire Equipment Operator)	197.00	216.00
LOGS 1 Truck	83.00	84.00
Fuel Tender	126.00	126.00
38' 5th Wheel Logistics Trailer	400.00	400.00
26' Office Trailer	150.00	150.00
Helitorch - (6 hour minimum on first and last day)	61.00*	61.00*
Terra Torch - (6 hour minimum on first and last day)	25.00*	25.00*
*Rate per hour plus actual labor costs		
SHOP FEES*:		
Vehicle Repair	95.00	94.00
Information Specialist	140.00	144.00
Mapping Specialist	86.00	84.00
Telecommunications Specialist	69.00	73.00
*Rates for specific contracted services may vary from these fees.		
Filming Fire Protection Standby:		
Hourly rate of all personnel and equipment used with an eight hour minimum.		
EQUIPMENT ONLY FEES:		
Per current Federal Emergency Management Agency (FEMA) Schedule of Equipment Rates		
HELICOPTER FEES:		
Per current Operational Agreement between Ventura County Fire Protection District and Ventura County Sheriff		
PREVENTION FEES:		
Prevention fees are composed of costs for Prevention staff salaries, benefits, technology improvements (Accela Automation upgrade) and allocated overhead expenses. Items not covered in this fee schedule will be charged at the Fire Prevention hourly rate, in increments of fifteen (15) minutes with a 1 hour minimum. Inspections and plan checks in excess of the standard number will be charged at the Fire Prevention hourly rate, in increments of fifteen (15) minutes with a 1 hour minimum.		
Investigation Fee: Assessed for work without required permit and/or plan approval. In addition to a permit and plan review fee, an investigation fee shall be charged when work is conducted without required permits or plan approvals. The investigation fee shall be equal to the original permit and plan review fees.		
I. 13 & 13R SPRINKLER OVERHEAD SYSTEMS (NEW BUILDINGS)		
<i>Includes Accela Automation upgrade costs</i>		
Based on square footage per building		
1 - 52,000 sq. ft.	2 hrs. for plan review + 3 hrs. for the first 3 inspections.	5 hrs
		820.00
		840.00
52,001 sq. ft. - 100,000 sq. ft.	2.5 hrs. for plan review + 3.5 hrs. for the first 3 inspections.	6 hrs
		984.00
		1,008.00
100,001 sq. ft. - 200,000 sq. ft.	3 hrs. for plan review + 4 hrs. for the first 3 inspections.	7 hrs
		1,148.00
		1,176.00
200,001 sq. ft. - 300,000 sq. ft.	4 hrs. for plan review + 5 hrs. for the first 3 inspections.	9 hrs
		1,476.00
		1,512.00
For each additional increment of 100,000 sq. ft. or portion thereof	1 hr. for plan review + 2 hrs. for inspections.	3 hrs
		492.00
		504.00
II. 13 & 13R FIRE SERVICE UNDERGROUND FOR BUILDINGS AND COMMERCIAL PRIVATE WATER SYSTEMS		
1 - 10 Buildings	Plan Review Fee - flat rate	1 hr
		164.00
		168.00

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

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			2012-13	2013-14
1 - 10 Buildings	Initial 2 inspections - 2 hrs per building	2 hrs	328.00	336.00
For each additional increment of 5 buildings or portion thereof	2.5 hrs (.50 hr for plan review + 2 hrs for inspections)	2.5 hrs	410.00	420.00
Hydrants without a building	Plan Review Fee - flat rate	1 hr	164.00	168.00
Hydrants without a building	Initial 2 inspections - flat rate	2 hrs	328.00	336.00
III. 13 & 13R TENANT IMPROVEMENT (EXISTING BUILDINGS)				
Based on the number of heads added, deleted or relocated				
A. Tenant Improvements, 30 Heads or Less, Without Plans				
<= 30 Heads Per Prj	No plan review. Initial two inspections. Must NOT exceed 30 heads per project.	2 hrs	328.00	336.00
B. Tenant Improvements With Plans				
1 - 50 Heads	1hr for plan review + 2hrs. for the first 2 inspections	3 hrs	492.00	504.00
51 - 100 Heads	1hr for plan review + 2.5 hrs for the first 2 inspections	3.5 hrs	574.00	588.00
For each additional increment of 100 heads or portion thereof	0.75 hr (0.25 hr for plan review + 0.5 hr for inspection) for each additional 100 heads	0.75 hrs	123.00	126.00
IV. FIRE ALARM SYSTEMS				
Based on the number of initiating devices per system, per building				
Panel replacements are calculated using 50% of the existing initiating devices and 100% of the new initiating devices.				
1 - 10 Devices	1.25 hrs for plan review + 1.75 hrs for the first 2 inspections	3 hrs	492.00	504.00
11 - 50 Devices	1.5 hrs for plan review + 2.5 hrs for the first 2 inspections	4 hrs	656.00	672.00
51 - 100 Devices	2.5 hrs for plan review + 4 hrs for the first 2 inspections	6.5 hrs	1,066.00	1,092.00
101 - 150 Devices	3.5 hrs for plan review + 5.5 hrs for the first 2 inspections	9 hrs	1,476.00	1,512.00
151 - 200 Devices	4.5 hrs for plan review + 7 hrs for the first 2 inspections	11.5 hrs	1,886.00	1,932.00
For each additional increment of 50 devices or portion thereof	2.5 hrs (1 hr for plan review + 1.5 hrs for inspection) for each additional 50 devices	2.5 hrs	410.00	420.00
V. 13D RESIDENTIAL SPRINKLER SYSTEMS - 1 & 2 SINGLE FAMILY DWELLINGS				
Dwelling Type				
Custom home less than or equal to 2,000 sq. ft.	2 hrs for plan review + 2.5 hrs for the first 3 inspections	4.5 hrs	738.00	756.00
Custom home 2,001 - 5,000 sq. ft.	2 hrs for plan review + 3.5 hrs for the first 3 inspections	5.5 hrs	902.00	924.00
Custom home greater than 5,000 sq. ft.	2 hrs for plan review + 4.5 hrs for the first 3 inspections	6.5 hrs	1,066.00	1,092.00
Tract Model Home	2 hrs for plan review + 3.5 hrs for the first 3 inspections	5.5 hrs	902.00	924.00
Tract Non-Model Home	2.5 hrs for the first 3 inspections	2.5 hrs	410.00	420.00
13D System Alteration - 10 heads for less	2 hrs for the first 2 inspections	2 hrs	328.00	336.00

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2013-2014 SERVICE RATES & FEES

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13D System Alteration - more than 10 heads	1 hr for plan review + 2 hrs for the first 2 inspections	3 hrs	492.00	504.00
VI. 13D RESIDENTIAL PRIVATE WATER SYSTEM - 1 & 2 SINGLE FAMILY DWELLINGS				
Private water systems serving hydrant(s) - Residential	1 hr for plan review + 2 hrs for the first 2 inspections.	3 hrs	492.00	504.00
VII. HOOD & SPRAY BOOTH SYSTEMS				
Based on the number of nozzles/heads per system.				
1 - 15 Nozzles/Heads	1 hr for plan review + 2 hrs for the first 2 inspections	3 hrs	492.00	504.00
16 - 30 Nozzles/Heads	1.5 hrs for plan review + 2.5 hrs for the first 2 inspections	4 hrs	656.00	672.00
31 - 50 Nozzles/Heads	2 hrs for plan review + 3 hrs for the first 2 inspections	5 hrs	820.00	840.00
For each additional increment of 50 heads or portion thereof	1.5 hrs (0.50 hr for plan review + 1 hr for inspections) for each additional 50 nozzles	1.5 hrs	246.00	252.00
VIII. FIVE-YEAR INSPECTION REPORT				
Five-Year Inspection Report - State Fire Marshall Form		0.5 hr	82.00	84.00
AES-2 thru AES-8 (includes Accela Automation upgrade costs)				
IX. SPECIALIZED FIRE PROTECTION SYSTEMS				
Pre-action systems (in existing sprinklered buildings)	2 hrs. for plan review + 2 hrs. for the first 2 inspections.	4 hrs	656.00	672.00
In-rack systems - for high-piled stock	2 hrs for plan review + 2 hrs for the first 2 inspections	4 hrs	656.00	672.00
Limited area sprinkler system	1 hr for plan review + 2 hrs for the first 2 inspections	3 hrs	492.00	504.00
Clean agent system	2 hrs for plan review + 2 hrs for the first 2 inspections	4 hrs	656.00	672.00
Specialized system, others	1 hr for plan review + 2 hrs for the first 2 inspections	3 hrs	492.00	504.00
X. FIRE HYDRANT - LOCATION PLAN REVIEWS				
Based on number of hydrants per project/tract and excludes custom single-family homes				
<i>Includes Accela Automation upgrade costs</i>				
1 - 10 Hydrants		1 hr	164.00	168.00
Each additional 10 hydrants		.5 hr	82.00	84.00
XI. NEW CONSTRUCTION BUILDING PLAN REVIEWS				
Fire Code & State Fire Marshal Regulations (SFM) and H Occupancies				
\$0.12/sq.ft. (rounded up to the next whole dollar) for the initial		2.0 hrs	328.00	336.00
2 plan reviews + 2 hrs for the first 2 inspections				
Additional reviews - actual time in fifteen (15) minute increments. 1 hour minimum.		1.0 hr	164.00	168.00
XII. REQUIREMENTS FOR CONSTRUCTION (VCFPD FORM 126)				
One VCFPD Form 126 is required per building				
A. SFD (R-3) Residential Projects				
New single family dwelling (R-3), less than or equal to 700 sq. ft.		1.25 hrs	205.00	210.00
New single family dwelling (R-3), greater than 700 sq. ft.		2.5 hrs	410.00	420.00
Includes a detached garage on the same application and lot sale tracts				
Existing Single Family Dwelling (R-3), additions less than or equal to 50% of legal existing sq. ft.		1.5 hrs	246.00	252.00
Existing Single Family Dwelling (R-3), additions greater than 50% o legal existing sq. ft.; includes a detached garage on same application		2.5 hrs	410.00	420.00
B. SFD (R-3) Tract Projects				
R-3 (SFD) tract development, per building in the same construction phase and the same developer.		1.5 hrs	246.00	252.00

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

Attachment 1
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.
Rates for 2012-2013 are shown for comparison purposes only.

		2012-13	2013-14
<u>C. Multi-Family, Commercial or Industrial Projects</u>			
New or additions greater than 120 sq. ft. to multi-family, commercial or industrial	3.0 hrs	492.00	504.00
Multi-family, commercial or industrial additions less than or equal to 120 sq. ft.	0.5 hr	82.00	84.00
Commercial TI Inspection - Certificate of Occupancy inspection	1.0 hr	164.00	168.00
Not part of SFM, H occupancy or Fire Code Permit. Additions greater than 120 sq. ft.			
<u>D. "U" Occupancy Projects (New Buildings or Additions)</u>			
"U" Occupancies less than or equal to 3000 sq. ft. (total building) except "U Greenhouses"	1.5 hrs	246.00	252.00
"U Greenhouse" Occupancy less than or equal to 3000 sq. ft. (as defined by the VCFC)	0.5 hr	82.00	84.00
"U" Occupancies greater than 3000 sq. ft. (total building)	2.0 hrs	328.00	336.00
<u>E. Other Projects</u>			
VCFD 126 request not listed above, to include zero sq. ft.	0.5 hr	82.00	84.00
No site review required			
XIII. FIRE CLEARANCE INSPECTIONS FOR STATE LICENSING			
<i>Includes Accela Automation upgrade costs</i>			
<u>A. Licensed Care Pre-Inspections (I's, R's & Daycares)</u>			
1 - 6 clients (per individual/establishment - no fee per state law)		0.00	0.00
7 - 25 Clients	1.0 hr	164.00	168.00
26 - 50 Clients	1.5 hrs	246.00	252.00
For each additional increment of 50 clients or portion thereof	0.5 hr	82.00	84.00
All other reviews: out-patient clinics, alcohol & drug programs, dialysis centers, etc. **			
<u>B. Licensed Care Initial Fire Clearance (I's, R's & Daycares)</u>			
1 - 6 clients (per individual/establishment - no fee per state law)		0.00	0.00
7 - 25 clients	2.0 hrs	328.00	336.00
26 - 50 clients**	2.5 hrs	410.00	420.00
<u>C. Licensed Care Annual Renewal (I's, R's & Daycares)</u>			
7 - 25 beds	1.5 hrs	246.00	252.00
26 - 50 beds**	2.0 hrs	328.00	336.00
<u>D. **All Other Reviews</u>			
Out-patient clinics, alcohol & drug programs, dialysis centers, etc. billed at hourly rate, in 15 minute increments, with 1 hr minimum		164.00	168.00
XIV. FIRE CLEARANCE INSPECTIONS FOR PRIVATE SCHOOLS			
Initial Clearance	2.5 hrs	410.00	420.00
Annual - Actual time in fifteen (15) minute increments. 1 hr min.		164.00	168.00
XV. STATE MANDATED RESIDENTIAL ANNUAL INSPECTIONS			
R-1 Occupancies			
Applicable to all hotels, motels, lodging houses, apartment houses, residential condominiums, congregate residence (16 or more occupants), residential care (over 6 clients) and buildings and structures accessory thereto.			
Base fee:			
Per facility under same ownership at a single location includes initial inspection/review and processing for first 25 units.	1.5 hrs	246.00	252.00
Each additional 25 units or portion thereof	0.5 hr	82.00	84.00
Re-inspection fees:			
Actual time in fifteen (15) minute increments. 1 hr minimum.		164.00	168.00
All assessed fees are due and payable within 30 days of each inspection.			
XVI. FILMING & PHOTOGRAPHY PERMITS			
A. Film Permit - Initial fee for application review and 1 onsite inspection.	2.0 hrs	328.00	336.00
B. Still Photography Permit - Initial fee for application and 1 onsite inspection.	1.0 hr	164.00	168.00
C. Candles/Open flames and candles in assembly areas - single use	0.5 hr	82.00	84.00
Pyrotechnic Special Effects (Theatrical/Movies)**	1.5 hrs	246.00	252.00

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

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		2012-13	2013-14
Tank vehicles (initial)	1.5 hrs	246.00	252.00
Tank vehicles (renewal)	0.75 hr	123.00	126.00
D. Hot work, cutting, welding & grinding - fixed occupancy & mobile (initial)	2.0 hrs	328.00	336.00
E. Live audiences - single use	2.0 hrs	328.00	336.00
F. Temporary membrane structures less than or equal to 800 sq. ft., single use	0.5 hr	82.00	84.00
G. Temporary membrane structures greater than 800 sq. ft., single use	2.0 hrs	328.00	336.00
XVII. FIRE CODE OPERATIONAL PERMITS			
Aerosol products - retail storage (initial) - Under exempt amount per control area	2.0 hrs	328.00	336.00
Aerosol products - retail storage (renewal) - Under exempt amount per control area	1.0 hr	164.00	168.00
Aerosol products - warehouse & storage (initial)	2.5 hrs	410.00	420.00
Aerosol products - warehouse & storage (renewal)	1.0 hr	164.00	168.00
Aviation facilities - repair hanger (initial)	2.0 hrs	328.00	336.00
Aviation facilities - repair hanger (renewal)	1.0 hr	164.00	168.00
Aviation facilities - refueling vehicle (initial)	1.5 hrs	246.00	252.00
Aviation facilities - refueling vehicle (renewal)	0.75 hr	123.00	126.00
Battery system (initial)	4.0 hrs	656.00	672.00
Battery system (renewal)	2.0 hrs	328.00	336.00
Candle/Open flames and candles in assembly areas - single use	0.5 hr	82.00	84.00
Candle/Open flames & candles in assembly areas - on going facility permit (initial)	1.5 hrs	246.00	252.00
Candle/Open flames & candles in assembly areas - on going facility permit (renewal)	0.75 hr	123.00	126.00
Carnivals & Fairs - single use	2.0 hrs	328.00	336.00
Cellulose nitrate film - store/handle/use (initial)	2.0 hrs	328.00	336.00
Cellulose nitrate film - store/handle/use (renewal)	1.0 hr	164.00	168.00
Combustible dust producing operation (initial)	4.0 hrs	656.00	672.00
Combustible dust producing operation (renewal)	1.0 hr	164.00	168.00
Combustible fibers - store/handle (initial)	3.0 hrs	492.00	504.00
Combustible fibers - store/handle (renewal)	1.0 hr	164.00	168.00
Composting/Mulch Organic Material - store/process (initial)	4.0 hrs	656.00	672.00
Composting/Mulch Organic Material - store/process (renewal)	2.0 hrs	328.00	336.00
Compressed & flammable gas - store/handle/use (initial)	4.0 hrs	656.00	672.00
Compressed & flammable gas - store/handle/use (renewal)	1.0 hr	164.00	168.00
Covered mall building - display/use - single use	2.0 hrs	328.00	336.00
Cryogen use - plan check/installation/inspection/use (initial)	4.0 hrs	656.00	672.00
Cryogen use - plan check/installation/inspection/use (renewal)	1.0 hr	164.00	168.00
Dry cleaning plants (initial)	2.0 hrs	328.00	336.00
Dry cleaning plants (renewal)	1.0 hr	164.00	168.00
Exhibit and trade shows - single use	1.5 hrs	246.00	252.00
Explosive or blasting agents - storage (annual permit required)	4.0 hrs	656.00	672.00
Explosive or blasting agents - handle/use (annual permit required)	2 hrs	328.00	336.00
Fireworks (per event):			
Ground display**	1.5 hrs	246.00	252.00
Pyrotechnic Special Effects (Theatrical/Movies)**	1.5 hrs	246.00	252.00
Aerial display** (includes ground display)	2.5 hrs	410.00	420.00
Flammable or combustible liquids:			
Retail storage - under exempt amount per control area (initial)	2.0 hrs	328.00	336.00
Retail storage - under exempt amount per control area (renewal)	1.0 hr	164.00	168.00
Pipelines - operations/excavation (initial)	1.5 hrs	246.00	252.00
Pipelines - operations/excavation (renewal)	0.75 hr	123.00	126.00
Containers/tanks (initial)	4.0 hrs	656.00	672.00
Containers/tanks (renewal)	1.0 hr	164.00	168.00
Underground tanks - See RMA Environmental Health	N/A	N/A	N/A
Tank vehicles - initial	1.5 hrs	246.00	252.00
Tank vehicles (renewal)	0.75 hr	123.00	126.00

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

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Floor Finishing - single use	1.5 hrs	246.00	252.00
Fruit and crop ripening (initial)	3.0 hrs	492.00	504.00
Fruit and crop ripening (renewal)	1.0 hr	164.00	168.00
Fumigation or thermal insecticides fogging (initial)	2.0 hrs	328.00	336.00
Fumigation or thermal insecticides fogging (renewal)	1.0 hr	164.00	168.00
Hazardous materials (retail storage) - under exempt amount			
per control area (initial)	2.0 hrs	328.00	336.00
Hazardous materials (retail storage) - under exempt amount			
per control area (initial)	1.0 hr	164.00	168.00
Hazardous materials - store/handle/use (initial)	5.0 hrs	820.00	840.00
Hazardous materials - store/handle/use (renewal)	2.0 hrs	328.00	336.00
Hazardous production materials (initial)	5.0 hrs	820.00	840.00
Hazardous production materials (renewal)	2.0 hrs	328.00	336.00
High piled combustible stock (initial)	5.0 hrs	820.00	840.00
High piled combustible stock (renewal)	2.0 hrs	328.00	336.00
Hot work, cutting, welding & grinding - fixed occupancy			
& mobile (initial)	2.0 hrs	328.00	336.00
Hot work, cutting, welding & grinding - fixed occupancy			
& mobile (renewal)	1.0 hr	164.00	168.00
Industrial ovens (initial)	2.0 hrs	328.00	336.00
Industrial ovens (renewal)	1.0 hr	164.00	168.00
Liquid or gas fueled vehicles or equipment in assembly buildings			
single use	1.5 hrs	246.00	252.00
Live audiences - single use	2.0 hrs	328.00	336.00
LPG tanks - non SFD (initial)	2.0 hrs	328.00	336.00
LPG tanks - non SFD (renewal)	1.0 hr	164.00	168.00
LPG retail tank exchange site (initial)	2.0 hrs	328.00	336.00
LPG retail tank exchange site (renewal)	1.0 hr	164.00	168.00
LPG tanks - SFD	1.0 hr	164.00	168.00
Lumber yards and wood working plants (initial)	3.0 hrs	492.00	504.00
Lumber yards and wood working plants (renewal)	1.0 hr	164.00	168.00
Magnesium working (initial)	2.0 hrs	328.00	336.00
Magnesium working (renewal)	1.0 hr	164.00	168.00
Oil Wells	2.0 hrs	328.00	336.00
Organic coatings (initial)	4.0 hrs	656.00	672.00
Organic coatings (renewal)	2.0 hrs	328.00	336.00
Places of assembly: (not part of "A" occupancy plan review)			
50-100 people	2.0 hrs	328.00	336.00
101-300 people	3.0 hrs	492.00	504.00
Over 300 people	4.0 hrs	656.00	672.00
Pyroxylin plastics (initial)	3.0 hrs	492.00	504.00
Pyroxylin plastics (renewal)	1.0 hr	164.00	168.00
Refrigeration equipment install or operate (initial)	4.0 hrs	656.00	672.00
Refrigeration equipment install or operate (renewal)	1.0 hr	164.00	168.00
Repair garages and motor vehicle fuel dispensing facilities (initial)	2.0 hrs	328.00	336.00
Repair garages and motor vehicle fuel dispensing facilities (renewal)	1.0 hr	164.00	168.00
Roof top heliports (initial)	2.0 hrs	328.00	336.00
Roof top heliports (renewal)	1.0 hr	164.00	168.00
Spraying or dipping (initial)	3.0 hrs	492.00	504.00
Spraying or dipping (renewal)	1.0 hr	164.00	168.00
Storage of scrap tires and tires byproducts (initial)	3.0 hrs	492.00	504.00
Storage of scrap tires and tires byproducts (renewal)	1.0 hr	164.00	168.00
Temporary membrane structures, less than or equal to 800 sq.ft.			
single use	0.5 hr	82.00	84.00
Temporary membrane structures, greater than 800 sq.ft. - single use	2.0 hrs	328.00	336.00
Tire rebuilding plants (initial)	3.0 hrs	492.00	504.00
Tire rebuilding plants (renewal)	1.0 hr	164.00	168.00
Waste handling (initial)	4.0 hrs	656.00	672.00
Waste handling (renewal)	2.0 hrs	328.00	336.00
Wood products (initial)	2.0 hrs	328.00	336.00

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Wood products (renewal)	1.0 hr	164.00	168.00
- Inspection and plan reviews required to take place after hours will be charged at the hourly overtime rate with a 4 hour minimum.			
- Fire Prevention Standby, except for Fireworks, is at a Fire Prevention Staff rate of 0.25/hr. for a minimum of one hour.			
-Standby time is not included in the permit fee. Standby time is charged separately.			
XVIII. FIRE PREVENTION MISCELLANEOUS			
A. Access Gate Review - for other than 1-4 family dwellings	2.0 hrs	328.00	336.00
B. Photovoltaic Systems - Non-Residential bldgs.	2.0 hrs	328.00	336.00
C. Release of notice of noncompliance	3.0 hrs	492.00	504.00
D. Alternate Method or Code Interpretation request (per request)	2.5 hrs	410.00	420.00
E. Special Event Review - 1st hour no charge, thereafter hourly rate	1.0 hr	164.00	168.00
F. Code Enforcement - bill the fully allocated hourly rate for all personnel used to bring an occupancy into compliance for all time after the second inspection. Additional fees and/or fines may be imposed when a citation is issued.		164.00	168.00
G. Discretionary Permit Review - EIR, general plan amendment, specific plan review	1.0 hr	164.00	168.00
H. Fuel modification zone review - one hour minimum	1.0 hr	164.00	168.00
I. Grading Plan or preliminary Access Road Review	1.0 hr	164.00	168.00
J. Occupant Load Review	1.0 hr	164.00	168.00
K. Public Requested Inspections - consultation and pre-application inspections	1.0 hr	164.00	168.00
L. Planning Condition Review - variances and zone change review	1.0 hr	164.00	168.00
XIX. COMMUNITY EDUCATION SERVICES			
		1/2 hr	1/2 hr
Captain	0.50 hr	56.00	54.00
Engineer	0.50 hr	47.00	45.00
Firefighter	0.50 hr	39.00	38.00
Fire Prevention Staff (includes Accela Automation upgrade costs)	0.50 hr	82.00	84.00
XX. PUBLIC RECORDS, SUBPOENAS & COPIES			
Subpoenas (VCFD Not Party to Action)-charged in increments of fifteen (15) minutes		\$24/hr	\$24/hr
Subpoenas (VCFD Party to Action)		N/C	N/C
Photo Copy - Black & White: <= 100 pages		N/C	N/C
Photo Copy - Black & White: > 100 pages		\$0.05/page	\$0.05/page
Photo Copy - Color: <= 50 pages		N/C	N/C
Photo Copy - Color: > 50 pages		\$0.10/page	\$0.10/page
Compact Disc (CD/DVD)		\$5/CD	\$5/CD
Non-standard duplication - out-sourced for duplication		Actual Cost	Actual Cost
Mailing up to 20 pages of 8-1/2" x 11" first class US mail		N/C	N/C
Mailing - Other		Actual Cost	Actual Cost
XXI. OTHER			
A. Fire Hazard Reduction Administration Fee - Calendar Year			
January - December 2013			1,083.00
January - December 2014			1,200.00
B. Fire Training Facility Classroom Rental			
Other Fire Agencies (per rental day)		50.00	50.00
All Other Requests (per rental day)		100.00	100.00
C. DUI Accident Response			
Bill the fully allocated hourly rate for personnel used			
D. False Alarm/Prank Call Response			
Malicious False Alarm:			
Hourly rate of all responding personnel with one hour minimum			
All other:			
1-3: No charge			
>3: Hourly rate of all responding personnel with one hour minimum			
E. Non-Emergency Public Assistance			
Charge hourly rate for all responding personnel in fifteen (15) minute increments			
F. Fire Protection Standby:			
Hourly rate of all personnel and equipment used			

SCHEDULE OF
2013-2014 SERVICE RATES & FEES

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Rates for 2012-2013 are shown for comparison purposes only.

	2012-13	2013-14
G. Hazardous Materials Squad Services:		
Residential Household Spills: No Charge		
All other spills: Charge the fully allocated hourly rate of all responding personnel		
H. Fire Investigation:		
Charge the fully allocated hourly rate for all personnel used if the fire was determined to be arson-related and the arsonist can be identified.		
I. Community Room Rates:		
Government Organization/Youth Non-profit	No charge	No charge
Non-profit/ Community		
1 - 3 Hours	75.00	75.00
3 - 5 Hours	149.00	149.00
5+ Hours	224.00	224.00
Others		
1 - 3 Hours	75.00	75.00
3 - 5 Hours	149.00	149.00
5+ Hours	224.00	224.00
Cleaning/security deposit required	100.00	100.00
J. District Appeals Board Fee (Fire District Ordinance 27, Section 108)		
Enforcement Related Appeals	485.00	1400.00
All Other Appeals	1367.00	700.00
K. Not Sufficient Fund (NSF) processing fee for returned checks	30.00	30.00
OVERHEAD RATES:		
Administrative Overhead Charge:		
In County Overhead Rate:	19.77%	19.81%
Out-of-County Overhead Rate:	11.32%	11.20%
Shop Overhead Rate:	7.36%	7.30%

All fees are based on a finite level of effort and time to complete the task. Any task included herein for which the level of effort exceeds that which is incorporated in the fee shall be charged at a rate that is equal to the appropriate department personnel's hourly cost.

VENTURA COUNTY SHERIFF'S DEPARTMENT

Criminal Justice Fee (Booking Fee)	414.82	404.23
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E-mail and Inmate Program Package Rates*:

1 email (new package)	N/A	2.50
5 emails (new package)	N/A	6.50
10 emails**	N/A	11.50
25 emails**	N/A	25.25
50 emails**	N/A	46.50

* includes \$1.50 credit card transaction fee

** package rate was approved by Board action on 4/16/13



Planning Division Fee Schedule

County of Ventura • Resource Management Agency • Planning Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2488 • <http://www.ventura.org/rma/planning>

Originally Adopted: December 19, 1995
Revised:

Attachment 1
Schedule B
Effective:

CHARGING MECHANISMS

The County's cost recovery program requires that applicable fee(s) or fee deposits be stated in a schedule such as this one. These cost recovery mechanisms are described below:

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Required Fees at Application Submittal

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Waiver, Standard	\$155	(Nonrefundable)
Waiver, Custom	\$315	(Nonrefundable)

Tree Permit Review

Ministerial		
Not requiring field inspection	\$110	(Nonrefundable)
Requiring field inspection and/or supplemental consultant evaluation	\$315	(Nonrefundable)

Discretionary (Note: Where a discretionary tree permit is associated with another discretionary entitlement application, then: (1) the fee for the tree permit is not required; and, (2) all charges for time spent on the tree permit application will be included in the associated discretionary billing account.)	\$750	Deposit
Mitigation Charges	--	Based on the calculated value of the loss.
Tree Trimmer Certification	\$70	(Nonrefundable)
Legal Lot Determination		
Lot Status request	\$280	Per Tax Assessor's Parcel Number (nonrefundable) or, for multiple Tax Assessor's Parcels number, a deposit determined by the Planning Director based on estimated time to complete the project.
Preliminary Legal lot determination application	\$315	Per Tax Assessor's Parcel Number (nonrefundable) or, for multiple Tax Assessor's Parcels, a deposit determined by the Planning Director based on estimated time to complete the project.
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Change of ownership, and boundary revision documentation for reconfigured contracts, Non-Renewal Notice for Entire Contract, other LCA related research and other LCA services not listed.	\$750	Deposit
Mobile Home Park Rent Increase Application		
Section 8 Request and accountant peer review of Section 8 requests	\$585	Deposit
Section 7 New Capital Improvement Request	\$585	Deposit
Utility Separation Fee	\$500	Deposit
Program Administration Cost This fee is set through annual accounting of the cost of the services provided to mobile home park owners and residents by Planning staff. The fee is proportionate to the services rendered to owners and residents by Planning staff during the prior three years. For the 2014-2017 time period, the percentages shall be as follows: residents 27%; owners 73%.	\$24.60	Per space per year (nonrefundable)
Mobile Home Park Closure Permit		
Mobile Home Park Closure Permit	\$1,500	Deposit
Duplicating Services		
Copying per general Public Records Act requests	--	Fees as established by Board-adopted Ordinance No. 4339, and as amended.
Certified/Subpoena Documents	\$0.10 + \$24.00	\$0.10 per page plus \$24 per hour (to the nearest quarter hour).
Copying recorded audio tapes	\$15	Per tape/CD (includes tape/CD)
Transcribing and reviewing recordings of meetings	\$300	Deposit

Research & Report Preparation		
Computerized Legal Notice Mailing Address List (when available)	\$155	(Nonrefundable), plus \$15 for each additional list (collected on behalf of RMA GIS)
Digital GIS Information	\$115	Per layer; \$1,500 annual subscription to all RMA GIS layers of information
General research and report preparation	\$315	(Nonrefundable) or a deposit determined by the Planning Director based on estimated time to complete the project
“Rebuild Letter”	\$115	(Nonrefundable)
Vicinity Map/Aerials for Application Submittals	\$15	Per sheet
Pre-Submittal Review		
Pre-Submittal Review	\$400	Deposit
Street Name Change		
Street Name Change	\$1,000	Deposit
Condition Compliance Review		
Periodic on-going condition compliance reviews/inspections and CEQA Mitigation Monitoring and Reporting (Cortese) for the life of the permit.	\$500	Deposit, unless a greater amount is specified in permit conditions
Film Permit (Ministerial Zoning Clearance)		
Occasional Filming Activities	\$525	(Nonrefundable) For 1 st site/location, \$155 for each additional site/location
Occasional Filming Activities Requiring a Waiver	\$655	(Nonrefundable) For 1 st site/location, \$155 for each additional site/location
Permit Amendment	\$150	(Nonrefundable) For minor changes to a film permit that has already been issued that do not require a waiver (e.g. extending film days, shifting production schedules, adding film locations, etc.).
Permit Amendments Requiring a Waiver	\$280	(Nonrefundable) For minor changes to a film permit that has already been issued, but where waivers are required.

