

## ***Compensation and Major Benefits***

- **Salary:** \$ 95,711 - \$ 151,128 Annually (Top of range increases 5% effective 1/29/17)
- **Educational Incentive:** May provide up to 5% incentive pay for educational degrees.
- **Deferred Compensation Program:** Internal Revenue Code Sections 401(k) and 457 plans available. In 401(k) plan, may be eligible up to 3% County match.
- **Flexible Benefit Program:** \$347 bi-weekly flex credit to use for medical, dental and vision insurance
- **10 Paid Holidays**
- **Paid Executive Annual Leave:** Starting at 248 hours earned per year
- **Textbook and Tuition:** Up to \$2,000 per fiscal year for approved classes
- **Retirement/Social Security:** The County and you contribute to both the Ventura County Employees Retirement Association account and Social Security for two retirement plans.

## ***Minimum Qualifications***

**Level I:** Nine (9) years required, ten (10) years preferred of progressively responsible experience in a regulatory program, preferably involving the enforcement of zoning ordinances and/or building/engineering codes **AND** three (3) or more years of supervisory management experience.

**Level II:** Nine (9) years required, ten (10) years preferred of progressively responsible experience in a regulatory program, preferably involving the enforcement of zoning ordinances and/or building/engineering codes **AND** five (5) or more years of supervisory management experience.

### **REQUIRED License for both levels at time of hire:**

Possess and maintain a valid California Driver's License

## ***The Ventura County Resource Management Agency***



***Invites Applications for a***

# **Code Compliance Director**



## ***Ventura County, California***

Previously featured in Money magazine as one of America's best places to live, Ventura County, with a population of 800,000 within 1,873 square miles, is located on the State's "Gold Coast", just 60 miles north of Los Angeles and 35 miles south of Santa Barbara. The County includes 48 miles of shoreline and 860 square miles of national forest. The varied landscape includes ten diverse cities along with many small, charming communities in which to live. The Mediterranean climate allows residents to spend much of their time outdoors enjoying a year-round blooming landscape.

## ***Resource Management Agency (RMA)***

The mission of the Resource Management Agency, in cooperation with the public and our partner agencies, is to protect the consumer and community's health, safety and environment by carrying out adopted laws and policies, and educating, assisting and empowering Ventura County residents and businesses to be good stewards of the land and our resources.

The RMA is a team of 188 staff within the Building & Safety, Code Compliance, Planning, Operations, and Environmental Health Divisions, operating on a \$23 million budget and generating 80% of its revenues from service fees and charges.

## ***Recruitment Process***

**To apply**, please do one of the following:

- Email your current resume and answers to the supplemental questionnaire (posted in the announcement at [www.ventura.org/jobs](http://www.ventura.org/jobs)) to: [Jessica.ruiz@ventura.org](mailto:Jessica.ruiz@ventura.org)
- Mail a hard copy of your current resume and answers to the supplemental questionnaire (posted in the job announcement) to Jessica Ruiz; County of Ventura Human Resources; 800 South Victoria Avenue, L-1970, Ventura CA 93009;
- Submit an on-line application with answers to the supplemental questionnaire (posted in the job announcement) at [www.ventura.org/jobs](http://www.ventura.org/jobs) and attach your current resume.

## ***Position Summary***

Under general administrative direction of the Director-Resource Management Agency, is responsible for the administration of the day-to-day operations and all programs of the Code Compliance Division, including east and west county office locations within the Resource Management Agency.

## ***Ideal Candidate***

The ideal candidate will be an experienced and highly motivated part of the Resource Management Agency's executive leadership team. He or she will have a mix of experience and professional judgment and discretion that comes from years of experience in the conduct of public sector agency programs. They will have technical knowledge gained from direct experience in the land use planning, weights & measures, building and construction, and/or engineering field. They will also be self-motivated, adaptable, organized and efficient, with outstanding interpersonal, communication and problem-solving abilities.

The successful candidate will be dedicated to customer service and demonstrate leadership skills managing a program with a commitment to innovation, sustainability and diversity. They will have a reputation for establishing and maintaining productive working relationships with individuals both internal and external to the Division. Additionally, they will possess a proven understanding of budgets and cost control while effectively and efficiently utilizing public resources.

In addition, the following is desirable: Bachelor's Degree in Public Administration, Business, Management, Urban Planning, Construction Management, Civil Engineering, Architecture or a related field; Training/Experience with Lean Six Sigma or similar process improvement programs and efforts; Penal Code Section 832 Certification; CA-CEO (California Association of Code Enforcement Officials) certification (Basic, Intermediate, Advanced and/or Supervisor).