

County-wide Continuum of Care (CoC)

Meeting Notes – January 16, 2014 Regular Meeting and Board Meeting

VCCF Nonprofit Center - VCCF Board Room
4001 Mission Oaks Blvd., Camarillo

CoC Attendees:

Alicia Morales, Salvation Army
Amy Luoma, Salvation Army H2H
Carolyn Briggs, County Behavioral Health
Christy Madden, County Executive Office
Clyde Reynolds, Turning Point Foundation
David Fields, Society of St. Vincent de Paul
David Garcia, Society of St. Vincent de Paul
Deborah Schreiber, Ventura Social Services Task Force
Jacob Jundef, Oxnard Police Department
Jim Duran, Project Understanding
Joseph Preciado, Ventura County Sheriff
Karol Schulkin, County HSA, Homeless Services
Kathy Powell, Ventura Social Services Task Force
Kristin Youngman, Lutheran Social Services
Leslie Orth, Lutheran Social Services
Mara Malch, City of Simi Valley
Marissa Mach, County HSA, Adult and Family Services
Meg Kimbell-Drewry, County Executive Office
Neal Andrews, City of Ventura
Norma Owens, City of Oxnard
Peter Brown, City of Ventura
Rick Schroeder, Many Mansions
Rob Orth, Salvation Army
Silvia Chavez, County HSA, Adult and Family Services
Tim Hockett, Community Action-Ventura County
Will Reed, City of Oxnard

Board Member Attendees:

Tim Blaylock, B&G Club of Oxnard and PH
Cathy Brudnicki, Self
David Courtland, Oxnard Commission on Homelessness
Susan Englund, United Way
Linda Fisher-Helton for M. Nigh, Area Housing Authority
Pam Marshall, Advocate
Kate Mills, Ventura County One Stop
Ron Mulvihill, Society of St. Vincent de Paul
Peggy Rivera, Oxnard Commission on Homelessness
Asencion Romero, Pacific Clinics
Guy Stewart, Ventura County Sheriff
Russ Watson, Self
Susan Brinkmeyer, Ventura Social Services Task Force
Celina Zacarias, CSU Channel Islands

Group Discussion Items

Everyone Attending

1. Seating of the Continuum of Care Board

Christy Madden

The final roster for the proposed Board was distributed and Board members that were present were introduced. There was a motion and second to accept the CoC Board roster with the addition of Sue Brinkmeyer representing the Ventura Social Services Task Force.

2. Committee Reports

a. Coordinated Assessment

Clyde Reynolds

The Group is working on the forms and process for the pilot. Projected launch of the pilot is late February or early March. The group needs to collect information on the service capacities of agencies that may receive referrals.

b. Housing & Service System Coordination

Susan Englund

This group is being chaired/coordinated by VCHHC Board. They anticipate broad participation across several subcommittees. They should be extending a meeting invitation in March or April, with the assistance of CoC Staff. They plan to meet in the hour prior to the CoC meeting.

c. Public Information and Outreach

Cathy Brudnicki

The Committee has recruited leaders of the task forces from each city and also a writer for the VC Reporter to work with the group. They should have a roster soon. They are planning a public meeting to discuss the 2014 homeless count when it is ready and in that meeting will also be reporting on the efforts to end homelessness in light of the goals in the recalibrated 10 Year Plan to End Homelessness.

d. Data Performance & Evaluation

Will Reed

The Committee has met and reviewed documents/spreadsheets provided by National Alliance to End Homelessness. These forms can be viewed here: <http://www.endhomelessness.org/library/entry/performance-review-and-ranking-for-continuum-of-care-projects>. Forms will allow the CoC to analyze data taken from APRs and the AHAR. They are seeking jurisdictions through NAEH that have used the form to see how they are using it as well as what kind of reports are being generated from it. They will conduct a pilot run using a few of our Continuum projects' APRs to see how they come out and will provide the results at a future meeting.

e. HMIS

Marissa Mach

The Committee achieved the following goals for the 2013 calendar year:

- Established a model of governance that fully supports the CoC structure and its members and the newly established CoC governance structure.
- Established operational standards, policies and procedures that ensure compliance with revised HUD and CoC regulations and standards. Policies and Procedures will be posted on the HMIS website after the next HMIS Steering Committee in February.
- Established performance metrics for all HMIS users to ensure consistent utilization of HMIS and ran data quality reports to ensure the quality of data being entered by service providers.
- Worked closely with the Coordinated Assessment Group on development of a pre-screening/assessment tool and process that can ultimately be facilitated in HMIS, after testing of the tool and processes in paper form.

More information can be found at the work of the Steering Committee may be found on the HMIS website at: <http://www.ventura.org/homeless-management-system>

3. Homeless Count Update

Meg Kimbell-Drewry

The group was reminded of the homeless count on January 28 and directed to Volunteer Ventura County to sign up, as volunteers were still needed.

4. Collaborative Application

Meg Kimbell-Drewry

The group was presented with the funding recommendations that will be presented to the Board for discussion, approval, and inclusion in the Collaborative Application for the 2013 NOFA. Also distributed and discussed was information on the LOI that was issued to current grantees for a new project for RRH or PSH that would be placed in Tier 2. This strategy provides the best chance for our Continuum to receive its full Annual Renewal Demand; even the 5% that was required to be placed in Tier 2. Staff indicated they would be reaching out again for assistance in completing sections of the Collaborative Application, which must be submitted to HUD no later than February 3.

City of Oxnard and Turning Point spoke to the impacts of loss of funding to their projects. Those agencies were encouraged to seek other sources of funding to fill the gap to their programs.

At this point in the agenda, all participants that were not CoC Board Members were dismissed.

Continuum of Care Board Business

COC Board Members Only

1. Review/Approve Ranking of COC Applications and Tier 2 Funding

Cathy Brudnicki

Cathy Brudnicki spoke on behalf of the reviewing panel for CoC and State ESG funding. She explained the process and tools that were used by the reviewing panel and how final recommendations were derived. Not only were projects ranked according to HUD priorities, but project performance was also considered as a factor for ranking renewal projects. Tier 2 project ranking was in order of PSH projects creating new beds and then projects creating new and turnover beds. The Board asked for information regarding the impacts for the two projects that were losing funding. Cathy said that the reductions were not a reflection on the merits of the overall projects, but due to performance issues and the choice to not reallocate during the NOFA cycle, those agencies were selected.

2. Discussion about upcoming 2014 COC Cycle

Ranking Committee Members

The Reviewing Panel presented their recommendation that during the next NOFA, the remaining SH and TH projects not be provided the opportunity to request a reallocation to a different project type, in order to keep those funds. Instead, during the 2014 cycle, funds for these projects would be set aside for a RFP for new projects for PSH. The Board agreed with this recommendation.

Adjourn

Next Meeting Date – Thursday, February 20, 2014