Equivalency Determination		
Equivalency Determination	\$500	Deposit
Equivalent Fee for Services Not Listed		
Services Not Listed	--	Amount determined by Planning Director
GENERAL PLAN AMENDMENTS & ZONE CHANGES		
General Plan Amendments	\$3,000	Deposit
Ordinance Amendments	\$3,000	Deposit
Zone Change	\$1,000	Deposit
SUBDIVISIONS		
Tentative Tract Map		
Tentative Tract Map	\$2,500	Deposit
Parcel Map		
Tentative Parcel Map	\$2,000	Deposit
Subdivision		
Subdivision Exemption Request	\$500	Deposit
Parcel Map Waiver		
Conservation Subdivision	\$2,000	Deposit
Large Lot Subdivision	\$2,000	Deposit
Lot Elimination Subdivision	\$500	Deposit
Lot Line Adjustments	\$500	Deposit
Mergers	\$500	Deposit
Conditional Certificate of Compliance		
Conditional Certificate of Compliance	\$1,000	Deposit
Reversion to Acreage		
Reversion to Acreage	\$500	Deposit

DEVELOPMENT PERMITS/ENTITLEMENTS

Planned Development Permits		
Agriculture & accessory uses thereto	\$1,500	Deposit
Commercial/Industrial, Institutional and/or other uses	\$2,000	Deposit
Residential	\$1,500	Deposit
Residential within an SRP Overlay Zone	\$1,500	Deposit
Waste Processing & Recycling facilities and centers	\$4,000	Deposit
Conditional Use Permits		
Agricultural and accessory uses thereto	\$1,500	Deposit
Commercial/Industrial, Institutional, Public Uses, and other (Coastal: Includes non-County initiated public works projects, parking lots and non County initiated recreational uses)	\$2,000	Deposit
Mobile home park	\$1,500	Deposit
Natural resource development including renewable energy, mining, borrow areas or gravel quarries and accessory processes	\$4,000	Deposit
Oil and gas exploration/ production (includes pipelines and trans-mission lines in Coastal Zone only)	\$2,500	Deposit
Recreational vehicle park, camps, and campgrounds	\$1,500	Deposit
Residential and accessory uses thereto	\$1,500	Deposit
Projects with an SRP Overlay Zone	\$1,500	Deposit
Waste treatment and disposal & recycling	\$4,000	Deposit
Wireless Communication Facilities	\$6,000	Deposit – At any time during permit processing, the Planning Director may require that the deposit be replenished in an amount determined by the Planning Director.

MODIFICATION, REVOCATIONS & APPEALS TO ENTITLEMENTS

Modification Application

Major	--	Equivalent to deposit fee for type of entitlement
Minor	\$750	Deposit
Wireless Communication Facilities	\$3,000	Deposit – At any time during permit processing, the Planning Director may require that the deposit be replenished in an amount determined by the Planning Director.
Permit Adjustment and Coastal Site Plan Adjustment		
Standard	\$500	Deposit
Minor (as determined by the Planning Director)	\$315	(Nonrefundable)

Modification, Suspension or Revocation Application

Modification, Suspension or Revocation Application	--	Equivalent to deposit fee for type of entitlement
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Appeals

Appeals related to entitlements or Planning Director and Planning Commission determinations	\$2,000	Deposit/billing limit (staff processing time, mailings and public notice costs). No billing limit where the appeal is of a violation. If the appeal is filed by the applicant or applicant's representative, the applicant will be required to pay actual staff time and costs in excess of the \$2,000 appeal fee. If the appeal fee is filed by another party, the applicant will be required to pay actual staff time and costs in excess of the appeal fee up to a maximum of \$2,000.
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If any appeal is fully upheld, all fees paid by the appellant shall be refunded. If the appeal is upheld in part, the decision-making body hearing the appeal shall determine at the time the decision is rendered what portion of the appeal charges should be refunded to the appellant.

Coastal Appeals		
Coastal Appeals	\$0.00 or up to \$2,000	No fee if project is appealable to the Coastal Commission, unless the Coastal Commission approves an ordinance amendment authorizing a fee. Said fee would be a \$2,000 deposit/billing limit. No billing limit where the appeal is of a violation.
ENFORCEMENT OR COMPLIANCE RELATED ACTIONS		
Late Filing Fees		
Late Filing Fees	Up to \$1,000	An amount equal to the specified fee for each of the required entitlements but not to individually exceed \$1,000 (nonrefundable). See applicable County Ordinance Sections. This fee will be collected by the Planning Division and forwarded to the appropriate division.
Abatement Releases		
Releases from Notice of Non-Compliance, Liens, and other recorded documents	\$200	(Nonrefundable) per document
Informal Office Hearing		
Informal Office Hearing	\$500	(Nonrefundable)
Bond/Surety		
Compliance Review and Release	\$500	Deposit
Substitution/Transfer	\$200	Per financial instrument (nonrefundable)
Field Compliance Check and Probation Inspection		
Field Compliance Check and Probation Inspection	\$315	Per Inspection (nonrefundable)
Compliance/Settlement Agreement		
Agreement Preparation (basic agreement and repayment plan)	\$315	(Nonrefundable)
Agreement Preparation (complex agreement or addendum)	\$625	(Nonrefundable)
Compliance Agreement Amendment	\$100	(Nonrefundable) For non-county initiated amendments to an existing compliance agreement. Fee applies to each amendment.

Applicant Initiated Development Agreement		
Applicant Initiated Development Agreement	\$3,000	Deposit
SMARA Program		
SMARA Program Administration (Annual administrative/consultant services)	--	Deposit to be determined by Planning Director based on anticipated annual costs
Mine Inspections and Financial Assurance Review	—	Full cost recovery based on current approved hourly rate
Review of proposed Reclamation Plans prepared pursuant to SMARA	\$4,000	Deposit
Review of Major Reclamation Plan Amendment	\$2,000	Deposit
Review of Minor Reclamation Plan Amendment	\$750	Deposit
ENVIRONMENTAL DOCUMENTS		
Special Consultants Used in initial studies or preparation of MNDs, EIRs and Environmental Mitigation Monitoring	--	Total prepayment or posting of an acceptable bond for the consultant's estimated cost
Appeals Related to type of environmental document	\$2,000	Deposit/billing limit
MISCELLANEOUS FEES		
Credit Card/ATM Card Processing Fee	--	Fee established by Board of Supervisors contract for said services
Witness Fees and Research (Depositions, court appearances, analysis of records where County is not a party to the action (Gov't. Code Sec. 68096.1))	\$150	Deposit for first scheduled day of testimony (plus, per State law, any expenses exceeding that amount, if applicable). This deposit is due prior to or upon acceptance of service of subpoena. For each subsequent scheduled day of testimony, plus applicable expenses per State law, witness fees shall be charged at the current County Contract hourly rates of the personnel testifying in the case.
Liquor License Review	\$625	(Nonrefundable)
Returned Check Charge	\$40	(Nonrefundable)
Publishing Legal Notices	--	Prevailing rate established by publisher

Cultural/ Historical Resource Sites		
Administrative Certificate of Appropriateness or Certificate of Review	\$80	(Nonrefundable)
Cultural Heritage Board Certificate of Appropriateness or Certificate of Review	\$235	(Nonrefundable)
Mills Act Contract	\$610	Deposit
Mills Act Contract Inspection	\$115	(Nonrefundable)
Recording Documents	--	Prevailing rate of the Recorder's Office
Development Review Committee	\$2,000	(Fixed fee)
Related Fees Established by State Agencies and not part of the Adopted County Fee Schedule (Provided For Information Only)		
California Department of Fish and Wildlife Fees (January 1, 2013 through December 31, 2013) Payable to Ventura County Clerk		
EIR	\$2,995.25	(Nonrefundable)
ND/MND	\$2,156.25	(Nonrefundable)
Environmental Document pursuant to a Certified Regulatory Program	\$1,108.50	(Nonrefundable)
Document Handling Fee to County Clerk and Recorder	\$50.00	(Nonrefundable)



Planning Division Fee Schedule

County of Ventura • Resource Management Agency • Planning Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2488 • <http://www.ventura.org/rma/planning>

Originally Adopted: December 19, 1995

Revised: ~~June 18, 2012~~

Attachment 1

Schedule B

Effective: ~~August 17, 2012~~

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Change of ownership, and boundary revision documentation for reconfigured contracts, Non-Renewal Notice for Entire Contract, other LCA related research and other LCA services not listed.	\$750	Deposit
Mobile Home Park Rent Increase Application		
Section 8 Request and accountant peer review of Section 8 requests	\$585	Plus \$9 per space (Nonrefundable) Deposit
Accountant review of Section 8 requests	\$505	(Nonrefundable)
Section 7 New Capital Improvement Request	\$585	Deposit
Utility Separation Fee	\$500	Deposit
Program Administration Cost This fee is set through annual accounting of the cost of the services provided to mobile home park owners and residents by Planning staff. The fee is proportionate to the services rendered to owners and residents by Planning staff during the prior three years. For the 2010-2013 time period, the percentages shall be as follows: residents 27%; owners 73%.	\$17.48 24.60	Per space per year (nonrefundable)
Mobile Home Park Closure Permit		
Mobile Home Park Closure Permit	\$1,500	Deposit
Duplicating Services		
Copying per general Public Records Act requests	--	Fees as established by Board-adopted Ordinance No. 4339, and as amended.
Certified/Subpoena Documents	\$0.10 + \$24.00	\$0.10 per page plus \$24 per hour (to the nearest quarter hour).
Copying recorded audio tapes	\$15	Per tape/CD (includes tape/CD)

Transcribing and reviewing recordings of meetings	\$300	Deposit
Research & Report Preparation		
Computerized Legal Notice Mailing Labels-Address List (when available)	\$155	(Nonrefundable), plus \$15 for each additional set of labelslist (collected on behalf of RMA GIS)
Digital GIS Information	\$115	Per layer; \$1,500 annual subscription to all RMA GIS layers of information
General research and report preparation	\$315	(Nonrefundable) or a deposit determined by the Planning Director based on estimated time to complete the project
“Rebuild Letter”	\$115	(Nonrefundable)
Vicinity Map/Aerials for Application Submittals	\$15	Per sheet
Pre-Submittal Review		
Pre-Submittal Review	\$400	Deposit
Street Name Change		
Street Name Change	\$1,000	Deposit
Condition Compliance Review		
Periodic on-going condition compliance reviews/inspections and CEQA Mitigation Monitoring and Reporting (Cortese) for the life of the permit.	\$500	Deposit, unless a greater amount is specified in permit conditions
Film Permit (Ministerial Zoning Clearance)		
Occasional Filming Activities	\$525	(Nonrefundable) For 1 st site/location, \$155 for each additional site/location
Occasional Filming Activities Requiring a Waiver	\$655	(Nonrefundable) For 1 st site/location, \$155 for each additional site/location
Permit Amendment	\$255150	(Nonrefundable) For minor changes to a film permit that has already been issued that do not require a waiver (e.g. extending film days, shifting production schedules, adding film locations, etc.).
Permit Amendments Requiring a Waiver	\$280	(Nonrefundable) For minor changes to a film permit that has already been issued, but

		where waivers are required.
Equivalency Determination		
Equivalency Determination	\$500	Deposit
Equivalent Fee for Services Not Listed		
Services Not Listed	--	Amount determined by Planning Director
GENERAL PLAN AMENDMENTS & ZONE CHANGES		
General Plan Amendments	\$3,000	Deposit
Ordinance Amendments	\$3,000	Deposit
Zone Change	\$1,000	Deposit
SUBDIVISIONS		
Tentative Tract Map		
Tentative Tract Map	\$2,500	Deposit
Parcel Map		
Tentative Parcel Map	\$2,000	Deposit
Subdivision		
Subdivision Exemption Request	\$500	Deposit
Parcel Map Waiver		
Conservation Subdivision	\$2,000	Deposit
Large Lot Subdivision	\$2,000	Deposit
Lot Elimination Subdivision	\$500	Deposit
Lot Line Adjustments	\$500	Deposit
Mergers	\$500	Deposit
Conditional Certificate of Compliance		
Conditional Certificate of Compliance	\$1,000	Deposit
Reversion to Acreage		
Reversion to Acreage	\$500	Deposit

DEVELOPMENT PERMITS/ENTITLEMENTS		
Planned Development Permits		
Agriculture & accessory uses thereto	\$1,500	Deposit
Commercial/Industrial, Institutional and/or other uses	\$2,000	Deposit
Residential	\$1,500	Deposit
Residential within an SRP Overlay Zone	\$1,500	Deposit
Waste Processing & Recycling facilities and centers	\$4,000	Deposit
Conditional Use Permits		
Agricultural and accessory uses thereto	\$1,500	Deposit
Commercial/Industrial, Institutional, Public Uses, and other (Coastal: Includes non-County initiated public works projects, parking lots and non County initiated recreational uses)	\$2,000	Deposit
Mobile home park	\$1,500	Deposit
Natural resource development including renewable energy, mining, borrow areas or gravel quarries and accessory processes	\$4,000	Deposit
Oil and gas exploration/ production (includes pipelines and trans-mission lines in Coastal Zone only)	\$2,500	Deposit
Recreational vehicle park, camps, and campgrounds	\$1,500	Deposit
Residential and accessory uses thereto	\$1,500	Deposit
Projects with an SRP Overlay Zone	\$1,500	Deposit
Waste treatment and disposal & recycling	\$4,000	Deposit
Wireless Communication Facilities	\$6,000	Deposit – At any time during permit processing, the Planning Director may require that the deposit be replenished in an amount

		determined by the Planning Director.
MODIFICATION, REVOCATIONS & APPEALS TO ENTITLEMENTS		
Modification Application		
Major	--	Equivalent to deposit fee for type of entitlement
Minor	\$750	Deposit
Wireless Communication Facilities	\$3,000	Deposit – At any time during permit processing, the Planning Director may require that the deposit be replenished in an amount determined by the Planning Director.
Permit Adjustment and Coastal Site Plan Adjustment		
Standard	\$500	Deposit
Minor (as determined by the Planning Director)	\$315	(Nonrefundable)
Modification, Suspension or Revocation Application		
Modification, Suspension or Revocation Application	--	Equivalent to deposit fee for type of entitlement
Appeals		
Appeals related to entitlements or Planning Director and Planning Commission determinations	\$2,000	Deposit/billing limit (staff processing time, mailings and public notice costs). No billing limit where the appeal is of a violation. If the appeal is filed by the applicant or applicant's representative, the applicant will be required to pay actual staff time and costs in excess of the \$2,000 appeal fee. If the appeal fee is filed by another party, the applicant will be required to pay actual staff time and costs in excess of the appeal fee up to a maximum of \$2,000.

If any appeal is fully upheld, all fees paid by the appellant shall be refunded. If the appeal is upheld in part, the decision-making body hearing the appeal shall determine at the time the decision is rendered what portion of the appeal charges should be refunded to the appellant.

Coastal Appeals

Coastal Appeals	\$0.00 or up to \$2,000	No fee if project is appealable to the Coastal Commission, unless the Coastal Commission approves an ordinance amendment authorizing a fee. Said fee would be a \$2,000 deposit/billing limit. No billing limit where the appeal is of a violation.
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ENFORCEMENT OR COMPLIANCE RELATED ACTIONS

Late Filing Fees

Late Filing Fees	Up to \$1,000	An amount equal to the specified fee for each of the required entitlements but not to individually exceed \$1,000 (nonrefundable). See applicable Zoning-County Ordinance Sections. This fee will be collected by the Planning Division and forwarded to the appropriate division.
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Abatement Releases

Releases from Notice of Non-Compliance, Liens, and other recorded documents	\$200	(Nonrefundable) per document
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Informal Office Hearing

Informal Office Hearing	\$500	(Nonrefundable) Deposit
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Bond/Surety

Compliance Review and Release	\$500	Deposit
Substitution/Transfer	\$200	Per financial instrument (nonrefundable)

Field Compliance Check and Probation Inspection

Field Compliance Check and Probation Inspection	\$315	Per Inspection (nonrefundable)
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Compliance/Settlement Agreement

Agreement Preparation (basic agreement and repayment plan)	\$315	(Nonrefundable)
Agreement Preparation (complex agreement or addendum)	\$625	(Nonrefundable)

Compliance Agreement Amendment	\$100	(Nonrefundable) For non-county initiated amendments to an existing compliance agreement. Fee applies to each amendment.
Applicant Initiated Development Agreement		
Applicant Initiated Development Agreement	\$3,000	Deposit
SMARA Program		
SMARA Program Administration (Annual administrative/consultant services)	--	Deposit to be determined by Planning Director based on anticipated annual costs
Mine Inspections and Financial Assurance Review	—	Full cost recovery based on current approved hourly rate
Review of proposed Reclamation Plans prepared pursuant to SMARA	\$4,000	Deposit
Review of Major Reclamation Plan Amendment	\$2,000	Deposit
Review of Minor Reclamation Plan Amendment	\$750	Deposit
ENVIRONMENTAL DOCUMENTS		
Special Consultants Used in initial studies or preparation of MNDs, EIRs and Environmental Mitigation Monitoring	--	Total prepayment or posting of an acceptable bond for the consultant's estimated cost
Appeals Related to type of environmental document	\$2,000	Deposit/billing limit
MISCELLANEOUS FEES		
Credit Card/ATM Card Processing Fee	--	Fee established by Board of Supervisors contract for said services
Witness Fees and Research (Depositions, court appearances, analysis of records where County is not a party to the action (Gov't. Code Sec. 68096.1))	\$150	Deposit for first scheduled day of testimony (plus, per State law, any expenses exceeding that amount, if applicable). This deposit is due prior to or upon acceptance of service of subpoena. For each subsequent scheduled day of testimony, plus applicable expenses per State law, witness fees shall be charged at the current County Contract hourly rates of the personnel testifying in the case.
Liquor License Review	\$625	(Nonrefundable)

Returned Check Charge	\$40	(Nonrefundable)
Publishing Legal Notices	--	Prevailing rate established by publisher
Cultural/ Historical Resource Sites		
Administrative Certificate of Appropriateness or Certificate of Review	\$80	(Nonrefundable)
Cultural Heritage Board Certificate of Appropriateness or Certificate of Review	\$235	(Nonrefundable)
Mills Act Contract	\$610	Deposit
Mills Act Contract Inspection	\$115	(Nonrefundable)
Recording Documents	--	Prevailing rate of the Recorder's Office
Development Review Committee	\$2,000	(Fixed fee)
Related Fees Established by State Agencies and not part of the Adopted County Fee Schedule (Provided For Information Only)		
California Department of Fish and Wildlife Fees (January 1, 2014 through December 31, 2014) Payable to Ventura County Clerk		
EIR	\$2,919.00 \$2,995.25	(Nonrefundable)
ND/MND	\$2,101.50 \$2,156.25	(Nonrefundable)
Environmental Document pursuant to a Certified Regulatory Program	\$992.50 \$1,108.50	(Nonrefundable)
Document Handling Fee to County Clerk and Recorder	\$50.00	(Nonrefundable)



Code Compliance Fee Schedule

County of Ventura • Resource Management Agency • Code Compliance Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2463 •

<http://www.ventura.org/rma/codecompliance/bze/index.htm>

Originally Adopted: June 2, 2009

Revised:

Attachment 1

Schedule: C

Effective:

CHARGING MECHANISMS

The County's cost recovery program requires that applicable fee(s), service rates or fee deposits be stated in a schedule such as this one. These cost recovery mechanisms are described below:

1. "Nonrefundable" Fee - A nonrefundable "fixed-fee" is intended to cover the average cost of processing the subject permit or service. Once paid, this fee cannot be refunded if and when the subject application is withdrawn. No additional charges will be billed by the County should the cost of processing exceed the specified amount of this fee.
2. "Deposit" – means a lump sum cash deposit which is then billed against by the County based on actual County staff time expended, with no billing limit. County billings against the deposit are based upon the work hours expended multiplied by the current Contract Hourly Rate established by the Board of Supervisors. If final County costs do not exceed the deposit amount, the unused portion of the deposit shall be refunded to the applicant. If final County costs exceed the deposit amount, the applicant shall be billed for the balance due pursuant to the fee reimbursement agreement accompanying said deposit.

BILLING POLICIES AND PROCEDURES

1. Calculating Fees for Service

Whenever a deposit is required for County Code Compliance services, the charge for services shall be based on the applicable contract hourly rate multiplied by the total time spent on the project. Charges for Non-refundable "Fixed-fee" services are calculated based on average time spent to provide such services multiplied by the current Contract Hourly Rate, or the annual staff costs for a program divided by the average annual number of violations processed.

2. Cost Recovery

The Board of Supervisors' adopted the FY 2013-14 Budget Development Manual that, in part, provides for the recommendation of fees on a full cost recovery basis.

3. Contract Hourly Rate

The Board of Supervisors annually approves contract hourly rates. The contract hourly rate for Code Compliance Division is calculated to recover direct and indirect costs for chargeable activities. The current contract hourly rate also includes: (1) a surcharge

of \$13.00/hour to partially offset the cost of maintaining digital information and Accela System for electronic violation tracking and; (2) a surcharge of \$12.75/hour to offset the cost of maintaining the County's General Plan. The current Contract Hourly Rate for services provided by: (1) Code Compliance Officer is \$150.16; (2) the RMA Technician-Planning (PLA) is \$101.81; (3) the Sr Paralegal is \$128.14; and (4) Sr Code Compliance Officer is \$121.23.

4. Equivalent Fees for Services Not Listed

Where a proposed Code Compliance service is not identified in this Schedule, the Code Compliance Director shall review the work characteristics of the proposed service in relation to the subject code compliance matter, and determine which of the items listed in this Schedule is most equivalent in type and processing time to that proposed. The fee or deposit for said use or application shall then be applied to the requested service.

5. Required Fees

The Ventura County Ordinance Code requires that services not be provided nor permits be issued until all required fees/deposits are paid. Thus, no services may be rendered nor permits issued unless they are accompanied by the fees/deposits specified in this schedule and the applicable Fee Reimbursement Agreements.

6. Billing Process

Code Compliance staff is required to maintain time-keeping records for all cases and associated permits. The Operations Division of the Resource Management Agency (RMA) monitors project charges and sends out statements/bills on a monthly basis. The original deposit will be applied to the current charges and the bill may show a credit or debit balance. Until the charges exceed the deposit no payment is due. Any bill thereafter will show the current charge and be due and payable upon receipt. Prior to closing a case, a final bill will be sent out listing the balance due. This must be paid promptly to avoid accruing late fees.

If total costs are less than the deposit, a refund will be issued, unless there are outstanding costs owed the County by the same party. In such cases any balance will be applied to the amount owed.

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Charges are due and payable within 30 days of billing. Invoices unpaid after thirty (30) days will incur a 2% late fee, compounded monthly.

Late Filing/Investigation Fees (Permits after construction/use inauguration)

In addition to the standard permit fees collected by the Building and Safety Division and/or the Planning Division, when a permit is issued for a building, structure or activity on a property issued a Notice of Violation because such building, structure or activity took place without the proper permits, a late filing fee and/or an investigation fee is collected on behalf of the Code Compliance Division. The late filing fee is collected by the Planning Division at the time the application for the appropriate land use permit is filed. The investigation fee is collected by the Building and Safety

Division prior to, or at the time, of permit issuance. The amount of the fees shall be as established within the adopted Planning Division Fee Schedule and/or the adopted Building Code (Article 2, Chapter 1, Section 108.4.1 of Ordinance No. 4369).

ENFORCEMENT OR COMPLIANCE RELATED ACTIONS		
Abatement Releases		
Releases from Notice of Non-Compliance, Liens, and other recorded documents	\$225	(Nonrefundable) per document
Informal Office Hearing		
Informal Office Hearing	\$500	(Nonrefundable)
Field Compliance Check and Probation Inspection		
Field Compliance Check and Probation Inspection	\$400	Per Inspection (nonrefundable)
Compliance/Settlement Agreement		
Agreement Preparation (basic agreement and repayment plan)	\$315	(Nonrefundable)
Agreement Preparation (complex agreement involving multiple and/or discretionary permits)	\$625	(Nonrefundable)
Compliance Agreement Amendment	\$100	(Nonrefundable) For non-county initiated amendments to an existing compliance agreement. Fee applies to each amendment.
FEES FOR SERVICES		
Copy Services: Provide copies of documents, diagrams, tables, and other data.	--	The fee shall be as prescribed by County Ordinance No. 4339 .
Certified/Subpoena Documents	\$0.10 + \$24.00	\$0.10 per page plus \$24 per hour (to the nearest quarter hour).
Records Research: Research of records for other than the property owner – per address (copying costs shall be in addition to the research charge).	--	The lesser of Contract Hourly rate or \$24.00 per hour. A deposit, in an amount determined by the Division Director, may be required for research requests estimated to require significant staff time.

MISCELLANEOUS FEES

Witness Fees and Research (Depositions, court appearances, analysis of records where County is not a party to the action (Gov't. Code Sec.68097.2))	\$275	Deposit for first scheduled day of testimony (plus, per State law, any expenses exceeding that amount, if applicable). This deposit is due prior to or upon acceptance of service of subpoena. For each subsequent scheduled day of testimony, plus applicable expenses per State law, witness fees shall be charged at the current County Contract hourly rates of the personnel testifying in the case.
Credit Card/ATM Card Processing Fee	--	Fee established by Board of Supervisors contract for said services
Returned Check Charge	\$40	(Nonrefundable)
Recording Documents	--	Prevailing rate of the Recorder's Office
Equivalent Fee for Services Not Listed		
Services Not Listed	--	Amount determined by Code Compliance Director



Code Compliance Fee Schedule

County of Ventura • Resource Management Agency • Code Compliance Division

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Informal Office Hearing	\$500	Deposit (Nonrefundable)
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Agreement Preparation (complex agreement involving multiple and/or discretionary permits)	\$625	(Nonrefundable)
Compliance Agreement Amendment	\$100	(Nonrefundable) For non-county initiated amendments to an existing compliance agreement. Fee applies to each amendment.
FEES FOR SERVICES		
Copy Services: Provide copies of documents, diagrams, tables, and other data.	--	The fee shall be as prescribed by County Ordinance No. 4339 .
Certified/Subpoena Documents	\$0.10 + \$24.00	\$0.10 per page plus \$24 per hour (to the nearest quarter hour).
Records Research: Research of records for other than the property owner – per address (copying costs shall be in addition to the research charge).	--	The lesser of Contract Hourly rate or \$24.00 per hour. A deposit, in an amount determined by the Division Director, may be required for research requests estimated to require significant staff time.

