

**Meeting Notes - Continuum of Care (CoC)**  
**Thursday February 20, 2014 - 10:00 a.m. – 12:00 p.m.**

Ventura County Community Foundation, Community Room  
4001 Mission Oaks Blvd, Camarillo

Attendees:

- Alicia Morales, Salvation Army
- Asencion Romero, Pacific Clinics
- Betty Eskey, Samaritan Center
- Christy Madden and Meg Kimbell-Drewry, County Executive Office
- Carolyn Briggs, County Behavioral Health
- Cathy Brudnicki, Society of St. Vincent de Paul
- Clyde Reynolds, Turning Point Foundation
- Deborah Schreiber, Ventura Social Services Task Force
- Douglas Tapking, Area Housing Authority of Ventura County
- Eddie Rodriguez, Humans Services Agency, HMIS
- Guy Stewart, VC Sheriff
- Jennifer Gomez, Pacific Clinics, Tay Tunnel
- Jim Duran, Project Understanding
- Joe Colletti, Urban Initiatives
- Jose Rodriguez, Humans Services Agency, HMIS
- Joseph Preciado, VC Sheriff
- Karol Schulkin, County Human Services Agency, Homeless Services
- Kate Mills, Ventura County One Stop
- Kathy Powell (for Sue Brinkmeyer), Ventura Social Services Task Force
- Linda Fisher-Helton, Area Housing Authority of Ventura County
- Lynn Oshita, City of Thousand Oaks
- Mark Oyler (for Mara Malch), City of Simi Valley
- Marissa Mach, Human Services Agency, AFS
- Melissa Perezchica-Ramirez, Interface
- Michael Nigh, Area Housing Authority of Ventura County
- Norma Owens, City of Oxnard
- Pam Marshall, Advocate
- Peggy Rivera, Oxnard Commission on Homelessness
- Rick Schroeder, Many Mansions
- Rob Orth, Salvation Army
- Russ Watson, Retiree
- Susan Englund, United Way
- Tim Hockett, Community Action-Ventura County

1. Membership Needs for the Continuum of Care Christy Madden  
Executive Committee – The Revised Bylaws include a section on the role of an Executive Committee to the CoC. The primary functions of this committee are to work with CoC Staff to develop agendas for the CoC meetings and to facilitate the meetings. The following individuals volunteered to participate on this committee: Russ Watson, Cathy Brudnicki, and Rob Orth.

Nominating Committee for CoC Board Chair and Vice Chair - Under Article 6, Section 6, the AD HOC Committees section of the Bylaws, it indicates that the Nominating Committee is selected by the CoC Board, from members of the Board. This section needs to be corrected in order to be in alignment with Article IV, Section 2, description of the Nominating Committee. Due to confusion regarding the roles of this Committee and the Executive Committee, (the most recent version of the Bylaws were not provided at the meeting) this discussion was postponed until the next CoC meeting.

Jennifer Gomez asked that her name be removed as a member on the Board as there is duplicate representation for Pacific Clinics TAY Tunnel; she will act as alternate for Asencion Romero.

2. Implications of Collaborative Application Submitted for 2013-14 NOFA  
and Tasks for the CoC Standing Committees

Joe Colletti

A chart was developed by Mr. Colletti, listing many of the key tasks that must be completed by the CoC. These tasks were pulled from the CoC Interim Rule, SNAPS Weekly Focus articles, and the 2013 CoC NOFA. The CoC, its Standing Committees, the CoC Board, and the Collaborative Applicant were included on this chart, with initial suggestions regarding which tasks would be assigned to which committees, with some tasks requiring collaboration across committees. After discussion of the significance of the tasks, it was determined that a separate meeting should be held with the chairs of all of the Standing Committees and the Collaborative Applicant. This meeting will be scheduled by CoC staff for a date in March, possibly the date that the CoC would normally meet.

3. Housing Authority Roles in the CoC

Linda Fisher-Helton/Michael Nigh

Annual and Five-Year Plan for the Area Housing Authority of VC (AHA-VC) - The AHA-VC provided an overview of Housing Authorities in the county. There are five housing authorities (HA) in Ventura County. Housing Authorities are tightly monitored and audited by HUD. Each HA has a different operational structure, different waiting lists for Public Housing (buildings) and Section 8 vouchers (landlords), and different local preferences for their waiting lists. Being on a waiting list for one housing authority does not make an individual eligible for housing under another housing authority's jurisdiction. Out of the 2,300 funded Section 8 vouchers at the AHA-VC, approximately 10 turn over in a month. Of the 355 units of Public Housing, approximately 25 units turn over in a month.

The possibility of implementing a pilot project similar to HUD's Moving to Work program was discussed. This is a demonstration program for public housing authorities (PHAs) which provides the opportunity to design and test innovative, locally-designed strategies that use Federal dollars more efficiently, help residents find employment and become self-sufficient, and increase housing choices for low-income families. The local pilot would entail dedicating

a small number of vouchers that become available to a pilot program for time-limiting vouchers.

Application for HUD Veterans Affairs Supportive Housing (VASH) Vouchers/HUD

Requirements - The AHA-VC indicated they would not be applying for the current round of VASH project based voucher set aside funding. Only PHAs that received an allocation of VASH vouchers in 2008, 2009, or 2010 are eligible to apply.

4. Oxnard ESG Process for 14-15 Funding Christy Madden  
Per the CoC Interim Rule, § 578.7, the Continuum must develop a plan that includes consulting with State and local government Emergency Solutions Grants program recipients within the Continuum's geographic area on the plan for allocating Emergency Solutions Grants program funds and reporting on and evaluating the performance of Emergency Solutions Grants program recipients and subrecipients. The City of Oxnard is in the process of requesting applications for ESG funding for FY 14-15. In order to meet the Interim Rule requirement, Pamela Marshall will sit on the reviewing panel for Oxnard ESG funds, as a representative of the Continuum of Care.
  
5. Potential Solutions for 1450 Rose Avenue, Oxnard Cathy Brudnicki  
At January's CoC meeting, Will Reed of the City of Oxnard commented that if the Kingdom Center CoC NOFA application was not submitted as a renewal with the Collaborative Application, the City of Oxnard might have to sell the property and close the program. The Society of St. Vincent de Paul has offered to coordinate a discussion with homeless service providers and the City of Oxnard, to evaluate options that can be presented to the local HUD Representative after a report back to the CoC.
  
6. Meeting Frequency for the Continuum of Care in 2014 Meg Kimbell-Drewry  
Now that the Standing Committees have selected chairs and many have begun to meet, the need for the full CoC to meet on a monthly basis was discussed. It was decided that the full CoC would meet every other month and take reports on progress from the Standing Committees at those meetings, in addition to discussing other agenda items to be determined by the Executive Committee.

The Ventura Council of Governments (VCOG) serves as the Interagency Council on Homelessness for the Ventura County-wide CoC. VCOG Staff have approached CoC Staff requesting an update be provided on the CoC activities at the April meeting. Christy Madden and Meg Kimbell-Drewry will be meeting with VCOG in early March to discuss this and will reach out to the PIO Committee regarding their availability to provide this presentation, as the representative of the CoC and its Board.

The next meeting date for the full CoC will be Thursday, April 17, 2014 in Camarillo.  
Meeting adjourned.