

**OVERSIGHT BOARD – SUCCESSOR AGENCY TO THE  
FORMER REDEVELOPMENT AGENCY OF THE  
COUNTY OF VENTURA**

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**OFFICIAL SUMMARY  
MINUTES**

**May 11, 2012**

**3:00 PM**

County Government Center  
Hall of Administration  
County Executive Office  
Large Conference Room - 4<sup>th</sup> Floor  
800 S. Victoria Avenue  
Ventura, California 93009

**OPENING**

1. Call to Order.
2. Roll Call.

**Members Present:** Bill Bartels, Matt Carroll, Paula Driscoll, Tom Kasper, and David Keebler

**Staff Present:** Jeff Burgh, Jaclyn Smith, Roberto Orellana, Donna Plummer and Alejandra Tellez

3. Pledge of Allegiance to the Flag of the United States of America.
4. Public Comments

No one appeared to be heard

5. Approval of Minutes April 27, 2012 Special Meeting

Motion: Approval of Minutes

Moved by Tom Kasper, seconded by David Keebler

Vote: 5-0

Yes: Bill Bartels, Matt Carroll, Paula Driscoll, Tom Kasper, and David Keebler

6. Conflict of Interest Code

Motion: To approve Conflict of Interest Code as presented

Moved by Paula Driscoll, seconded by Matt Carroll

Vote: 5-0

Yes: Bill Bartels, Matt Carroll, Paula Driscoll, Tom Kasper, and David Keebler

7. Disposal of Successor Agency Assets

Mr. Jeff Burgh recommended that the following assets be considered public assets and be transferred to the County of Ventura: Piru Town Park, Storm Drain and Skate Park. Mr. Keebler made the statement that the Bank Building is not part of this motion and Mr. Bartels agreed that it only included the Piru Town Square Project, Piru Storm Drain Project and Piru Skate Park Project.

Motion: To transfer former RDA assets of the Piru Town Square Project, Piru Storm Drain Project and Piru Skate Park Project to the County of Ventura

Moved by Matt Carroll, seconded by Paula Driscoll

Vote: 5-0

Yes: Bill Bartels, Matt Carroll, Paula Driscoll, Tom Kasper, and David Keebler

The bank building asset does not have municipal purposes therefore staff recommended the sale of asset. County of Ventura can post for sale, hold a public auction or hire a broker and sell the asset. County of Ventura Real Estate Services Division, Public Works Agency, valued the asset at approximately \$100,000 to \$110,000. Staff recommended that the Oversight board direct the Successor Agency to work with the County of Ventura Public Works Real Estate Division to post the bank building for sale.

Motion: To direct the Successor Agency to work with the Public Works Agency Real Estate Services to sell the bank building asset

Moved by David Keebler, seconded by Tom Kasper

Vote: 5-0

Yes: Bill Bartels, Matt Carroll, Paula Driscoll, Tom Kasper, and David Keebler

Board members discussed setting a listing price for the bank building at the Real Estate Services estimated value of \$110,000. Discussion included directing the Successor Agency to allow the Real Estate Services Division to entertain all offers between \$90,000 to \$110,000.

Motion: To list the sale of the bank building asset at \$110, 000 and give the Real Estate Services Division authority to accept the best offer in (or above) the \$90,000 to \$110,000 range

Moved by David Keebler, seconded by Bill Bartels

Vote: 5-0

Yes: Bill Bartels, Matt Carroll, Paula Driscoll, Tom Kasper, and David Keebler

8. Approval of Rental and Release Agreement between the Successor Agency to the Former Redevelopment Agency of the County of Ventura and Mr. Alfonso Aguilar.

Motion: To approve the Rental and Release Agreement.

Moved by Paula Driscoll, seconded by Matt Carroll

Vote: 5-0

Yes: Bill Bartels, Matt Carroll, Paula Driscoll, Tom Kasper, and David Keebler

9. Announcements and Future Agenda Items:

A. Announcements.

B. Future Agenda Items.

- Agreed Upon Procedures (AUP) audit
- Vacant Board Positions
- Other Administrative Issues

Auditors will be on site May 29-31 to conduct an audit and then receive a report. Vacant positions: Chair of the Board of Supervisors to appoint former Redevelopment Agency employee Christy Madden; an additional vacant position will be further discussed. Next meeting depends on businesses for Oversight Board, further requirements from Department of Finance and audit results. Next meeting scheduled for June 8, 2012.

Moved by Paula Driscoll, seconded by David Keebler

Vote: 5-0

Yes: Bill Bartels, Matt Carroll, Paula Driscoll, Tom Kasper, and David Keebler

10. The Board hereby adjourned at 3:30 p.m.