MISCELLANEOUS FEES

Witness Fees and Research (Depositions, court appearances, analysis of records where County is not a party to the action (Gov't. Code Sec. 68096.1 68097.2)	\$150275	Deposit for first scheduled day of testimony (plus, per State law, any expenses exceeding that amount, if applicable). This deposit is due prior to or upon acceptance of service of subpoena. For each subsequent scheduled day of testimony, plus applicable expenses per State law, witness fees shall be charged at the current County Contract hourly rates of the personnel testifying in the case.
Credit Card/ATM Card Processing Fee	--	Fee established by Board of Supervisors contract for said services
Returned Check Charge	\$40	(Nonrefundable)
Recording Documents	--	Prevailing rate of the Recorder's Office
Equivalent Fee for Services Not Listed		
Services Not Listed	--	Amount determined by Code Compliance Director

DESCRIPTION	CPT	2012-13	2013-14
<u>GENERAL NURSING</u>			
Observation 0-4 hours	Per hr 0 - 4 hrs.	271.00	N/A
Observation 4-23 hours	Per hr >4 -23 hrs.	55.00	N/A
Observation per hour - entire time		N/A	100.00
<u>PHARMACY</u>			
Rectal/Oral		(AWPx5)*+ 2.00	(AWPx5)*+ 2.00
Injections		(AWPx5) + 5.00	(AWPx5) + 5.00
TPN		(AWPx5) +10.00	(AWPx5) +10.00
IV's		(AWPx5) + 5.00	(AWPx5) + 5.00
*AWP = Average Wholesale Price			
Outpatient provider based sites - selected drug 340B pricing:		Cost + \$5.00	Cost + \$5.00
<u>OUTPATIENT ROOM RATES</u>			
E/R Exam Room Acuity level 1		199.00	213.00
E/R Exam Room Acuity level 2		277.00	296.00
E/R Exam Room Acuity level 3		356.00	381.00
E/R Exam Room Acuity level 4		474.00	507.00
E/R Exam Room Acuity level 5		595.00	637.00
E/R Exam Room Acuity level 6		870.00	N/A
Clinics (All)		186.00	199.00

DESCRIPTION	CPT	2012-13	2013-14
<u>DEPARTMENT - DAY SURGERY</u>			
Recovery Room		504.00	539.00
Less than 24 hours		1,254.00	1,342.00
<u>DEPARTMENT - RADIOLOGY</u>			
Facial Bones/Orbits	70140	256.00	274.00
Paranasal Sinuses Ltd.	70210	247.00	264.00
Chest Single View	71010	208.00	223.00
Chest Two Views	71020	263.00	281.00
Spine Cervical	72040	261.00	279.00
Cervical Complete	72050	378.00	404.00
Spine, Lumbosacral Comp.	72110	382.00	409.00
Shoulder, Complete	73030	239.00	256.00
Acromio - Clvcl Joint	73050	271.00	290.00
Elbow, Compl.	73080	234.00	250.00
Forearm	73090	212.00	227.00
Wrist, Complete	73110	219.00	234.00
Hand, Complete	73130	219.00	234.00
Finger	73140	177.00	189.00
Hip, Complete	73510	247.00	264.00
Femur - Thigh	73550	234.00	250.00
Knee, Complete	73564	239.00	256.00
Leg, Tib	73590	217.00	232.00
Ankle, Complete	73610	208.00	223.00
Foot, Complete	73630	219.00	234.00
Abdomen Sng. Vw. KUB	74000	219.00	234.00
Abdomen W/Add. Obl.	74010	261.00	279.00
Upper GI	74247	752.00	805.00
Colon, Barium	74270	759.00	812.00
Colon, W/Air Contrast	74280	1,023.00	1,095.00
Cholangiography OP	74301	505.00	540.00
Urography Excr. IVP	74410	750.00	803.00
Mammography - Bil	77056	608.00	651.00

DESCRIPTION	CPT	2012-13	2013-14
<u>DEPARTMENT - MRI (Technical Only)</u>			
MRI Neck	70540	3,098.00	3,315.00
MRI Orbit/Face/Neck W/ Contrast	70542	2,630.00	3,156.00
MRI Brain W/O Gad	70551	3,098.00	3,315.00
MRI Chest	71550	3,134.00	3,353.00
<u>DEPARTMENT - MRI PRO FEE</u>			
MRI Orbit/Face/Neck W/O Contrast	7054026	816.00	873.00
MRI Orbit/Face/Neck W/ Contrast	7054226	908.00	972.00
MRI Brain W/O Gad	7055126	870.00	931.00
MRI Chest	7155026	750.00	803.00
<u>DEPARTMENT - RADIOLOGY PRO FEE</u>			
Chest, Single View	7101026	79.00	85.00
Chest, Two Views	7102026	130.00	139.00
Spine Cerv. AP&L	7204026	139.00	149.00
Cervical Spine Complete	7205026	195.00	209.00
Spine Thoracic A&L	7207226	260.00	278.00
Spine Lumbosacral Comp	7211026	195.00	209.00
Shoulder Complete	7303026	120.00	128.00
Elbow Complete	7308026	130.00	139.00
Wrist Complete	7311026	108.00	116.00
Hand Complete	7313026	108.00	116.00
Finger	7314026	79.00	85.00
Hip Complete	7351026	130.00	139.00
Femur, Thigh	7355026	120.00	128.00
Knee Complete	7356426	118.00	126.00
Leg, Tib	7359026	86.00	92.00
Ankle Complete	7361026	120.00	128.00
Foot Complete	7363026	120.00	128.00
Upper GI	7424726	304.00	325.00
Urography	7441026	345.00	369.00
Fluoroscopy	7600126	338.00	362.00
Mammography Bil.	7705626	108.00	116.00

DESCRIPTION	CPT	2012-13	2013-14
<u>DEPARTMENT - CAT SCAN (Technical Only)</u>			
Head W/O Contrast	70450	1,377.00	1,473.00
Head with Contrast	70460	1,667.00	1,784.00
Head W/WO Contrast	70470	2,058.00	2,202.00
<u>DEPARTMENT - NUCLEAR MED (Technical Only)</u>			
Bone Scan Limited	78300	999.00	1,069.00
Bone Scan Multiple	78305	1,199.00	1,283.00
Lung Scan Ventilation	78593	1,033.00	1,105.00
<u>DEPARTMENT - LAB CLINICAL</u>			
Electrolytes Panel	80051	205.00	219.00
Basic Metabolic Panel	80048	256.00	256.00
Comprehensive Metabolic	80053	324.00	324.00
Urinalysis	81000	62.00	152.00
Bilirubin	82248	62.00	62.00
Creatine	82565	79.00	290.00
Digoxin/Digitalis	80162	290.00	290.00
*Dilantin	80185	290.00	310.00
Glucose	82947	79.00	210.00
Lithium	80178	290.00	310.00
Gentamycin	80170	290.00	290.00
*Theophylline	80198	290.00	348.00
*TSH, RIA'	84443	305.00	305.00
SGOT timed	84450	85.00	85.00
BUN	84540	79.00	79.00
CBC W/O Diff	85027	119.00	200.00
CBC with Diff	85025	152.00	230.00
Prothrombin	85610	85.00	85.00
Rubella	86762	119.00	119.00
Blood X-Match	86920	78.00	78.00
RPR	86592	85.00	85.00
Culture Definitive	87040	240.00	288.00
Culture Bacteria	87070	228.00	274.00
Urine Culture	87086	78.00	78.00
Sensitivity Studies	87184	162.00	162.00

DESCRIPTION	CPT	2012-13	2013-14
<u>DEPARTMENT - LAB PATHOLOGICAL</u>			
Diagnostic Exam, Sm. (Level I gross micro)	88300	81.00	81.00
Diagnostic Exam, Comp. (Level 5 micro)	88305	164.00	200.00
<u>DEPARTMENT - ULTRASOUND</u>			
Kidney Sonogram	76770	697.00	746.00
Preg. Comp-B Scan	76810	498.00	489.00
Pelvic Sonogram	76856	576.00	739.00
2-D Echo w/o Doppler	93307	1,313.00	1,686.00
<u>DEPARTMENT - CARDIOLOGY</u>			
ECG with Interp	93005, 93010	479.00	616.00
Cardio Stress Test Tracing	93017	1,072.00	1,376.00
Telemetry	93012	715.00	N/A
EEG	95819	1,772.00	2,275.00
<u>DEPARTMENT - LABOR AND DELIVERY</u>			
Delivery - Vaginal		2,493.00	2,668.00
Delivery - Twins		3,424.00	3,664.00
Delivery - Multiples		4,319.00	4,621.00
Delivery - Vacuum Extraction		2,906.00	3,109.00
Labor Room, Each Hour		289.00	309.00
OB Recovery, Each Hour		262.00	280.00
<u>DEPARTMENT - RESPIRATORY CARE</u>			
Blood Gas Study	82803	343.00	440.00
<u>DEPARTMENT - OCCUPATIONAL THERAPY</u>			
OT Exercise 30 min	97110	213.00	228.00
Occ. Therapy Re-Eval	97004	265.00	284.00
Funct. Post/Splint	99070	195.00	209.00
<u>DEPARTMENT - PHYSICAL THERAPY</u>			
Whirlpool	97022	479.00	513.00
Therapeutic EX 30	97110	213.00	228.00
Phy. Ther. Eval.	97001	393.00	421.00

DESCRIPTION	CPT	2012-13	2013-14
<u>DEPARTMENT - SPEECH THERAPY</u>			
Speech Therapy 30 min	92507	186.00	199.00
Speech Therapy 60 min	92507	376.00	402.00
<u>ER EXAM PRO FEE</u>			
New Patient Intermediate	99283	376.00	402.00
New Patient Extended	99284	578.00	618.00
Established Patient Initial H&P	99222	687.00	735.00
Critical Care, Add'l 30 min	99292	545.00	583.00
Critical Care, first hour	99291	1,105.00	1,182.00
<u>CLINIC EXAM PRO FEE</u>			
(Established patient)			
Brief Exam	99211	60.00	64.00
Limited	99212	137.00	147.00
Intermediate	99213	202.00	216.00
Extended	99214	321.00	343.00
Comprehensive	99215	506.00	541.00
(New patient)			
Brief Exam	99201	143.00	153.00
Limited	99202	262.00	280.00
Intermediate	99203	391.00	418.00
Extended	99204	572.00	612.00
Comprehensive	99205	750.00	803.00

DESCRIPTION	CPT	2012-13	2013-14
<u>PHYSICIAN'S PROFESSIONAL FEES</u>	<u>CPT CODE</u>		
Intubation, Emergency	31500	732.00	783.00
Endotracheal Intubation	32000	509.00	N/A
Thoracentesis for Aspiration	32020	1,250.00	N/A
Chest Tube Insertion for Abscess, Hemothorax	33010	812.00	869.00
Pericardiocentesis	36406	55.00	59.00
Scalp Push Transfusion < 2 yrs.	36440	292.00	312.00
Exchange Trans. Newborn	36450	648.00	693.00
Insertion Non-Tunnel C.V. Cath, under 5 years	36555	806.00	862.00
Arterial Line, Percutaneous	36620	376.00	402.00
Arterial Line Cutdown	36625	647.00	692.00
Abd Paracentesis, Init	49080	457.00	489.00
Suprapubic Catheter	51010	1,109.00	1,187.00
Skin Tag Ligation	11200	338.00	362.00
Lumbar Puncture	62270	397.00	425.00
IP Initial Consult, Focused	99251	265.00	284.00
IP Initial Consult, Expanded	99252	456.00	488.00
IP Initial Consult, Lo Complexity	99253	610.00	653.00
IP Initial Consult, Mod Complexity	99254	850.00	910.00
IP Initial Consult, Hi Complexity	99255	1,161.00	1,242.00
Discharge	99238	397.00	425.00
Daily Visit, Brief	99231	217.00	232.00
Daily Visit, Limited	99232	332.00	355.00
Daily Visit, Extended	99233	469.00	502.00
Prolonged Physician in Attendance - 1st hr	99356	549.00	587.00
Prolonged Physician in Attend - each addt hr	99357	554.00	593.00

DESCRIPTION	CPT	2012-13	2013-14
<u>INPATIENT UNIT BEHAV HEALTH PRO FEES</u>			
INIT OBS CARE LO COMPLX	99218	369.00	395.00
INIT OBS CARE MOD COMPLX	99219	601.00	643.00
INIT OBS CARE HI COMPLX	99220	808.00	865.00
INITIAL BRIEF HOSP CARE	99221	369.00	395.00
INITIAL INTERM HOSP CARE	99222	606.00	648.00
INITIAL COMPREH HOSP CARE	99223	808.00	865.00
DAILY VISIT BRIEF	99231	189.00	202.00
DAILY VISIT INTERMEDIATE	99232	294.00	315.00
DAILY VISIT EXTENDED	99233	412.00	441.00
ADMT/DSCH 1DAY LO COMPLX	99234	661.00	707.00
ADMT/DSCH 1DAY MOD COMPLX	99235	896.00	959.00
ADMT/DSCH 1DAY HI COMPLX	99236	1,098.00	1,175.00
HOSPITAL DISCHARGE	99238	349.00	373.00
HOSP DISCH CARE>30 MIN	99239	456.00	488.00
INIT INPAT CONSULT-20 MIN	99251	234.00	250.00
INIT INPAT CONSULT-40 MIN	99252	402.00	430.00
INIT INPAT CONSULT-55 MIN	99253	538.00	576.00
INIT INPAT CONSULT-80 MIN	99254	750.00	803.00
INIT INPAT CONSULT-110 MIN	99255	1,026.00	1,098.00
F/UP INPAT CONSULT-10 MIN	99261	140.00	150.00
F/UP INPAT CONSULT-20 MIN	99262	253.00	271.00
F/UP INPAT CONSULT-30 MIN	99263	372.00	398.00
<u>ROOM RATES</u>			
ROOM RATE - PSYCHIATRIC INPATIENT UNIT		2,139.00	2,289.00
2W MEDICAL/SURGICAL ACUTE		6,852.00	7,332.00
TELEMETRY BED/ DOU		7,553.00	8,082.00
3W MEDICAL/SURGICAL ACUTE		6,852.00	7,332.00
4N MEDICAL/SURGICAL ACUTE		6,852.00	7,332.00
4N OBSTETRICS		6,852.00	7,332.00
OBSTETRICS		6,852.00	7,332.00
PEDIATRICS		6,852.00	7,332.00
INTENSIVE CARE UNIT		9,132.00	9,771.00
NEWBORN NURSERY		1,344.00	1,438.00
INTENSIVE CARE NURSERY		9,400.00	10,058.00
INTERMEDIATE CARE NURSERY		7,521.00	8,047.00
3N MEDICAL/SURGICAL ACUTE		6,852.00	7,332.00
PICU (Newer service)		9,132.00	9,771.00
<u>TRAUMA DEPARTMENT</u>			
Trauma Activation Level I		14,311.00	17,173.00
Trauma Activation Level II		9,732.00	11,678.00
Trauma Activation Level III		6,297.00	7,556.00
Critical Care in E/R with billable activation code		1,946.00	2,082.00
ICU Trauma Care		11,422.00	13,706.00
E/R Critical Care no prenotify Level I		5,038.00	5,391.00
E/R Critical Care no prenotify Level II		3,793.00	4,059.00
E/R Critical Care no prenotify Level III		2,019.00	2,160.00

**COUNTY OF VENTURA
COUNTY CLERK AND RECORDER AND ELECTIONS
NON-STATUTORY FEES
Effective July 1, 2013**

<u>COUNTY CLERK AND RECORDER</u>	<u>Current Fee FY 2012-13</u>	<u>Proposed Fee FY 2013-14</u>
Appointment of Deputy Commissioner of Civil Marriages (For one specific ceremony ONLY)	\$76.00	\$76.00
Disposable Camera for Wedding Parties	\$8.00	\$8.00
FBN Data via CD	\$34.00	\$34.00
FBN Data on E-Mail	\$19.00	\$19.00
Involuntary Lien Notice	\$11.00	\$11.00
Official Records, Index & Image - CD		
Official Records, Daily	\$24.00	\$24.00
Maps, Monthly	\$16.00	\$16.00
Maps, Annual	\$24.00	\$24.00
Official Records, Index & Image - DVD		
Official Records, Daily	\$24.00	\$24.00
Maps, Monthly	\$16.00	\$16.00
Maps, Annual	\$24.00	\$24.00
Official Records, Index only - CD		
Index, Monthly	\$27.00	\$27.00
Index, Annual	\$27.00	\$27.00
Preliminary 20-Day Filing and Notice	\$24.00	\$24.00
Wedding Photograph	\$7.00	\$7.00
Wedding Ring	\$12.00	\$12.00
 <u>ELECTIONS - REGISTRAR OF VOTERS</u>		
Setup Fees	\$18.00	\$18.00
*Master Voter File on CD, without voter history (plus \$18.00 setup fee)	\$9.00	\$9.00
*Master Voter File on CD, with voter history (plus \$18.00 setup fee)	\$14.00	\$14.00
Statement of Votes Cast - Printed, even-year election	\$54.00	\$54.00
Statement of Votes Cast - Printed, odd-year election	\$27.00	\$27.00
California Elections Code Book	\$55.00	\$55.00
Election Consolidation Charges	Variable Fees Apply	
*Precinct Index of Registered Voters - CD (plus \$18.00 setup fee)	\$12.00	\$12.00
*Precinct Index of Registered Voters - Printed (plus \$18.00 setup fee, plus \$0.50 per 1,000 names)	\$12.00	\$12.00
*Precinct Indexes by District - CD (plus \$18.00 setup fee)	\$15.00	\$15.00
List of Candidates - CD (plus \$18.00 setup fee)	\$2.00	\$2.00

<u>ELECTIONS - REGISTRAR OF VOTERS (cont'd.)</u>	<u>Current Fee FY 2012-13</u>	<u>Proposed Fee FY 2013-14</u>
Precinct District File - CD (plus \$18.00 setup fee)	\$4.00	\$4.00
Street Data Extract - CD (plus \$18.00 setup fee)	\$5.00	\$5.00
*Vote by Mail Voter Cumulative Data - CD (plus \$18.00 setup fee)	\$5.00	\$5.00
*Vote by Mail Voter Daily Data - CD (plus \$18.00 setup fee)	\$3.00	\$3.00
*Vote by Mail Voter Daily List - Printed (plus \$18.00 setup fee, plus \$0.50 per 1,000 names)	\$2.00	\$2.00
Mailing Fee	\$3.00	\$3.00

*These items are available for election and governmental purposes only.

Road Fund**Fee**

Road Fund Encroachment Permit Fees 3% increase

Purpose

Reimburse the County for the cost to issue, monitor and review encroachment permits. Permits are issued when any work will be infringing on the public use of County Right of Way.

Authority

County Ordinance Code Section 12000 et seq - Adopted 12/6/94
In accordance with Division 15, Section 35795 (b) of the California Vehicle Code, the fees for transportation permits, established by local authority, shall not exceed those charged by the California Department of Transportation (Caltrans). The fees indicated in Section III, A & B, of the attached fee resolution are equal to the fees charged by Caltrans.

Comparative schedule of current fees to proposed fees:

Based on 3% increase rounded to the nearest \$5.00 increment.

	Current FY2013	PROPOSED FY 2014
<u>General Encroachment Permits</u>		
A. 1. Issuance Fee per permit	130	135
2. Additional Engineering Review Fee when required	195	200
B. Permit/Inspection Fees		
1. Curb/sidewalk construction (100 lin. ft or less)	195	200
Additional per linear foot if constr over 100 ft.	1.15	1.20
2. Residential driveway construction (each opening)	220	230
3. Commercial driveway construction (each opening)	365	375
4. Asphalt or concrete highway paving (100 sq.ft or less)	250	260
Additional per square foot if paving over 100 ft.	1.15	1.20
5. Use of County right of way for access to private prop	185	190
6. Tree trimming, tree removal, stump removal or grinding	220	230
7. Annual Tree Trimming permit	500	515
8. Landscaping	195	200
9. Surveying and traffic counting (per year)	305	315
10. Misc constr or use of County road right of way	195	200
11. Placing and/or relocation of power or telephone poles		
Annual blanket permit	405	420
Each permit for pole replacement and/or relocation	90	95
12. Handling and loading fruit containers on road shoulders (year)	405	420
<u>Excavation Permits</u>		
A. 1. Issuance Fee per permit	130	135
2. Additional Engineering Review Fee when required	195	200
B. Permit/Inspection Fees		
1. For excavations up to 100 linear feet	480	495
2. Over 100 linear feet	480	495
Additional Inspection fees deposit	Actual Cost	Actual Cost
C. 1. Annual blanket permit - utility trenches not exceeding 2 ft in width and 60 ft in length, dug at right angle to the center-line of the road, or an excavation not exceeding 30 sq. ft	995	1,025
2. Each excavation permitted under blanket permit	220	230
<u>Transportation Permits for Extralegal Loads</u>		
A. Permit Fee	16	16
B. Annual Blanket Permit	90	90
C. Additional Charges	Actual Cost	Actual Cost
<u>Movie and Television Filming</u>		
A. 1. Issuance Fee per permit	130	130
2. Additional Engineering Review Fee when required	195	200
B. Permit Fee - filming fee for each day or partial day	1,205	1,240
C. Inspection Fee/hour - cost of having an encroachment permit inspector present at all times during filming on County ROW	80	80
<u>Time Extension Fee/Permit Revision Fee/Permit Cancellation Fee</u>		
Charged for each permit extension, revision or cancelation	130	135

**COUNTY OF VENTURA
PUBLIC WORKS AGENCY
CENTRAL SERVICES DEPARTMENT**

**PROPOSED FY 2013-2014
FEE FOR LEGAL LOT DETERMINATION**

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	FIXED FEE	INVESTIGATION/ PROCESSING FEE
1.	Legal Lot Determination	\$560		

Provide for the establishment of a deposit for Legal Lot Determination services provided by the Public Works Agency (PWA). The need to establish a deposit was brought about by a change in the way the Resource Management Agency (RMA) will be processing Legal Lot Determinations in the future. In the past PWA billed our services directly to RMA, which paid from funds deposited by the applicant. RMA is changing to a fixed fee charge or deposit as determined by RMA staff. As a result of this change, PWA will need to collect a deposit and account for time spent on the project and either bill for amounts due or refund unused deposits to the applicant.

COUNTY OF VENTURA
PUBLIC WORKS AGENCY
CENTRAL SERVICES DEPARTMENT

PROPOSED FY 2012-2013 2013-2014
FEE FOR LEGAL LOT DETERMINATION

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	FIXED FEE	INVESTIGATION/ PROCESSING FEE
1.	Legal Lot Determination	\$500 \$560		

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**A RESOLUTION OF THE BOARD OF
SUPERVISORS OF THE COUNTY OF VENTURA
ESTABLISHING BUILDING AND SAFETY DIVISION FEES**

WHEREAS, the Board of Supervisors may, by resolution, establish service costs and fees for County departments and agencies; and

WHEREAS, certain adjustments to previously adopted rates and fees are now desirable; and

WHEREAS, the proposed amendments to the County agency rates and fees are consistent with Board policy of full cost recovery whenever feasible with exceptions noted; and

WHEREAS, the proposed amendments to the County agency rates and fees are reasonably related to the burden imposed on the County agency programs and the County agency benefits received by the service rate or fee payer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors as follows: In superseding all previous resolutions dealing with Building and Safety fees, the Board of Supervisors hereby adopts Building and Safety Division fees as set forth in the attached Schedule which shall become effective sixty (60) days after the date of adoption of this Resolution.

On motion by Supervisor _____, seconded by Supervisor _____, the foregoing Resolution was passed and adopted on the _____ day of _____, 2013.

Peter C. Foy
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS
Clerk of the Board of Supervisors
County of Ventura, State of California

By _____
Deputy Clerk of the Board

**A RESOLUTION OF THE BOARD OF
SUPERVISORS OF THE COUNTY OF VENTURA
ESTABLISHING BUILDING AND SAFETY DIVISION FEES**

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On motion by Supervisor _____, seconded by Supervisor

_____, the foregoing Resolution was passed and adopted on

the _____ day of _____, 201~~2~~3.

~~John C. Zaragoza~~Peter C. Foy
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS
Clerk of the Board of Supervisors
County of Ventura, State of California

By _____
Deputy Clerk of the Board



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

Fees for permits and services rendered pursuant to the Ventura County Building Code (VCBC) shall be paid to the Division of Building and Safety as set forth in the following schedule.

Permit applications for construction projects which have been accepted by Building and Safety for processing and/or plan review, and for which required processing and plan review fees, if any, have been paid prior to the effective date of this schedule, shall be entitled to permit issuance under the fee schedule prevailing prior to the effective date, provided, however, that such permits are obtained prior to expiration of the application therefore.

A. PERMIT ISSUANCE FEE

1. Single Permit. For the issuance of each building, electrical, plumbing, mechanical, or special permit* \$36.00
2. Combination Permit. For the issuance of a combination permit wherein building, electrical, plumbing, and mechanical work or any combination thereof is included on a single permit application, the fee shall be \$36.00 for the first permit type and \$18.10 for each additional permit type.
3. Minimum Permit Fee. For any permit, the total of the issuance fee plus itemized charges shall be not less than \$54.10

***May be waived for the installation of approved Solar Energy Systems on existing residences.**

B. BUILDING PERMIT FEES

1. Issuance Fee (when applicable)
See Item "A" above.
2. Building plus Plumbing, Mechanical and Electrical Fees. Refer to the Ventura County Building Code, Article 2, Chapter 1, Section 109.3 for general information pertaining to Table 1-A below. Valuations for computing Permit Fees shall be taken from the Standard Valuation Tables, which may be adjusted annually by the Building Official.*



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

TABLE 1-A BUILDING PERMIT FEES

Total Valuation	Fee
\$1.00 to \$500.00	\$38.90
\$501.00 to \$2,000.00	\$38.90 for the first \$500.00 plus \$5.20 for each additional \$100.00 or fraction thereof, to and including \$2,000.
\$2,001.00 to \$25,000.00	\$117.00 for the first \$2,000.00 plus \$22.50 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$635.40 for the first \$25,000.00 plus \$16.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$1,038.30 for the first \$50,000.00 plus \$11.20 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$1,599.00 for the first \$100,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$5,190.00 for the first \$500,000.00 plus \$7.65 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$9,015.00 for the first \$1,000,000.00 plus \$5.30 for each additional \$1,000.00 or fraction thereof.

3. Structural Plan Review. When a plan or other data is required to be submitted for checking, the plan review fee for each building or structure shall be 85% of the building permit fee as shown in Table I-A except as otherwise specified by Article 2, Chapter 1, Section 109.2.1 in the VCBC.



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

4. Energy Conservation. For the review of C.C.R. Title 24 requirements for energy conservation, the fee shall be equal to 10% of the plan review fee and 10% of the building permit fee.
5. Green Building. For the review of C.C.R. Title 24, Part 11 requirements for compliance with Green Building Standards, the fee shall be equal to 8% of the plan review fee and 8% of the building permit fee.
6. Disabled Access Review. For the review of C.C.R. Title 24 requirements for accessibility for the physically disabled the fee shall be equal to 10% of the plan review fee and 10% of the building permit fee.
7. High Fire Hazard Area Fee. For the review of Building code requirements in High Fire Hazard Areas, the fee shall be equal to 5% of the Plan Review Fee and 5% of the Permit Fee.
8. Flood Plain Construction Fee. For the review and inspection of building code requirements on projects within a flood hazard area, the fee shall be equal to 10% of the Plan Review Fee and 10% of the Permit Fee.
9. General Plan Maintenance Surcharge
\$5.00 per \$1,000 of building valuation to be collected at the time of building permit issuance.
10. Technology Surcharge
\$3.75 per \$1,000 of building valuation to be collected at the time of building permit issuance.
11. Expedited Plan Review.
A surcharge equal to 35% of the applicable plan review fee shall be applicable to applications approved for Expedited Plan Review. Such surcharge fee may be waived per Ventura County Building Code, Article 2, Chapter 1, Section 105.9.

***May be waived for the installation of approved Solar Energy Systems on existing residences.**

C. FEES FOR SPECIAL PERMITS

1. Demolition. For the record search and update, and inspection of building demolition work..... \$195.00



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

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Schedule A

Effective:

2. Manufactured home or Commercial Modular Installation (Set-Up)
includes state approved foundation plan...

(Single Wide) \$290.00

(Double Wide) \$314.00

(Triple Wide) \$344.00

NOTE: The minimum set-up fee for a manufactured home and/or commercial modular shall be as shown above except that in no case shall such fee be less than the current rate specified by the California Code of Regulations, Title 25, Chapter 2, Subchapter 1, Article 1., Section 1020.

3. Antennas added to existing poles or towers, each \$39.00

D. FEES FOR SERVICES

No permit issuance fee is applicable to the charges for services listed within this Section D.

1. Appeals Hearing. For each application for a hearing before an appeals board established pursuant to provisions of the Ventura County Building Code.

Enforcement Related Appeals.....\$1400.00

All other Appeals..... \$700.00

2. Cancellation. For processing a refund of fees pursuant to Article 2, Chapter 1, Section 109.7 of the VCBC \$45.00

3. Structural or Fire and Life Safety Review, Change of Occupancy or Change of Tenant. For the inspection of existing buildings or portions thereof and the preparation of necessary reports for the issuing of a Certificate of Occupancy..... \$180.00

4. Copy Service. For providing copies of documents, diagrams, tables, and other data, the fee shall be as prescribed by County Ordinance No. 4339.

5. Moved Building. Investigation. For preliminary investigation and processing of applications for moving permits pursuant to provisions of the VCBC within Ventura County..... \$180.00
For buildings located outside Ventura County \$455.00

6. Records Update. For reissuing a Certificate of Occupancy; or for revising permits and related documents when a change in the owner or contractor of record is requested..... \$63.10



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

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7. Reinspections. For excess inspections of building, plumbing, mechanical, or electrical.....\$93.20
8. Special Inspector Certificate of Registration. Application review and approval; Certificates of Registration. A separate application for each certificate of registration is required. Certificate of Registration shall expire annually on June 30, and may be renewed by request upon payment of an annual renewal fee.
- Original application and certificate \$272.00
Annual renewal and recertification \$90.00
9. Release of Noncompliance Notice. For processing a Release of Noncompliance Notice pursuant to Article 2, Chapter 1, Section 116.2 of the VCBC..... \$200.00
10. Surety/Bond Release \$259.00
11. Temporary or Partial Certificate of Occupancy \$247.00
12. Service Rates. For the performance of services for which no fee is herein prescribed:
- Inspection, per hour \$96.04
Minimum inspection charge, ½ hour \$48.02
Plan review, per hour \$159.02
Minimum plan review charge, ½ hour \$79.51
Records/clerical service, per hour..... \$53.42
Minimum charge, ½ hour \$26.71
Inspection outside of working hours, per hour \$144.06
(min. 4 hours)
For use of outside consultants for plan review Actual Costs¹
13. Investigation Fee for work completed without a permit shall be equal to the permit fee.
14. Engineering and field technical support for Code Compliance Enforcement Cases shall be charged at the current County Contract hourly rates of the personnel consulting on the case.

¹ Actual costs include administrative and overhead costs.



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

-
- | | | |
|-----|--|----------|
| 15. | Address assignments, per address | \$95.00 |
| 16. | Owner requested address change..... | \$95.00 |
| 17. | Addressing for tracts..... | \$180.00 |
| 18. | Records Research.
Research of records shall be charged at the current contract hourly rate for clerical service for each address on which records research is requested | |
| 19. | Review of Alternate Materials and Methods of Construction.
For investigation of alternate materials and methods of construction related to building, electrical, plumbing, mechanical materials, components or equipment, fees shall be charged at the current County Contract hourly rates for the personnel involved in the investigation (minimum deposit shall not be less than cost of 4 hours of applicable staff time). | |
| 20. | Pre-Plan Check Inspection of an existing building or site in advance of plan check and permit issuance in accordance with VCBC 110.2..... | \$180.00 |
| 21. | Storm water Construction Inspections. For site inspections during construction of buildings subject to Storm water Construction Controls..... | \$216.00 |
| 22. | Storm water Construction Inspections. For initial inspections of Post-Construction Storm water controls..... | \$92.30 |
| 23. | Test Reports.
For investigation and review of test reports submitted from approved testing agencies for building materials, components or equipment to show conformance with the provisions of the Ventura County Building Code and other recognized and accepted standards, the fee shall be charged at the current County Contract hourly rates for the personnel involved in the review (minimum deposit shall not be less than cost of 4 hours of applicable staff time). | |
| 24. | Substantial improvement review and determination..... | \$383.00 |



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

25. Development and establishment of the design flood elevation per VCBC 1612.2 (where not already established by the Watershed Protection District).....\$412.00

26. Review of a flood plain elevation or flood-proofing certificate.....\$375.00

27. Witness Fees:

For Depositions, court appearances, analysis of records where the County is not a party to the action (Gov't Code Sec.68097.2)

(a) Witness fee deposit for first scheduled day of testimony plus applicable expenses per state law (this deposit is due prior to or upon acceptance of service of subpoena)\$275.00

(b) For each subsequent scheduled day of testimony, plus applicable expenses per State law, witness fees shall be charged at the current County Contract hourly rates of the personnel testifying in the case.

E. ELECTRICAL PERMIT FEES

1. Issuance Fee (when applicable) \$36.00
See Item "A" above.

2. Temporary Electrical Service.

(a) Temporary power pole or pedestal and related equipment.\$54.70

(b) Temporary power distribution system for a construction site.
Up to and including 200 amperes \$54.70
Over 200 amperes: \$54.70 plus \$3.47 for each
additional 100 amperes or fraction thereof in excess of 200
amperes.

(c) For inspection prior to energizing an electrical service to test
equipment pending completion of a structure\$180.00

3. Electrical Service, 0-600 volts.

Up to and including 400 amperes \$54.70
Over 400 amperes: \$54.70 plus \$8.60 for each additional 100
amperes or fraction thereof in excess of 400 amperes.

4. Electrical Service or Substation over 600 volts.

Up to and including 1000 amperes \$180.00
Over 1000 amp: \$173.00 plus \$52.60 per 1000



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

amperes or fraction thereof in excess of 1000.

5. Residential Photovoltaic or Wind-Generated Electrical Service* \$95.00
6. Electrical Service Restoration.
For inspection prior to reactivation of an electrical service \$75.10
7. System Fee Schedule. The following rates shall apply to new construction and additions. Fees include wiring, fixtures, and equipment associated with a single phase system of general lighting, receptacles, and power apparatus rated less than one horsepower, when installed in or upon the occupancies listed herein.

Building Use Rate/Sq. Ft

Manufacturing or assembly plants, factories;
Hospitals and convalescent hospitals \$0.83

Drinking and dining establishments;
Wholesale and retail stores;
Vehicle service stations and canopies;
Repair garages \$0.17

Hotels, motels;
Office buildings;
Churches, theaters, assembly buildings;
Nursing homes and sanitariums;
Schools **\$0.83**

Dwellings, single and Multi-family;
apartments, condominiums, townhouses \$0.83

Residential garages, carports, accessory buildings;
Commercial parking garages \$0.35

Warehouses; aircraft hangars where no repair work is
done, up to and including 5,000 sq. ft \$0.35
Over 5,000 sq. ft.: \$169.00 plus \$0.017 per sq. ft. in excess of 5,000.

Agricultural greenhouses \$0.18

Any occupancy not listed \$0.10

8. Unit Fee Schedule. Unit fees are applicable to electrical work not covered by the System Fee Schedule in Item E-7 above.



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division
800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995
Revised:

Attachment 2
Schedule A
Effective:

Subpanel..... \$46.10

Receptacle, switch, or lighting outlet, first 20, each \$1.70

Receptacle, switch, or lighting outlet, additional, each \$1.11

Multi-outlet receptacle or lighting assembly, per
lineal foot..... \$0.82

Pole or platform-mounted light fixture \$11.90

Theatrical-type lighting fixture, each \$1.70

Fixed appliance, not over 1 kw rating \$8.60

Power apparatus. For each motor, generator, transformer, rectifier,
commercial/industrial heating device, blower, and similar item of
equipment:

Equipment rating in Hp, Kw, Kva, or Fraction thereof

0-10, each \$24.00

Over 10 and not over 50, each..... \$48.25

Over 50 and not over 100, each..... \$74.25

Over 100, each..... \$111.00

NOTE:

- For equipment or appliances having more than one motor, transformer, heater, etc., the sum of such power ratings shall determine the total fee for the unit.
- The fee for power apparatus shall include switches, circuit breakers, contactors, thermostats, relays and directly related control devices.

Air conditioning unit, per ton \$11.90

Illuminated signs, outline lighting and marquees \$61.60

Swimming pool or spa wiring.

Private pool, spa, or pool/spa combined \$73.50

Public pool, spa, or pool/spa combined \$123.00

Overhead power line.

Wiring, support, and anchorage; per pole..... \$26.80



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

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- Underground conduit installation.
Rough-in for future subfeed; per conduit run \$16.60
- Busways, per 100 feet or fraction thereof \$24.00
9. Electrical Maintenance Permit \$180.00
10. Hourly Electrical Inspection Fee. For the inspection of electrical work for which a permit is required but no fee is herein prescribed:
- Inspection, per hour \$102.08
Minimum charge, ½ hour \$51.04
Plan Review per hour \$102.08
Minimum charge, ½ hour \$51.04
Inspection outside of working hours, per hour \$153.12
(min. 4 hours)
11. Electrical Plan Review Fee. A plan review fee equal to 85% of the electrical permit fee shall be applicable to all occupancies as defined in the VCBC.
12. Miscellaneous apparatus, conduits and conductors for electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth..... \$27.20

***May be waived for the installation of approved Solar Energy Systems on existing residences.**

F. PLUMBING PERMIT FEES

1. Issuance Fee (when applicable) \$36.00
See Item "A" above.
2. System Fee Schedule.
Use the Unit Fee Schedule in Item 3 below to determine additional charges for plumbing work not specified in this System Fee Schedule.
- Swimming pool and spa plumbing.
- Residential gas, water, drainage heater and vent
piping \$111.00
Commercial pool and spa equipment..... \$137.00



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

Solar water heating system, including collectors, piping, tanks, and valves.

Domestic (potable) water heating \$64.50

Swimming pool/spa heating \$64.50

3. Unit Fee Schedule. Unit fees are applicable to all plumbing work not covered by the System Fee Schedule in Item 2 above.

Plumbing fixture, trap or set of fixtures on one trap (including water, drainage piping, and backflow protection) \$14.70

Combination waste/vent systems \$174.00

Installation of building supply piping and/or a water piping system within a building \$18.70

Medium or high pressure gas piping system of one (1) to five (5) outlets \$68.00

Six (6) outlets or more, per outlet \$3.70

Low pressure gas piping system of one (1) to five (5) outlets \$18.70

Six (6) outlets or more, per outlet \$3.70

Earthquake shut-off valve \$14.70

Fuel oil piping serving domestic, commercial or industrial appliances regulated by the Uniform Mechanical Code \$18.70

Medical gas system 1-5 inlets and outlets \$76.10

Each additional \$7.65

Chemical waste systems \$43.50

Miscellaneous

For each appliance or piece of equipment regulated by the Plumbing Code by not classed in other appliance categories, or for which no other fee is listed \$14.70

Medical vacuum system, per station \$7.65

Water heater and/or vent \$18.70

Circulating pumps for hot water \$14.70

Installation of water treating equipment (Water softener) \$14.70

Building sewer or mobilehome sewer

Not over 200 feet in length \$48.20

Over 200 feet in length \$97.50

Private sewage disposal system

(Contact the Environmental Health Division for Sewage Disposal System Fees)



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

Abandoning septic system	\$97.50
Repair or alteration of drainage or vent piping	
For each fixture, building drain, or branch line	\$7.10
Repair or alteration of water piping, each fixture	\$7.10
Lawn sprinkler system on one meter, including backflow prevention devices.	
Residential system	\$22.10
Non-residential system.....	\$61.60
Vacuum breaker or backflow prevention device.	
One (1) to four (4)	\$18.70
Five (5) or more, each.....	\$3.15
Grease traps, each	\$14.70
Industrial/Commercial waste interceptor,	
including trap and vent.....	\$117.30
Industrial waste sample well, each	\$24.90
Rainwater piping system per drain (inside building).....	\$14.70
Radiant heat piping system	\$48.20
Backwater valve, each	\$14.70
Graywater systems	
Residential	\$97.50
4. Plumbing Maintenance Permit.....	\$180.00
Reconnection of gas service.....	\$48.20
5. Hourly Plumbing Inspection Fee. For the inspection of plumbing work for which a permit is required but no fee is herein prescribed:	
Inspection, per hour	\$102.08
Minimum charge, ½ hour	\$51.04
Plan review, per hour	\$102.08
Minimum charge, ½ hour	\$51.04
Inspection outside of working hours, per hour	\$153.12
(min. 4 hours)	
6. Plumbing Plan Review Fee. A plan review fee equal to 85% of the plumbing permit fee shall be applicable to all occupancies as defined in the VCBC.	



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division
800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995
Revised:

Attachment 2
Schedule A
Effective:

EXCEPTION: Work in any occupancy when plumbing plans are not required to be submitted.

G. MECHANICAL PERMIT FEES

1. Issuance Fee (when applicable) \$36.00
See Item "A" above.
2. Unit Fee Schedule.
Unit fees are applicable to individual items of mechanical equipment.
 - Replacement swimming pool heaters \$25.40
 - Heating appliance \$25.40
 - Fireplace flue \$18.70
 - Flue or vent serving a heating appliance \$18.70
 - Dryer vent \$18.70

Duct System:

- Supply and return air ducts attached to a comfort heating or cooling appliance. Per square foot of conditioned area (min. \$14.00) \$.018
- Air conditioning system \$25.40
- Combination heating/cooling unit (Central System) (Heat Pump).... \$44.30
- Air inlet and outlet registry, each..... \$4.50
- Comfort cooling unit, absorption unit, or module thereof \$29.30
- Alteration of an existing duct system \$18.70
- Cooling tower and related piping \$18.70
- Evaporative cooling unit, including attached ducts and outlets \$18.70
- Incidental gas piping or electrical wiring to connect any heating, comfort cooling, or evaporative cooling unit to an existing gas piping, or electrical wiring system (each) \$18.70
- Air handling or ventilation unit, including attached ducts and outlets.
 - Unit and one outlet..... \$16.00
 - Additional outlets, each \$4.30
- Repair alteration or addition to heating appliances..... \$20.70
- Ventilation system not a part of heating or cooling system..... \$16.10



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

Garage ventilation systems.....	\$65.90
Variable air volume (VAV) boxes, each	\$18.70
Residential-type vent fan and duct	\$10.90
Commercial hood and related ducts, fan or blower, each.....	\$65.90
Boilers, Compressors and Absorption Systems	
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW)	
	\$22.00
For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW), to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW).....	
	\$40.70
For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW), to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW).....	
	\$56.00
For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW), to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW).....	
	\$83.20
For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW)	
	\$138.70
Wood burning stoves	\$25.40
Metal chimney or flue serving a boiler	\$13.40
Appliance vents	\$10.90
Commercial or industrial incinerator	\$135.00
Metal chimney serving a commercial or industrial incinerator	
	\$13.40
Kilns	\$40.70



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

Fire damper

1-4 dampers: each	\$26.90
Over 4: each	\$7.65

Process Piping

When Chapter 14 of the California Mechanical Code is applicable, permit fees for process piping shall be as follows:

For each hazardous process piping system (HPP) of one to four outlets	\$7.65
For each piping system of five or more outlets, per outlet	\$1.63
For each non-hazardous process piping system (NPP) of one to four outlets	\$2.95
For each piping system of five or more outlets, per outlet	\$0.81

Miscellaneous

For each appliance or piece of equipment regulated by the Mechanical Code but not covered in other appliance categories. or for which no fee is listed herein	\$16.00
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3. Mechanical Maintenance Permit \$180.00

4. Hourly Mechanical Inspection Fee.

For the inspection of mechanical work for which a permit is required but no fee is herein prescribed:

Inspection, per hour	\$102.08
Minimum charge, ½ hour	\$51.04
Plan Review, per hour	\$102.08
Minimum charge, ½ hour	\$51.04
Inspection outside working hours, per hour	\$153.12
(min. 4 hours)	

5. Mechanical Plan Review Fee.

A plan review fee equal to 85% of the mechanical permit fee shall be applicable to all occupancies as defined in the VCBC.

EXCEPTION: Work in any occupancy when mechanical plans are not required to be submitted.



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

Effective:

Fees for permits and services rendered pursuant to the Ventura County Building Code (VCBC) shall be paid to the Division of Building and Safety as set forth in the following schedule.

Permit applications for construction projects which have been accepted by Building and Safety for processing and/or plan review, and for which required processing and plan review fees, if any, have been paid prior to the effective date of this schedule, shall be entitled to permit issuance under the fee schedule prevailing prior to the effective date, provided, however, that such permits are obtained prior to expiration of the application therefore.

A. PERMIT ISSUANCE FEE

1. Single Permit. For the issuance of each building, electrical, plumbing, mechanical, or special permit* ~~\$36.00~~**\$35.30**
2. Combination Permit. For the issuance of a combination permit wherein building, electrical, plumbing, and mechanical work or any combination thereof is included on a single permit application, the fee shall be ~~\$36.00~~**\$35.30** for the first permit type and ~~\$18.10~~**\$17.70** for each additional permit type.
3. Minimum Permit Fee. For any permit, the total of the issuance fee plus itemized charges shall be not less than ~~\$54.10~~**\$53.00**

***May be waived for the installation of approved Solar Energy Systems on existing residences.**

B. BUILDING PERMIT FEES

1. Issuance Fee (when applicable)
See Item "A" above.
2. Building plus Plumbing, Mechanical and Electrical Fees. Refer to the Ventura County Building Code, Article 2, Chapter 1, Section 109.3 for general information pertaining to Table 1-A below. Valuations for computing Permit Fees shall be taken from the Standard Valuation Tables, which may be adjusted annually by the Building Official.*



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

Effective:

TABLE 1-A BUILDING PERMIT FEES

Total Valuation	Fee
\$1.00 to \$500.00	\$38.90 38.10
\$501.00 to \$2,000.00	\$38.90 38.10 for the first \$500.00 plus \$5.20 5.40 for each additional \$100.00 or fraction thereof, to and including \$2,000.
\$2,001.00 to \$25,000.00	\$117.00 114.60 for the first \$2,000.00 plus \$22.50 22.10 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$635.40 622.90 for the first \$25,000.00 plus \$16.10 15.80 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$1,038.30 1,017.90 for the first \$50,000.00 plus \$11.20 11.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$1,599.00 1,567.90 for the first \$100,000.00 plus \$9.00 8.80 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$5,190.00 5,087.90 for the first \$500,000.00 plus \$7.65 7.50 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$9,015.00 8,837.90 for the first \$1,000,000.00 plus \$5.30 5.20 for each additional \$1,000.00 or fraction thereof.

3. Structural Plan Review. When a plan or other data is required to be submitted for checking, the plan review fee for each building or structure shall be 85% of the building permit fee as shown in Table I-A except as otherwise specified by Article 2, Chapter 1, Section 109.2.1 in the VCBC.



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

Effective:

4. Energy Conservation. For the review of C.C.R. Title 24 requirements for energy conservation, the fee shall be equal to 108% of the plan review fee and 108% of the building permit fee.
5. Green Building. For the review of C.C.R. Title 24, Part 11 requirements for compliance with Green Building Standards, the fee shall be equal to 8% of the plan review fee and 8% of the building permit fee.
6. Disabled Access Review. For the review of C.C.R. Title 24 requirements for accessibility for the physically disabled the fee shall be equal to 10% of the plan review fee and 10% of the building permit fee.
7. High Fire Hazard Area Fee. For the review of Building code requirements in High Fire Hazard Areas, the fee shall be equal to 5% of the Plan Review Fee and 5% of the Permit Fee.
8. Flood Plain Construction Fee. For the review and inspection of building code requirements on projects within a flood hazard area, the fee shall be equal to 109% of the Plan Review Fee and 109% of the Permit Fee.
9. General Plan Maintenance Surcharge
\$5.00 per \$1,000 of building valuation to be collected at the time of building permit issuance.
10. Technology Surcharge
~~\$3.50~~ 3.75 per \$1,000 of building valuation to be collected at the time of building permit issuance.
11. Expedited Plan Review.
A surcharge equal to 35% of the applicable plan review fee shall be applicable to applications approved for Expedited Plan Review. Such surcharge fee may be waived per Ventura County Building Code, Article 2, Chapter 1, Section 105.9.

***May be waived for the installation of approved Solar Energy Systems on existing residences.**

C. FEES FOR SPECIAL PERMITS

1. Demolition. For the record search and update, and inspection of building demolition work ~~\$195.00~~ 191.00



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

Effective:

2. Manufactured Mobilehome or Commercial Modular Coach Installation
(Set-Up) includes state approved foundation plan...
(Single Wide) ~~\$290.00~~284.00
(Double Wide) ~~\$314.00~~308.00
(Triple Wide) ~~\$344.00~~337.00

NOTE: The minimum set-up fee for a ~~mobilehome~~ manufactured home and/or commercial modular coach shall be as shown above except that in no case shall such fee be less than the current rate specified by the California Code of Regulations, Title 25, Chapter 2, Subchapter 1, Article 1., Section 1020.

3. Antennas added to existing poles or towers, each ~~\$39.00~~38.10

D. FEES FOR SERVICES

No permit issuance fee is applicable to the charges for services listed within this Section D.

1. Appeals Hearing. For each application for a hearing before an appeals board established pursuant to provisions of the Ventura County Building Code.
Enforcement Related Appeals.....\$1400.00
Owner-occupied Single Family Dwelling..... \$485.00
All other appeals ~~\$700.00~~1367.00
2. Cancellation. For processing a refund of fees pursuant to Article 2, Chapter 1, Section 109.7 of the VCBC ~~\$45.00~~44.10
3. Structural or Fire and Life Safety Review, Change of Occupancy or Change of Tenant. For the inspection of existing buildings or portions thereof and the preparation of necessary reports for the issuing of a Certificate of Occupancy..... ~~\$180.00~~176.00
4. Copy Service. For providing copies of documents, diagrams, tables, and other data, the fee shall be as prescribed by County Ordinance No. 4339.
5. Moved Building. Investigation. For preliminary investigation and processing of applications for moving permits pursuant to provisions of the VCBC within Ventura County ~~\$180.00~~176.00
For buildings located outside Ventura County ~~\$455.00~~446.00



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

Effective:

6. Records Update. For reissuing a Certificate of Occupancy; or for revising permits and related documents when a change in the owner or contractor of record is requested ~~\$63.10~~\$61.90
7. Reinspections. For excess inspections of building, plumbing, mechanical, or electrical.....~~\$93.20~~\$91.40
8. Special Inspector Certificate of Registration. Application review and approval; Certificates of Registration. A separate application for each certificate of registration is required. Certificate of Registration shall expire annually on June 30, and may be renewed by request upon payment of an annual renewal fee.
 - Original application and certificate ~~\$272.00~~\$267.00
 - Annual renewal and recertification ~~\$90.00~~\$88.20
9. Release of Noncompliance Notice. For processing a Release of Noncompliance Notice pursuant to Article 2, Chapter 1, Section 116.2 of the VCBC \$200.00
10. Surety/Bond Release ~~\$259.00~~\$254.00
11. Temporary or Partial Certificate of Occupancy..... ~~\$247.00~~\$242.00
12. Service Rates. For the performance of services for which no fee is herein prescribed:
 - Inspection, per hour ~~\$96.04~~\$99.76
 - Minimum inspection charge, ½ hour ~~\$48.02~~\$49.88
 - Plan review, per hour ~~\$159.02~~\$155.21
 - Minimum plan review charge, ½ hour~~\$79.51~~\$77.61
 - Records/clerical service, per hour.....~~\$53.42~~\$53.14
 - Minimum charge, ½ hour
.....~~\$26.71~~\$26.57
 - Inspection outside of working hours, per hour ~~\$144.06~~\$149.64**
(min. 4 hours)
 - For use of outside consultants for plan review Actual Costs¹**

¹ Actual costs include administrative and overhead costs.



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

Effective:

13. Investigation Fee for work completed without a permit shall be equal to the permit fee.
14. Engineering and field technical support for Code Compliance Enforcement Cases shall be charged at the current County Contract hourly rates of the personnel consulting on the case.
15. Address assignments, per address..... ~~\$95.00~~\$95.00~~93.40~~
16. Owner requested address change ~~\$95.00~~\$95.00~~93.40~~
17. Addressing for tracts ~~\$180.00~~\$180.00~~176.00~~
18. Records Research.
Research of records shall be charged at the current contract hourly rate for clerical service for each address on which records research is requested for other than the property owner — per address (copying costs shall be in addition to the research charge) \$53.14 per hour (with a minimum charge of one-half hour)
19. Review of Alternate Materials and Methods of Construction.
For investigation of alternate materials and methods of construction related to building, electrical, plumbing, mechanical materials, components or equipment, fees shall be charged at the current County Contract hourly rates for the personnel involved in the investigation -(minimum deposit shall not be less than cost of -4 hours of applicable staff time).
20. Pre-Plan Check Inspection of an existing building or site in advance of plan check and permit issuance in accordance with VCBC
110.2.....~~\$180.00~~\$180.00~~76.00~~
21. Storm water Construction Inspections. For site inspections during construction of buildings subject to Storm water Construction Controls.....~~\$216.00~~\$216.00~~42.20~~
22. Storm water Construction Inspections. For initial inspections of Post-Construction Storm water controls.....~~\$92.30~~\$92.30~~90.50~~



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

Effective:

23. Test Reports.

For investigation and review of test reports submitted from approved testing agencies for building materials, components or equipment to show conformance with the provisions of the Ventura County Building Code and other recognized and accepted standards, the fee shall be charged at the current County Contract hourly rates for the personnel involved in the review -(minimum deposit shall not be less than cost of 4 hours applicable staff time).

24. Substantial improvement review and determination.....\$383.00

25. Development and establishment of the design flood elevation per VCBC 1612.2 (where not already established by the Watershed Protection District).....\$412.00

26. Review of a flood plain elevation or flood-proofing certificate.....\$375.00

27.24. Witness Fees:

For Depositions, court appearances, analysis of records where the County is not a party to the action (Gov't Code Sec. ~~68096.1~~68097.2)

(a) Witness fee deposit for first scheduled day of testimony plus applicable expenses per state law (this deposit is due prior to or upon acceptance of service of subpoena)
.....~~\$150.00~~\$275.00

(b) For each subsequent scheduled day of testimony, plus applicable expenses per State law, witness fees shall be charged at the current County Contract hourly rates of the personnel testifying in the case.

E. ELECTRICAL PERMIT FEES

1. Issuance Fee (when applicable)..... ~~\$36.00~~\$35.30
See Item "A" above.

2. Temporary Electrical Service.

(a) Temporary power pole or pedestal and related equipment.
.....
.....~~\$54.70~~\$53.60



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

Effective:

- (b) Temporary power distribution system for a construction site.
Up to and including 200 amperes ~~\$54.7053.60~~
Over 200 amperes: ~~\$54.7053.60~~ plus ~~\$3.473.40~~ for each
additional 100 amperes or fraction thereof in excess of 200
amperes.
- (c) For inspection prior to energizing an electrical service to test
equipment pending completion of a structure.....~~\$180.00176.00~~
- 3. Electrical Service, 0-600 volts.
Up to and including 400 amperes ~~\$54.7053.60~~
Over 400 amperes: ~~\$54.7053.60~~ plus ~~\$8.608.40~~ for each
additional 100 amperes or fraction thereof in excess of 400
amperes.
- 4. Electrical Service or Substation over 600 volts.
Up to and including 1000 amperes ~~\$180.00176.00~~
Over 1000 amp: ~~\$173.00169.40~~ plus ~~\$52.6051.60~~ per 1000
amperes or fraction thereof in excess of 1000.
- 5. Residential Photovoltaic or Wind-Generated Electrical Service* ~~\$95.0093.10~~
- 6. Electrical Service Restoration.
For inspection prior to reactivation of an electrical service ~~\$75.1073.60~~
- 7. System Fee Schedule. The following rates shall apply to new construction
and additions. Fees include wiring, fixtures, and equipment associated
with a single phase system of general lighting, receptacles, and power
apparatus rated less than one horsepower, when installed in or upon the
occupancies listed herein.

Building Use Rate/Sq. Ft

Manufacturing or assembly plants, factories;
Hospitals and convalescent hospitals ~~\$0.830.81~~

Drinking and dining establishments;
Wholesale and retail stores;
Vehicle service stations and canopies;
Repair garages..... \$0.17

Hotels, motels;
Office buildings;
Churches, theaters, assembly buildings;
Nursing homes and sanitariums;



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

Effective:

Schools \$~~.083~~~~.084~~

Dwellings, single and Multi-family;
apartments, condominiums, townhouses \$~~.083~~~~.084~~

Residential garages, carports, accessory buildings;
Commercial parking garages \$~~.035~~~~.034~~

Warehouses; aircraft hangars where no repair work is
done, up to and including 5,000 sq. ft \$~~.035~~~~.034~~
Over 5,000 sq. ft.: \$~~169.00~~~~166.00~~
plus \$.017 per sq. ft. in excess of 5,000.

Agricultural greenhouses \$.018

Any occupancy not listed \$~~.10~~~~.099~~

8. Unit Fee Schedule. Unit fees are applicable to electrical work not covered by the System Fee Schedule in Item E-7 above.

Subpanel \$~~46.10~~~~45.20~~

Receptacle, switch, or lighting outlet, first 20, each..... \$~~1.70~~~~1.66~~

Receptacle, switch, or lighting outlet, additional, each \$~~1.11~~~~1.09~~

Multi-outlet receptacle or lighting assembly, per
lineal foot \$~~0.82~~~~0.80~~

Pole or platform-mounted light fixture \$~~11.90~~~~11.70~~

Theatrical-type lighting fixture, each..... \$~~1.70~~~~1.66~~

Fixed appliance, not over 1 kw rating..... \$~~8.60~~~~8.40~~

Power apparatus. For each motor, generator, transformer, rectifier, commercial/industrial heating device, blower, and similar item of equipment:

Equipment rating in Hp, Kw, Kva, or Fraction thereof

0-10, each \$~~24.00~~~~23.50~~

Over 10 and not over 50, each..... \$~~48.25~~~~47.30~~

Over 50 and not over 100, each..... \$~~74.25~~~~72.80~~

Over 100, each \$~~111.00~~~~109.00~~

NOTE:



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

Effective:

- For equipment or appliances having more than one motor, transformer, heater, etc., the sum of such power ratings shall determine the total fee for the unit.
- The fee for power apparatus shall include switches, circuit breakers, contactors, thermostats, relays and directly related control devices.

Air conditioning unit, per ton ~~\$11.90~~11.70

Illuminated signs, outline lighting and marquees ~~\$61.60~~60.40

Swimming pool or spa wiring.

Private pool, spa, or pool/spa combined..... ~~\$73.50~~72.40

Public pool, spa, or pool/spa combined ~~\$123.00~~121.00

Overhead power line.

Wiring, support, and anchorage; per pole ~~\$26.80~~26.30

Underground conduit installation.

Rough-in for future subfeed; per conduit run..... ~~\$16.60~~16.30

Busways, per 100 feet or fraction thereof ~~\$24.00~~23.50

9. Electrical Maintenance Permit..... ~~\$180.00~~176.00

10. Hourly Electrical Inspection Fee. For the inspection of electrical work for which a permit is required but no fee is herein prescribed:

Inspection, per hour ~~\$102.08~~106.96

Minimum charge, ½ hour ~~\$51.04~~53.48

Plan Review per hour..... ~~\$102.08~~106.96

Minimum charge, ½ hour ~~\$51.04~~53.48

Inspection outside of working hours, per hour ~~\$153.12~~160.44
(min. 4 hours)

11. Electrical Plan Review Fee. A plan review fee equal to 85% of the electrical permit fee shall be applicable to all occupancies as defined in the VCBC.



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

Effective:

~~EXCEPTIONS: (a) Group R and Group U occupancies with an electrical service not over 400 amperes in size; (b) work in any occupancy when electrical plans are not required to be submitted.~~

12. Miscellaneous apparatus, conduits and conductors for electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth..... ~~\$27.20~~\$26.70

***May be waived for the installation of approved Solar Energy Systems on existing residences.**

F. PLUMBING PERMIT FEES

1. Issuance Fee (when applicable)..... ~~\$36.00~~\$35.30
See Item "A" above.

2. System Fee Schedule.
Use the Unit Fee Schedule in Item 3 below to determine additional charges for plumbing work not specified in this System Fee Schedule.

Swimming pool and spa plumbing.

Residential gas, water, drainage heater and vent
piping..... ~~\$111.00~~\$109.00
Commercial pool and spa equipment ~~\$137.00~~\$134.00

Solar water heating system, including collectors, piping, tanks, and valves.
Domestic (potable) water heating ~~\$64.50~~\$63.20
Swimming pool/spa heating ~~\$64.50~~\$63.20

3. Unit Fee Schedule. Unit fees are applicable to all plumbing work not covered by the System Fee Schedule in Item 2 above.

Plumbing fixture, trap or set of fixtures on one trap (including water, drainage piping, and backflow protection) ~~\$14.70~~\$14.40
Combination waste/vent systems..... ~~\$174.00~~\$171.00
Installation of building supply piping and/or a water piping system within a building ~~\$18.70~~\$18.30
Medium or high pressure gas piping system of one (1) to five (5) outlets ~~\$68.00~~\$66.60
Six (6) outlets or more, per outlet ~~\$3.70~~\$3.60



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

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Low pressure gas piping system of one (1) to five (5) outlets.. \$~~18.7018.30~~
Six (6) outlets or more, per outlet \$~~3.703.60~~
Earthquake shut-off valve..... \$~~14.7014.40~~

Fuel oil piping serving domestic, commercial or industrial appliances
regulated by the Uniform Mechanical Code..... \$~~18.7018.30~~
Medical gas system 1-5 inlets and outlets \$~~76.1073.60~~
Each additional..... \$~~7.657.50~~

Chemical waste systems \$~~43.5042.60~~

Miscellaneous

For each appliance or piece of equipment regulated by the
Plumbing Code by not classed in other appliance categories, or for
which no other fee is listed. \$~~14.7014.40~~

Medical vacuum system, per station \$~~7.657.50~~

Water heater and/or vent..... \$~~18.7018.30~~

Circulating pumps for hot water..... \$~~14.7014.40~~

Installation of water treating equipment (Water softener) \$~~14.7014.40~~

Building sewer or mobilehome sewer

Not over 200 feet in length \$~~48.2047.30~~

Over 200 feet in length \$~~97.5095.60~~

Private sewage disposal system

(Contact the Environmental Health Division for Sewage Disposal
System Fees)

Abandoning septic system..... \$~~97.5095.60~~

Repair or alteration of drainage or vent piping

For each fixture, building drain, or branch line..... \$~~7.107.00~~

Repair or alteration of water piping, each fixture \$~~7.107.00~~

Lawn sprinkler system on one meter, including backflow prevention
devices.

Residential system..... \$~~22.1021.70~~

Non-residential system \$~~61.6060.40~~

Vacuum breaker or backflow prevention device.



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

Effective:

- | | |
|---|--|
| One (1) to four (4) | \$ 18.70 <u>18.30</u> |
| Five (5) or more, each | \$ 3.15 <u>3.40</u> |
| Grease traps, each | \$ 14.70 <u>14.40</u> |
| Industrial/Commercial waste interceptor,
including trap and vent..... | \$ 117.30 <u>115.00</u> |
| Industrial waste sample well, each..... | \$ 24.90 <u>24.40</u> |
| Rainwater piping system per drain (inside building) | \$ 14.70 <u>14.40</u> |
| Radiant heat piping system | \$ 48.20 <u>47.30</u> |
| Backwater valve, each | \$ 14.70 <u>14.40</u> |
| Graywater systems
Residential | \$ 97.50 <u>95.60</u> |
| 4. Plumbing Maintenance Permit | \$ 180.00 <u>176.00</u> |
| Reconnection of gas service | \$ 48.20 <u>47.30</u> |
| 5. Hourly Plumbing Inspection Fee. For the inspection of plumbing work for
which a permit is required but no fee is herein prescribed: | |
| Inspection, per hour | \$ 102.08 <u>106.96</u> |
| Minimum charge, ½ hour | \$ 51.04 <u>53.48</u> |
| Plan review, per hour | \$ 102.08 <u>106.96</u> |
| Minimum charge, ½ hour | \$ 51.04 <u>53.48</u> |
| Inspection outside of working hours, per hour | \$153.12<u>160.44</u> |
| (min. 4 hours) | |
| 6. Plumbing Plan Review Fee. A plan review fee equal to 85% of the
plumbing permit fee shall be applicable to all occupancies as defined in
the VCBC. | |
| EXCEPTION: | Work in any occupancy when plumbing plans are not
required to be submitted. |

G. MECHANICAL PERMIT FEES

- | | |
|---|----------------------------------|
| 1. Issuance Fee (when applicable)..... | \$ 36.00 <u>35.30</u> |
| See Item "A" above. | |
| 2. Unit Fee Schedule. | |
| Unit fees are applicable to individual items of mechanical equipment. | |
| Replacement swimming pool heaters | \$ 25.40 <u>24.90</u> |
| Heating appliance | \$ 25.40 <u>24.90</u> |



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County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

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Fireplace flue	\$18.70 <u>18.30</u>
Flue or vent serving a heating appliance	\$18.70 <u>18.30</u>
Dryer vent	\$18.70 <u>18.30</u>

Duct System:

Supply and return air ducts attached to a comfort heating or cooling appliance. Per square foot of conditioned area (min. \$14.00 <u>13.70</u>)	\$0.018
Air conditioning system	\$25.40 <u>24.90</u>
Combination heating/cooling unit (Central System) (Heat Pump)	\$44.30 <u>43.40</u>
Air inlet and outlet registry, each	\$4.50 <u>4.40</u>
Comfort cooling unit, absorption unit, or module thereof	\$29.30 <u>28.70</u>
Alteration of an existing duct system	\$18.70 <u>18.30</u>
Cooling tower and related piping	\$18.70 <u>18.30</u>
Evaporative cooling unit, including attached ducts and outlets	\$18.70 <u>18.30</u>
Incidental gas piping or electrical wiring to connect any heating, comfort cooling, or evaporative cooling unit to an existing gas piping, or electrical wiring system (each)	\$18.70 <u>18.30</u>

Air handling or ventilation unit, including attached ducts and outlets.

Unit and one outlet	\$16.00 <u>15.70</u>
Additional outlets, each	\$4.30 <u>4.20</u>
Repair alteration or addition to heating appliances	\$20.70 <u>20.30</u>
Ventilation system not a part of heating or cooling system	\$16.10 <u>15.80</u>
Garage ventilation systems	\$65.90 <u>64.60</u>

Variable air volume (VAV) boxes, each	\$18.70 <u>18.30</u>
Residential-type vent fan and duct	\$10.90 <u>10.70</u>

Commercial hood and related ducts, fan or blower, each	\$65.90 <u>64.60</u>
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Boilers, Compressors and Absorption Systems

For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW)	\$22.00 <u>21.60</u>
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800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

Effective:

For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW), to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)..... ~~\$40.70~~\$39.90

For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW), to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)..... ~~\$56.00~~\$54.90

For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW), to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)..... ~~\$83.20~~\$81.60

For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW)..... ~~\$138.70~~\$136.00

Wood burning stoves ~~\$25.40~~\$24.90

Metal chimney or flue serving a boiler..... ~~\$13.40~~ \$13.20

Appliance vents..... ~~\$10.90~~\$10.70

Commercial or industrial incinerator ~~\$135.00~~\$132.00

Metal chimney serving a commercial or industrial incinerator..... ~~\$13.40~~\$13.20

Kilns ~~\$40.70~~\$39.90

Fire damper

1-4 dampers: each.....~~\$26.90~~\$26.30

Over 4: each..... ~~\$7.65~~\$7.50

Process Piping

When Chapter 14 of the California Mechanical Code is applicable, permit fees for process piping shall be as follows:

For each hazardous process piping system (HPP) of one to four outlets ~~\$7.65~~\$7.50

For each piping system of five or more outlets, per outlet ~~\$1.63~~\$1.60

For each non-hazardous process piping system (NPP) of one to four outlets..... ~~\$2.95~~\$2.90



Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • http://www.ventura.org/rma/build_safe/index.htm

Originally Adopted: December 19, 1995

Attachment 2

Revised:

Schedule A

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For each piping system of five or more outlets, per outlet \$~~0.81~~^{0.79}

Miscellaneous

For each appliance or piece of equipment regulated by the Mechanical Code but not covered in other appliance categories or for which no fee is

listed herein \$~~16.00~~^{15.70}

3. Mechanical Maintenance Permit \$~~180.00~~^{176.00}

4. Hourly Mechanical Inspection Fee.

For the inspection of mechanical work for which a permit is required but no fee is herein prescribed:

Inspection, per hour \$~~102.08~~^{106.96}

Minimum charge, ½ hour \$~~51.04~~^{53.48}

Plan Review, per hour..... \$~~102.08~~^{106.96}

Minimum charge, ½ hour \$~~51.04~~^{53.48}

Inspection outside working hours, per hour \$~~153.12~~^{160.44}

(min. 4 hours)

5. Mechanical Plan Review Fee.

A plan review fee equal to 85% of the mechanical permit fee shall be applicable to all occupancies as defined in the VCBC.

EXCEPTION: Work in any occupancy when mechanical plans are not required to be submitted.

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF VENTURA ESTABLISHING FEES PURSUANT TO
VENTURA COUNTY ORDINANCE CODE SECTION 4616,
PERTAINING TO ISSUANCE OF
PERMITS FOR FOOD FACILITIES, SEPTIC TANK PUMPERS,
ORGANIZED CAMPS, MASSAGE BUSINESSES,
AND PUBLIC SWIMMING POOLS**

WHEREAS, Ventura County Ordinance Code Section 4616 authorizes the Board of Supervisors to adopt by resolution a schedule establishing certain fees required by Ventura County Ordinance Code Section 4603, 4607, 4611, and 4612 and other related fees;

WHEREAS, the proposed amendments to the County agency rates and fees are consistent with Board policy of full cost recovery whenever feasible with exceptions noted; and

WHEREAS, the proposed amendments to the County agency rates and fees are reasonably related to the burden imposed on the County agency programs and the County agency benefits received by the service rate or fee payer;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED that the following definitions and fee schedule are hereby adopted pursuant to Ventura County Ordinance Code Section 4616:

I. DEFINITIONS:

A. ADMINISTRATIVE

1. "Consultation services" means any professional services provided by the Director, in response to a request for such services, for which there is no fee other than the consultation services fee established by this resolution.
2. "Hazard Analysis and Critical Control Points (HACCP) Inspection" means any inspection or activity conducted to determine compliance with Sections 114417.6, 114419, 114419.1, 114419.2, and 114419.3 of the Health and Safety Code.
3. "Non-Compliance Inspections" means any inspection of an operation for which a Permit to Operate is required that is made by the Director to ensure Code compliance that is not a routine inspection. Non-Compliance Inspections include any inspection of the construction of a facility for which a Permit to Construct is required that is made by the Director to ensure Code compliance

that is additional to construction inspections.

4. "Routine Inspection" means any inspection of an operation for which a Permit to Operate is required that is made by the Director to ensure Code compliance on a regular schedule established by the Director for that purpose, and also the first follow-up inspection, if any, to such regularly scheduled inspection.
5. "Construction Inspection" means inspection of the construction of any facility for which a Permit to Construct, as defined in this ordinance, is required. A maximum number of three (3) construction inspections will be allotted to each facility under construction to determine code compliance prior to the issuance of a Permit to Operate.
6. "Operation without a permit" means any facility that requires a permit to operate from the Environmental Health Division as the Enforcement Agency, in accordance with the California Retail Food Code, that is in operation without the necessary permit.
7. "Individual Water System" means a water well supplying water for human consumption as defined in Health and Safety Code, Section 11627(e), to less than 5 service connections.

B. PUBLIC SWIMMING POOL SUBCATEGORIES

1. "General use pool" means any public swimming pool that is not a spa pool, special use pool, temporary training pool or wading pool.
2. "Spa pool" means a pool, not used under medical supervision, that contains water of elevated temperature, and incorporates a water jet system, an aeration system or a combination of the two systems.
3. "Special use pool" means a pool designed and used exclusively for a single purpose such as wading, instruction, diving, competition or medical treatment where a licensed professional in the healing arts is in attendance.
4. "Spray ground" means a pool with no standing water in the splash zone and consists of a surge basin with a recirculation system from which water is directed through water features for contact with pool users.
5. "Temporary training pool" means an artificial basin, chamber or tank intended to be used for instruction in swimming and so

constructed as to be readily disassembled for storage or for transporting to and reassembling at a different location.

6. "Wading pool" means an artificial basin, chamber or tank used, or intended to be used, for wading by small children and having a maximum depth of not to exceed 18 inches (46 centimeters) at the deepest point nor more than 12 inches (30 centimeters) at the side walls.

C. FOOD FACILITY SUBCATEGORIES

1. "Adjunct food facility" means any business that offers food at retail as an adjunct service (such as food offered within pharmacies, video stores, gift shops, department stores, etc.). Foods that are offered are limited to prepackaged food, such as candy and ice cream.
2. "Bakery" means any permanent food facility, and "bakery section" means any portion thereof, where the majority of food products offered at retail consists of breads, pies, cakes, pastries, cookies, doughnuts, crackers and other similar products which are baked, cooked or prepared on the premises.
3. "Bar" means any permanent food facility, and "bar section" means any portion thereof, that serves alcoholic beverages and nonpotentially hazardous food for consumption on the premises.
4. "Cottage Food Operation" has the same meaning as found in California Health and Safety Code Section 113758.
5. "Delicatessen section" means any portion of a permanent food establishment facility that provides potentially hazardous foods that are ready-to-eat or that require little preparation for serving (such as portioning and packaging of meats, cheeses, soups, salads, prepared hot food items), or used as ingredients in the assembly of sandwiches at the permanent food facility.
6. "Farm Stand" has the same meaning as found in California Health and Safety Code section 114375.
7. "Fish/seafood section" means any portion of a permanent food facility where the majority of food products offered at retail consists of nonprepackaged fish and/or seafood products to be prepared, cooked, or consumed off the premises.
8. "Food demonstrator" means any person who dispenses, prepares, or offers for human consumption any beverage, condiment,

confection, food, food additive, or other edible substance for the purpose of inducing customers to taste-test or purchase such product or equipment.

9. "Food production operation" means any area within a permanent food facility that is one the following:
 1. Bakery section
 2. Bar section
 3. Delicatessen section
 4. Fish/seafood section
 5. Frozen yogurt/ice cream section
 6. Independently operated food area
 7. Meat section
 8. Open-air barbecue
10. "Frozen yogurt/ice cream section" means any portion of a permanent food facility where the food products offered at retail consist of frozen yogurt and/or ice cream.
11. "Independently operated food area" means any portion of a permanent food facility that contains equipment, food preparation, retail prepackaged food sales, and/or storage areas that are separate from other food preparation areas within a permanent food facility.
12. "Liquor store" means any permanent food facility where the majority of food products offered at retail consists of prepackaged alcoholic beverages and prepackaged food.
13. "Market" means any permanent food facility where the majority of food products offered at retail consists of prepackaged food; may offer produce, and may include one or more food production operations within the permanent food facility premises.
14. "Meat section" means any portion of a permanent food facility where the majority of food products offered at retail consists of meat and poultry products to be prepared, cooked, and consumed off the premises.
15. "Mobile food facility/type 1" means any mobile food facility which is limited to the handling of prepackaged, non-potentially hazardous food and produce.
16. "Mobile food facility/type 2" means any mobile food facility which handles prepackaged, potentially hazardous food, whole fish and

whole aquatic invertebrates, or bulk dispensing of non-potentially hazardous beverages.

17. "Mobile food facility/type 3" means any mobile food facility restricted to limited food preparation as defined in Section 113818 of the Health and Safety Code.
18. "Mobile food facility/type 4" means any mobile food facility conducting food preparation other than limited food preparation as defined in Section 113818 of the Health and Safety Code.
19. "Push Cart" means a non-motorized vehicle which is limited to the sale of prepackaged frozen confectionaries and prepackaged non-potentially hazardous foods.
20. "Satellite Food Service" includes facilities as defined in the California Health and Safety Code Section 113899 and also includes satellite facilities located at Public Schools which prepare, repackage and/or reheat food items prepared at an offsite food facility.
21. "Public School Food Warehouse" means a storage facility operated by a public school district which stores only unopened food containers and no food preparation is conducted on site.
22. "Community Event Organizer" means the person or organization that is in control of any community event, as defined in Section 113755 of the Health and Safety Code, at which at least one temporary food facility operates.
23. "Swap Meet Prepackaged Food Stand" means any temporary food facility operating at a swap meet which is limited to only prepackaged non-potentially hazardous food and whole uncut produce.
24. "Stationary Mobile Food Preparation Unit" means a mobile food facility operating at the Ventura County Fair.
25. "Restaurant" means any permanent food facility that primarily conducts food preparation and offers food products at retail and may include one or more food production operations within the permanent food facility premises.

II. PERMIT TO CONSTRUCT FEES

Fees required by Ventura County Ordinance Code Section 4603 for the issuance

of a Permit to Construct are as follows:

A. PUBLIC SWIMMING POOLS

1. General use pool - The fee for each general use pool shall be based upon the square footage of the pool surface area as follows:

<u>Surface Area</u>	<u>Fee</u>
Less than 600 sq. ft.	\$814
601 through 1,000 sq. ft.	\$1,381
More than 1,000 sq. ft.	\$1,985

2. Spa pool - The fee for each public spa pool is \$814.
3. Special use pool - The fee for each special use pool or spray ground is \$1,985.
4. Wading pool - The fee for each wading pool is \$814.
5. Re-surfacing - When the Permit to Construct is for only the re-surfacing of a public swimming pool, the fee is \$344 for the first pool and \$238 for each additional pool located on the same parcel that requires similar plan checking and inspection for re-surfacing at the same time as the first pool.
6. Alterations - When the Permit to Construct is for only the alteration of an existing public swimming pool the fee shall be \$217.

B. ORGANIZED CAMPS

1. The fee for the construction or remodel of food facilities operating within an organized camp shall be equal to the amount identified in Section II. C. of this Resolution for the square footage of the areas being constructed or remodeled.
2. The fee for the construction of general use pools operating within an organized camp shall be equal to the amount identified in Section II. A.1. of this Resolution for the square footage of the pool surface area.
3. The fee for the construction of a spa pool, special use pool, or wading pool operating within an organized camp shall be equal to the amount identified in Section II. A. 2., 3., or 4., respectively, of this Resolution.

4. The fee for the re-surfacing or alteration of a general use pool, spa, special use pool, or wading pool operating within an organized camp shall be equal to the amount identified in Section II. A. 5. or 6, respectively, of this Resolution.
5. In addition to the fee required in 6. below, the plan review fee for the construction or remodel of buildings and structures used or intended for sleeping purposes and shower and toilet facilities within an organized camp shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that minimum of one-half hour shall be charged for each plan review.
6. In addition to the fee charged in items 1 through 5 above for the Environmental Health Division plan review of organized camps for compliance with the California Health and Safety Code, the fee for structural plan check by the Ventura County Building and Safety Division, of the construction or remodel of all other structures and buildings within an organized camp shall be equal to the amount identified in the Ventura County Building and Safety Fee Schedule as most recently established by the Board of Supervisors for the type of construction or remodel proposed.

C. FOOD FACILITIES

1. The fee for each food facility that is a permanent food facility or satellite food service shall be based upon the square footage of areas being constructed or remodeled as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 499 sq. ft.	\$572
500 through 999 sq. ft.	\$691
1,000 through 1,999 sq. ft.	\$817
2,000 through 4,999 sq. ft.	\$1,372
5,000 through 9,999 sq. ft.	\$1,694
10,000 through 19,999 sq. ft.	\$2,511
20,000 sq. ft. or more	\$3,137

Parking spaces and seating areas in walk-in theaters and auditoriums shall not be included in the computation of square footage.

2. When the remodeling consists of no more than one of the following activities, the fee shall be \$262:
 - a. replacement of existing equipment, excluding exhaust hoods; or,
 - b. addition or replacement of a walk-in refrigerator/freezer unit; or,
 - c. construction of customer toilet facilities.

III. PLAN REVIEW FEES

A. ALL OTHER FACILITIES

Except as otherwise provided in this section, the plan review fee for all other facilities where a Permit to Construct is not required shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that a minimum of one-half hour shall be charged for each plan review.

B. ADJUNCT FOOD FACILITY AND FOOD FACILITY THAT HANDLES ONLY PREPACKAGED, NOT POTENTIALLY HAZARDOUS FOOD

The fee for each adjunct food facility and food facility that handles only prepackaged, not potentially hazardous food shall be based upon the square footage of areas being constructed or remodeled as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 999 sq. ft.	\$50
1,000 sq. ft. or more	\$103

C. MOBILE FOOD FACILITY TYPE 1, 2, 3/MOBILE SUPPORT UNIT

The fee for each mobile food facility and mobile support unit is \$572.

D. MOBILE FOOD FACILITY TYPE 4

The fee for each mobile food facility type 4 is \$737.

E. PRODUCE STAND

The fee for each produce stand is \$232.

F. INDIVIDUAL WATER SYSTEMS

The fee for certification of water quality of an individual water system by the Environmental Health Division (EHD) for compliance with the County Building Code Ordinance Chapter 6, Section 601.0, shall be an initial deposit amount based on a minimum of 4 hours charged at the contract hourly rate established annually by the Board for an Environmental Health Specialist IV.

In the event that the deposit paid for the evaluation exceeds the actual costs of such evaluation, the Environmental Health Division shall repay such excess to the person paying the fee after the evaluation is completed or the request for the evaluation is withdrawn.

In the event that the deposit paid for the evaluation is insufficient to pay all of the EHD's costs for the evaluation, the person requesting the evaluation shall pay to the EHD additional fees to reimburse the EHD for the deficiency. The EHD may require that the applicant pay such additional fees in advance of the EHD's completion of the evaluation.

IV. PERMIT TO OPERATE FEES - REGULAR TERM

Fees required by Ventura County Ordinance Code Section 4607 for the issuance of a regular term Permit to Operate, are as follows:

A. ORGANIZED CAMP FEES

The fee for each organized camp is \$593 plus an additional fee of \$355 for each food facility and \$176 for each public swimming pool at the camp site. The fee shall be in lieu of any other food facility fee or public swimming pool fee established by this resolution for any food facility or pool at the camp site.

B. PUBLIC SWIMMING POOL FEES

a, The fee for each public or public school swimming pool up to 3000 sq ft surface area is \$338 for the first pool and \$172 for each additional pool at the same assessor parcel number.

b. The fee for each public or public school swimming pool greater than 3000 sq. ft. surface area is \$543 for the first pool and \$172 for each additional pool at the same assessor parcel number.

C. SEPTIC TANK PUMPER FEE

The fee for each septic tank pumper is \$248.

D. MESSAGE BUSINESS FEE

The fee for each massage business location is \$244.

E. FOOD FACILITY FEES

1. Adjunct Food Facility - The fee for each adjunct food facility shall be based on the square footage of the floor space utilized for the maintenance, use, and operation for the purpose of storing, handling, portioning, packaging, or selling bulk non-potentially hazardous foods as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 999 sq. ft.	\$61
1,000 or more sq. ft.	\$132

2. Bakery - The fee for each bakery shall be based on the square footage of the floor space utilized for the maintenance, use, and operation for the purpose of storing, handling, packaging, or selling of bakery items.

<u>Floor Space</u>	<u>Fee</u>
1 through 1,999 sq. ft.	\$468
2,000 sq. ft. or more	\$488

3. Bakery Section - The fee for each bakery section within a permanent food facility is \$172, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
4. Bar - The fee for each bar shall be based upon the indoor seating capacity, plus any outdoor seating if the outdoor capacity is greater than 10 seats:

<u>Seating Capacity</u>	<u>Fee</u>
1 through 24	\$206
25 through 49	\$265
50 through 99	\$306
100 or more	\$387

5. Bar Section - The fee for each bar section within a permanent food facility is \$172, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.

6. Certified Farmers' Market - The fee for each certified farmers' market is based on the square footage of the space utilized for the use, storing, preparing and selling of food as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 4,999 sq. ft.	\$573
5,000 sq. ft. or more	\$1,156

7. Commissary - The fee for each commissary shall be based upon the number of mobile food facilities, mobile support units, or vending machines serviced as follows:

<u>Units Serviced</u>	<u>Fee</u>
1 through 2	\$103
3 through 10	\$206
11 through 24	\$265
25 through 39	\$479
40 through 59	\$613
60 or more	\$724

The foregoing fee is in addition to any other Permit to Operate fees that may be applicable to the units serviced by the commissary.

8. Cottage Food Operation
- a. The initial registration fee for a Cottage Food Operation Class A is \$108
 - b. The annual registration renewal fee for a Cottage Food Operation Type A is \$54
 - c. The annual permit fee for a Cottage Food Operation Class B is \$206
9. Delicatessen Section - The fee for each delicatessen section within a permanent food facility is \$172, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
10. Farm Stand – The fee for each farm stand is \$265.
11. Fish/Seafood Section - The fee for each fish/seafood section within a permanent food facility is \$81, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
12. Food Demonstrator

- a. The fee for each food demonstrator that distributes prepackaged food products is \$206.
 - b. The fee for each food demonstrator that prepares food for distribution is \$381.
13. Frozen Yogurt/Ice Cream Section - The fee for each frozen yogurt/ice cream section within a permanent food facility is \$81, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
14. Independently Operated Food Area - The fee for each independently operated food area within a permanent food facility is \$172, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
15. Liquor Store - The fee for each liquor store shall be based on the square footage of the floor space utilized for the maintenance, use, and operation for the purpose of storing, handling or selling of food and beverages as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 499 sq. ft.	\$285
500 through 999 sq. ft.	\$328
1,000 through 1,999 sq. ft.	\$357
2,000 through 3,999 sq. ft.	\$461
4,000 or more sq. ft.	\$807

16. Market - The fee for each market shall be based upon the square footage of the facility as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 499 sq. ft.	\$408
500 through 999 sq. ft.	\$552
1,000 through 1,999 sq. ft.	\$571
2,000 through 2,999 sq. ft.	\$773
3,000 through 3,999 sq. ft.	\$837
4,000 through 4,999 sq. ft.	\$1,153
5,000 through 9,999 sq. ft.	\$1,214
10,000 through 19,999 sq. ft.	\$1,265
20,000 through 29,999 sq. ft.	\$1,408
30,000 through 39,999 sq. ft.	\$1,757
40,000 sq. ft. or more	\$2,099

17. Meat Section - The fee for each meat section within a permanent food facility is \$172, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
18. Mobile Food Facilities
 - a. The fee for each mobile food facility/type 1 is \$206
 - b. The fee for each mobile food facility/type 2 is \$291
 - c. The fee for each mobile food facility/type 3 is \$387
 - d. The fee for each mobile food facility/type 4 is \$495
19. Mobile Support Unit - The fee for each mobile support unit is \$495.
20. Open-Air Barbecue Facility - The fee for each open-air barbecue facility is \$132, which is in addition to any other Permit to Operate fees applicable to the food facility operating it.
21. Produce Stand - The fee for each produce stand is based upon the square footage of the floor surface of the stand and any appurtenant structures where food is stored as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 999 sq. ft.	\$265
1,000 sq. ft. or more	\$357

22. Public School Food Warehouse – The fee for each public school food warehouse shall be based upon the square footage of the facility as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 499 sq. ft.	\$408
500 through 999 sq. ft.	\$552
1,000 through 1,999 sq. ft.	\$571
2,000 through 2,999 sq. ft.	\$773
3,000 through 3,999 sq. ft.	\$837
4,000 or more	\$1,153

23. Push Cart – The fee for each push cart shall be \$51

24. Restaurant - The fee for each restaurant shall be based upon the indoor seating capacity, plus any outdoor seating if the outdoor capacity is greater than 10 seats:

<u>Seating Capacity</u>	<u>Fee</u>
1 through 24	\$499
25 through 49	\$613
50 through 99	\$724
100 through 149	\$866
150 through 199	\$1,009
200 or more	\$1,120

The seating capacity of restaurants which serve food exclusively or primarily for consumption off the premises or which do not have identifiable seats shall be determined by dividing by 25 the total square footage of the facility. The foregoing fee is in addition to any other Permit to Operate fees that may be applicable to an independent food production operation or a commissary within the restaurant premises.

25. Restricted Food Service Facility - The fee for a restricted food service facility is \$495.
26. Satellite Food Service
- a. The fee for each satellite food service that conducts food preparation is \$495.
 - b. The fee for each satellite food service that offers only prepackaged food is \$408.
27. Community Event Organizer - The fee for each community event organizer shall be determined in accordance with the following schedule:

FEE CATEGORY	SINGLE-DAY EVENT	TWO-DAY EVENT	THREE OR MORE DAYS
Event with 1 to 5 TFF-1 and any number of TFF-2	\$255	\$367	\$367+ \$112 per additional day inspected
Event with 6 or more TFF-1	\$410	\$518	\$518 + \$112 per additional day inspected

TFF-1: Handles unpackaged and/or potentially hazardous foods as defined in Section 113871 of the Health and Safety Code

TFF-2: Handles only prepackaged, not potentially hazardous foods

The annual Community Event Organizer Fee for a Certified

Farmers' Market is \$593 where 1-5 TFFs operate and \$746 where 6 or more TFF-1 operate.

Any non-profit organization operating exclusively as a community event organizer shall receive a full waiver of the special event organizer fee that would otherwise be charged pursuant to the above schedule, provided that at least one representative of the non-profit organization annually completes an Environmental Health Division food safety course and this representative is available at the event. All other special event organizers who annually complete an Environmental Health food safety course will have the fee that would otherwise be charged pursuant to the above schedule, reduced by 50%.

To be eligible for the fee waiver or 50% reduction, the application for the special event must be received by the Environmental Health Division at least fourteen days prior to the operation of any food facility at the event that is the subject of the application.

28. Stationary Mobile Food Preparation Unit - The fee for a stationary mobile food preparation unit is \$206.
29. Swap Meet Prepackaged Food Stand - The fee for each swap meet prepackaged food stand is \$206.
30. Temporary Food Facility - The fee for each temporary food facility (TFF) shall be based on the number of days the facility is operated and the types of foods that are prepared and/or offered to the public pursuant to the following schedule:

FEE CATEGORY	SINGLE-DAY EVENT	TWO-DAY EVENT	THREE OR MORE DAYS
Each TFF-1	Total fee: \$68	Total fee: \$112	\$112 + \$24 per additional day inspected
Each TFF-2	Total fee: -0-	Total fee: -0-	Total fee: -0-

TFF-1: Handles unpackaged and/or potentially hazardous foods as defined in Section 113871 of the Health and Safety Code

TFF-2: Handles only prepackaged, not potentially hazardous foods

The fee for each annual TFF operator shall be \$387.

The semi-annual fee for a TFF-1 operating at a Certified Farmers' Market is \$112.

When at least one individual who annually completes an Environmental Health Division food safety course is designated for

food safety oversight at a temporary food facility during an event, then the fee for this facility, as determined pursuant to the above schedule, shall be:

1. Waived in its entirety provided the facility is operated exclusively by a non-profit organization; or,
2. Reduced by 50%.

To be eligible for the fee waiver or 50% reduction, the application for the special event must be received by the Environmental Health Division at least fourteen days prior to the operation of any food facility at the event that is the subject of the application.

30. Vending Machine - The fee for each vending machine is \$35.

V. PERMIT TO OPERATE-SHORT TERM

The fee required by Ventura County Ordinance Code Section 4607 for a short-term Permit to Operate shall be an amount equal to 50 percent of the fee for the corresponding regular-term Permit to Operate, or an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist III classification, whichever amount is larger.

VI. LATE PAYMENT FEE

The late payment fee required by Ventura County Ordinance Code Section 4608, subdivision (a), to be paid in conjunction with the late renewal of a regular-term Permit to Operate, shall be as follows:

- A. No late payment fee shall be imposed if the renewal fee is paid
 1. before the expiration date of the permit being renewed;
 2. after the expiration date but before the Director has sent a bill for the regular renewal fee; or
 3. after the expiration date but within 30 calendar days after the Director has sent such bill.
- B. If the regular renewal fee is paid after the expiration date but within 31 to 60 calendar days after the Director has sent a bill for the regular renewal fee, the late payment fee shall be equal to 10 percent of the regular renewal fee.
- C. If the regular renewal fee is paid after the expiration date and more than 60 calendar days after the Director has sent a bill for the renewal fee, the

late payment fee shall be an amount equal to 30 percent of the regular renewal fee.

VII. REPLACEMENT FEE

The fee required by Ventura County Ordinance Code Section 4611 for the issuance of each replacement permit or sticker is \$27.

VIII. TRANSFER FEE

The fee required by Ventura County Ordinance Code Section 4612 for each transfer of a Permit to Operate is \$27.

IX. CONSULTATION SERVICES FEE

The fee for consultation services shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that a minimum of one person-hours shall be charge for each inspection.

X. HACCP FEE

The fee for each HACCP inspection shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that a minimum of one person-hour shall be charged for each inspection.

XI. NON-COMPLIANCE INSPECTION FEE

The fee for each non-compliance inspection shall be \$130.

XII. OPERATION WITHOUT A PERMIT FEE

When the Environmental Health Division determines a facility is operating without the required permit, the initial fee to obtain the required permit shall be three times the cost of the associated permit.

BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED that this Resolution repeals and supersedes a similar resolution of the Board of Supervisors adopted June 18, 2012 which became operative July 1, 2012. All sections of this Resolution shall become operative July 1, 2013, except Section II (Permit to Construct Fees), Section III (Plan Review Fees), Section IV E 10 (Permit to Operate Fees-Food Demonstrator), and Section IV E 25 (Permit to Operate Fees-Stationary Mobile Food Preparation Units), which shall become operative 60 days after the date of adoption.

Upon motion by Supervisor _____, seconded by Supervisor _____, and duly carried, the foregoing resolution was passed and adopted on _____, 2013.

Peter C. Foy
Chair, Board of Supervisors

ATTEST:

MICHAEL POWERS
Clerk of the Board of Supervisors
County of Ventura, State of California.

By _____
Deputy Clerk of the Board

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF VENTURA ESTABLISHING FEES PURSUANT TO
VENTURA COUNTY ORDINANCE CODE SECTION 4616,
PERTAINING TO ISSUANCE OF
PERMITS FOR FOOD FACILITIES, SEPTIC TANK PUMPERS,
ORGANIZED CAMPS, MASSAGE BUSINESSES,
AND PUBLIC SWIMMING POOLS**

WHEREAS, Ventura County Ordinance Code Section 4616 authorizes the Board of Supervisors to adopt by resolution a schedule establishing certain fees required by Ventura County Ordinance Code Section 4603, 4607, 4611, and 4612 and other related fees;

WHEREAS, the proposed amendments to the County agency rates and fees are consistent with Board policy of full cost recovery whenever feasible with exceptions noted; and

WHEREAS, the proposed amendments to the County agency rates and fees are reasonably related to the burden imposed on the County agency programs and the County agency benefits received by the service rate or fee payer;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED that the following definitions and fee schedule are hereby adopted pursuant to Ventura County Ordinance Code Section 4616:

I. DEFINITIONS:

A. ADMINISTRATIVE

1. "Consultation services" means any professional services provided by the Director, in response to a request for such services, for which there is no fee other than the consultation services fee established by this resolution.
2. "Hazard Analysis and Critical Control Points (HACCP) Inspection" means any inspection or activity conducted to determine compliance with Sections 114417.6, 114419, 114419.1, 114419.2, and 114419.3 of the Health and Safety Code.
3. "Non-Compliance Inspections" means any inspection of an operation for which a Permit to Operate is required that is made by the Director to ensure Code compliance that is not a routine inspection. Non-Compliance Inspections include any inspection of the construction of a facility for which a Permit to Construct is required that is made by the Director to ensure Code compliance that is additional to construction inspections.

4. "Routine Inspection" means any inspection of an operation for which a Permit to Operate is required that is made by the Director to ensure Code compliance on a regular schedule established by the Director for that purpose, and also the first follow-up inspection, if any, to such regularly scheduled inspection.
5. "Construction Inspection" means inspection of the construction of any facility for which a Permit to Construct, as defined in this ordinance, is required. A maximum number of three (3) construction inspections will be allotted to each facility under construction to determine code compliance prior to the issuance of a Permit to Operate.
6. "Operation without a permit" means any facility that requires a permit to operate from the Environmental Health Division as the Enforcement Agency, in accordance with the California Retail Food Code, that is in operation without the necessary permit.
7. "Individual Water System" means a water well supplying water for human consumption as defined in Health and Safety Code, Section 11627(e), to less than 5 service connections.

B. PUBLIC SWIMMING POOL SUBCATEGORIES

1. "General use pool" means any public swimming pool that is not a spa pool, special use pool, temporary training pool or wading pool.
2. "Spa pool" means a pool, not used under medical supervision, that contains water of elevated temperature, and incorporates a water jet system, an aeration system or a combination of the two systems.
3. "Special use pool" means a pool designed and used exclusively for a single purpose such as wading, instruction, diving, competition or medical treatment where a licensed professional in the healing arts is in attendance.
4. "Spray ground" means a pool with no standing water in the splash zone and consists of a surge basin with a recirculation system from which water is directed through water features for contact with pool users.
5. "Temporary training pool" means an artificial basin, chamber or tank intended to be used for instruction in swimming and so constructed as to be readily disassembled for storage or for transporting to and reassembling at a different location.

6. "Wading pool" means an artificial basin, chamber or tank used, or intended to be used, for wading by small children and having a maximum depth of not to exceed 18 inches (46 centimeters) at the deepest point nor more than 12 inches (30 centimeters) at the side walls.

C. FOOD FACILITY SUBCATEGORIES

1. "Adjunct food facility" means any business that offers food at retail as an adjunct service (such as food offered within pharmacies, video stores, gift shops, department stores, etc.). Foods that are offered are limited to prepackaged food, such as candy and ice cream.
2. "Bakery" means any permanent food facility, and "bakery section" means any portion thereof, where the majority of food products offered at retail consists of breads, pies, cakes, pastries, cookies, doughnuts, crackers and other similar products which are baked, cooked or prepared on the premises.
3. "Bar" means any permanent food facility, and "bar section" means any portion thereof, that serves alcoholic beverages and nonpotentially hazardous food for consumption on the premises.
4. "Cottage Food Operation" has the same meaning as found in California Health and Safety Code Section 113758.
5. "Delicatessen section" means any portion of a permanent food establishment facility that provides potentially hazardous foods that are ready-to-eat or that require little preparation for serving (such as portioning and packaging of meats, cheeses, soups, salads, prepared hot food items), or used as ingredients in the assembly of sandwiches at the permanent food facility.
6. "Farm Stand" has the same meaning as found in California Health and Safety Code section 114375.
7. "Fish/seafood section" means any portion of a permanent food facility where the majority of food products offered at retail consists of nonprepackaged fish and/or seafood products to be prepared, cooked, or consumed off the premises.
8. "Food demonstrator" means any person who dispenses, prepares, or offers for human consumption any beverage, condiment, confection, food, food additive, or other edible substance for the purpose of inducing customers to taste-test or purchase such product or equipment.

9. "Food production operation" means any area within a permanent food facility that is one the following:
1. Bakery section
 2. Bar section
 3. Delicatessen section
 4. Fish/seafood section
 5. Frozen yogurt/ice cream section
 6. Independently operated food area
 7. Meat section
 8. Open-air barbecue
10. "Frozen yogurt/ice cream section" means any portion of a permanent food facility where the food products offered at retail consist of frozen yogurt and/or ice cream.
11. "Independently operated food area" means any portion of a permanent food facility that contains equipment, food preparation, retail prepackaged food sales, and/or storage areas that are separate from other food preparation areas within a permanent food facility.
12. "Liquor store" means any permanent food facility where the majority of food products offered at retail consists of prepackaged alcoholic beverages and prepackaged food.
13. "Market" means any permanent food facility where the majority of food products offered at retail consists of prepackaged food; may offer produce, and may include one or more food production operations within the permanent food facility premises.
14. "Meat section" means any portion of a permanent food facility where the majority of food products offered at retail consists of meat and poultry products to be prepared, cooked, and consumed off the premises.
15. "Mobile food facility/type 1" means any mobile food facility which is limited to the handling of prepackaged, non-potentially hazardous food and produce.
16. "Mobile food facility/type 2" means any mobile food facility which handles prepackaged, potentially hazardous food, whole fish and whole aquatic invertebrates, or bulk dispensing of non-potentially hazardous beverages.

17. "Mobile food facility/type 3" means any mobile food facility restricted to limited food preparation as defined in Section 113818 of the Health and Safety Code.
18. "Mobile food facility/type 4" means any mobile food facility conducting food preparation other than limited food preparation as defined in Section 113818 of the Health and Safety Code.
17. ~~"Private home food retailer" means any person who gives away or offers at retail nonperishable, prepackaged food from a private home.~~
19. "Push Cart" means a non-motorized vehicle which is limited to the sale of prepackaged frozen confectionaries and prepackaged non-potentially hazardous foods.
20. "Satellite Food Service" includes facilities as defined in the California Health and Safety Code Section 113899 and also includes satellite facilities located at Public Schools which prepare, repackage and/or reheat food items prepared at an offsite food facility.
21. "Public School Food Warehouse" means a storage facility operated by a public school district which stores only unopened food containers and no food preparation is conducted on site.
22. "Special Community Event Organizer" means the person or organization that is in control of any community event, as defined in Section 113755 of the Health and Safety Code, at which at least one temporary food facility operates.
23. "Swap Meet Prepackaged Food Stand" means any temporary food facility operating at a swap meet which is limited to only prepackaged non-potentially hazardous food and whole uncut produce.
24. "Stationary Mobile Food Preparation Unit" means a mobile food facility operating at the Ventura County Fair.
25. "Restaurant" means any permanent food facility that primarily conducts food preparation and offers food products at retail and may include one or more food production operations within the permanent food facility premises.

II. PERMIT TO CONSTRUCT FEES

Fees required by Ventura County Ordinance Code Section 4603 for the issuance of a Permit to Construct are as follows:

A. PUBLIC SWIMMING POOLS

1. General use pool - The fee for each general use pool shall be based upon the square footage of the pool surface area as follows:

<u>Surface Area</u>	<u>Fee</u>
Less than 600 sq. ft.	\$783 <u>\$814</u>
601 through 1,000 sq. ft.	\$1,328 <u>\$1,381</u>
More than 1,000 sq. ft.	\$1,909 <u>\$1,985</u>

2. Spa pool - The fee for each public spa pool is ~~\$783~~\$814.
3. Special use pool - The fee for each special use pool or spray ground is ~~\$1,909~~\$1,985.
4. Wading pool - The fee for each wading pool is ~~\$783~~\$814.
5. Re-surfacing - When the Permit to Construct is for only the re-surfacing of a public swimming pool, the fee is ~~\$285~~\$344 for the first pool and ~~\$144~~\$238 for each additional pool located on the same parcel that requires similar plan checking and inspection for re-surfacing at the same time as the first pool.
6. Alterations - When the Permit to Construct is for only the alteration of an existing public swimming pool the fee shall be ~~the amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that a minimum of one-half hour shall be charged for each alteration~~ \$217.

B. ORGANIZED CAMPS

1. The fee for the construction or remodel of food facilities operating within an organized camp shall be equal to the amount identified in Section II. C. of this Resolution for the square footage of the areas being constructed or remodeled.
2. The fee for the construction of general use pools operating within an organized camp shall be equal to the amount identified in

Section II. A.1. of this Resolution for the square footage of the pool surface area.

3. The fee for the construction of a spa pool, special use pool, or wading pool operating within an organized camp shall be equal to the amount identified in Section II. A. 2., 3., or 4., respectively, of this Resolution.
4. The fee for the re-surfacing or alteration of a general use pool, spa, special use pool, or wading pool operating within an organized camp shall be equal to the amount identified in Section II. A. 5. or 6, respectively, of this Resolution.
5. In addition to the fee required in 6. below, the plan review fee for the construction or remodel of buildings and structures used or intended for sleeping purposes and shower and toilet facilities within an organized camp shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that minimum of one-half hour shall be charged for each plan review.
6. In addition to the fee charged in items 1 through 5 above for the Environmental Health Division plan review of organized camps for compliance with the California Health and Safety Code, the fee for structural plan check by the Ventura County Building and Safety Division, of the construction or remodel of all other structures and buildings within an organized camp shall be equal to the amount identified in the Ventura County Building and Safety Fee Schedule as most recently established by the Board of Supervisors for the type of construction or remodel proposed.

C. FOOD FACILITIES

1. The fee for each food facility that is a permanent food facility or satellite food service shall be based upon the square footage of areas being constructed or remodeled as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 499 sq. ft.	<u>\$550</u> <u>572</u>
500 through 999 sq. ft.	<u>\$664</u> <u>691</u>
1,000 through 1,999 sq. ft.	<u>\$786</u> <u>817</u>
2,000 through 4,999 sq. ft.	<u>\$1,319</u> <u>1,372</u>
5,000 through 9,999 sq. ft.	<u>\$1,629</u> <u>1,694</u>
10,000 through 19,999 sq. ft.	<u>\$2,414</u> <u>2,511</u>
20,000 sq. ft. or more	<u>\$3,016</u> <u>3,137</u>

Parking spaces and seating areas in walk-in theaters and auditoriums shall not be included in the computation of square footage.

2. When the remodeling consists of no more than one of the following activities, the fee shall be \$252262:
 - a. replacement of existing equipment, excluding exhaust hoods; or,
 - b. addition or replacement of a walk-in refrigerator/freezer unit; or,
 - c. construction of customer toilet facilities.

III. PLAN REVIEW FEES

A. ALL OTHER FACILITIES

Except as otherwise provided in this section, the plan review fee for all other facilities where a Permit to Construct is not required shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that a minimum of one-half hour shall be charged for each plan review.

B. ADJUNCT FOOD FACILITY AND FOOD FACILITY THAT HANDLES ONLY PREPACKAGED, NOT POTENTIALLY HAZARDOUS FOOD

The fee for each adjunct food facility and food facility that handles only prepackaged, not potentially hazardous food shall be based upon the square footage of areas being constructed or remodeled as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 999 sq. ft.	<u>\$4850</u>
1,000 sq. ft. or more	<u>\$99103</u>

C. MOBILE FOOD FACILITY TYPE 1, 2, 3/MOBILE SUPPORT UNIT

The fee for each mobile food facility and mobile support unit is ~~\$550~~572.

D. MOBILE FOOD FACILITY TYPE 4

The fee for each mobile food facility type 4 is ~~\$709~~737.

E. PRODUCE STAND

The fee for each produce stand is ~~\$223~~232.

F.. INDIVIDUAL WATER SYSTEMS

The fee for certification of water quality of an individual water system by the Environmental Health Division (EHD) for compliance with the County Building Code Ordinance Chapter 6, Section 601.0, shall be an initial deposit amount based on a minimum of 4 hours charged at the contract hourly rate established annually by the Board for an Environmental Health Specialist IV.

In the event that the deposit paid for the evaluation exceeds the actual costs of such evaluation, the Environmental Health Division shall repay such excess to the person paying the fee after the evaluation is completed or the request for the evaluation is withdrawn.

In the event that the deposit paid for the evaluation is insufficient to pay all of the EHD's costs for the evaluation, the person requesting the evaluation shall pay to the EHD additional fees to reimburse the EHD for the deficiency. The EHD may require that the applicant pay such additional fees in advance of the EHD's completion of the evaluation.

IV. PERMIT TO OPERATE FEES - REGULAR TERM

Fees required by Ventura County Ordinance Code Section 4607 for the issuance of a regular term Permit to Operate, are as follows:

A. ORGANIZED CAMP FEES

The fee for each organized camp is ~~\$570~~593 plus an additional fee of ~~\$344~~355 for each food facility and ~~\$169~~176 for each public swimming pool at the camp site. The fee shall be in lieu of any other food facility fee or public swimming pool fee established by this resolution for any food facility or pool at the camp site.

B. PUBLIC SWIMMING POOL FEES

a. The fee for each public or public school swimming pool up to 3000 sq ft surface area is \$325~~338~~ for the first pool and ~~\$465~~172 for each additional pool at the same ~~address~~ assessor parcel number.

b. The fee for each public or public school swimming pool greater than 3000 sq ft surface area is \$543 for the first pool and \$172 for each additional pool at the same assessor parcel number.

C. SEPTIC TANK PUMPER FEE

The fee for each septic tank pumper is ~~\$238~~248.

D. MESSAGE BUSINESS FEE

The fee for each massage business location is ~~\$235~~244.

E. FOOD FACILITY FEES

1. Adjunct Food Facility - The fee for each adjunct food facility shall be based on the square footage of the floor space utilized for the maintenance, use, and operation for the purpose of storing, handling, portioning, packaging, or selling bulk non-potentially hazardous foods as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 999 sq. ft.	\$59 <u>61</u>
1,000 or more sq. ft.	\$127 <u>132</u>

2. Bakery - The fee for each bakery shall be based on the square footage of the floor space utilized for the maintenance, use, and operation for the purpose of storing, handling, packaging, or selling of bakery items.

<u>Floor Space</u>	<u>Fee</u>
1 through 1,999 sq. ft.	\$450 <u>468</u>
2,000 sq. ft. or more	\$469 <u>488</u>

3. Bakery Section - The fee for each bakery section within a permanent food facility is \$172, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.

4. Bar - The fee for each bar shall be based upon the indoor seating capacity, plus any outdoor seating if the outdoor capacity is greater than 10 seats:

<u>Seating Capacity</u>	<u>Fee</u>
1 through 24	\$198 <u>206</u>
25 through 49	\$255 <u>265</u>
50 through 99	\$294 <u>306</u>
100 or more	\$372 <u>387</u>

5. Bar Section - The fee for each bar section within a permanent food facility is ~~\$165~~172, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.

6. Certified Farmers' Market - The fee for each certified farmers' market is based on the square footage of the space utilized for the use, storing, preparing and selling of food as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 4,999 sq. ft.	\$551 <u>573</u>
5,000 sq. ft. or more	\$1,112 <u>1,156</u>

7. Commissary - The fee for each commissary shall be based upon the number of mobile food facilities, mobile support units, or vending machines serviced as follows:

<u>Units Serviced</u>	<u>Fee</u>
1 through 2	\$99 103
3 through 10	\$198 206
11 through 24	\$255 265
25 through 39	\$461 479
40 through 59	\$589 613
60 or more	\$696 724

The foregoing fee is in addition to any other Permit to Operate fees that may be applicable to the units serviced by the commissary.

8. Cottage Food Operation

- a. The initial registration fee for a Cottage Food Operation Class A is \$108
- b. The annual registration renewal fee for a Cottage Food Operation Type A is \$54
- c. The annual permit fee for a Cottage Food Operation Class B is \$206

9. Delicatessen Section - The fee for each delicatessen section within a permanent food facility is ~~\$465~~172, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.

10. Farm Stand – The fee for each farm stand is \$265.

11. Fish/Seafood Section - The fee for each fish/seafood section within a permanent food facility is ~~\$788~~1, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.

12. Food Demonstrator

- a. The fee for each food demonstrator that distributes prepackaged food products is ~~\$198~~206.
- b. The fee for each food demonstrator that prepares food for distribution is ~~\$366~~381.

13. Frozen Yogurt/Ice Cream Section - The fee for each frozen yogurt/ice cream section within a permanent food facility is ~~\$788~~1, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
14. Independently Operated Food Area - The fee for each independently operated food area within a permanent food facility is ~~\$165~~172, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
15. Liquor Store - The fee for each liquor store shall be based on the square footage of the floor space utilized for the maintenance, use, and operation for the purpose of storing, handling or selling of food and beverages as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 499 sq. ft.	\$274 <u>285</u>
500 through 999 sq. ft.	\$315 <u>328</u>
1,000 through 1,999 sq. ft.	\$343 <u>357</u>
2,000 through 3,999 sq. ft.	\$443 <u>461</u>
4,000 or more sq. ft.	\$776 <u>807</u>

15. Market - The fee for each market shall be based upon the square footage of the facility as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 499 sq. ft.	\$392 <u>408</u>
500 through 999 sq. ft.	\$531 <u>552</u>
1,000 through 1,999 sq. ft.	\$549 <u>571</u>
2,000 through 2,999 sq. ft.	\$743 <u>773</u>
3,000 through 3,999 sq. ft.	\$805 <u>837</u>
4,000 through 4,999 sq. ft.	\$1,109 <u>1,153</u>
5,000 through 9,999 sq. ft.	\$1,167 <u>1,214</u>
10,000 through 19,999 sq. ft.	\$1,216 <u>1,265</u>
20,000 through 29,999 sq. ft.	\$1,354 <u>1,408</u>
30,000 through 39,999 sq. ft.	\$1,689 <u>1,757</u>
40,000 sq. ft. or more	\$2,018 <u>2,099</u>

16. Meat Section - The fee for each meat section within a permanent food facility is ~~\$165~~172, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.

17. Mobile Food Facilities

- a. The fee for each mobile food facility/type 1 is ~~\$198~~206
- b. The fee for each mobile food facility/type 2 is ~~\$280~~291
- c. The fee for each mobile food facility/type 3 is ~~\$372~~387
- d. The fee for each mobile food facility/type 4 is ~~\$476~~495

18. Mobile Support Unit - The fee for each mobile support unit is ~~\$476~~495.

19. Open-Air Barbecue Facility - The fee for each open-air barbecue facility is ~~\$127~~132, which is in addition to any other Permit to Operate fees applicable to the food facility operating it.

~~20. Private Home Food Retailer - The fee for each private home food retailer is \$198.~~

20. Produce Stand - The fee for each produce stand is based upon the square footage of the floor surface of the stand and any appurtenant structures where food is stored as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 999 sq. ft.	\$255 <u>265</u>
1,000 sq. ft. or more	\$343 <u>357</u>

21. Public School Food Warehouse – The fee for each public school food warehouse shall be based upon the square footage of the facility as follows:

<u>Floor Space</u>	<u>Fee</u>
<u>1 through 499 sq. ft.</u>	<u>\$408</u>
<u>500 through 999 sq. ft.</u>	<u>\$552</u>
<u>1,000 through 1,999 sq. ft.</u>	<u>\$571</u>
<u>2,000 through 2,999 sq. ft.</u>	<u>\$773</u>
<u>3,000 through 3,999 sq. ft.</u>	<u>\$837</u>
<u>4,000 or more</u>	<u>\$1,153</u>

22. Push Cart – The fee for each push cart shall be \$51

23. Restaurant - The fee for each restaurant shall be based upon the indoor seating capacity, plus any outdoor seating if the outdoor capacity is greater than 10 seats:

<u>Seating Capacity</u>	<u>Fee</u>
1 through 24	\$480 499
25 through 49	\$589 613
50 through 99	\$696 724
100 through 149	\$833 866
150 through 199	\$970 1,009
200 or more	\$1,077 1,120

The seating capacity of restaurants which serve food exclusively or primarily for consumption off the premises or which do not have identifiable seats shall be determined by dividing by 25 the total square footage of the facility. The foregoing fee is in addition to any other Permit to Operate fees that may be applicable to an independent food production operation or a commissary within the restaurant premises.

24. Restricted Food Service Facility - The fee for a restricted food service facility is ~~\$476~~495.

25. Satellite Food Service

- a. The fee for each satellite food service that conducts food preparation is ~~\$476~~495.
- b. The fee for each satellite food service that offers only prepackaged food is ~~\$392~~408.

26. Special Community Event Organizer - The fee for each special community event organizer shall be determined in accordance with the following schedule:

FEE CATEGORY	SINGLE-DAY EVENT	TWO-DAY EVENT	THREE OR MORE DAYS
Event with 1 to 5 TFF-1 and any number of TFF-2	\$245 255	\$353 367	\$353 367+ \$408 112 per additional day inspected
Event with 6 or more TFF-1	\$394 410	\$498 518	\$498 518 + \$408 112 per additional day inspected

TFF-1: Handles unpackaged and/or potentially hazardous foods as defined in Section 113871 of the Health and Safety Code

TFF-2: Handles only prepackaged, not potentially hazardous foods

The annual ~~Special-Community~~ Event Organizer Fee for a Certified Farmers' Market is ~~\$570593~~ where 1-5 TFFs operate and ~~\$717746~~ where 6 or more TFF-1 operate.

Any non-profit organization operating exclusively as a ~~specialcommunity~~ event organizer shall receive a full waiver of the special event organizer fee that would otherwise be charged pursuant to the above schedule, provided that at least one representative of the non-profit organization annually completes an Environmental Health Division food safety course and this representative is available at the event. All other special event organizers who annually complete an Environmental Health food safety course will have the fee that would otherwise be charged pursuant to the above schedule, reduced by 50%.

To be eligible for the fee waiver or 50% reduction, the application for the special event must be received by the Environmental Health Division at least fourteen days prior to the operation of any food facility at the event that is the subject of the application.

27. Stationary Mobile Food Preparation Unit - The fee for a stationary mobile food preparation unit is ~~\$498206~~.
28. Swap Meet Prepackaged Food Stand - The fee for each swap meet prepackaged food stand is ~~\$198206~~.
29. Temporary Food Facility - The fee for each temporary food facility (TFF) shall be based on the number of days the facility is operated and the types of foods that are prepared and/or offered to the public pursuant to the following schedule:

FEE CATEGORY	SINGLE-DAY EVENT	TWO-DAY EVENT	THREE OR MORE DAYS
Each TFF-1	Total fee: \$6568	Total fee: \$108112	\$108112 + \$2324 per additional day inspected
Each TFF-2	Total fee: -0-	Total fee: -0-	Total fee: -0-

TFF-1: Handles unpackaged and/or potentially hazardous foods as defined in Section 113871 of the Health and Safety Code

TFF-2: Handles only prepackaged, not potentially hazardous foods

The fee for each annual TFF operator shall be \$387.

The ~~quarterly~~semi-annual fee for a TFF-1 operating at a Certified Farmers' Market is ~~\$108112~~.

When at least one individual who annually completes an Environmental Health Division food safety course is designated for

food safety oversight at a temporary food facility during an event, then the fee for this facility, as determined pursuant to the above schedule, shall be:

1. Waived in its entirety provided the facility is operated exclusively by a non-profit organization; or,
2. Reduced by 50%.

To be eligible for the fee waiver or 50% reduction, the application for the special event must be received by the Environmental Health Division at least fourteen days prior to the operation of any food facility at the event that is the subject of the application.

30. Vending Machine - The fee for each vending machine is \$~~34~~35.

V. PERMIT TO OPERATE-SHORT TERM

The fee required by Ventura County Ordinance Code Section 4607 for a short-term Permit to Operate shall be an amount equal to 50 percent of the fee for the corresponding regular-term Permit to Operate, or an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist III classification, whichever amount is larger.

VI. LATE PAYMENT FEE

The late payment fee required by Ventura County Ordinance Code Section 4608, subdivision (a), to be paid in conjunction with the late renewal of a regular-term Permit to Operate, shall be as follows:

- A. No late payment fee shall be imposed if the renewal fee is paid
 1. before the expiration date of the permit being renewed;
 2. after the expiration date but before the Director has sent a bill for the regular renewal fee; or
 3. after the expiration date but within 30 calendar days after the Director has sent such bill.
- B. If the regular renewal fee is paid after the expiration date but within 31 to 60 calendar days after the Director has sent a bill for the regular renewal fee, the late payment fee shall be equal to 10 percent of the regular renewal fee.

- C. If the regular renewal fee is paid after the expiration date and more than 60 calendar days after the Director has sent a bill for the renewal fee, the late payment fee shall be an amount equal to 30 percent of the regular renewal fee.

VII. REPLACEMENT FEE

The fee required by Ventura County Ordinance Code Section 4611 for the issuance of each replacement permit or sticker is ~~\$26~~27.

VIII. TRANSFER FEE

The fee required by Ventura County Ordinance Code Section 4612 for each transfer of a Permit to Operate is ~~\$26~~27.

IX. CONSULTATION SERVICES FEE

The fee for consultation services shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that a minimum of one person-hours shall be charge for each inspection.

X. HACCP FEE

The fee for each HACCP inspection shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that a minimum of one person-hour shall be charged for each inspection.

XI. NON-COMPLIANCE INSPECTION FEE

The fee for each non-compliance inspection shall be ~~\$425~~130.

XII. OPERATION WITHOUT A PERMIT FEE

When the Environmental Health Division determines a facility is operating without the required permit, the initial fee to obtain the required permit shall be three times the cost of the associated permit.

BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED that this Resolution repeals and supersedes a similar resolution of the Board of Supervisors adopted June 14¹⁸, 2014² which became operative July 1, 2014². All sections of this Resolution shall become operative July 1, 2012³, except Section II (Permit to Construct Fees), Section III (Plan Review Fees), Section IV E 10 (Permit to Operate Fees-Food Demonstrator), and Section IV E 25 (Permit to Operate Fees-Stationary Mobile Food Preparation Units), which shall become operative 60 days after the date of adoption.

Upon motion by Supervisor _____, seconded by Supervisor _____, and duly carried, the foregoing resolution was passed and adopted on _____, 2012³.

~~John C. Zaragoza~~ Peter C. Foy
Chair, Board of Supervisors

ATTEST:

MICHAEL POWERS
Clerk of the Board of Supervisors
County of Ventura, State of California.

By _____
Deputy Clerk of the Board

ATTACHMENT 4

**RESOLUTION OF THE VENTURA COUNTY BOARD OF SUPERVISORS
ESTABLISHING FEES RELATING TO
THE VENTURA COUNTY FLOODPLAIN MANAGEMENT**

WHEREAS, Ordinance No. 3841 provided that, fees for services may be established by adoption of Resolution of the Board of Supervisors of the County of Ventura; and

WHEREAS, the Board of Supervisors last established these fees by Resolution dated June 18, 2012, (the "6/18/12 Resolution"); and

WHEREAS, the proposed amendments to the County agency rates and fees are consistent with Board policy of full cost recovery whenever feasible with exceptions noted;

WHEREAS, it is necessary to establish new fees in order to have full cost recovery;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT, as follows:

1. The fee rates indicated in the attached Schedule A entitled "Fees for Floodplain Management Services" are hereby adopted.
2. The 6/18/12 Resolution is hereby repealed; and
3. This Resolution shall become operative on the 60th day following its date of adoption.

On motion of Supervisor _____, seconded by Supervisor _____, the foregoing Resolution was passed and adopted on _____, 2013.

Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,
Clerk of the Board of
Supervisors, County of Ventura

By _____
Deputy Clerk of the Board

**RESOLUTION OF THE VENTURA COUNTY BOARD OF SUPERVISORS
ESTABLISHING FEES RELATING TO
THE VENTURA COUNTY FLOODPLAIN MANAGEMENT**

WHEREAS, Ordinance No. 3841 provided that, fees for services may be established by adoption of Resolution of the Board of Supervisors of the County of Ventura; and

WHEREAS, the Board of Supervisors last established these fees by Resolution dated ~~June 14, 2011~~ June 18, 2012, (the “~~6/14/11~~ 6/18/12 Resolution”); and

WHEREAS, the proposed amendments to the County agency rates and fees are consistent with Board policy of full cost recovery whenever feasible with exceptions noted;

WHEREAS, it is necessary to establish new fees in order to have full cost recovery;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT, as follows:

1. The fee rates indicated in the attached Schedule A entitled “Fees for Floodplain Management Services” are hereby adopted.
2. The ~~6/14/11~~ 6/18/12 Resolution is hereby repealed; and
3. This Resolution shall become operative on the 60th day following its date of adoption.

On motion of Supervisor _____, seconded by Supervisor _____, the foregoing Resolution was passed and adopted on _____, ~~2012~~ 2013.

Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,
Clerk of the Board of
Supervisors, County of Ventura

By _____
Deputy Clerk of the Board

**PROPOSED FY 2013-2014
FEE FOR FLOODPLAIN MANAGEMENT SERVICES**

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	FIXED FEE	INVESTIGATION/ PROCESSING FEE
1.	Determine Base Flood Elevation (BFE) for Projects Receiving a Building Permit Where B&S Performs Plan check and Inspection	\$485		
2.	Floodplain Dev. Permit For All Exempt B&S Permit Structures and Non-Residential Structures. Includes Inspections. (Bridges, Barns, Stockpiles, Water Tanks, Wells, Grading)	\$1,900		
3.	Annual Floodplain Permit Ag and Non-Ag	\$2,230		
4.	Floodplain Permit Time Extension Residence and Nonresidence	\$675		
5.	Flood Elevation Certificate Review & Inspection	\$675		
6.	Flood Zone Certificate Letter		\$180	
7.	Review & Processing for a CLOMR, LOMR Submittal to FEMA	\$4,810		
8.	Flood Zone Clearance		\$305	
9.	Floodplain Violation Fee			Actual cost based on investigation time by staff
10.	Record or Release of Notice of Flood Hazard or Floodplain Violation		\$360	
11.	Hollywood Beach/Silver Strand Flood Drainage Determination		\$555	
12.	Floodplain Permit - Fast Track	\$1,455		

**PROPOSED FY 2013-2014
FEE FOR FLOODPLAIN MANAGEMENT SERVICES**

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	FIXED FEE	INVESTIGATION/ PROCESSING FEE
13.	Floodplain Dev Permit Simple Projects w/Flood Proof Cert		\$495	
14.	General Meeting Request		\$235	
15.	Wave Run Up Study Review	\$1,075		
16.	Sea Wall Review New Wall or Repair	\$1,170		
17.	50% Substantial Improvement Review Incl. Floodplain Dev Permit or Clearance (Includes B&S Exempt or Delegated Projects)	\$735		
18.	LOMR - f Deposit	\$2,000		
19a.	Preliminary Design Assessment	\$300		
19b.	Preliminary Design Assessment Subsequent review	\$205		

**PROPOSED FY 2012-2013 2013-2014
FEE FOR FLOODPLAIN MANAGEMENT SERVICES**

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	FIXED FEE	INVESTIGATION/ PROCESSING FEE
1.	Floodplain Permit Residence & Detached Garage (B&S Providing Plan Check Services) Determine Base Flood Elevation (BFE) for Projects Receiving a Building Permit Where B&S Performs Plan check and Inspection	\$465 \$485		
2.	Floodplain Permit Non-Residence & Flood Proof Certificate For All Exempt B&S Permit Structures and Non-Residential Structures. Includes Inspections. (Bridges, Barns, Stockpiles, Water Tanks, Wells, Grading)	\$1,925 \$1,900		
3.	Annual Floodplain Permit Ag and Non-Ag	\$2,415 \$2,230		
4.	Floodplain Permit Time Extension Residence and Nonresidence	\$695 \$675		
5.	Flood Elevation Certificate Review & Inspection	\$695 \$675		
6.	Flood Zone Certificate Letter		\$175 \$180	
7.	Review & Processing for a CLOMR, LOMR Submittal to FEMA	\$4,690 \$4,810		
8.	Flood Zone Clearance		\$350 \$305	
9.	Floodplain Violation Fee			Actual cost based on investigation time by staff
10.	Record or Release of Notice of Flood Hazard or Floodplain Violation		\$345 \$360	

PROPOSED FY 2012-2013 2013-2014
FEE FOR FLOODPLAIN MANAGEMENT SERVICES

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	FIXED FEE	INVESTIGATION/ PROCESSING FEE
11.	Hollywood Beach/Silver Strand Flood Drainage Determination		\$700 \$555	
12.	Floodplain Permit - Fast Track	\$2,010 \$1,455		
13.	Floodplain Dev Permit Simple Projects w/Flood Proof Cert		\$530 \$495	
14.	General Meeting Request		\$225 \$235	
15.	Wave Run Up Study Review	\$1,095 \$1,075		
16.	Sea Wall Review New Wall or Repair	\$1,185 \$1,170		
17.	50% Substantial Improvement Review Includes Floodplain Dev Permit or Clearance <u>(Includes B&S Exempt or Delegated Projects)</u>	\$860 \$735		
18.	LOMR - f Deposit	\$1,925 \$2,000		
19a.	Preliminary Design Assessment	\$325 \$300		
19b.	Preliminary Design Assessment Subsequent review	\$200 \$205		

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA
ESTABLISHING PUBLIC WORKS AGENCY PROCESSING FEES RELATING TO
GRADING PERMIT PLAN REVIEW & INSPECTION SERVICES AND FOR VARIOUS
LAND DEVELOPMENT PROJECTS**

WHEREAS, Ventura County Building Code, Appendix J Grading, Section J104.3 Grading Permit Fees provide that fees for processing various applications for grading permits shall be established by resolution of this Board; and

WHEREAS, by resolution dated June 18, 2012 (the "June 18, 2012 Resolution") this Board established a schedule of fees to cover the costs incurred by the Public Works Agency in connection with processing of various applications for grading permit/plan check; and

WHEREAS, the proposed amendments to the County agency rates and fees are reasonably related to the burden imposed on the County agency programs and the County agency benefits received by the service rate or fee payer; and

WHEREAS, the fees established by the June 18, 2012 Resolution should be adjusted in order to reflect changes in the costs of the services to which they pertain;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED AS FOLLOWS:

1. The June 18, 2012 Resolution is hereby repealed.
2. The fee schedules attached hereto as Schedule ____ are hereby adopted and incorporated here by reference.

Upon motion of Supervisor _____, seconded by Supervisor _____, the foregoing Resolution was passed and adopted on _____, 2013.

Chair, Board of Supervisors

ATTEST:

MICHAEL POWERS,
Clerk of the Board of Supervisors,
County of Ventura,
State of California.

By _____
Deputy Clerk of the Board

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA
ESTABLISHING PUBLIC WORKS AGENCY PROCESSING FEES RELATING TO
GRADING PERMIT PLAN REVIEW & INSPECTION SERVICES AND FOR VARIOUS
LAND DEVELOPMENT PROJECTS**

WHEREAS, Ventura County Building Code, Appendix J Grading, Section J104.3 Grading Permit Fees provide that fees for processing various applications for grading permits shall be established by resolution of this Board; and

WHEREAS, by resolution dated June 4418, 20112012 (the "June 4418, 20112012 Resolution") this Board established a schedule of fees to cover the costs incurred by the Public Works Agency in connection with processing of various applications for grading permit/plan check; and

WHEREAS, the proposed amendments to the County agency rates and fees are reasonably related to the burden imposed on the County agency programs and the County agency benefits received by the service rate or fee payer; and

WHEREAS, the fees established by the June 4418, 20112012 Resolution should be adjusted in order to reflect changes in the costs of the services to which they pertain;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED AS FOLLOWS:

1. The June 4418, 20112012 Resolution is hereby repealed.
2. The fee schedules attached hereto as Schedule ____ are hereby adopted and incorporated here by reference.

Upon motion of Supervisor _____, seconded by Supervisor _____, the foregoing Resolution was passed and adopted on _____, 20122013.

Chair, Board of Supervisors

ATTEST:

MICHAEL POWERS,
Clerk of the Board of Supervisors,
County of Ventura,
State of California.

By _____
Deputy Clerk of the Board

PROPOSED FY 2013-14
FEE FOR GRADING PERMITS & INSPECTION SERVICES

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program¹	FIXED FEE	INVESTIGATION/ PROCESSING FEE
1a.	Grading Permit Plan Check Fixed Fee & Fee Deposit 50 Cubic Yards or more (3 Plan Reviews)	\$3,890	Yes		
1b.	50 Cubic Yards or more (Complex)	\$4,310	Yes		
2a.	Grading Permit Inspection Deposit Up To 500 Cubic Yards (small project)	\$5,030			
2b.	Over 500 Cubic Yards (large project)	\$6,465			
3.	Additional Grading Plan Check Fee or Fee Deposit	\$530			
4.	Grading Permit Time Extension Deposit	\$520			
5.	Grading Permit- Temporary Stockpile	\$2,030	No		
6.	Grading Permit - Agriculture and Oil Field Grading	\$2,795	No		
7.	Remove and Recompact Grading Permit	\$1,370	No		

PROPOSED FY 2013-14
FEE FOR GRADING PERMITS & INSPECTION SERVICES

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program¹	FIXED FEE	INVESTIGATION/ PROCESSING FEE
8.	Unauthorized Grading Fee				Actual cost based on investigation time by staff.
9.	Notice of Uncertified Fill Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 1.0 hours	
10.	Release of Notice of Uncertified Fill Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 1.0 hours	
11.	Record or Release of Notice of Grading Non-Compliance Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 1.0 hours	
12.	Record or Release of Notice of Violation Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 1.0 hours	
13.	Research of Completed Project Files Fee				In Accordance with the Board of Supervisors Policy for Photocopying and Research.

**PROPOSED FY 2013-14
FEE FOR GRADING PERMITS & INSPECTION SERVICES**

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program¹	FIXED FEE	INVESTIGATION/ PROCESSING FEE
14a.	Categorical Exemption Environmental Processing	\$360	No	Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 1.0 hours plus required filing fee with Recorder and California Fish and Game filing fee	Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
14b.	Discretionary Grading Permit and CEQA processing	\$7,215			
15.	Board of Supervisors Appeal Fee for Grading Permit, Environmental Document, or a Decision of the Building Official	\$3,875			Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
16a.	Soils or Geology Report Standard Review Initial Review w/One Follow-Up	Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 2.0 hours Eng Tech IV - 1.5 hours (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 2.0 hours Eng Tech IV - 1.5 hours	
	Subsequent Review (each subsequent review or special meeting)	Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours	
16b.	Fast Track Soils or Geology Report Review Initial Review w/One Follow-Up			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 3.0 hours Eng Tech IV - 1.5 hours	
	Subsequent Review (each subsequent review or special meeting)			Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours	

PROPOSED FY 2013-14
FEE FOR GRADING PERMITS & INSPECTION SERVICES

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program¹	FIXED FEE	INVESTIGATION/ PROCESSING FEE
17a.	Combined Soils and Geology Report Review Initial Review w/One Follow-Up	Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 4.0 hours Eng Tech IV - 1.5 hours (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 4.0 hours Eng Tech IV - 1.5 hours	
17a.	Subsequent Review (each subsequent review or special meeting)	Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours	
17b.	Fast Track Combined Soils and Geology Report Review Initial Review w/One Follow-Up			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 5.0 hours Eng Tech IV - 1.5 hours	
17b.	Subsequent Review (each subsequent review or special meeting)			Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours	
18.	Geohazard Site Inspection Deposit	\$835			Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
19.	Fast Tracking Single Lot Grading		No	Based on Board Approved Service Rates: Engineering Mgr. III- 3 hours Engineering Mgr. II- 14.0 hours Engineer III- 0 hours Eng Tech IV - 2 hours Engineer Tech II - 3 hours	
20.	Special Coordination Deposit	\$880			Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.

**PROPOSED FY 2013-14
FEE FOR GRADING PERMITS & INSPECTION SERVICES**

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program¹	FIXED FEE	INVESTIGATION/ PROCESSING FEE
21.	Late Payment Charge & Appeal of Charges				<p>If billed fees and charges are not paid within 30 days of billing, a penalty charge of 5% of the unpaid balance will be added to the balance due. Each month thereafter, an interest charge of 2% of the unpaid balance will be added and compounded until the bill is paid in full.</p> <p>The Director of the Public Works Agency or designee ("Director") may waive all or a portion of these late payment penalties and interest charges ("late fees") under the following circumstances: 1) any late fees waived are incurred on other fees imposed pursuant to this schedule which are due and payable; 2) the Director and the debtor execute an agreement, subject to County Counsel review, to settle the past due account; and 3) the amount of late fees waived is equitable and appropriate considering the reasons the debtor failed to pay the fees on time and the County's policy of recovering costs incurred in connection with grading permits and inspections.</p>
22.	<p>General Meeting Requests</p> <p>Rate is based on a minimum of one hour charge for the meeting. Should the meeting take longer than one hour the Applicant will be responsible for paying for the additional time rounded to the nearesy half hour</p>			<p>Based on Board Approved Service Rates:</p> <p>Engineering Mgr. III Engineering Mgr. II Engineering Mgr. I Engineer III Sr. Public Wks Insp Eng Tech IV Eng Tech III Eng Tech II</p>	

PROPOSED FY 2013-14
FEE FOR GRADING PERMITS & INSPECTION SERVICES

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program ¹	FIXED FEE	INVESTIGATION/ PROCESSING FEE
23a.	Preliminary Design Assessment	\$340		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 0.5 hours	
23b.	Preliminary Design Assessment Subsequent Review	\$210		Based on Board Approved Service Rates: Engineering Mgr. II- 1.0 hours	

1. Pay as You Go Plancheck Program allows for the Deposit to be paid on a per plan check basis equivalent to the percentages of the total deposit:
1st Plancheck Deposit: 54%, 2nd Plancheck Deposit: 32%, 3rd Plancheck Deposit: 14%. Applicant will be required to sign the Grading Permit Plan Check and Processing Deposit Agreement.
2. A completed review and analysis of all fees was conducted to determine staff time and cost to administer the program in accordance with VC Building Code Section J104.3.

PROPOSED FY 2012-13 2013-2014
FEE FOR GRADING PERMITS & INSPECTION SERVICES

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	<u>Qualifies for</u> <u>Pay as You Go</u> <u>Plan Check</u> <u>Program¹</u> APPLICATION APPLICATION & RENEWAL FEE	FIXED FEE	INVESTIGATION/ PROCESSING FEE
1a.	Grading Permit Plan Check Fixed Fee & Fee Deposit				
	50 Cubic Yards or more (3 Plan Reviews)	\$3,910 \$3,890	Yes		
1b.	50 Cubic Yards or more (Complex)	\$4,330 \$4,310	Yes		
2a.	Grading Permit Inspection Deposit				
	Up To 500 Cubic Yards (small project)	\$5,100 \$5,030			
2b.	Over 500 Cubic Yards (large project)	\$6,740 \$6,465			
3.	Additional Grading Plan Check Fee or Fee Deposit	\$610 \$530			
4.	Grading Permit Time Extension Deposit	\$530 \$520			
5.	Grading Permit- Temporary Stockpile	\$2,420 \$2,030	No		
6.	Grading Permit - Agriculture and Oil Field Grading	\$3,380 \$2,795	No		

PROPOSED FY 2012-13 2013-2014
FEE FOR GRADING PERMITS & INSPECTION SERVICES

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	<u>Qualifies for Pay as You Go Plan Check Program¹</u> APPLICATION APPLICATION & RENEWAL FEE	FIXED FEE	INVESTIGATION/ PROCESSING FEE
7.	Remove and Recompact Grading Permit	\$1,365 \$1,370	No		
8.	Unauthorized Grading Fee				Actual cost based on investigation time by staff
9.	Notice of Uncertified Fill Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 1.0 hours	
10.	Release of Notice of Uncertified Fill Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 1.0 hours	
11.	Record or Release of Notice of Grading Non-Compliance Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 1.0 hours	
12.	Record or Release of Notice of Violation Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 1.0 hours	
13.	Research of Completed Project Files Fee				In Accordance with the Board of Supervisors Policy for Photocopying and Research.

PROPOSED FY 2012-13 2013-2014
FEE FOR GRADING PERMITS & INSPECTION SERVICES

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	<u>Qualifies for Pay as You Go Plan Check Program¹</u> APPLICATION APPLICATION & RENEWAL FEE	FIXED FEE	INVESTIGATION/ PROCESSING FEE
14a.	Categorical Exemption Environmental Processing	\$345 \$360		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 1.0 hours plus required filing fee with Recorder and California Fish and Game filing fee	
14b.	Discretionary Grading Permit and CEQA processing	\$7,600 \$7,215	No		Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
15.	Board of Supervisors Appeal Fee for Grading Permit, Environmental Document, or a Decision of the Building Official	\$3,900 \$3,875			Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
16a.	Soils or Geology Report Standard Review Initial Review w/One Follow-Up	Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 2.0 hours Eng Tech IV - 1.5 2.0 hours (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 2.0 hours Eng Tech IV - 1.5 2.0 hours	
	Subsequent Review (each subsequent review or special meeting)	Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours	
16b.	Fast Track Soils or Geology Report Review Initial Review w/One Follow-Up			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 3.0 hours Eng Tech IV - 1.5 2.0 hours	
	Subsequent Review (each subsequent review or special meeting)			Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 1.0 hours	

PROPOSED FY 2012-13 2013-2014
FEE FOR GRADING PERMITS & INSPECTION SERVICES

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	<u>Qualifies for Pay as You Go Plan Check Program¹</u> APPLICATION & RENEWAL FEE	FIXED FEE	INVESTIGATION/ PROCESSING FEE
17a.	Combined Soils and Geology Report Review Initial Review w/One Follow-Up	Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 4.0 hours Eng Tech IV - 1.5 2.0 hours (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 4.0 hours Eng Tech IV - 1.5 2.0 hours	
17a.	(Continued) Subsequent Review (each subsequent review or special meeting)	Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 4.0 hours (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 4.0 hours	
17b.	Fast Track Combined Soils and Geology Report Review Initial Review w/One Follow-Up			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 5.0 hours Eng Tech IV - 1.5 2.0 hours	
17b.	(Continued) Subsequent Review (each subsequent review or special meeting)			Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 4.0 hours	

PROPOSED FY 2012-13 2013-2014
FEE FOR GRADING PERMITS & INSPECTION SERVICES

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	<u>Qualifies for Pay as You Go Plan Check Program¹</u> APPLICATION APPLICATION & RENEWAL FEE	FIXED FEE	INVESTIGATION/ PROCESSING FEE
18.	Geohazard Site Inspection Deposit	\$800 \$835			Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
19.	Fast Tracking Single Lot Grading			Based on Board Approved Service Rates: Engineering Mgr. III - 3.0 2.5 hours Engineering Mgr. II - 14.0 12.0 hours Engineer III - 0.00 40.0 hours Eng Tech IV - 2.0 3.5 hours Engineer II - 3.0 2.0 hours	
20.	Special Coordination Deposit	\$915 \$880			Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.

PROPOSED FY 2012-13 2013-2014
FEE FOR GRADING PERMITS & INSPECTION SERVICES

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	<u>Qualifies for Pay as You Go Plan Check Program¹</u> APPLICATION APPLICATION & RENEWAL FEE	FIXED FEE	INVESTIGATION/ PROCESSING FEE
21.	Late Payment Charge & Appeal of Charges				<p>If billed fees and charges are not paid within 30 days of billing, a penalty charge of 5% of the unpaid balance will be added to the balance due. Each month thereafter, an interest charge of 2% of the unpaid balance will be added and compounded until the bill is paid in full.</p> <p><u>The Director of the Public Works Agency or designee ("Director") may waive all or a portion of these late payment penalties and interest charges ("late fees") under the following circumstances:</u> <u>1) any late fees waived are incurred on other fees imposed pursuant to this schedule which are due and payable; 2) the Director and the debtor execute an agreement, subject to County Counsel review, to settle the past due account; and 3) the amount of late fees waived is equitable and appropriate considering the reasons the debtor failed to pay the fees on time and the County's policy of recovering costs incurred in connection with grading permits and inspections.</u></p>
22.	Hillside Erosion Control Ordinance Coordination Deposit	<p>Based on Board Approved Service Rates:</p> <p>Engineering Mgr. III- 1.75 hours Engineering Mgr. II- 9.0 hours Sr. Public Wks Insp- 8.0 hrs Eng Tech IV- 1.0 hours Eng Tech II- 1.5 hours</p>			<p>Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.</p>

PROPOSED FY 2012-13 2013-2014
FEE FOR GRADING PERMITS & INSPECTION SERVICES

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program ¹ APPLICATION APPLICATION & RENEWAL FEE	FIXED FEE	INVESTIGATION/ PROCESSING FEE
23- 22.	General Meeting Requests Rate is based on a minimum of one hour charge for the meeting. Should the meeting take longer than one hour the Applicant will be responsible for paying for the additional time rounded to the nearesy half hour			Based on Board Approved Service Rates: Engineering Mgr. III Engineering Mgr. II Engineering Mgr. I Engineer III Sr. Public Wks Insp Eng Tech IV Eng Tech III Eng Tech II	
24a- 23a.	Preliminary Design Assessment	\$325 \$340		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 0.5 hours	
24b- 23b.	Preliminary Design Assessment Subsequent Review	\$200 \$210		Based on Board Approved Service Rates: Engineering Mgr. II- 1.0 hours	

1. Pay as You Go Plancheck Program allows for the Deposit to be paid on a per plan check basis equivalent to the percentages of the total deposit:

1st Plancheck Deposit: 54%, 2nd Plancheck Deposit: 32%, 3rd Plancheck Deposit: 14%. Applicant will be required to sign the Grading Permit Plan Check and Processing Deposit Agreement.

2. A completed review and analysis of all fees was conducted to determine staff time and cost to administer the program in accordance with VC Building Code Section J104.3.

EFFECTIVE JULY 1, 2013

**RESOLUTION OF THE BOARD OF SUPERVISORS
ESTABLISHING RENTS, FEES, AND INSURANCE REQUIREMENTS
FOR THE COUNTY HARBOR DEPARTMENT
AND DELEGATING AUTHORITY FOR EXECUTION
OF CERTAIN AGREEMENTS SUBJECT TO SPECIFIED GUIDELINES**

THE VENTURA COUNTY BOARD OF SUPERVISORS HEREBY ORDERS AND RESOLVES THE FOLLOWING:

I. RENTS, FEES, AND INSURANCE REQUIREMENTS.

The Rents, Fees, and Insurance Requirements prescribed in the attached Schedule A are hereby approved and adopted, and all prior inconsistent schedules are repealed.

II. AUTHORIZATION TO EXECUTE.

The Director of the Harbor Department or his/her designee is authorized to execute on behalf of the County of Ventura: Leases, Subleases, Licenses, Permits, Special Use/Activity Permits, Concession Agreements, Extensions, Amendments, Consents, Notices of Default and Notices of Intent to Terminate Leases, Subleases, Licenses and other Agreements, and Reimbursement Agreements for Cost Recovery as are hereinafter defined and in accordance with the provisions of the attached schedule.

A. DEFINITIONS.

1. LEASE OR SUBLEASE. A conveyance of real property rights for occupancy or use of land, improvements, or a combination thereof. Under this authority, the Term shall not exceed five (5) years, including options to extend. Examples: leasing of land for improvements, leasing of a building or portion of a building to tenant or concessionaire.
2. LICENSE. A conveyance of "personal" rights for occupancy or use of property under this authority, limited to five (5) year term.
3. PERMIT. A personal right to occupy or use property under this authority, limited to maximum term of one (1) year. Permit may be extended subject to thirty- (30) day Notice of Termination.
4. SPECIAL USE/ACTIVITY PERMIT. A personal right to occupy, use or conduct a specified "activity," limited under this authority to a maximum of seven (7) days.

5. CONCESSION AGREEMENT. An agreement to operate a County supported business on County property.
6. EXTENSION, AMENDMENT, CONSENT, NOTICE OF DEFAULT AND NOTICE OF INTENT TO TERMINATE.
 - a. Extension is a continuation of an existing Board approved agreement without change, or limited to changes authorized by this Authority.
 - b. Amendment is a change of one or more of the terms, conditions, or covenants consistent with authorized terms and amounts specified in Board-approved rent and fee schedules.
 - c. Consent is a ratification of a term, condition, or covenant in an existing agreement executed by the Board made subject to "County approval" the Harbor Director may issue Consent after determining proper compliance. This includes an Assignment of Lease. The Harbor Director may also approve a "sublease" or "additional use" by lessee, but limited to five (5) years.
 - d. Notice of Default is a notice by which the Harbor Director, or his or her authorized representative, gives written notice that a breach has occurred and gives specific instructions and timelines on how the breach must be cured.
 - e. Notice of Intent to Terminate is a notice by which the Harbor Director, or his or her authorized representative, gives written declaration of intent to terminate pursuant to a breach or default. On a Board approved Agreement, final termination shall be subject to Board approval. Leases executed by the Harbor Director may be terminated by the Harbor Director.
7. REIMBURSEMENT AGREEMENTS FOR COST RECOVERY. An agreement setting forth a deposit amount and a cost recovery mechanism for services to be provided to lessees or potential lessees. Example – lease amendments, permit processing.
 - a. Deposit – Cash deposits are submitted and hours billed against these deposits based on actual staff time expended (with the exception of the director's first 100 hours), with no billing limit. Billings are based on the work hours expended multiplied by the current Hourly Rate established by the Board of Supervisors or, in the case of outside consultants, the actual hours and rate billed. Should final costs be less than the amount of the deposit, the remaining deposit will be refunded. Should final costs exceed the deposit, the applicant will be invoiced for the balance due pursuant

to the fee reimbursement agreement accompanying the deposit. Only rarely would the deposit be equal to the actual cost.

- B. SECURITY DEPOSIT. All tenants shall provide County with, and at all times maintain, a Security Deposit in an amount prescribed by the lease covering such property or if there is no lease, by this resolution. Said amount shall be based on rent adjusted periodically. Public entities governed by the Board shall be exempt. Said deposit shall be placed in a County trust account or place of safekeeping and shall guarantee tenant's full and faithful performance of all terms and conditions of their agreement. The following forms of deposit are acceptable: Cash, Time Certificate of Deposit (CD), Irrevocable Letter of Credit, and assigned Savings Passbook. The following shall be the basis of the amount of the Deposit:
1. License Agreement. The deposit shall be equal to one (1) month's rental rate.
- C. PREPARATIONS AND APPROVAL. The Licenses, Permits, Special Use/Activity Permits, Concession Agreements, Amendments, Notices of Default and Notices of Intent to Terminate shall be prepared by the Harbor Department.
- D. BACKGROUND DETERMINATION AND GUIDELINES. No agreement will be executed under the authority of the RESOLUTION if the County Executive Officer or the Director of the Harbor Department determines that:
1. The proposed use or occupancy is in conflict with official or certified plans for development and/or Federal, State and local laws;
 2. The other party(s) to a proposed Agreement has a reputation, character, or background which could be detrimental to County's interest; or
 3. Such other party(s) does not have technical knowledge, management ability, or financial capability to fulfill the purpose and provisions of the Agreement.
- E. RENTAL POLICY. It shall continue to be Harbor Department's policy to require tenants or users of County Harbor property to pay rents established by Board-approved Rent and Fee Schedules; however, the Harbor Director may determine that certain special services including labor, materials, public relations/advertising value may be accepted in lieu of cash payment of rent where all other guidelines are consistent with the Director's Authority. Public Agencies may request in writing a waiver of fees, which may be approved at the discretion of the Director.

- F. POLICY SETTING AGREEMENTS. Any transaction authorized by this Resolution, considered policy setting in the opinion of the County Executive Officer or the Harbor Director, shall be submitted to the Board of Supervisors for approval and execution.

III. AUTHORIZATION TO ESTABLISH FEES.

The Harbor Director is hereby granted limited authority to establish fees for other uses of the harbor property not specifically provided for in the attached schedule. Such other fees shall be reasonable and consistent with the policies and fees established herein. Any such fee considered by the director to be significant or policy setting shall be submitted to the Board of Supervisors for approval. In addition, the Harbor Director is authorized to increase or decrease the slip rates annually in such amount so as not to exceed the average actual rates per linear foot of privately operated west channel marinas, and to achieve these rates without excessive annual increases.

- IV. The proposed amendments to the County Agency rates and fees are reasonably related to the burden imposed on the County agency programs and the County agency benefits received by the service rate or fee payer.

THE FOREGOING RESOLUTION, INCLUDING RECITALS AND ATTACHED Rent and Fee Schedule is passed, approved, and adopted by the Board of Supervisors on May 21, 2013, supercedes all previous Harbor fee resolutions and is effective on July 1, 2013.

Date: _____

By: _____
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,
Clerk of the Board of Supervisors
County of Ventura, State of California

By: _____
Deputy Clerk of the Board

EFFECTIVE JULY 1, ~~2012~~2013

**RESOLUTION OF THE BOARD OF SUPERVISORS
ESTABLISHING RENTS, FEES, AND INSURANCE REQUIREMENTS
FOR THE COUNTY HARBOR DEPARTMENT
AND DELEGATING AUTHORITY FOR EXECUTION
OF CERTAIN AGREEMENTS SUBJECT TO SPECIFIED GUIDELINES**

THE VENTURA COUNTY BOARD OF SUPERVISORS HEREBY ORDERS AND RESOLVES THE FOLLOWING:

I. RENTS, FEES, AND INSURANCE REQUIREMENTS.

The Rents, Fees, and Insurance Requirements prescribed in the attached Schedule A are hereby approved and adopted, and all prior inconsistent schedules are repealed.

II. AUTHORIZATION TO EXECUTE.

The Director of the Harbor Department or his/her designee is authorized to execute on behalf of the County of Ventura: Leases, Subleases, Licenses, Permits, Special Use/Activity Permits, Concession Agreements, Extensions, Amendments, Consents, Notices of Default and Notices of Intent to Terminate Leases, Subleases, Licenses and other Agreements, and Reimbursement Agreements for Cost Recovery as are hereinafter defined and in accordance with the provisions of the attached schedule.

A. DEFINITIONS.

1. LEASE OR SUBLEASE. A conveyance of real property rights for occupancy or use of land, improvements, or a combination thereof. Under this authority, the Term shall not exceed five (5) years, including options to extend. Examples: leasing of land for improvements, leasing of a building or portion of a building to tenant or concessionaire.
2. LICENSE. A conveyance of "personal" rights for occupancy or use of property under this authority, limited to five (5) year term.
3. PERMIT. A personal right to occupy or use property under this authority, limited to maximum term of one (1) year. Permit may be extended subject to thirty- (30) day Notice of Termination.
4. SPECIAL USE/ACTIVITY PERMIT. A personal right to occupy, use or conduct a specified "activity," limited under this authority to a maximum of seven (7) days.

5. CONCESSION AGREEMENT. An agreement to operate a County supported business on County property.
6. EXTENSION, AMENDMENT, CONSENT, NOTICE OF DEFAULT AND NOTICE OF INTENT TO TERMINATE.
 - a. Extension is a continuation of an existing Board approved agreement without change, or limited to changes authorized by this Authority.
 - b. Amendment is a change of one or more of the terms, conditions, or covenants consistent with authorized terms and amounts specified in Board-approved rent and fee schedules.
 - c. Consent is a ratification of a term, condition, or covenant in an existing agreement executed by the Board made subject to "County approval" the Harbor Director may issue Consent after determining proper compliance. This includes an Assignment of Lease. The Harbor Director may also approve a "sublease" or "additional use" by lessee, but limited to five (5) years.
 - d. Notice of Default is a notice by which the Harbor Director, or his or her authorized representative, gives written notice that a breach has occurred and gives specific instructions and timelines on how the breach must be cured.
 - e. Notice of Intent to Terminate is a notice by which the Harbor Director, or his or her authorized representative, gives written declaration of intent to terminate pursuant to a breach or default. On a Board approved Agreement, final termination shall be subject to Board approval. Leases executed by the Harbor Director may be terminated by the Harbor Director.
7. REIMBURSEMENT AGREEMENTS FOR COST RECOVERY. An agreement setting forth a deposit amount and a cost recovery mechanism for services to be provided to lessees or potential lessees. Example – lease amendments, permit processing.
 - a. Deposit – Cash deposits are submitted and hours billed against these deposits based on actual staff time expended (with the exception of the director's first 100 hours), with no billing limit. Billings are based on the work hours expended multiplied by the current Hourly Rate established by the Board of Supervisors or, in the case of outside consultants, the actual hours and rate billed. Should final costs be less than the amount of the deposit, the remaining deposit will be refunded. Should final costs exceed the deposit, the applicant will be invoiced for the balance due pursuant

to the fee reimbursement agreement accompanying the deposit. Only rarely would the deposit be equal to the actual cost.

- B. SECURITY DEPOSIT. All tenants shall provide County with, and at all times maintain, a Security Deposit in an amount prescribed by the lease covering such property or if there is no lease, by this resolution. Said amount shall be based on rent adjusted periodically. Public entities governed by the Board shall be exempt. Said deposit shall be placed in a County trust account or place of safekeeping and shall guarantee tenant's full and faithful performance of all terms and conditions of their agreement. The following forms of deposit are acceptable: Cash, Time Certificate of Deposit (CD), Irrevocable Letter of Credit, and assigned Savings Passbook. The following shall be the basis of the amount of the Deposit:
1. License Agreement. The deposit shall be equal to one (1) month's rental rate.
- C. PREPARATIONS AND APPROVAL. The Licenses, Permits, Special Use/Activity Permits, Concession Agreements, Amendments, Notices of Default and Notices of Intent to Terminate shall be prepared by the Harbor Department.
- D. BACKGROUND DETERMINATION AND GUIDELINES. No agreement will be executed under the authority of the RESOLUTION if the County Executive Officer or the Director of the Harbor Department determines that:
1. The proposed use or occupancy is in conflict with official or certified plans for development and/or Federal, State and local laws;
 2. The other party(s) to a proposed Agreement has a reputation, character, or background which could be detrimental to County's interest; or
 3. Such other party(s) does not have technical knowledge, management ability, or financial capability to fulfill the purpose and provisions of the Agreement.
- E. RENTAL POLICY. It shall continue to be Harbor Department's policy to require tenants or users of County Harbor property to pay rents established by Board-approved Rent and Fee Schedules; however, the Harbor Director may determine that certain special services including labor, materials, public relations/advertising value may be accepted in lieu of cash payment of rent where all other guidelines are consistent with the Director's Authority. Public Agencies may request in writing a waiver of fees, which may be approved at the discretion of the Director.

- F. POLICY SETTING AGREEMENTS. Any transaction authorized by this Resolution, considered policy setting in the opinion of the County Executive Officer or the Harbor Director, shall be submitted to the Board of Supervisors for approval and execution.

III. AUTHORIZATION TO ESTABLISH FEES.

The Harbor Director is hereby granted limited authority to establish fees for other uses of the harbor property not specifically provided for in the attached schedule. Such other fees shall be reasonable and consistent with the policies and fees established herein. Any such fee considered by the director to be significant or policy setting shall be submitted to the Board of Supervisors for approval. In addition, the Harbor Director is authorized to increase or decrease the slip rates annually in such amount so as not to exceed the average actual rates per linear foot of privately operated west channel marinas, and to achieve these rates without excessive annual increases.

- IV. The proposed amendments to the County Agency rates and fees are reasonably related to the burden imposed on the County agency programs and the County agency benefits received by the service rate or fee payer.

THE FOREGOING RESOLUTION, INCLUDING RECITALS AND ATTACHED Rent and Fee Schedule is passed, approved, and adopted by the Board of Supervisors on ~~June 18~~ May 21, 2012~~3~~, supercedes all previous Harbor fee resolutions and is effective on July 1, 2013.

Date: _____

By: _____
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,
Clerk of the Board of Supervisors
County of Ventura, State of California

By: _____
Deputy Clerk of the Board

CHANNEL ISLANDS HARBOR DEPARTMENT

SERVICE RATE AND FEE SCHEDULE

I. COUNTY-OWNED MARINAS

No vessel shall be allowed to remain as tenant in an assigned boat slip on either the Small Boat or Commercial Fishing Marinas or guest dock facilities without having first registered with the Harbor Director, or the Director's representative, and having obtained a valid permit or License Agreement as required and having paid the fees as set forth below:

A. BOAT STORAGE

1. Guest Boat Docking Fee (Overnight)

- a. Vessels utilizing the guest slips shall be assessed current overnight charges of \$1.15 per ft./night with a minimum fee of \$12.50. Slip fees are subject to change upon the discretion of the Harbor Director in accordance with Section III of the Rate and Fee Resolution.
- b. Vessels with excessive beams or appurtenances will be charged for all spaces encumbered.
- c. Guest docks are intended to accommodate boat owners/operators en route to or from their homeports or marinas. Maximum berthing shall be limited to ten (10) days within a thirty- (30) day period. Unoccupied vessels authorized by the Director to be stored at the guest dock longer than ten (10) days shall provide proof of vessel insurance with minimum limits of \$100,000 naming the County of Ventura as additional insured (see Exhibit A). Unoccupied vessels authorized by the Director to stay longer than the ten- (10) day stay shall pay daily storage rate of \$1.35 per ft./day. Fees are subject to change upon the discretion of the Harbor Director in accordance with Section III of the Rate and Fee Resolution.
- d. Key Card Deposit. A refundable deposit will be required for each issued key card (See Section V. G. KEY CARD DEPOSIT, for terms and conditions.)
- e. Slip License Agreement (Month-to-month)

Slip licensees in either the Small Boat or Commercial Fishing Marinas will be required to execute a month-to-month license agreement, provide vessel liability insurance with a minimum limit of \$100,000 naming the County of Ventura as additional insured (see Exhibit A). Monthly slip fees are as follows:

Small Boat Marina	\$250.00
Commercial Fishing Marina	Commercial \$11.00 per ft. Recreational \$12.00 per ft.
CISCO – County Slips	Commercial \$11.00 per ft. Recreational \$12.00 per ft.
Fisherman's Wharf	\$ 12.00 per ft.

Monthly slip fees are subject to change upon the discretion of the Harbor Director in accordance with Section III of the Rate and Fee Resolution.

The monthly fee does not include any possessory interest tax, which is the responsibility of the individual licensee.

a. Security Deposit

Tenants shall provide the Harbor Department with and thereafter maintain refundable cash deposits in an amount equal to the sum of the following:

- (1) One month's rent in effect at the time of initial license sign-up.
- (2) Late Fee: 10% of the unpaid balance, monthly.
- (3) Key Card Deposit: A refundable deposit will be required for each issued key card (See Section V. G. KEY CARD DEPOSIT, for terms and conditions.)

Security deposits are refundable upon termination of the license reduced if applicable, by any amount applied to the tenant's unpaid rent.

2. Waiting List Fee

A waiting list will be established when required and maintained by the Harbor Department. Placement on the list will be on a first come, first served basis. A deposit equal to one month's rent is required. An applicant may remove their name from the list upon written request. Said deposit shall be returned less administrative processing fee of \$25.00.

B. BOAT RESIDENCE PERMIT

Permit granted for up to one year to reside aboard a vessel in the Harbor. The annual permit fee is \$115.00.

II. COMMERCIAL ACTIVITY PERMIT

No person or business entity other than the current lessee or licensee shall sell or publicly solicit the sale of merchandise, conduct or operate a business or service for hire or compensation, or advertise or solicit business or utilize Harbor land or water area upon property under the jurisdiction of the Channel Islands Harbor Department unless a permit is first obtained from the Harbor Director or his or her designee. The permit holder will perform permitted activities only in those areas designated on the permit. To qualify for a Commercial Activity Permit, the following is required:

A. PERMIT FEE

1. Daily Permit \$90.00
2. Annual Permit \$210.00

B. A CERTIFICATE OF INSURANCE naming the County of Ventura as additional insured with coverage specified in Exhibit A.

C. PERMIT ID CARD DEPOSIT

ID cards will be issued to Annual Permit holders. A \$25.00 deposit shall be collected on all issued ID cards, which is refundable when returned.

D. EVIDENCE of the applicable City business license.

III. SPECIAL USE PERMIT

No person or business entity shall conduct any commercial filming, photography, or demonstrations upon property under the jurisdiction of the Channel Islands Harbor Department without first obtaining a permit from the Harbor Director or his or her designee. To qualify for a Commercial Film, Photography Permit, the following is required:

A. PERMIT FEE (Daily)

- | | |
|------------------------------------|-----------------|
| 1. TV, Movie or Commercial Filming | \$545 - \$2,715 |
| 2. Commercial Photographing | \$120 - \$220 |
| 3. Commercial Demonstrations | \$120 - \$220 |
| 4. Private Events (weddings, etc.) | \$200 - \$545 |

Certificate of insurance naming the County of Ventura as additional insured with coverage as specified in Exhibit A.

B. SECURITY/CLEAN-UP DEPOSIT equal to the per-day fee may be required if determined by the Harbor Director to be justified by the planned activity.

Note: (a) Maximum permit term is seven (7) days including set-up and disassembly time, without advance approval of the Harbor Director or his or her designee.

(b) Activity on leased property requires a County Permit. Distribution of the fee will be negotiated between the lessee and the County.

IV. DEPOSIT REQUIRED FOR COST RECOVERY

A current lessee or potential lessee requesting revisions to existing lease documents or assistance from the County Harbor Department in obtaining building permits, preparing environmental impact statements, etc., shall be required to deposit funds in advance of such revisions or assistance to cover the cost incurred by the County Harbor Department. Costs actually incurred will be billed directly to the party requesting the service. The deposit will be held for final bill payments, with any deposit balance remaining after the service is complete being refunded.

A. DEPOSIT

\$2,500.00 to \$25,000.00, as determined by the Harbor Director.

B. HOURLY RATES

	Actual Cost
1. Consultant	
2. Director (billable after first 100 hours)	\$ 167.00
3. Deputy Director	\$ 123.00
4. Program Administrator	\$ 60.00
5. Lease Manager	\$ 105.00
6. Harbor Master	\$ 135.00
7. Harbor Captain	\$ 107.00
8. Fiscal Manager	\$ 94.00
9. Accounting Officer III	\$ 59.00
10. Fiscal Assistant	\$ 34.00

V. MISCELLANEOUS FEES

A. HARBOR PERSONNEL SERVICES

Special uses requiring Harbor Department personnel shall be charged, in addition to use fee, an hourly rate for personnel for each hour or portion thereof required at the following rates:

1. Harbor Patrol Officers
 - a. Regular rate \$88.00 per hour
2. Maintenance Workers
 - a. Regular rate \$57.00 per hour

Example of such services:

- (a) Crowd control
- (b) Special maintenance requirements other than normal cleanup
- (c) Uses requiring special operational services or supervision
- (d) Extended hours beyond normal closing

B. TOWING AND/OR PUMPING FEE

An hourly towing and/or pumping charge shall be required at the rate of \$130.00 per hour, or any part of an hour. No tow charge shall be made when the US Coast Guard releases a vessel to the Channel Islands Harbor Patrol for continuation of towing.

C. IMPOUND OR ABANDONMENT FEE

An impound or abandonment fee of \$130.00 shall be charged in addition to any applicable towing fee, storage fee, and any other reasonable costs incurred in impounding a boat or vehicle. Storage fees shall be equal to the daily "Guest Dock Docking Fee" with no less than \$15.00 per day minimum charge.

D. COIN-OPERATED BOAT WASH

A fee of \$0.75 shall be charged for use of the coin-operated boat wash.

E. BAD (NSF) CHECK FEE

A "bad check" or NSF fee of \$50.00 shall be added to that amount owed on any check returned for insufficient funds or any other reason.

F. LATE PAYMENT SERVICE FEE

Boat Slip License Agreements. Payments not received within ten (10) days of the due dates shall be charged a late service fee. The service fee will be calculated by multiplying the unpaid balance by 10%.

G. KEY CARD DEPOSIT

Security gates and restrooms key cards will be issued to authorized persons. A \$20.00 deposit shall be collected on all issued key cards, which is refundable when returned. Broken or damaged cards will be replaced for a fee of \$20.00. Key card deposit shall be forfeited if card is lost or not returned within fifteen (15) days after termination of license.

H. USE OF HARBOR FOR PROMOTION OF BOATING AND/OR NON-PROFIT/COMMUNITY ACTIVITY

Boating and other maritime related and/or community oriented one-time events considered to be of public interest, and/or having a value to the boating community, may request in writing a waiver of fees, which may be approved at the discretion of the Harbor Director.

I. TRANSFER OF TITLE DOCUMENT PROCESSING FEE

A fee of \$200.00 shall be charged for the processing of each document for the Transfer of Title of any sale, assignment or other transfer of the Channel Islands Condominiums. The fee shall be submitted prior to approval of such documents by the Harbor Director.

J. OTHER

Other uses not herein covered will be considered upon written request. Organizations and/or individuals requesting permits shall provide all required information regarding the proposed activity. Fees will be charged as justified by the planned activity and determined by the Harbor Director.

VI. AUTO PARKING AND VIOLATIONS

A. DAYTIME PARKING - LAUNCH RAMP

- | | |
|-----------|----------|
| 1. Daily | \$ 5.00 |
| 2. Annual | \$100.00 |

B. OVERNIGHT PARKING - LAUNCH RAMP

- | | |
|--|-------------------|
| 1. Occupied vehicle with vessel trailer | \$25.00 per night |
| 2. Unoccupied vehicle | \$10.00 per night |
| 3. Annual (Commercial only, space limited from September 15 to May 15) | \$175.00 |

C. PARKING FINES – ALL LOTS

- | | |
|--|----------|
| 1. Handicapped parking violation | \$350.00 |
| 2. Violations in all other regulated parking areas | \$ 65.00 |

VII. JUNIOR LIFEGUARD PROGRAM

The Channel Islands Harbor operates a Junior Lifeguard Program for children ages 8 through 15 years. There are two 4-week sessions each summer. Prices for the 2014-15 season shall be \$350.00 for the first child from a family and \$320.00 for siblings. An additional fee of \$45.00 - \$60.00 will be charged for every child that requests to be included in the one-day island trip each session. Harbor Director may increase rates not to exceed 10% in any one year based on cost of providing the program.

VIII. COUNTY-OWNED FUEL DOCK

The County of Ventura operates a fuel dock, which sells gasoline and diesel fuel to recreational and commercial fishing vessels. Fuel shall be sold at a price approved by the Harbor Director based on selling prices to be established every time fuel supply is purchased by the fuel dock. Prices shall be calculated using a formula that will recover costs and other taxes not passed on to consumers, plus an additional mark-up for the cost of general Harbor operations. Prices shall be "marked up" by \$0.56 to \$0.66 per gallon based on actual costs.

IX. FISHERMAN'S WHARF CRANE USE FEE

The County operates a 2000-lb. Capacity crane at Fisherman's Wharf Dock for use by commercial fishermen. The crane will be powered by tokens available at the Harbor Patrol office. A fee of \$3.00 (1 token) for 15-minute use will be charged.

X. LEASE AGREEMENTS

No requirements or conditions of this Rate and Fee Schedule shall apply to agreements (leases, subleases and concession agreements) with a term in excess of two (2) years. Any such agreement shall specifically dictate any requirements or conditions discussed in this Rate and Fee Schedule.

INSURANCE REQUIREMENTS

SPECIAL/COMMERCIAL ACTIVITY PERMITS

Although additional insurance coverage and limits may be required, the coverages listed below shall be the general types and limits of coverage necessary to obtain a permit:

Commercial General Liability “occurrence” coverage in the amount of \$1,000,000 combined single limit (CSL) bodily injury and property damage for each occurrence, including personal injury, broad form property damage, products and completed operations, broad form blanket contractual and \$100,000 fire legal liability. (If business involves salvage operations, coverage must include ship repair, diving and salvage operations.)

Business Auto Policy including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$500,000 for each occurrence. Personal auto liability policy shall have minimum coverage in the amount of \$50,000 and must cover uninsured/underinsured motorist.

Workers’ Compensation coverage in full compliance with California statutory requirements, for all employees of permit holder and Employer’s Liability in minimum amount of \$1,000,000.

Marina Activities: **Marina Operators Protection and Indemnity** coverage in the minimum amount of \$1,000,000 CSL bodily injury and property damage for any one accident or occurrence. (Maintenance and/or use of dock, including but not limited to docking, loading and unloading of passengers.) (Yacht Clubs shall have regatta insurance in the amounts of \$1,000,000 for all on-water events.)

Marina Operators Legal Liability coverage in the minimum amount of \$1,000,000 CSL bodily injury and property damage for any one accident or occurrence. (Coverage for care, custody and control.)

Vessel Liability: **Protection and Indemnity** coverage in the minimum amount of \$1,000,000 CSL bodily injury and property damage for any one accident or occurrence (including tower’s liability if engaged in towing operations).

SMALL BOAT COMMERCIAL FISHING MARINA

Vessel Liability: **Protection and Indemnity** coverage in the minimum amount of \$100,000 CSL bodily injury and property damage for any one accident or occurrence. (Vessels remaining at the County Guest Docks for more than ten (10) days in a thirty- (30) day period shall be required to provide same coverage.)

The above policy/policies must name the County of Ventura as additionally insured. An additionally insured endorsement and certificate of insurance must be provided with a thirty- (30) day cancellation notice (or ten (10) days from the carrier for non-payment).

CHANNEL ISLANDS HARBOR DEPARTMENT

SERVICE RATE AND FEE SCHEDULE

I. COUNTY-OWNED MARINAS

No vessel shall be allowed to remain as tenant in an assigned boat slip on either the Small Boat or Commercial Fishing Marinas or guest dock facilities without having first registered with the Harbor Director, or the Director's representative, and having obtained a valid permit or License Agreement as required and having paid the fees as set forth below:

A. BOAT STORAGE

1. Guest Boat Docking Fee (Overnight)

- a. Vessels utilizing the guest slips shall be assessed current overnight charges of \$1.15 per ft./night with a minimum fee of \$12.50. Slip fees are subject to change upon the discretion of the Harbor Director in accordance with Section III of the Rate and Fee Resolution.
- b. Vessels with excessive beams or appurtenances will be charged for all spaces encumbered.
- c. Guest docks are intended to accommodate boat owners/operators en route to or from their homeports or marinas. Maximum berthing shall be limited to ten (10) days within a thirty- (30) day period. Unoccupied vessels authorized by the Director to be stored at the guest dock longer than ten (10) days shall provide proof of vessel insurance with minimum limits of \$100,000 naming the County of Ventura as additional insured (see Exhibit A). Unoccupied vessels authorized by the Director to stay longer than the ten- (10) day stay shall pay daily storage rate of \$1.35 per ft./day. Fees are subject to change upon the discretion of the Harbor Director in accordance with Section III of the Rate and Fee Resolution.
- d. Key Card Deposit. A refundable deposit will be required for each issued key card (See Section V. G. KEY CARD DEPOSIT, for terms and conditions.)
- e. Slip License Agreement (Month-to-month)

Slip licensees in either the Small Boat or Commercial Fishing Marinas will be required to execute a month-to-month license agreement, provide vessel liability insurance with a minimum limit of \$100,000 naming the County of Ventura as additional insured (see Exhibit A). Monthly slip fees are as follows:

Small Boat Marina	\$250.00
Commercial Fishing Marina	Commercial \$10.50 <u>11.00</u> per ft. Recreational \$11.50 <u>12.00</u> per ft.
CISCO – County Slips	Commercial \$10.50 <u>11.00</u> per ft. Recreational \$11.50 <u>12.00</u> per ft.
Fisherman's Wharf	\$11.50 <u>12.00</u> per ft.

Schedule A

Monthly slip fees are subject to change upon the discretion of the Harbor Director in accordance with Section III of the Rate and Fee Resolution. The monthly fee does not include any possessory interest tax, which is the responsibility of the individual licensee.

a. Security Deposit

Tenants shall provide the Harbor Department with and thereafter maintain refundable cash deposits in an amount equal to the sum of the following:

- (1) One month's rent in effect at the time of initial license sign-up.
- (2) Late Fee: 10% of the unpaid balance, monthly.
- (3) Key Card Deposit: A refundable deposit will be required for each issued key card (See Section V. G. KEY CARD DEPOSIT, for terms and conditions.)

Security deposits are refundable upon termination of the license reduced if applicable, by any amount applied to the tenant's unpaid rent.

2. Waiting List Fee

A waiting list will be established when required and maintained by the Harbor Department. Placement on the list will be on a first come, first served basis. A deposit equal to one month's rent is required. An applicant may remove their name from the list upon written request. Said deposit shall be returned less administrative processing fee of \$25.00.

B. BOAT RESIDENCE PERMIT

Permit granted for up to one year to reside aboard a vessel in the Harbor. The annual permit fee is \$115.00.

II. COMMERCIAL ACTIVITY PERMIT

No person or business entity other than the current lessee or licensee shall sell or publicly solicit the sale of merchandise, conduct or operate a business or service for hire or compensation, or advertise or solicit business or utilize Harbor land or water area upon property under the jurisdiction of the Channel Islands Harbor Department unless a permit is first obtained from the Harbor Director or his or her designee. The permit holder will perform permitted activities only in those areas designated on the permit. To qualify for a Commercial Activity Permit, the following is required:

A. PERMIT FEE

1. Daily Permit \$90.00
2. Annual Permit \$210.00

B. A CERTIFICATE OF INSURANCE naming the County of Ventura as additional insured with coverage specified in Exhibit A.

C. PERMIT ID CARD DEPOSIT

Schedule A

ID cards will be issued to Annual Permit holders. A \$25.00 deposit shall be collected on all issued ID cards, which is refundable when returned.

D. EVIDENCE of the applicable City business license.

III. SPECIAL USE PERMIT

No person or business entity shall conduct any commercial filming, photography, or demonstrations upon property under the jurisdiction of the Channel Islands Harbor Department without first obtaining a permit from the Harbor Director or his or her designee. To qualify for a Commercial Film, Photography Permit, the following is required:

A. PERMIT FEE (Daily)

- | | |
|------------------------------------|-------------------------------------|
| 1. TV, Movie or Commercial Filming | \$545 - \$2,715 |
| 2. Commercial Photographing | \$120 - \$220 |
| 3. Commercial Demonstrations | \$120 - \$220 |
| 4. Private Events (weddings, etc.) | \$175 <u>200</u> - \$545 |

Certificate of insurance naming the County of Ventura as additional insured with coverage as specified in Exhibit A.

B. SECURITY/CLEAN-UP DEPOSIT equal to the per-day fee may be required if determined by the Harbor Director to be justified by the planned activity.

Note: (a) Maximum permit term is seven (7) days including set-up and disassembly time, without advance approval of the Harbor Director or his or her designee.

(b) Activity on leased property requires a County Permit. Distribution of the fee will be negotiated between the lessee and the County.

IV. DEPOSIT REQUIRED FOR COST RECOVERY

A current lessee or potential lessee requesting revisions to existing lease documents or assistance from the County Harbor Department in obtaining building permits, preparing environmental impact statements, etc., shall be required to deposit funds in advance of such revisions or assistance to cover the cost incurred by the County Harbor Department. Costs actually incurred will be billed directly to the party requesting the service. The deposit will be held for final bill payments, with any deposit balance remaining after the service is complete being refunded.

A. DEPOSIT

\$2,500.00 to \$25,000.00, as determined by the Harbor Director.

B. HOURLY RATES

1. Consultant

Actual Cost

Schedule A

2. Director (billable after first 100 hours)	\$178.00 <u>167.00</u>
3. Deputy Director	\$134.00 <u>123.00</u>
4. Director of Planning & Development	\$119.00
Program Administrator	\$ 60.00
5. Lease Manager	\$111.00 <u>105.00</u>
6. Harbor Master	\$132.00 <u>135.00</u>
7. Harbor Captain	\$104.00 <u>107.00</u>
8. Fiscal Manager	\$ 106.00 <u>94.00</u>
9. Accounting Officer III	\$ 62.00 <u>59.00</u>
10. Fiscal Assistant	\$ 20.00 <u>34.00</u>
11. Management Assistant	\$ 75.00

V. MISCELLANEOUS FEES**A. HARBOR PERSONNEL SERVICES**

Special uses requiring Harbor Department personnel shall be charged, in addition to use fee, an hourly rate for personnel for each hour or portion thereof required at the following rates:

1. Harbor Patrol Officers
 - a. Regular rate ~~\$86.00~~ 88.00 per hour
2. Maintenance Workers
 - a. Regular rate \$57.00 per hour

Example of such services:

- (a) Crowd control
- (b) Special maintenance requirements other than normal cleanup
- (c) Uses requiring special operational services or supervision
- (d) Extended hours beyond normal closing

B. TOWING AND/OR PUMPING FEE

An hourly towing and/or pumping charge shall be required at the rate of \$130.00 per hour, or any part of an hour. No tow charge shall be made when the US Coast Guard releases a vessel to the Channel Islands Harbor Patrol for continuation of towing.

C. IMPOUND OR ABANDONMENT FEE

An impound or abandonment fee of \$130.00 shall be charged in addition to any applicable towing fee, storage fee, and any other reasonable costs incurred in impounding a boat or vehicle. Storage fees shall be equal to the daily "Guest Dock Docking Fee" with no less than \$15.00 per day minimum charge.

D. COIN-OPERATED BOAT WASH A fee of \$0.75 shall be charged for use of the coin-operated boat wash.**E. BAD (NSF) CHECK FEE**

Schedule A

A "bad check" or NSF fee of \$50.00 shall be added to that amount owed on any check returned for insufficient funds or any other reason.

F. LATE PAYMENT SERVICE FEE

Boat Slip License Agreements. Payments not received within ten (10) days of the due dates shall be charged a late service fee. The service fee will be calculated by multiplying the unpaid balance by 10%.

G. KEY CARD DEPOSIT

Security gates and restrooms key cards will be issued to authorized persons. A \$20.00 deposit shall be collected on all issued key cards, which is refundable when returned. Broken or damaged cards will be replaced for a fee of \$20.00. Key card deposit shall be forfeited if card is lost or not returned within fifteen (15) days after termination of license.

H. USE OF HARBOR FOR PROMOTION OF BOATING AND/OR NON-PROFIT/COMMUNITY ACTIVITY

Boating and other maritime related and/or community oriented one-time events considered to be of public interest, and/or having a value to the boating community, may request in writing a waiver of fees, which may be approved at the discretion of the Harbor Director.

I. TRANSFER OF TITLE DOCUMENT PROCESSING FEE

A fee of \$200.00 shall be charged for the processing of each document for the Transfer of Title of any sale, assignment or other transfer of the Channel Islands Condominiums. The fee shall be submitted prior to approval of such documents by the Harbor Director.

J. OTHER

Other uses not herein covered will be considered upon written request. Organizations and/or individuals requesting permits shall provide all required information regarding the proposed activity. Fees will be charged as justified by the planned activity and determined by the Harbor Director.

VI. AUTO PARKING AND VIOLATIONS**A. DAYTIME PARKING - LAUNCH RAMP**

- | | |
|-----------|----------|
| 1. Daily | \$ 5.00 |
| 2. Annual | \$100.00 |

B. OVERNIGHT PARKING - LAUNCH RAMP

- | | |
|--|-------------------|
| 1. Occupied vehicle with vessel trailer | \$25.00 per night |
| 2. Unoccupied vehicle | \$10.00 per night |
| 3. Annual (Commercial only, space limited from September 15 to May 15) | \$175.00 |

C. PARKING FINES – ALL LOTS

- | | |
|--|----------|
| 1. Handicapped parking violation | \$350.00 |
| 2. Violations in all other regulated parking areas | \$ 65.00 |

VII. JUNIOR LIFEGUARD PROGRAM

The Channel Islands Harbor operates a Junior Lifeguard Program for children ages 8 through 15 years. There are two 4-week sessions each summer. Prices for the ~~20132014~~²⁰¹⁴⁻¹⁵ season shall be ~~\$345.00~~ \$350.00 for the first child from a family and ~~\$315.00~~ \$320.00 for siblings. An additional fee of \$45.00 - \$60.00 will be charged for every child that requests to be included in the one-day island trip each session. Harbor Director may increase rates not to exceed 10% in any one year based on cost of providing the program.

VIII. COUNTY-OWNED FUEL DOCK

The County of Ventura operates a fuel dock, which sells gasoline and diesel fuel to recreational and commercial fishing vessels. Fuel shall be sold at a price approved by the Harbor Director based on selling prices to be established every time fuel supply is purchased by the fuel dock. Prices shall be calculated using a formula that will recover costs and other taxes not passed on to consumers, plus an additional mark-up for the cost of general Harbor operations. Prices shall be "marked up" by \$0.56 to \$0.66 per gallon based on actual costs.

IX. FISHERMAN'S WHARF CRANE USE FEE

The County operates a 2000-lb. Capacity crane at Fisherman's Wharf Dock for use by commercial fishermen. The crane will be powered by tokens available at the Harbor Patrol office. A fee of \$3.00 (1 token) for 15-minute use will be charged.

X. LEASE AGREEMENTS

No requirements or conditions of this Rate and Fee Schedule shall apply to agreements (leases, subleases and concession agreements) with a term in excess of two (2) years. Any such agreement shall specifically dictate any requirements or conditions discussed in this Rate and Fee Schedule.

INSURANCE REQUIREMENTS

SPECIAL/COMMERCIAL ACTIVITY PERMITS

Although additional insurance coverage and limits may be required, the coverages listed below shall be the general types and limits of coverage necessary to obtain a permit:

Commercial General Liability “occurrence” coverage in the amount of \$1,000,000 combined single limit (CSL) bodily injury and property damage for each occurrence, including personal injury, broad form property damage, products and completed operations, broad form blanket contractual and \$100,000 fire legal liability. (If business involves salvage operations, coverage must include ship repair, diving and salvage operations.)

Business Auto Policy including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$500,000 for each occurrence. Personal auto liability policy shall have minimum coverage in the amount of \$50,000 and must cover uninsured/underinsured motorist.

Workers’ Compensation coverage in full compliance with California statutory requirements, for all employees of permit holder and Employer’s Liability in minimum amount of \$1,000,000.

Marina Activities: **Marina Operators Protection and Indemnity** coverage in the minimum amount of \$1,000,000 CSL bodily injury and property damage for any one accident or occurrence. (Maintenance and/or use of dock, including but not limited to docking, loading and unloading of passengers.) (Yacht Clubs shall have regatta insurance in the amounts of \$1,000,000 for all on-water events.)

Marina Operators Legal Liability coverage in the minimum amount of \$1,000,000 CSL bodily injury and property damage for any one accident or occurrence. (Coverage for care, custody and control.)

Vessel Liability: **Protection and Indemnity** coverage in the minimum amount of \$1,000,000 CSL bodily injury and property damage for any one accident or occurrence (including tower’s liability if engaged in towing operations).

SMALL BOAT COMMERCIAL FISHING MARINA

Vessel Liability: **Protection and Indemnity** coverage in the minimum amount of \$100,000 CSL bodily injury and property damage for any one accident or occurrence. (Vessels remaining at the County Guest Docks for more than ten (10) days in a thirty- (30) day period shall be required to provide same coverage.)

Schedule A

The above policy/policies must name the County of Ventura as additionally insured. An additionally insured endorsement and certificate of insurance must be provided with a thirty- (30) day cancellation notice (or ten (10) days from the carrier for non-payment).